

# TOWNSHIP OF WASHINGTON



TELEPHONE (201) 664-4404 • FAX (201) 664-8281 • 350 HUDSON AVENUE • TOWNSHIP OF WASHINGTON, BERGEN COUNTY, NJ 07676-4799

## INVITATION TO BID

### **BID # 16-3**

SUBJECT: Recycling – Vegetative Waste

BID OPENING DATE: Wednesday, November 30, 2016

TIME: 10:00 a.m. – Council Chambers

### BID FORMS ISSUED BY TOWNSHIP

- Invitation to Bid
- General Information to Bidders
- Specifications
- Blank Bid Proposal Form
- Blank Forms for Statement of Corporate Ownership; Non-Collusion Affidavit; Disclosure of Investment Activities in Iran; and Consent of Surety

### REQUIRED SUBMISSIONS

- Bid Proposal
- Bid Bond or Deposit for 10%
- Consent of Surety
- New Jersey Business Registration Certificate
- Statement of Corporate Ownership
- Non-Collusion Affidavit
- Disclosure of Investment Activities in Iran
- Proof that Government-Approved Recycling Facility

Bidders are urged to carefully read and understand the General Information to Bidders, Affirmative Action requirements and the Bid Specifications. For further information contact:

Mary Anne Groh, Business Administrator  
Tel: (201) 664-4404  
mgroh@twpofwashington.us

**TOWNSHIP OF WASHINGTON**  
**GENERAL INFORMATION TO BIDDERS**

**BID # 16-3**

**PERSONAL EXAMINATION WORK**

Bidders are required to submit their bids upon the following express conditions which apply to and become part of every bid received. If applicable, Bidders must satisfy themselves as to local conditions by personal examination of the location of the proposed work or places where materials are to be delivered or picked up and shall not at any time after the submission of their bids assert that there was any misunderstanding as to the work to be done or the materials to be delivered or picked up.

**FORM OF PROPOSAL**

All bids must be submitted upon the standard form for bid proposal attached hereto. The blank spaces in the form shall be filled in correctly where indicated and the bidder shall state the price for which he proposes to furnish the materials and do the work contemplated.

**OPENING OF BIDS**

Sealed proposals or bids for the performance of the work, materials, and/or equipment provided in the plans, specifications and contract will be received as set forth in the advertisement at which time and place they will be publicly opened and read. Bidders or their authorized agents are requested to be present at the time of opening. No bids shall be received after the time designated in the advertisement. Bidders may submit their bids by mail, however, they should be sent certified and registered. The Township assumes no responsibility for such bids if not received by the appointed hour.

**AWARD OF BIDS**

The Township shall award the contract or contracts or reject all bids therefore within sixty (60) days after they are received, and all checks or bonds delivered with the bids (if required)\*, except the checks or bonds of the three lowest bidders, shall be returned in accordance with law. The check or bond of the bidder to whom the contract is awarded shall be retained until a contract is executed and any required performance bond or other security is submitted. If for any reason the Township is unable to make an award within such sixty (60) day period, it shall be lawful for the Township and each of the three lowest responsible bidders and his proposed surety, if any, to agree upon an extension not exceeding an additional thirty (30) days, for the making of the award, in which event the Township shall make the award or reject such bids on or before the end of such extended period.

\*as allowed by Statute 40A: 11-22

BID BONDS (If called for in the Bid specifications)

No bid will be received or considered unless accompanied by a certified check, cashier's check or bid bond made payable to the Township of Washington, New Jersey as a guarantee that if the contract is awarded they will enter into a contract therefore and will furnish any performance bonds or other security as a guarantee or indemnification. Cash or negotiable securities will not be accepted. The amount to be deposited shall be ten percent of the bid, but in no case may the certified check, cashier's check, bid bond or any combination thereof exceed \$20,000.00.

EXECUTION OF THE CONTRACT

The bidder must execute the contract within ten (10) days after notification to do so. If required in the specification, the bidder must at the time of execution of the contract, deposit with the Township Clerk an acceptable bond for the faithful observance of the terms of this contract in the amount of the contract price.

DEPOSIT MAY BE FORFEITED

If the bidder to whom the contract shall have been awarded shall refuse or neglect to execute the contract within ten (10) days after due notice that the contract has been awarded to him, the amount of the bid deposit (if required), shall be forfeited and retained by the Township as liquidated damages resulting from and not as a penalty for such refusal and neglect. If the contract is executed within the time aforesaid, the certified check, cashier's check or bid bond will be returned to him, upon submission of performance bond as discussed below.

RIGHT TO REJECT BID

The Township Council reserves to itself the right to reject any and all bids or parts of bids and to waive technicalities or informalities, however all sub-contractors must be listed.

PRICES TO COVER

The price bid shall cover the cost of supplying all necessary materials together with all special equipment and tools necessary and proper. It shall include all cost of insurance, bond and other charges incident to the work and delivery to Township facilities in complete working order unless otherwise noted in the specification.

BIDDERS' ABILITY

If required in the bid specifications, the bidder shall produce a certificate providing evidence that he owns, leases or controls all the necessary equipment required by the plans, specifications and advertisements under which bids are asked for and if the bidder is not the actual owner or lessee of any such equipment, his certificate shall state the source from which the equipment will be obtained, and shall be accompanied by a certificate from the owner or person in control of the

equipment required during such time as may be necessary for the completion of that portion of the contract for which it is necessary.

### PERFORMANCE BONDS

When a Surety Company Bond is required in the advertisement or specifications for a contract, the Township requires from every bidder a certificate from a Surety Company stating that it will provide the contractor with a bond in such sum as required. This certificate shall be obtained for a bond:

1. For the faithful performance of all provisions of the specifications or for all matters which may be contained in a notice to bidders relating to the performance of the contract or agreement and
2. If any required for a guaranty bond for the faithful performance of the contract provisions relating to the repair and maintenance of any work, project, or facility or its appurtenances and keeping the same in good and serviceable condition during the term of the bond as provided for in the notice to bidders or in the specifications or
3. In such other form as be provided in the notice to bidders or in the specifications. If a bidder desires to offer the bond of an individual instead of that of a surety company, he shall submit with his bid a certificate signed by such individual similar to that required of a surety company. The Township may reject any such bid if it is not satisfied with the sufficiency of the individual surety offered.

### NOTICE OF CORPORATE OWNERSHIP STATEMENT

Chapter 33 of the Public Laws of 1977 provides that no corporation or partnership shall be awarded any municipal contract for the performance of any work or the furnishing of any materials or supplies unless prior to the receipt of the bid or accompanying the bid of said corporation there is submitted a statement. The statement shall set forth the names and addresses of A-1 stockholders in the corporation or partnership who own more than 10% of its stock of any class, or of all individual partners in the partnership who own 10% or greater interest therein.

Attached to these bid forms is a form that may be used by such a company or partnership to comply with this requirement. The bidder may use this or a similar form that contains the same data.

### PREVAILING WAGES FOR PUBLIC WORK CONTRACTS

If the attached specifications involve “public work” defined by N.J.S.A. 34:11-56.26 (5), as “construction, reconstruction, demolition, alteration, or repair work, or maintenance work, including painting and decorating...”, contractors must comply with N.J.S.A. 34:11-56 in regard to the paying of prevailing wages to its employees working on said contract.

## LIABILITY AND INSURANCE

The successful bidder or bidders shall save harmless the Township of Washington, and its officers and employees, from any negligence or fault by the bidder or bidders, or his or their agents in connection with any of the work performed under the Contract or Contracts.

## TERMINATION OF CONTRACT

Should the Contractor or Contractors fail to adhere strictly to the Contract, deliver services not meeting specifications, be negligent or tardy in unwarranted manner, the Township reserves the right to cancel the Contract after five (5) days written notice, re-advertise for bids and award a new contract.

## ASSIGNMENT

The Contractor shall not assign the Contract or any monies due or to become due under the Contract without the written consent of the Township.

## AMERICAN GOODS

In conformance with N.J.S.A. 40A:11-18, only goods and products manufactured or produced in the United States, where possible, and whenever available be used in the work.

## EQUALS

Unless specifically noted as “no substitute” all items that have references to brand names, trademark or other individual identifying characteristics are to be assumed as a standard or example and as such other equal or equivalent items may be bid.

## AUTHORIZED TO OPERATE

Bidders are assumed to be chartered to operate in the State of New Jersey. In the case of corporations not chartered in the State of New Jersey, such bidders must provide, with their bids, a proper certificate certifying that such corporation is authorized to do business in the State of New Jersey. All companies must submit a New Jersey Business Registration Certificate.

## DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Bidders must submit completed form as required by law.

## **AFFIRMATIVE ACTION REGULATIONS**

**UNDER P. L. 1975, c. 127**

### **PROCUREMENT OR SERVICE CONTRACT**

1. No contract in excess of \$17,500 shall be entered into with a contractor, subcontractor or business firm which has not agreed and guaranteed to afford equal opportunity in performance of the contract.

2. Unless a contractor is operating under an existing federally approved or sanctioned affirmative action program, the following language will be part of the contract that the successful bidder must execute:

“The parties of this contract agree to incorporate into this contract the mandatory language of subsection 3.4 (a) of the Regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the contractor or subcontractor agrees to comply fully with the terms, provisions, and obligations or said subsection 3.4 (a) provided that subsection shall be applied subject to the terms of subsection 3.4 (d) of said Regulations.”

“The parties to this contract agree to incorporate into this contract the mandatory language of section 5.3 of the Regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the contractor or subcontractor agrees to comply fully with the terms, provisions, and obligations of said section 5.3.

3. If a contractor is operating under an existing federally approved or sanctioned affirmative action program, the following language will be part of the contract the bidder must execute:

“During the performance of this contract, the contractor agrees as follows:

a. The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status or sex. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status or sex. Such action shall include, but not be limited to the following: employment, upgrading demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for

- employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause;
- b. The contractor or subcontractor, where applicable, will in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status or sex;
  - c. The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Public Agency Compliance Officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
  - d. The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.
  - e. The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by section 5.2 of the Regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to section 5.2 of the Regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.
  - f. The contractor or subcontractor agrees to inform in writing all recruitment agencies, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.
  - g. The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable federal law and applicable federal court decisions.

- h. The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status or sex, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable federal law and applicable federal court decisions.

Provisions (d), (e), (f), (g), or (h) not required for subcontractors with four (4) or fewer employees or a contractor who has presented evidence of a federally-approved or sanctioned Affirmative Action Program.

4. If a contractor who has been awarded a contract does not sign and return the contract with the appropriate language in #2 or #3 above within the stipulated time, the Township must reject the bid as being non-responsive.
5. The Township of Washington will provide the successful contractor notices setting forth the provisions of P.L. 1975, c. 127 to be posted in conspicuous places available to employees and applicants for employment.
6. Either with the bid, or within seven (7) days after receipt of intention to award or receipt of a contract, a contractor must present one of the following to the Township:
  1. A photocopy of their Federal Letter of Affirmative Action Plan Approval or
  2. A photocopy of their Certificate of Employee Information Report or
  3. A completed Affirmative Action Employee Information Report (AA302)

If either 1, 2, or 3 is not submitted within the required time, the bid must be rejected as non-responsive.

If an Employee Information Report (3) is submitted, the Township shall retain one copy, the contractor one copy, and the remainder sent to the state Affirmative Action Office, Department of the Treasury, CN 209, Trenton, NJ 08625-0209.

7. The mandatory contract language will also involve employment goals as promulgated by the state. These goals are based on the workforce and population characteristics and data provided by the N.J. Department of Labor and Industry. These goals are not quotas which must be strictly satisfied. Good faith attempts by the contractor will prevent penalties, if his workforce falls short of the goals.

8. The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer, pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act."

**TOWNSHIP OF WASHINGTON  
BERGEN COUNTY, NEW JERSEY**

**SPECIFICATIONS**

**BID# 16-3**

**RECYCLING – VEGETATIVE WASTE**

The Township of Washington requests bids for the following services on the following terms and conditions.

**I. Proposal Alternates**

Alternate “A”: Collection from Sherry Field Parking Lot & Disposal of Leaves of up to 20,000 cubic yards per year at your government-approved Recycling Facility for the years 2017, 2018 and/or 2019.

Alternate “B”: Disposal of Mixed Vegetative Waste, including grass and brush, of up to 1,400 cubic yards per year at your government-approved Recycling Facility located less than 25 road miles from 350 Hudson Avenue in Washington Township, Bergen County, New Jersey for the years 2017, 2018 and/or 2019.

Alternate “C”: Disposal of Stumps/Logs of up to 64 cubic yards per year at your government-approved Recycling Facility located less than 25 road miles from 350 Hudson Avenue in Washington Township, New Jersey for the years 2017, 2018 and/or 2019.

**The services to be provided shall include the furnishing of all labor, material and equipment for the recycling of the Township’s vegetative waste for the periods specified at no cost beyond the amounts bid.**

**II. Contractual Requirements**

- A. The length of the contract will be for one of the following terms at the option of the Township:
  - 1. One year from January 1, 2017 to December 31, 2017.
  - 2. Two year from January 1, 2017 to December 31, 2018.
  - 3. Three year from January 1, 2017 to December 31, 2019.
  
- B. Contractor will provide adequate labor and equipment for carrying out the collection and/or disposal of the vegetative waste.
  
- C. Contractor to provide on receipts for the receipt of each load from the Township.
  
- D. Contractor to submit a voucher for payment. Requests for payment must be accompanied by all required documentation including delivery receipts.

- E. The contractor agrees that it will indemnify and hold the Township harmless from any and all claims arising out of lawful demands of laborers, workmen, mechanics, material men and furnishers of equipment incurred in the furtherance of the performance of this contract. The contractor shall, at the Township's request, furnish satisfactory evidence that all obligations of the nature hereinabove designated have been paid, discharged or waived.
- F. The contractor and all subcontractors shall be required to obtain Certificates of Insurance, naming the Township as an additional insured for the following types and amounts of coverage. All policies will be written for not less than a period of one (1) year from the date of issue and for the following amounts:

1. Workmen's Compensation And Employer's Liability

This insurance will protect the Contractor and all subcontractors against all claims under applicable State Workmen's Compensation laws. The Contractor and all subcontractors will also be protected against claims for injury, disease or death of employees which for any reason, may not fall within the provisions of Workmen's Compensation law. The liability limits will not be less than the following:

- a. Workmen's Compensation – Statutory
- b. Employer's Liability - \$100,000 each person

2. Comprehensive Automobile Liability

This insurance will be written in comprehensive form and will protect the Contractor, Township and all subcontractors against all claims for injuries to any and all persons, and damage to property of others arising from the use of trucks or other equipment, whether owned, non-owned, or hired by agents and all persons representing the Contractor, Township and subcontractors. The liability limits will not be less than the following:

- a. Bodily Injury - \$1,000,000
- b. Each Accident - \$3,000,000
- c. Property Damage - \$500,000

3. Contractor's Public Liability And Property Damage

This insurance will be written in comprehensive form and will protect the Contractor, Township and all subcontractors against all claims arising from injuries to any or all persons or damages to property of others arising out of any act or omission of the Contractor, Township or all subcontractors. The liability limits will not be less than the following:

- a. Bodily Injury - \$1,000,000

- b. Each Accident - \$3,000,000
- c. Property Damage - \$500,000

#### 4. General Conditions

Each liability policy shall provide contractual hold harmless liability for the limits set forth therein.

The Township is to be furnished a Certificate of Insurance for each Policy, which certificate must contain a provision that in the event of cancellation, the Township of Washington is to receive notice of such cancellation thirty (30) days in advance of such cancellation.

The Contractor shall renew said policy or policies annually during the term of the contract and provide the Township Clerk Certificates of Insurance evidencing that said policies have been renewed at least thirty (30) days prior to the date on which said renewal policy or policies are to become effective.

- G. Performance Bond to be provided with the executed Contract for term awarded for an amount calculated by multiplying the unit price by maximum quantity for each year and each service. Consent of Surety may not be limited to a single year; it must be for maximum years bid by bidder.

**TOWNSHIP OF WASHINGTON**

**BID# 16-3**

**RECYCLING - VEGETATIVE WASTE**

**BID PROPOSAL**

The undersigned, having read and understood the attached specifications and being authorized, hereby makes the following bid(s) in accordance with them:

**Alternate "A": Collection from Sherry Field Parking Lot & Disposal of Leaves of up to 20,000 cubic yards per year at your government-approved Recycling Facility.**

2017: \$ \_\_\_\_\_ cubic yard

2018: \$ \_\_\_\_\_ cubic yard

2019: \$ \_\_\_\_\_ cubic yard

**Alternate "B": Disposal of Mixed Vegetative Waste, including grass and brush, of up to 1,400 cubic yards per year at your government-approved Recycling Facility located less than 25 miles from 350 Hudson Avenue in Washington Township, Bergen County, New Jersey at \_\_\_\_\_.**

2017: \$ \_\_\_\_\_ cubic yard

2018: \$ \_\_\_\_\_ cubic yard

2019: \$ \_\_\_\_\_ cubic yard

**Alternate "C": Disposal of Stumps/Logs of up to 64 cubic yards per year at your government-approved Recycling Facility located less than 25 miles from 350 Hudson Avenue in Washington Township, New Jersey at \_\_\_\_\_.**

2017: \$ \_\_\_\_\_ cubic yard

2018: \$ \_\_\_\_\_ cubic yard

2019: \$ \_\_\_\_\_ cubic yard

**The services to be provided pursuant to this bid shall include the furnishing of all labor, material and equipment for the recycling of the Township's vegetative waste for the periods specified at no cost beyond the amounts bid.**

The undersigned recognizes that the Township of Washington may award the contract to the lowest responsive and responsible bidder for each option for one, two or three years, so that awards may be made to multiple vendors for each alternate.

Name of Bidder: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone No.: \_\_\_\_\_

Name of Authorized Agent: \_\_\_\_\_

Signature of Above: \_\_\_\_\_

Date Signed: \_\_\_\_\_

3. Bidder to Submit in Addition to this Proposal the Following:

- \_\_\_\_\_ Bid Bond or Deposit for 10%, not to Exceed \$20,000
- \_\_\_\_\_ Consent of Surety
- \_\_\_\_\_ N.J. Business Registration Certificate
- \_\_\_\_\_ Statement of Corporation Ownership
- \_\_\_\_\_ Non-Collusion Affidavit
- \_\_\_\_\_ Disclosure of Investment Activities in Iran
- \_\_\_\_\_ Proof of Government-Approved Facility

**STATEMENT OF CORPORATE OWNERSHIP**

(as required by PL-1977, c.33)

For instructions regarding the completion of this form, please see Page 3 of the General Information to Bidders.

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Name of Company or Partnership bidding: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Name of parent company (if applicable): \_\_\_\_\_

Name of company to which data relates: \_\_\_\_\_

<u>Name (s) of persons owning more than 10%</u>	<u>Address</u>
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

(Use additional paper if necessary)

**NON-COLLUSION AFFIDAVIT**

STATE OF NEW JERSEY )

**PROJECT: RECYCLING VEGETATIVE  
WASTE BID# 16-3**

COUNTY OF )

) SS:

)

I, \_\_\_\_\_, with an address at \_\_\_\_\_  
\_\_\_\_\_, of full age, being duly sworn  
according to law on my oath depose and say that:

I am the \_\_\_\_\_ (Title) of \_\_\_\_\_  
\_\_\_\_\_, the bidder making the Proposal for the above  
named project, and that I executed the said Proposal with full authority so to do; that said  
bidder has not, directly or indirectly, entered into any agreement, participated in any  
collusion, or otherwise taken any action in restraint of free, competitive bidding in  
connection with the above-named project; that all statements contained in said Proposal  
and in this Affidavit are true and correct, and made with full knowledge that the  
Township of Washington, N.J. relies upon the truth of the statements contained in said  
Proposal and in the statements contained in this Affidavit in awarding the contract for the  
said project.

I further warrant that no person or selling agency has been employed or retained  
to solicit or secure such contract upon an agreement or understanding for a commission,  
percentage, brokerage or contingent fee, except bona fide employees or bona fide  
established commercial or selling agencies maintained by \_\_\_\_\_

\_\_\_\_\_  
(Name of Contractor)

Subscribed and sworn to

x \_\_\_\_\_

\_\_\_\_\_  
Print or type name of Affiant

before me this      day  
of                      2016

\_\_\_\_\_  
Notary Public of

My Commission Expires \_\_\_\_\_

**TOWNSHIP OF WASHINGTON**  
**DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN**  
*[Required pursuant with N.J.S.A. 52-32:55 et seq.]*

**PART 1: CERTIFICATION**

**BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX.**  
**FAILURE TO CHECK ON OF THE BOXES WILL RENDER THE PROPOSAL NON-RESPONSIVE.**

Pursuant to Public Law 2012, c. 25 (*N.J.S.A. 52-32:55 et seq.*), any person or entity (bidder) that submits a bid or proposal of otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at [www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf](http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf). Bidders must review this list prior to completing the below certification. Failure to complete the certification will render a bidder's proposal non-responsive. If the contracting unit determines that a bidder submits a false certification, the contracting unit shall report the name of the bidder to the New Jersey Attorney General, whom shall determine whether to bring a civil action against the person or entity to collect the penalty described in section 5 of P.L. 2012, c. 2012 (*N.J.S.A. 52:32-59.*)

**PLEASE CHECK NEXT TO APPROPRIATE STATEMENT:**

- I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed herein nor any of the bidder's parents, subsidiaries, or affiliates are listed on the New Jersey Department of Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed below, or I am an officer or representative of the entity listed herein and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.
- I am unable to certify as indicated whether the bidder listed herein and/or one or more of its parents, subsidiaries, or affiliates are listed on the New Jersey Department Treasury's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assess as provided by law.

**PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT  
ACTIVITIES IN IRAN**

You must provide a detailed, accurate, and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries and/or affiliates, engaging in investment activities in *N.J.S.A. 52:32-56(f)* by completing the boxes below.

Relationship to Bidder: \_\_\_\_\_

Description of Activities:

Duration of Engagement: \_\_\_\_\_

Anticipated Cessation Date: \_\_\_\_\_

Bidder/Offeror Contact Name: \_\_\_\_\_

Contract Phone Number: \_\_\_\_\_

**TOWNSHIP OF WASHINGTON**  
**DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN (continued)**  
*[Required pursuant with N.J.S.A. 52-32:55 et seq.]*

**ADDITIONAL ACTIVITIES/CONTINUATION SHEETS** *(Select this if you are including additional activities):* If there are additional activities that require disclosure, please provide the description as attachments to the form, following the same format under Part 2. Please number each attachment and affix to this form.

Number of Attachments: \_\_\_\_\_

**PART 3: CERTIFICATION**

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the below-referenced person or entity. I acknowledge that the Township of Washington, Bergen County, New Jersey is relying on the information herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of the contract to notify the contracting unit in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the local contracting unit and that the local contracting unit, at its option, may declare any existing contract(s) resulting from this certification void and unenforceable.

Full Name (Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Bidder/Vendor: \_\_\_\_\_

Bidder/Vendor Phone Number and/or Contact Information: \_\_\_\_\_

**CONSENT OF SURETY**

A Performance Bond will be required from the successful contractor on this project, and consequently, all bidders shall submit, with their bid, a consent of surety in substantially the following form.

To: Township of Washington, Bergen County, New Jersey

Re: \_\_\_\_\_  
(Contractor)

Project Description: Recycling – Vegetative Waste

This is to certify that the \_\_\_\_\_  
(Surety Company)

will provide to the Township of Washington, Bergen County, New Jersey a Performance Bond for the full amount of awarded contract in the event that said contractor is awarded a contract for the above project.

\_\_\_\_\_  
(Contractor)

\_\_\_\_\_  
(Authorized Agent of Surety Company)

Date: \_\_\_\_\_

**CONSENT OF SURETY MUST BE SIGNED BY AN AUTHORIZED  
AGENT OF REPRESENTATIVE OF A SURETY COMPANY AND  
NOT BY THE INDIVIDUAL OR COMPANY REPRESENTATIVE  
SUBMITTING THE BID.**

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