

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY
REORGANIZATION MINUTES
January 6, 2020~7:30 P.M.

CALL TO ORDER: Susan Witkowski, Township Clerk

STATEMENT:

Welcome to the scheduled Reorganization Meeting of January 6, 2020 of the Township of Washington Township Council. Adequate notice of the meeting was given in accordance with the Open Public Meetings Act by the Township Clerk to at least two (2) newspapers in December and this notice has been posted on the Township Bulletin Board and on the Township Web Site.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Council meetings. The fire exits are located through the double doors to your right and through the door on your left. Please silence all cell phones.

SALUTE TO FLAG: Susan Witkowski, Township Clerk

Administer Oath of Office to Councilman Steven Cascio by Susan Witkowski, RMC

Administer Oath of Office to Councilwoman Stacey Feeney by Susan Witkowski, RMC

Administer Oath of Office to Councilwoman Desserie Morgan by Susan Witkowski, RMC

ROLL CALL 2020 TOWNSHIP COUNCIL

Councilmen Cascio, Cumming, DeSena, Councilwomen Feeney, Morgan were present.

Let the record reflect also in attendance: Mayor Calamari, Township Administrator Tovo, Township Attorney Poller, CFO Curran, Township Engineer Yakimik and Township Clerk Witkowski.

INVOCATION Father Ray Rodrigue, Our Lady of Good Counsel

Father Rodrigue – Let us pray. Our Father and our God, as we stand in the beginning of this new year, we readily acknowledge our need of your presence, and your guidance as we face the future. We thank You for the promise and hope of this new year, and we look forward to it with expectancy and faith. May Your goodness to us in the year past inspire us to a new commitment, make You the foundation and center of our lives this year. We thank You for our community, and its leaders, those continuing on in their oath of office, and those newly sworn in, we ask You to bless them for their commitment, and especially for Your protection and guidance as they attempt to faithfully fulfill responsibilities of their office, help them to bring divided interests together, and give us a greater vision of what You would have us be. May Your word remind us that blessed is the nation whose God is the Lord. May our nation be so blessed, may it begin with us, we ask this in Your sacred name, Amen.

NOMINATION AND ELECTION OF COUNCIL PRESIDENT

A motion was made by Councilman Cumming, seconded by Councilwoman Morgan, to nominate Councilwoman Stacey Feeney as Council President.

Ayes: Councilmen Cascio, DeSena, Cumming,
Councilwomen Feeney, Morgan.

Nays: None.

Administer Oath of Office to Council President Feeney by Susan Witkowski, RMC

NOMINATION AND ELECTION OF COUNCIL VICE PRESIDENT

A motion was made by Councilman Morgan, seconded by Council President Feeney to nominate Councilman Cumming Council Vice President.

Ayes: Councilmen Cascio, DeSena, Cumming,
Councilwomen Feeney, Morgan.

Nays: None.

Administer Oath of Office to Council Vice President Cumming by Susan Witkowski, RMC

Township Clerk Witkowski turns over meeting to Council President Feeney, who will continue with the agenda.

COMMENTS

Mayor Calamari:

Thank you. I want to wish everyone in town a Best Wishes for a Happy New Year.

In Memoriam – We lost a few people that meant a lot to our Town in 2019.

Vito “Pal” Trause: Vito was known as the unofficial Mayor of the Town, a title I was happy to share with him. I never met another person like Vito, I don’t think I ever will. Considering what he went through during his life and military service, he had an incredibly positive outlook on life. To him everyone was a pal of his, whether you were a new or lifelong friend.

Sergeant First Class Michael Goble: Michael, only 33, was killed in combat on December 23rd. He joined the Army in July 2004 and quickly graduated from the Special Forces Qualification Course as a Green Beret in 2007. He had a distinguished career until his passing. They both should be reminders to us every day that freedom is not free, we mustn’t take it for granted at any time.

Millie Lombardi: Millie passed away on December 22. Over many years she performed many different jobs in town. Mille was one of the sweetest ladies I ever knew. She always had kind words for everyone, and town hall will miss her smile.

May they and everyone else that the Town lost in 2019 rest in peace.

While mentioning people that had military service, I’d like to once again publicly thank local Eagle Scout James Stickle for his Eagle Scout project of our new Veterans Memorial. I’d like to also thank everyone who supported him with the endeavor. It gives all our residents, and especially our Veterans, a quiet place to reflect and think about the price of our freedom while also having access to rest rooms in the Library.

Public Affairs – I want to thank our new Public Affairs Director Daisy Velez and all the volunteers on the various committees that make our community events happen. From the Memorial Day Parade, Town Day, Halloween, Holiday Tree Lighting, the committees are always working to keep the events fresh. I understand that after only two years our Halloween event is the envy of the local towns. I also wish to thank the Fire Department for their continuing support of the Summer Concert series. We had two well attended concerts in 2019 they have become another great way for our community to come together.

Road Program – A couple of things delayed our 2019 road resurfacing program, so we will be doing two programs in 2020. One will take place in the Spring and the usual one in the Fall.

Intersection – I’m happy to report that, contrary to recent statements, the project is progressing forward without delay by both the Township and County. The pace of government operations, as we all know, is often frustratingly slow. The amount of regulation and required procedures to accomplish even simple tasks is staggering. No one knows this better than those of us who deal with them every day. Patience is required. I can assure the residents that myself and the administration work consistently, diligently navigating these procedures and keeping projects like the Intersection moving forward to bring them to completion as quickly as possible.

Police Department – Chief Hooper retired in October with over 40 years of service. Also, long time Officer Sergeant Tom Lawton retired in the summer 2019. We thank them both for their service to the Town and its residents. They each had long and distinguished careers and will be missed. The department continued to upgrade the equipment, hardware and software to more efficiently and effectively do their jobs.

Recreation – Our recreation programs continue to flourish. Overall participation has increased across the range of programs we offer. Most noteworthy in 2019 was the expansion of the Summer Rec program to well over 400 participants.

Our partnership with the Bethany Community Center enabled us to increase that enrollment to a level not possible without them. We continue to look at other areas to work with them on.

Seniors – The Seniors continue to be a vital part of our Town. They are very appreciative of the increased funding we have supplied them with. It enables them to schedule many more events and activities to keep them active and fit.

Fire and Ambulance - The Fire Department responded to approximately 180 calls in 2019, and the Ambulance Corps members handled approximately 700 calls in 2019 the residents greatly appreciate all the time they donate to the town, we can’t thank them enough. Instead of spending time with their family and friends, they choose to give a great deal of their time not only to responding to calls, but staying current with their training and supporting many activities in the town. Please continue to support and donate to their fund-raising efforts. If we ever had to pay for those services, they would cost us a lot more than they request via fundraising. Also, if possible, please consider donating some of your time to those organizations. You would get to work with a great group of people, and get back way more than you give.

New Fire/Ambulance Building – The Council fully funded this project in September. The architect is doing a final review of the plans with both organizations to ensure they have everything they need so we can be confident the new building will serve the town’s needs for many years to come. The bid specs are also being worked on by the architect in anticipation of putting the project out to bid.

Town Hall – Our Summer hours were so popular with the residents that we decided to make them year-round. That means certain departments that interact with the residents are staying open until 7:30 PM one night a week. Thank you to those employees who were flexible with their schedules which helped make this happen.

Grant Writer – We hired a Grant Writer in 2019. After meeting with the departments, he is looking for applicable grants. He has already identified grants that should be available in 2020 for the Library, Fire Department, Police Department and the Dog Park which the Green Team has been working on.

Green Team – The team under the direction of Tom Sears continues to amaze me with what is being accomplished. The Watershed Cleanup held at Sherry and Gardner fields, getting bike racks installed at different locations, planting, maintenance, supplying the Seniors and other organizations with the crops planted at the Community Garde and the “Fill it Forward” program to reduce the number of plastic bottles being used in the schools. It was recently reported in

The Record that we tied with another town in the County for first place at 92% of our recycling of municipal waste. Most recently, the Green Team has set up a location at the DMF for the recycling of EPS Styrofoam products. Please visit their Facebook page to keep current with their initiatives.

Website and Facebook pages – Look for an updated Town website and a new Facebook page in January.

DMF – The employees have been supplied with the equipment needed to do their jobs and they have been doing outstanding work. They have taken on new responsibilities such as the cleaning of Town Hall and more maintenance at the Library building. We will continue to support their hard work and recognize their efforts.

DMF Building – We have run out of time and options to find a temporary home in the town for the DMF while the soil is remediated, and a new facility is constructed. We will start exploring out of town options this week.

Tree Removal – We quickly exhausted the amount budgeted in 2019 budgeted, so we will have to increase that line item in the 2020 budget.

Library – I’m happy to have a seat on the Library Board. They and all the staff in the Library dedicate a lot of time to keep the programs fresh as well as add new ones. Please stop in to see what they have to offer. It is a lot more than just lending books.

WCTV - During 2019, WCTV upgraded some outdated equipment. They operate in the background much of the time, but they cover many of the events happening in town. They are all volunteers and the town appreciates all the work they do in their coverage.

Planning and Zoning Boards – Both Boards work to make sure the residential character of our town stays intact. To that end the Planning Board performed a Re-Examination Report on the Master Plan, making changes to keep the Plan current. We appreciate the work both boards do on behalf of the residents.

Poll Workers – Another thankless job. We appreciate the work they do to keep our Elections process running smoothly. They put in a long day, and I’m happy to report that starting in the 2019 budget we’ve allocated money to provide them a meal during that long day.

I look forward to working with the members of the New Council in 2020 to continue the forward progress of the town. Thank you.

COUNCIL PRESIDENT COMMENTS

Council President Feeney - I am very happy to be here and look forward to a great 2020.

COUNCIL VICE PRESIDENT COMMENTS

Council Vice-President Cumming – Good evening and Happy New Year, we look forward to this next year with high hopes and expectations. With the new added talents, the people’s choice, we look forward to progress and achievements at the highest level, without waste of time or taxpayer’s expense. We look forward to be able to achieve new and improved levels of public service in all areas. As you may be aware, my interests are with areas of energy management, the maintenance and efficient operation of all the mechanical equipment and lighting that serve our buildings. As the clock ticks, so the savings accrue from the recent replacement of all lighting, heating and air-conditioning equipment in the township under a grant from Public Service Electric and Gas. We save more money every day from the very efficient LED lighting and the HVAC equipment. About \$200,000 worth of new lighting and air-conditioning equipment was installed and has been operating well during the “shakedown cruise”. The next step will be to install a comprehensive energy management system, also to correct and refine the operation of some of the systems. On our agenda is the installation of occupancy sensors to assist the energy management in preventing

vacated spaces from being heated or cooled unnecessarily. The goal will be to keep the rooms at the right temperature for occupancy or vacancy at all times. We look forward within the next two years to being able to reduce the energy bills both electric and gas together by about 50% overall from the previous amounts, that includes the Library. Also, on our radar, is the continuing care and improvement of Memorial Field. Our goal is to have this be the best that it can be, it should reach a very acceptable level during this coming year, with the help of Councilman DeSena, and his tips. I will continue to work with Tom Sears and the Green Team in any other area that I can lend my talents and time to. I look forward to continuing to improve the quality of life in our township and enjoy participating with those who want to move forward in good constructive efforts. Thank you very much for your attention and your comments are always appreciated

COUNCIL COMMENTS

Councilwoman Morgan - I am very happy to be here, I definitely pledge to work as hard as I can to do what I can to make the Township better, better that it already is.

Councilman Cascio – I welcome the new councilmembers up on the dais, I think we can all work together in moving this town forward in a productive manner, we will do what is right for the town, as much as we possibly are afforded to, that is my pledge to the residents.

Councilman DeSena – Welcome and congratulations to Ms. Morgan and Ms. Feeney. I have a quick little note, not as rosy colored as everyone else's, but it is the truth. Being on this dais is like the movie "Groundhog Day" we talk about the same issues, year after year. I am here, and hope the rest of the Council is here for one purpose, to help all these citizens of the Township realize we need to wake up and hold the Administration responsible for not completing all the tasks at hand. This is not about liking or disliking anyone, it is about true results, or lack of results and progress, and it is about transparency and accountability. Let me explain, for two years we have had citizen complaints about raised side-walks, tripping hazards Township wide. A list has been compiled by the Property Maintenance Officer, has been sitting on the Mayor's desk for nearly a year. The repaving of Ridgewood Road and Washington Avenue, only partially completed, we need to continue to pursue the County to complete the remaining paving now that the ADA ramps are complete. The Township should be pursuing reimbursement cost for the engineering and construction that we have laid out of our municipal budget, those are reimbursable costs. The Township has budgeted since 2018 funding for background checks for all volunteers, a JIF/MEL requirement, to date, the Township has performed zero background checks on its volunteers. We also budgeted \$30,000 last year for repairing of sinking catch-basins and manhole covers Township wide, to date we have repaired zero. Let the Administration know when you hit the depressed manhole at the intersection of Pascack Road and Ridgewood Road, or any others. For the last two years, we have had public and closed session meetings regarding the toxic location, known as the DMF site. We have studied, to a minimal degree, relocation, new sites and the toxic beneath the ground, which is no closer to being remediated than it was two years ago. As the Mayor stated, we have a 2021 deadline, which is approaching very quickly, that is 15 months to get it remediated, before we are found in contempt. We also budgeted \$700,000 for roadway repaving in 2019, and zero roads were repaired because of the indecisiveness of the Administration, to complete the road list, and proceed with the bid, the project should have been for a 2020 early March start. The intersection, do I need to say more? The Mayor, myself and Mr. Cumming all campaigned to move the project forward, three years later, we are still no different. We spent 2017 with our Township Engineer, Azzolina & Fuery, the

project continues to languish, we hired Boswell Engineering, put it in their hands, because again we need to placate to Season's on both the corners. We then had the great inaccuracy of 2019, saying yes, the agreement with the County of Bergen was signed, again caboshed by the Township Attorney. Months later, at Council's insistence, Council was provided a copy of the SSA, it was determined it was never sent, we lost the 2020 construction season. I never admitted we lost funding, I only admitted that we lost the 2020 season. The Council requested reconciliation of over \$100,000 of payments made to Azzolina & Fuery for escrow and back payments, owed to the firm by the previous Administration, to date the Council has not received a shred of information or evidence regarding this large unanticipated taxpayer burden. In review of the Council minutes, it was suggested early in January of 2018, that we pass an ordinance prohibiting marijuana and vape shops, but the Council waited almost 10 months for the version to finally pass, which was too late, the judge determined what was done was not legal. I hope in 2020 the Council continues to hold the Administration accountable for all their actions and remains transparent. Let us become proactive instead of reactive, finally get some things accomplished. Attorney Poller, how about a plastic bag ban ordinance, similar to Paramus and Ridgewood. This was spoken about this last year, so maybe we can follow theirs and get a plastic bag ban ordinance. Thank you everyone for your continued support, please reach out any time to discuss Township matters with me.

MAYOR APPOINTMENTS for Directors (with Advice and Consent of Council):

None.

COUNCIL RESOLUTIONS OF CONSENT TO DIRECTORS: Tabled.

MAYOR'S APPOINTMENTS (with consent of Council)

Mayor Calamari – Please be advised that I am respectfully submitting the following citizens for the positions set forth below, subject to your advice and consent:

Library Board Trustee	Cindy Mazanec, term expiring December 31, 2024
Municipal Judge	Anthony N. Gallina, PJMC, term expiring December 31, 2022
Municipal Prosecutor	Mark DiMaria, Esq., term expiring December 31, 2020

MAYOR APPOINTMENTS (no resolution required)

Mayor Calamari – To the Council President, and Council of the Township of Washington, please be advised that I am appointing the following citizens to the office and positions as follows:

Advisory Board of Health	Daniel Scuderi, term expiring 12.31.2023
	Richard Smith, term expiring 12.31.2023
	Desserie Morgan, term expiring 12.31.2023
	Robert Stickel, term expiring 12.31.2023
Alternate Municipal Judge	Richard G. Brady, term expiring 12.31.2020
Alternate Municipal Prosecutor	Christopher E. Martin, Esq., term expiring 12.31.2020
Library Board, Mayor's Alternate	Elena Skinner, term expiring 12.31.2020
Planning Board Member, Class I	Peter Calamari, Mayor
Planning Board Member, Class II	Daniel Scudieri, term expiring 12.31.2020
Planning Board Member, Class IV	Thomas Pinnick, term expiring 12.31.2023
Planning Board Member, Class IV	Thomas Sears, term expiring 12.31.2023
Recreation Advisory Board	Tom Ritter, term expiring 12.31.2023
	Christopher Santise, term expiring 12.31.2023
Recycling Coordinator	William Lawlor, term expiring 12.31.2020
Risk Management Consultant	Vic Fadini, term expiring 12.31.2020
School Crossing Guards	Angela Boccia, term expiring 8.31.2020
	Eileen Farrell, term expiring 8.31.2020

	James Mahalish, term expiring 8.31.2020
	James Tonner, term expiring 8.31.2020
	John Walsh, term expiring 8.31.2020
	Anoush Yenoukian, term expiring 8.31.2020
Special Law Enforcement Officers SLEO II	Robert Luscombe
	Antonio Parisi

MAYOR APPOINTMENTS - Professionals

Mayor Calamari – Please be advised having considered the needs of such services, as well as the recommendation of the Director of Law, I am herby appointing the following person to the office or position listed below:

Appointment of Township Planner – T&M Associates, term expiring December 31, 2020

Mayor Calamari – Please be advised having considered the needs of such services, as well as the recommendation of the Director of Law, I am herby appointing the following person to the office or position listed below:

Appointment of Bonding Attorney – Robert H. Beinfield, Esq., Hawkins, Delafield & Wood, LLP, term expiring December 31, 2020

Mayor Calamari – Please be advised having considered the needs of such services, as well as the recommendation of the Director of Law, I am herby appointing the following person to the office or position listed below:

Appointment of Township Engineer - Kevin J. Boswell, P.E. of Boswell Engineering, term expiring December 31, 2020

Mayor Calamari – Please be advised having considered the needs of such services, as well as the recommendation from the Director of Engineering, I am herby appointing the following person to the office or position listed below:

Appointment of Engineering Services - Engineering Services/Construction Department-Paul Azzolina, PE, CME of Azzolina & Feury Engineering, Inc. term expiring December 31, 2020

Mayor Calamari – Please be advised having considered the needs of such services, as well as the recommendation of the Director of Law, I am herby appointing the following person to the office or position listed below:

Appointment of Special Labor Counsel – Appointment of Special Labor Counsel, Raymond Wiss, Esq. of Wiss & Bouregy, P.C term expiring December 31, 2020

COUNCIL RESOLUTIONS RELATING TO CERTAIN APPOINTMENTS

A motion was made by Councilman Cumming, seconded by Councilwoman Morgan, to approve Resolution No. 20-101.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan, Council President Feeny.

Nays: None.

Resolution No. 20-101

Award of Contract of Township Planner- T&M Associates

WHEREAS, the Township of Washington, Bergen County has the need for planning services which are to be rendered to the Township; and

WHEREAS, the contract for such services is not being awarded under what is termed the fair and open contract provisions as defined in N.J.S.A. 19:44A-20.5; and

WHEREAS, such professional planning services will be in excess of \$17,500; and

WHEREAS, T&M Associates has submitted a proposal with respect to the rates for said services to be rendered to the Township for the year 2020 which is the anticipated term of this contract; and

WHEREAS, T&M Associates has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the Township of Washington in the previous one year, or made any contribution not in accordance with the terms of the applicable Township ordinance, and has agreed that the terms of appointment will prohibit T&M Associates from making any reportable contributions during the term of the contract or making any contribution not in conformity with the terms of the applicable Township ordinance; and

WHEREAS, the availability of funds for such services shall be determined in the Township's annual budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Washington, County of Bergen, State of New Jersey authorizes the Mayor to enter into a contract with T&M Associates as described herein;

BE IT FURTHER RESOLVED that the position set forth herein was not filled through the "fair and open process" as defined under N.J.S.A. 19:44A-20.4 et seq. As such, it has been attested that T&M Associates, and any subsidiaries, assigns or principals controlling in excess of 10% of said company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the appointment that would, pursuant to P.L. 2004, c.19, affect the eligibility to perform under the appointment, nor will it make a reportable contribution during the term of the contract to any political party committee in the Township of Washington, County of Bergen, or make any contribution which is not in conformity with Township ordinance, when the contract is awarded, or to any candidate committee of any person servicing in an elective public office of said municipality when the contract is awarded;

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification be placed on file with this resolution, and that a notice of the award of said contract shall be published in accordance with law.

A motion was made by Councilman Cumming, seconded by Councilwoman Morgan, to approve Resolution No. 20-102.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Resolution No. 20-102

Award of Contract of Bonding Attorney- Robert H. Beinfield, Esq., Hawkins, Delafield & Wood, LLP

WHEREAS, the Township of Washington, Bergen County has the need for bonding services which are to be rendered to the Township by Special Bond Counsel who is appointed by the Director of Law of the Township with the approval of the Mayor, and said position has been filled by the appointment of Robert H. Beinfield, Esq. of Hawkins, Delafield & Wood, LLP in accordance with the terms of the Township's ordinances; and

WHEREAS, the contract for such services is not being awarded under what is termed the fair and open contract provisions as defined in N.J.S.A. 19:44A-20.5; and

WHEREAS, the professional legal services of Special Bond Counsel may be in excess of \$17,500; and

WHEREAS, Robert H. Beinfield, Esq. of Hawkins, Delafield & Wood, LLP has submitted a proposal with respect to the rates for said services to be rendered to the Township for the year 2020 which is the anticipated term of this contract; and

WHEREAS, Robert H. Beinfield, Esq. of Hawkins, Delafield & Wood, LLP has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the Township of Washington in the previous one year, or made any contribution not in accordance with the terms of the applicable Township ordinance, and has agreed that the terms of appointment will prohibit Robert H. Beinfield, Esq. of Hawkins, Delafield & Wood, LLP from making any reportable contributions during the term of the contract or making any contribution not in conformity with the terms of the applicable Township ordinance; and

WHEREAS, the availability of funds for such services shall be determined in the Township's annual budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Washington, County of Bergen, State of New Jersey authorizes the Mayor to enter into a contract with Robert H. Beinfield, Esq. of Hawkins, Delafield & Wood, LLP as described herein;

BE IT FURTHER RESOLVED that the position set forth herein was not filled through the "fair and open process" as defined under N.J.S.A. 19:44A-20.4 et seq. As such, it has been attested that Robert H. Beinfield, Esq. of Hawkins, Delafield & Wood, LLP, and any subsidiaries, assigns or principals controlling in excess of 10% of said company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the appointment that would, pursuant to P.L. 2004, c.19, affect the eligibility to perform under the appointment, nor will it make a reportable contribution during the term of the contract to any political party committee in the Township of Washington, County of Bergen, or make any contribution which is not in conformity with Township ordinance, when the contract is awarded, or to any candidate committee of any person servicing in an elective public office of said municipality when the contract is awarded;

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification be placed on file with this resolution, and that a notice of the award of said contract shall be published in accordance with law.

A motion was made by Councilman DeSena, seconded by Councilman Cumming, to approve Resolution No. 20-103.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan, Council President Feeney.

Nays: None.

Resolution No. 20-103

Award of Contract of Township Engineer- Kevin J. Boswell, P.E. of Boswell Engineering

WHEREAS, the Township of Washington, Bergen County has the need for engineering services which are to be rendered to the Township by the Township Engineer who is appointed by the Director of Engineering with the approval of the Mayor, and said position has been filled by the appointment of Kevin J. Boswell, P.E., of Boswell Engineering, in accordance with the terms of the Township's ordinances; and

WHEREAS, the contract for such services is not being awarded under what is termed the fair and open contract provisions as defined in N.J.S.A. 19:44A-20.5; and

WHEREAS, such professional engineering services will be in excess of \$17,500; and

WHEREAS, Kevin J. Boswell, P.E., of Boswell Engineering, has submitted a proposal with respect to the rates for said services to be rendered to the Township for the year 2020 which is the anticipated term of this contract; and

WHEREAS, Kevin J. Boswell, P.E., of Boswell Engineering, has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the Township of Washington in the previous one year, or made any contribution not in accordance with the terms of the applicable Township ordinance, and has agreed that the terms of appointment will prohibit Kevin J. Boswell, P.E. and Boswell Engineering from making any reportable contributions during the term of the contract or making any contribution not in conformity with the terms of the applicable Township ordinance; and

WHEREAS, the availability of funds for such services shall be determined in the Township's annual budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Washington, County of Bergen, State of New Jersey authorizes the Mayor to enter into a contract with Kevin J. Boswell, P.E., of Boswell Engineering, as described herein;

BE IT FURTHER RESOLVED that the position set forth herein was not filled through the "fair and open process" as defined under N.J.S.A. 19:44A-20.4 et seq. As such, it has been attested that Kevin J. Boswell, P.E. and Boswell Engineering, and any subsidiaries, assigns or principals controlling in excess of 10% of said company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the appointment that would, pursuant to P.L. 2004, c.19, affect the eligibility to perform under the appointment, nor will it make a reportable contribution during the term of the contract to any political party committee in the Township of Washington, County of Bergen, or make any contribution which is not in conformity with Township ordinance, when the contract is awarded, or to any candidate committee of any person servicing in an elective public office of said municipality when the contract is awarded;

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification be placed on file with this resolution, and that a notice of the award of said contract shall be published in accordance with law.

A motion was made by Councilman Cumming, seconded by Councilwoman Morgan, to approve Resolution No. 20-104.

Ayes: Councilmen Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: Councilman Cascio.

Resolution No. 20-104

Award of Contract of Engineering Services/Construction Department-Paul Azzolina, PE, CME of Azzolina & Feury Engineering, Inc.

WHEREAS, the Township of Washington, Bergen County has the need for engineering services which are to be rendered to the Township by the Township Engineer who is appointed by the Director of Engineering with the approval of the Mayor, and said position has been filled by the appointment of Paul Azzolina P.E., of Azzolina & Feury Engineering, in accordance with the terms of the Township's ordinances; and

WHEREAS, the contract for such services is not being awarded under what is termed the fair and open contract provisions as defined in N.J.S.A. 19:44A-20.5; and

WHEREAS, such professional engineering services will be in excess of \$17,500; and

WHEREAS, Paul Azzolina, P.E., of Azzolina & Feury Engineering, has submitted a proposal with respect to the rates for said services to be rendered to the Township for the year 2020 which is the anticipated term of this contract; and

WHEREAS, Paul Azzolina, P.E., of Azzolina & Feury Engineering, has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the Township of Washington in the previous one year, or made any contribution not in accordance with the terms of the applicable Township ordinance, and has agreed that the terms of appointment will prohibit Paul Azzolina, P.E. and Azzolina & Feury Engineering from making any reportable contributions during the term of the contract or making any contribution not in conformity with the terms of the applicable Township ordinance; and

WHEREAS, the availability of funds for such services shall be determined in the Township's annual budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Washington, County of Bergen, State of New Jersey authorizes the Mayor to enter into a contract with Paul Azzolina, P.E., of Azzolina & Feury Engineering, to provide engineering services on Construction Department related matters;

BE IT FURTHER RESOLVED that the position set forth herein was not filled through the "fair and open process" as defined under N.J.S.A. 19:44A-20.4 et seq. As such, it has been attested that Paul Azzolina, P.E. and Azzolina & Feury Engineering, and any subsidiaries, assigns or principals controlling in excess of 10% of said company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the appointment that would, pursuant to P.L. 2004, c.19, affect the eligibility to perform under the appointment, nor will it make a reportable contribution during the term of

the contract to any political party committee in the Township of Washington, County of Bergen, or make any contribution which is not in conformity with Township ordinance, when the contract is awarded, or to any candidate committee of any person servicing in an elective public office of said municipality when the contract is awarded;

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification be placed on file with this resolution, and that a notice of the award of said contract shall be published in accordance with law.

A motion was made by Councilman Cumming, seconded by Councilman Cascio, to approve Resolution No. 20-105.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Resolution No. 20-105

Appointment of Honorable Anthony N. Gallina, P.J.M.C. as Municipal Judge, for the term expiring December 31, 2022

BE AND IT IS RESOLVED, by the Township Council of the Township of Washington that it does hereby consent to the Mayor's appointment of Honorable Anthony N. Gallina, P.J.M.C., as Municipal Judge of the Municipal Court commencing January 1, 2020 through December 31, 2022.

A motion was made by Councilman Cumming, seconded by Councilman DeSena, to approve Resolution No. 20-106.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Resolution No. 20-106

Appointment of Municipal Prosecutor- Mark DiMaria, Esq.

WHEREAS, the Mayor has appointed the person listed below as Municipal Prosecutor of the Township of Washington, and the Township Council wishes to acknowledge said appointment;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Washington, County of Bergen, State of New Jersey hereby acknowledges the appointment of Mark DiMaria, Esq. as Municipal Prosecutor of the Township of Washington for the term expiring December 31, 2020.

A motion was made by Councilman Cascio, seconded by Councilman Cumming, to approve Resolution No. 20-107.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Resolution No. 20-107

Appointment of Special Labor Counsel, Raymond Wiss, Esq. of Wiss & Bouregy, P.C

WHEREAS, the Township of Washington, Bergen County has the need for labor attorney services in connection with a collective bargaining agreement with the PBA, Local 206 which are to be rendered to the Township by Special Labor Counsel who is appointed by the Director of Law of the Township with the approval of the Mayor, and said position has been filled by the appointment of Raymond Wiss, Esq. of Wiss & Bouregy, P.C. in accordance with the terms of the Township's ordinances; and

WHEREAS, the contract for such services is not being awarded under what is termed the fair and open contract provisions as defined in N.J.S.A. 19:44A-20.5; and

WHEREAS, the professional legal services of Special Labor Counsel may be in excess of \$17,500; and

WHEREAS, Raymond Wiss, Esq. of Wiss & Bouregy, P.C. has submitted a proposal with respect to the rates for said services to be rendered to the Township for the year 2020 which is the anticipated term of this contract; and

WHEREAS, Raymond Wiss, Esq. of Wiss & Bouregy, P.C. has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the Township of Washington in the previous one year, or made any contribution not in accordance with the terms of the applicable Township ordinance, and has agreed that the terms of appointment will prohibit Raymond Wiss, Esq. of Wiss & Bouregy, P.C. from making any reportable contributions during the term of the contract or making any contribution not in conformity with the terms of the applicable Township ordinance; and

WHEREAS, the availability of funds for such services shall be determined in the Township's annual budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Washington, County of Bergen, State of New Jersey authorizes the Mayor to enter into a contract with Raymond Wiss, Esq. of Wiss & Bouregy, P.C. as described herein;

BE IT FURTHER RESOLVED that the position set forth herein was not filled through the "fair and open process" as defined under N.J.S.A. 19:44A-20.4 et seq. As such, it has been attested that Raymond Wiss, Esq. of Wiss & Bouregy, P.C., and any subsidiaries, assigns or principals controlling in excess of 10% of said company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the appointment that would, pursuant to P.L. 2004, c.19, affect the eligibility to perform under the appointment, nor will it make a reportable contribution during the term of the contract to any political party committee in the Township of Washington, County of Bergen, or make any contribution which is not in conformity with Township ordinance, when the contract is awarded, or to any candidate committee of any person servicing in an elective public office of said municipality when the contract is awarded;

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification be placed on file with this resolution, and that a notice of the award of said contract shall be published in accordance with law.

A motion was made by Councilman DeSena, seconded by Councilman Cumming, to approve Resolution No. 20-108.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan, Council President Feeney.

Nays: None.

Resolution No. 20-108

Appointment of Member, Library Board of Trustees-Cindy Mazanec

WHEREAS, the Mayor has appointed the person listed below as a Member of the Board listed below, subject to the advice and consent of the Township Council;

Name: Cindy Mazanec
Board: Library Board of Trustees
Term expires: December 31, 2024

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Washington, County of Bergen, State of New Jersey hereby gives its consent to such appointment by the Mayor:

MAYOR’S ANNOUNCEMENTS-2020 FIRE DEPARTMENT OFFICERS

2020 FIRE DEPARTMENT OFFICERS

Mayor Calamari – The following officers have been elected by the membership of the Fire Department and confirmed by the Director, they are hereby approved, and have assumed their respective officers on January 1st.

*Chief	Kevin Zitko
Deputy Chief	Jason Gugger
Battalion Chief	Zachary Miros
Captain	Frank Aiello
1 st Lieutenant	Christopher Campo
2 nd Lieutenant	Chris Meier
3 rd Lieutenant	Adam Ehrenfels
4 th Lieutenant	Pierce Hans

*Administer Oath of Office to Fire Chief Kevin Zitko by Susan Witkowski, RMC

COUNCIL APPOINTMENTS

Councilman Cascio stated he would like to nominate Councilman DeSena to the role of Planning Board Class III Council representative.

A motion was made by Councilman Cascio, seconded by Councilwoman Morgan, to approve Resolution No. 20-109.

Ayes: Councilmen Cascio, DeSena, Councilwoman Morgan.

Nays: Councilman Cumming, Council President Feeney.

Resolution No. 20-109

Planning Board Appointment

BE AND IT RESOLVED, by the Township Council of the Township of Washington that Councilman Michael DeSena is hereby designated the Council Member as

Planning Board Class III member to serve a one-year term prescribed by law, effective January 1, 2020 through December 31, 2020.

A motion was made by Councilman Cascio, seconded by Councilman DeSena, to approve Resolution No. 20-110.

Council President Feeney stated we want to, at this point, table this issue. We are in the process of looking to interview other auditors. Attorney Poller stated as long as it is a majority of the Council, that is okay. Council President Feeney stated she would like to do a roll call to table the issue, please, we are seeking other candidates. Attorney Poller an affirmative vote is to table the resolution.

Ayes: Councilmen Cumming, Councilwoman DeSena, Council President Feeney.

Nays: Councilmen Cascio, DeSena.

Resolution No. 20-110 – TABLED

Award of Contract of Louis C. Mai, CPA Associates

WHEREAS, the Township of Washington, Bergen County has the need for auditing services which are to be rendered to the Township by a registered municipal accountant of New Jersey selected by the Township Council; and

WHEREAS, the Township Council has determined to appoint Louis C. Mai CPA & Associates as the Township Auditor in accordance with the terms of the Township's ordinances; and

WHEREAS, the contract for such services is not being awarded under what is termed the fair and open contract provisions as defined in N.J.S.A. 19:44A-20.5; and

WHEREAS, such professional auditing services will be in excess of \$17,500; and

WHEREAS, Louis C. Mai CPA & Associates has submitted a proposal with respect to the rates for said services to be rendered to the Township for the year 2020 which is the anticipated term of this contract; and

WHEREAS, Louis C. Mai CPA & Associates has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the Township of Washington in the previous one year, or made any contribution not in accordance with the terms of the applicable Township ordinance, and has agreed that the terms of appointment will prohibit Louis C. Mai CPA & Associates from making any reportable contributions during the term of the contract or making any contribution not in conformity with the terms of the applicable Township ordinance; and

WHEREAS, the availability of funds for such services shall be determined in the Township's annual budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Washington, County of Bergen, State of New Jersey hereby appoints Louis C. Mai CPA & Associates as the Township Auditor and authorizes the Mayor to enter into a contract with Louis C. Mai CPA & Associates as the Township Auditor as described herein;

BE IT FURTHER RESOLVED that the position set forth herein was not filled through the "fair and open process" as defined under N.J.S.A. 19:44A-20.4 et seq. As such, it has been attested that Louis C. Mai CPA & Associates, and any subsidiaries, assigns or principals controlling in excess of 10% of said company

has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the appointment that would, pursuant to P.L. 2004, c.19, affect the eligibility to perform under the appointment, nor will it make a reportable contribution during the term of the contract to any political party committee in the Township of Washington, County of Bergen, or make any contribution which is not in conformity with Township ordinance, when the contract is awarded, or to any candidate committee of any person servicing in an elective public office of said municipality when the contract is awarded;

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification be placed on file with this resolution, and that a notice of the award of said contract shall be published in accordance with law.

A motion was made by Councilman Cascio, seconded by Councilman Cumming, to approve Resolution No. 20-111.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Resolution No. 20-111
Appointment of Public Defender-Mario Bai

BE AND IT IS RESOLVED, by the Township Council of the Township of Washington that it does hereby appoint Mario Bai as Public Defender of the Township of Washington for a one-year term commencing January 1, 2020 through December 31, 2020.

A motion was made by Councilman DeSena, seconded by Councilman Cumming, to approve Resolution No. 20-112.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Resolution No. 20-112
Appointment of Municipal Court Administrator-Lynda Lasini, MCA

BE AND IT IS RESOLVED, by the Township Council of the Township of Washington that it does hereby appoint Lynda Lasini, MCA as Municipal Court Administrator of the Township of Washington for a two (2) year term commencing January 1, 2020 through December 31, 2021.

A motion was made by Councilman DeSena, seconded by Councilman Cumming, to approve Resolution No. 20-113.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Resolution No. 20-113
Appointment of Registrar of Vital Statistics-Susan Witkowski, CMR

BE IT RESOLVED that there is a requirement for a Registrar of Vital Statistics in the Township of Washington.

NOW THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Washington, Bergen County, that Susan Witkowski, CMR, be hereby appointed Registrar of Vital Statistics for a three (3) year term effective January 1, 2020 through December 31, 2022.

INDIVIDUAL RESOLUTIONS: none.

CONSENT AGENDA

All of the following items have been determined to have the unanimous consent of Council and will be enacted in one motion. Should any item require independent consideration, any Council Member may have such item removed from the Consent Agenda for independent consideration.

A motion was made by Councilman Cumming, seconded by Councilman DeSena, to approve the Consent Agenda.

Township Clerk Witkowski stated she has not received Pay-to-Play documents to date regarding Resolution No. 20-132 Award of Contract Special Health Services to NorthWest Bergen Regional Health Commission, so she will place that resolution on the next agenda. Council President Feeney stated that will be tabled. A conversation followed on the 2-year time-frame of the contract, which is allowable, the last contract with Northwest was also for 2 years, the increase which was only \$400.

*The vote is to approve all resolutions, with the exception of Resolution No. 20-132, Award of Contract Special Health Services to NorthWest Bergen Regional Commission, 24 months, expiring December 31, 2021

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Resolution No. 20-114

Establishing 2020 Temporary Budget Appropriation

WHEREAS, Section 40:44-19 of Revised Statutes of the Local Budget Act provides that, where any contracts, commitments of payments are to be made prior to the adoption of the CY 2020 budget, temporary appropriations be made before January 31, 2020 for the purposes and amounts required and, in the manner, and time therein provided; and

WHEREAS, the total appropriations as made shall not exceed 26.25% of the total appropriations made for all purposes in the budget of the preceding calendar year excluding, in both instances, appropriations made for interest and Debt Redemption Charges, Capital Improvement Fund and Public Assistance; and

WHEREAS, the date of this resolution is within the first thirty days of January 2020; and

WHEREAS, the total appropriations in the PY 2019 Budget is the sum of \$13,445,299, excluding amounts for Debt Service and Capital Improvement, which amount to \$1,443,200 resulting in the amount of which the Temporary Budget is to be calculated, in the amount of \$12,002,099; and

WHEREAS, 26.25% of the total appropriations of the PY 2019 budget exclusive of any appropriations made for Debt Service, Capital Improvement and Public Assistance, is \$3,150,550.98 and the CFO is proposing a temporary budget in the amount of \$2,836,687 (Capital Improvement Fund and Debt Service excluded) which leaves a total of \$313,863.98 available for an increase in the temporary budget if Administration deems this necessary.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Washington, County of Bergen, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the CFO for her record.

Resolution No. 20-115

Designating time and place of 2020 Council meetings

BE IT RESOLVED, by the Township Council that the first and third Monday of each month, in the Municipal Complex Building, Council Chambers, 350 Hudson Avenue, Township of Washington, NJ, at the hour of 7:30 P.M. be designated as the time and place of Council meetings for the year 2020; and

NOW, BE IT RESOLVED, by the Township Council in compliance with the provisions of the Open Public Meeting Act (N.J.S.A. 10:4-6 Et Seq.) that:

Section 1. Except as provided by Chapter 4, Section 10:4-12B, all meetings of the Council shall be open to the public at all times.

Section 2. At every meeting, the public may actively participate during the time designated for that purpose in the order of business and the Council may take formal action.

Section 3. The meetings of the Council shall be held on the dates and times set forth in the scheduled annexed hereto and made a part hereof.

Section 4. Within seven (7) days following the adoption of this resolution, a copy shall be posted on a bulletin board accessible to the public at all business hours at or near the entrance to the Council’s meeting room and shall remain so posted until replaced with a duly adopted resolution setting forth any revision thereof. A copy shall be mailed or sent by electronic means to two (2) official newspapers.

Section 5. Upon receipt by the Township Clerk of a written request setting forth the name and address of the person making the request, the Clerk shall send to such person by regular mail, or by electronic means, between the date of such request and December 31st next ensuing, a copy of the meeting schedule referred to in section 3.

The following is the 2020 list of meeting dates as approved by the Township of Washington Township Council at a regularly scheduled meeting of January 6, 2020. Public/Conference meetings are held on the first and third Monday of each month at 7:30 pm, *unless otherwise noted, in the Council Chambers of the Municipal Complex Building, located at 350 Hudson Avenue, Township of Washington, New Jersey. There is the option to take action at every meeting.

2020 COUNCIL MEETINGS

January	6 th Sine Die Meeting 7:30 p.m.
	6 th Reorganization 7:30 p.m.
	20 th
February	3 rd
	*18 th
March	2
	16 th
April	6 th
	20 th
May	4 th
	18 th
June	*3 rd
	15
July	*13 th
August	*10 th
September	*1 st
	14 th
October	5 th
	19 th
November	*9 th
December	7 th
	21 st

Resolution No. 20-116
Designating official newspapers 2020

BE AND IT IS RESOLVED, by the Township Council of the Township of Washington that the Record, Ridgewood News, Pascack Press and Star Ledger are hereby designated as the official newspapers of the Township of Washington for the year 2020.

Resolution No. 20-117
Authorize cancelling small balances

WHEREAS, the Governing Body of the Township of Washington finds and declares that N.J.S.A. 40A:5-17-1 empowers authorized municipal employees to process the cancellation of tax refunds and/or delinquencies of less than ten (\$10.00) dollars; and

WHEREAS, the Governing Body further finds and declares that the Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of less than ten (\$10.00) dollars; and

WHEREAS, the Governing Body further finds and declares that it is in the best interest of the citizens of the Township of Washington for the Municipal Tax Collector to be authorized to process the cancellation of tax refunds and /or delinquencies of less than ten (\$10.00) dollars in accordance with N.J.S.A. 40A:5-17-1.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Washington that the Municipal Tax Collector, Joi Apar, is hereby authorized to process the cancellation of tax refunds or delinquencies of less than ten (\$10.00) dollars during the calendar year of 2019 in accordance with N.J.S.A. 40A:5-17-1.

Resolution No. 20-118
Designating Cash Management Plan

WHEREAS, P.L., 1983, Chapter 8, Local Fiscal Law; NJSA. 40A:5-2 has been amended to require that each municipality designate a Cash Management Plan for the deposit of each local unit's monies.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Washington, that the following Cash Management Plan of the Township of Washington be and hereby is adopted:

DESIGNATION OF OFFICIAL DEPOSITORIES

1. Official Depositories of the Township of Washington shall be as designated at the start of each fiscal year by resolution adopted by the Township Council.
2. Designated official depositories are required to submit to the Chief Financial Officer of the Township of Washington a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act (GUDPA) Notification of Eligibility, which must be filed semi-annually in the Department of Banking as of June 30th and December 31st each year.
3. Designated Official depositories are required to submit to the Chief Financial Officer a copy of the institutions annual report on an annual basis.
4. The official depository for Township funds for 2020 is Oritani Bank, Township of Washington, NJ which is being taken over by Valley National Bank sometime in 2020.

DEPOSIT OF FUNDS

5. All funds shall be deposited within forty-eight (48) hours of receipt in accordance with the state statute
6. Operating funds shall be deposited into interest bearing accounts to maximize interest earnings.
7. Capital, Trust and Payroll funds shall be deposited into interest bearing accounts whenever possible. Any non-interest-bearing account should be regularly monitored for the availability of funds for investment.

DESIGNATION OF ALLOWABLE INVESTMENTS

8. The Township of Washington may permit deposits and investment in such depositories as permitted in NJSA 17: 9-44 and other instruments as specified below:
 - a. United States Treasury Bills
 - b. Township of Washington bonds or notes
 - c. Commercial Bank Deposits
 - d. Certificates of Deposit
 - e. State of New Jersey Cash Management Funds

B. DEFINITION OF ACCEPTABLE COLLATERAL AND PROTECTION OF TOWNSHIP ASSETS

1. All designated depositories must conform to all applicable State Statutes concerning depositories of Public Funds
2. All designated depositories shall obtain the highest amount possible F.D.I.C. and/or F.S.L.I.C, coverage of all Township assets (demand and certificate of deposit)
3. Collateral will be required for all deposits and investments of the Township except for those in the State Cash Management Fund, collateral must have a market value of not less than 100 percent of all deposits and investments
4. For pledges by depositories on Township funds, the following securities will be considered acceptable for pledges
 - a. Any security backed by the U.S. Government
 - b. Any direct obligation of any taxing authority within the Township of Washington
 - c. Real Estate mortgage loans for real estate property located within the Township marketing area. Pledges of real estate mortgage loans shall be maintained at a market value of 115 percent of deposits.
 - d. All pledges of collateral must be indicated on an advice copy of the investment instrument which shall be forwarded to the Chief Financial Officer

REPORT PROCEDURE

5. The Chief Financial Officer shall prepare for the Township records a quarterly report of investments. A detail listing should be kept of all investments purchased, specifying the amount, interest, percentage rate, period of investment and maturity date and name of the financial institution in which the investment is placed.
6. The Chief Financial Officer shall prepare for the Township records a quarterly report of fund investments. A detail listing should be kept of all shares purchased, shares redeemed, interest received, and the name of the fund with which Township funds are placed.

DIVERSIFICATION REQUIREMENTS

7. The Chief Financial Officer shall examine investments to guard against the effects of a financial institution going into default.

This may be accomplished through the practice of spreading investment around in various designated official depositories.

MAXIMUM MATURITY POLICY

8. Investments shall be limited to a maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provisions of regulation promulgated by either the Federal or State Governments.

INVESTMENT PROCEDURES

9. Bids for certificates of deposit shall be solicited of all designated depositories only if the amount exceeds \$500,000.
2. Telephone bids shall be solicited of designated depositories by the Chief Financial Officer or a staff member the Chief Financial Officer shall designate.
3. The depository shall specify the principal amount of the investment bid on interest rate, maturity date and the number of days used to calculate the interest to be paid upon maturity.
4. Interest shall be paid from the date the bid was awarded to the date of maturity.
5. All bidders may request the results of the informal bids after the bid is awarded.
6. A check or wire transfer of funds shall be made available, if necessary, to the winning bidder the same business day the informal bid is awarded.

CONTROLS

When possible, internal controls shall provide for a separation of investment placement and accounting activities. Controls must be recorded for wire transfers and securities safekeeping, where necessary.

BONDING

10. The following officials shall be covered by surety bonds, said surety bonds to be examined by the independent auditor to ensure their proper execution:
Treasurer/Chief Financial Officer
Tax Collector
The following officials shall be covered by the Joint Insurance Fund blanket crime coverage; said bond/coverage to be examined by the independent auditor to ensure their proper execution:
Deputy Tax Collector
Department Directors
Any staff member of the department not covered by a surety bond.

COMPLIANCE

11. The Cash Management Plan of the Township of Washington shall be subject to the annual audit conducted pursuant to NJSA 40:5-4.

LIABILITY

1.The Official charged with the custody of the monies of the Township of Washington shall deposit them (or designate a staff member to make such Deposit) as designated by the Cash Management Plan and shall thereafter be relieved of any liability or loss of such monies due to the insolvency or closing of any depository designated in the Cash Management Plan pursuant to NJSA 40A: 5-14.

This Cash Management Plan as set forth has been designated the Cash Management Plan for the Department of Revenue and Finance and no other department of the Township of Washington

Resolution No. 20-119

Authorize fixing rate of interest for delinquent taxes

WHEREAS, N.J.S. A. 54: A4-67 permits the governing body to fix the rate of interest to be charged for the non-payment of taxes, assessments and municipal charges and to prescribe penalties for delinquencies;

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Washington as follows:

1. All prior resolutions concerning the rate of interest to be charged for the non-payment of taxes, assessments, or municipal charges are hereby rescinded.
2. The rate of interest to be charged for the non-payment of taxes, assessments or municipal charges is hereby fixed, pursuant to statute, as follows: eight [8%] percent per annum on the first \$1,500 of the delinquency, and eighteen [18%] percent per annum on any amount in excess of \$1,500 to be calculated from the date the tax or assessment was payable until the date of actual payment.
3. With respect to tax certificates held by the municipality the following additional penalties shall be charged: two [2%] percent on the amount due over \$200 up to \$5,000; four [4%] percent of the amount due over \$5,000 up to \$10,000; and six [6%] percent on the amount in excess of \$10,000.
4. Dollars to be calculated from the date of the tax was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable.

Resolution No. 20-120

Confirmation of Change Funds

WHEREAS, the Municipal Court, Municipal Clerk and the Tax Collector's Office of the Township of Washington have requested the establishment of change funds to be used by the cashiers located at the respective payment windows; and

WHEREAS, the Township Administrator has reviewed this request and recommends the establishment of a change fund for the Municipal Court in an amount not to exceed \$200.00, Municipal Clerk in an amount not to exceed \$25.00 and a change fund for the Tax Collector's Office in an amount not to exceed \$100.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the township of Washington that a change fund be established in the amount of \$200.00 to be used by the Municipal Court, change fund in the Municipal Clerk's Office in an amount not to exceed \$25.00 and a change fund be established in the amount of \$100.00 to be used by the Tax Collector's Office.

Resolution No. 20-121

Authorize entering into cooperative pricing agreement with Educational Services Commission of New Jersey

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, the governing body of the Township of Washington, County of Bergen, State of New Jersey has duly considered participation in the Cooperative Pricing System administered by the Lead Agency for the provision and performance of goods and services.

NOW, THEREFORE BE IT RESOLVED as follows:

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency for the period January 1, 2020 through December 31, 2020.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

Resolution No. 20-122

Authorize entering into cooperative pricing agreement with Hunterdon County Educational Services Commission Co-operative

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission Cooperative, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, the governing body of the Township of Washington, County of Bergen, State of New Jersey has duly considered participation in the Cooperative Pricing System administered by the Lead Agency for the provision and performance of goods and services.

NOW, THEREFORE BE IT RESOLVED as follows:

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency from January 1, 2020 through December 31, 2020.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

Resolution No. 20-123

Authorize shared services for Hillsdale Child Health Conference services

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) promotes the broad use of shared services as a technique to reduce local expenses funded by property tax payers; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) allows for any local unit to enter into an agreement with any other local unit or units to provide or receive any services that each local unit participating in the Agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Borough of Hillsdale (“Hillsdale”) provides the following service which is needed by the Township of Washington (the “Township”): Child Health Conference services (“CHC”); and

WHEREAS, Hillsdale and the Township seek to enter into a shared services agreement to memorialize the respective responsibilities of Hillsdale and the Township in connection with the service described above.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Washington, that the Township approves of the proposed shared services agreement as referenced herein between the Township and Hillsdale, a copy of which is on file with the Township.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the subject shared services agreement with Hillsdale for the above stated purpose

Resolution No. 20-124

Authorize Interlocal Service Agreement for Police Department Mutual Aid & Rapid Deployment Force

WHEREAS, the police departments in the County of Bergen have a day-to-day responsibility to provide for the safety and security of lives and property, for the maintenance and preservation of the public peace and order; and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., manmade causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, this Plan is adopted in accordance with the provisions of N.J.S.A.40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A: 9-40.6; and

WHEREAS, this Plan provides a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property; and

WHEREAS, it is the desire of the Township of Washington to participate in a Mutual Aid Plan and Rapid Deployment Force, in accordance with the Plan as submitted by the Bergen County Police Chief’s Association.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Washington, County of Bergen, New Jersey that in accordance with the

provisions of N.J.S.A. 40A:14-156.1, the Mayor is hereby authorized to enter into an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force; and

BE IT FURTHER RESOLVED that a copy of this Resolution is forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor and the Municipal Clerks of all Bergen County Municipalities.

Resolution No. 20-125
Affirmation of Civil Rights Policy

WHEREAS, it is the policy of the Township of Washington to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act; and

WHEREAS, the governing body of the Township of Washington has determined that certain procedures need to be established to accomplish this policy.

NOW, THEREFORE, BE IT ADOPTED by the Governing Body of the Township of Washington that:

Section 1: No official, employee, appointee or volunteer of the Township of Washington by whatever title known, or any entity that is in any way a part of the Township of Washington shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township of Washington or using the facilities or property of the Township of Washington.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receive authorization or support in any way from the Township of Washington to provide services that otherwise could be performed by the Township of Washington.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The municipal attorney shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The municipal attorney shall establish written procedures that require all officials, employees, appointees and volunteers of the Township of Washington as well as all other entities subject to this resolution to

periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The municipal attorney shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the municipal attorney shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Township of Washington. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township of Washington's website.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Township of Washington in order for the public to be made aware of this policy and the Township of Washington's commitment to the implementation and enforcement of this policy.

Resolution No. 20-126

Designation of Public Agency Compliance Officer (P.A.C.O.)

WHEREAS, *N.J.A.C.17:27-3.5* requires a municipality to designate an officer or employee to serve as its Public Agency Compliance Officer; and

WHEREAS, it has been determined by the Administration that the Business Administrator shall serve as the Public Agency Compliance Officer for the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Washington, County of Bergen, State of New Jersey that in accordance with the provisions of *N.J.A.C.17:27-3.5* the Business Administrator is hereby designated as the Public Agency Compliance Officer for the Township of Washington.

BE IT FURTHER RESOLVED that the Township Clerk shall notify the State of New Jersey, Department of the Treasury, Division of Purchasing and Property, Contract Compliance Audit Unit, EEO Monitoring Program of this designation.

Resolution No. 20-127

Authorize Tonnage Grant Application and Designating Recycling Coordinator for said application

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102 has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not

limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent to the Township Council for the Township of Washington to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Washington, New Jersey that the Township of Washington hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates William Lawlor as the Recycling Coordinator in furtherance thereof.

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant to be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Resolution No. 20-128

Authorize entering into Cooperative Pricing Agreement with Sourcewell (formerly NJPA)

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, Sourcewell (formally NJPA), hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, the governing body of the Township of Washington, County of Bergen, State of New Jersey has duly considered participation in the Cooperative Pricing System administered by the Lead Agency for the provision and performance of goods and services.

NOW, THEREFORE BE IT RESOLVED as follows:

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency from this date through December 31, 2019.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

Resolution No. 20-129

Authorize the Township Administrator to administer all applications, vouchers and documentation relative to Bergen County Community Development Block Grants submitted in year 2020

BE IT RESOLVED, by the Township Council of the Township of Washington, hereby authorizes the Township Administrator Robert Tovo to administer all applications, vouchers and documentation relative to Community Development Block Grants for the benefit of residents of the Township of Washington in connection with any and all such projects; and

BE IT FURTHER RESOLVED, that the Council recognizes that the Township of Washington is liable for any funds not spent in accordance with grant agreements.

BE IT ALSO RESOLVED, that the Clerk shall forward a certified copy of this resolution to the Chief Financial Officer and Township Administrator.

Resolution No. 20-130

Appointment of Waste Water Collection System Operator

WHEREAS, N.J.A.C. 7:10A-1 et seq. requires that the owner of a Waste Water Collection System be licensed by the New Jersey Department of Environmental Protection (“NJDEP”) and that the system be operated by a NJDEP-licensed operator; and

WHEREAS, the Township is the owner of a NJDEP-licensed Waste Water Collection System; and

WHEREAS, Keith Durie is an NJDEP-licensed operator and is willing to serve as the Township’s NJDEP-licensed operator for an annual amount of \$3,000. from January 1, 2020 through December 31, 2021; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Washington hereby awards a professional service contract to Keith Durie as the NJDEP-licensed operator of record of the Township’s Waste Water Collection System without competitive bidding as a professional service under the provisions of the Local Public Contracts Law for 24 months, effective January 1, 2020 through December 31, 2021 at an annual compensation of \$3,000.00, and that said Licensed Municipal Waste Water Collection System Operator is hereby obligated to serve a copy of all reports on the Township Department of Municipal Facilities and the Township Clerk.

Resolution No. 20-131

Authorize Fire Department Mutual Aid Agreement

WHEREAS, the Township of Washington recognizes the necessity for the sharing of emergency services, a.k.a. mutual aid, to communities or districts inside and outside of the presently established Pascack Valley and Tri-Borough Mutual Aid groups, for the purpose of providing of personnel and fire rescue equipment for the period beginning January 1, 2020 through December 31, 2020.

WHEREAS, the Township of Washington’s Fire Chief or the Fire Chief’s designated representative will be making decisions to provide mutual aid to area communities with brief notice; and

WHEREAS, the Township of Washington’s Fire Chief or the Fire Chief’s designated representative will ensure that arrangements are made, prior to providing such mutual aid to other communities; for appropriate emergency protection for the Township of Washington and its residents; and

WHEREAS, the Township of Washington understands that the community or region requiring mutual aid may not be adjacent to or be part of the existing Pascack Valley or Tri-Borough Mutual Aid groups already established in the Pascack Valley of Bergen County; and

WHEREAS, Worker’s Compensation will be provided by the Township of Washington (employer), General Liability is assumed by the recipient of the service and Automobile Liability/Physical Damage and Property Insurance stays with the owner of the property (Township of Washington); and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Washington, that it hereby authorizes the Township of Washington Fire Department to provide mutual aid services to any community or district the Fire Chief or his designated representative deems necessary.

BE IT FURTHER RESOLVED, that the Township of Washington will provide its insurance carrier and its insurance agents with copies of this resolution to ensure that insurance coverage, in the same manner as provided on an everyday basis, is provided to the Township of Washington and its representatives during the time period mutual aid is provided to another community or district.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Governing Bodies of Park Ridge, Woodcliff Lake, Hillsdale, Westwood, River Vale, Old Tappan, Emerson, and to the Township of Washington Volunteer Fire Department.

Resolution No. 20-133

Acknowledge certification of compliance with the U.S. Equal Opportunity Commission Enforcement Guidance of the Civil Rights Act of 1964

WHEREAS, N.J.S.A. 40a:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964", as amended, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approval annual budget to the Division of local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidence by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Township Council of the Township of Washington, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c. 183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

GENERAL PUBLIC DISCUSSION (Five-minute time limit)

A motion was made by Councilman DeSena, seconded by Councilman Cumming to open the general public discussion.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Seeing none.

A motion was made by Councilman Cumming, seconded by Councilwoman Morgan, to close the general public discussion.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

A motion was made by Councilman Cascio, seconded by Councilman Cumming, to adjourn to the Conference Session.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Time noted: 8:36 p.m.

/s/ Susan Witkowski
Township Clerk

/s/ Stacey Feeney
Council President

Approved: December 7, 2020

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY
REORGANIZATION MEETING
CONFERENCE MINUTES
January 6, 2020

CURRENT BUSINESS

I. Administration

II. Council

A. Ordinances and Legislation

1. Zoning Board of Adjustment appointments (3) terms expiring (sw) –

a. Letters of interest- Letters and resumes are due by January 31st please forward them to Town Hall.

b. Appointments, advertise in paper - Township Clerk Witkowski sent out Letters of Interest to the three members whose terms are expiring, those received back were put into Council's packets. Township Clerk Witkowski asked for some direction from Council. Council President Feeney replied she doesn't believe we want to move forward at this time. Councilman DeSena asked, we are not going to reappoint those members that have given their time for the last four years? Council President Feeney and Council Vice-President Cumming both replied no. Township Clerk Witkowski asked what would Council like to do, since Zoning Board members are Council appointments. Council Vice-President Cumming asked if advertisements were put in the paper, as requested last week? Township Clerk Witkowski replied that cannot be done unless it is requested at a public meeting. Councilman DeSena asked if Zoning Board members vacancies have been advertised in the past? Township Clerk Witkowski replied she has not, but she doesn't know what was done prior. Councilman DeSena stated it was requested at the last meeting if anyone wanted to submit their resume, three people submitted their resumes, he doesn't understand why the same three people would not be reappointed. Councilwoman Morgan stated she believes there is interest, people weren't sure where to send their information. Council President Feeney stated she feels it wasn't clear at the last meeting as to what to do if someone had interest. Council Vice-President Cumming stated we can give a little time for any interested parties to submit their resumes to Township Clerk Witkowski. Township Clerk Witkowski asked what date would Council like those resumes to be in by? Council President Feeney replied January 31, 2020. Councilman DeSena asked Attorney Poller if they have to be appointed before then? Attorney Poller replied no, if the Zoning Board has a quorum they meet, if they don't, they do not meet. Councilman DeSena asked if there is anything on the Zoning Board Agenda, he doesn't want to hold anyone up. Attorney Poller replied he doesn't believe so. Township Clerk Witkowski stated it will be advertised in the newspaper, WCTV, website and the electronic board.

2. Amendment to salary ordinance certain employees (kp) – Attorney Poller stated he will be preparing an amendment to the 2019 Salary Ordinance; transfers were made the last day. He will be going over this with Ms. Curran, coming up with an Ordinance to those issues that were handled at the last meeting to conform with the Salary Ordinance. Councilman Cascio asked can Attorney Poller specify? Attorney Poller stated whatever Council voted on at the December 30th meeting, adjustments need to accommodate those actions, a draft will be shown to Council at the next meeting. Councilman DeSena stated he is confused, why do we need to a Salary Ordinance Amendment? Attorney Poller stated Council transferred money, paid people, based on those transfers,

that may not conform exactly to the Salary Ordinance. He stated he is doing this from memory, there was one where a gentleman had two positions. The budget was set up incorrectly for \$500, that is the kind of thing he would do. He did speak to Ms. Curran before the meeting, he did intend to be at the meeting on December 30th, he was ill, and couldn't attend. He intends to work with Ms. Curran and get the ordinance prepared to make everything conform, it is nothing new, it is not giving anyone anything that has not been done, whatever Council did, needs to be reflected in the Salary Ordinance.

- B. Financials – No discussion.
- C. Miscellaneous – No discussion.

A motion was made by Councilman Cascio, seconded by Councilman Cumming, to adjourn.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Time noted: 8:43 p.m.

/s/ Susan Witkowski
Township Clerk

/s/ Stacey Feeney
Council President

Approved: December 7, 2020