

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY
SPECIAL MEETING-BUDGET
Wednesday, April 29 ,2020-7:30 P.M.

**PLEASE NOTE THIS IS A VIRTUAL MEETING
WITH REMOTE PUBLIC COMMENT
DUE TO CORONAVIRUS PANDEMIC**

CALL TO ORDER: Council President Feeney

STATEMENT:

Welcome to the Special Public Meeting of April 29, 2020 of the Township of Washington Township Council. Adequate notice of the meeting was given in accordance with the Open Public Meetings Act by the Township Clerk to at least two (2) newspapers on April 24, 2020, and this notice has been posted on the Township Bulletin Board and on the Township Web Site.

Proper notice having been given; the Township Clerk is directed to include this statement in the minutes of this meeting.

The purpose of this meeting is to conduct the following business and any other items that may be on the agenda.

2020 Budget Meeting

Formal Action may or may not be taken at this meeting.

SALUTE TO FLAG: Council President Feeney

ROLL CALL: Via Conference Call

Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan and Council President Feeney. Let the record reflect also participating via conference call Peter Calamari, Mayor; Robert Tovo, Administrator and Township Clerk Witkowski. Attorney Poller was not in attendance of conference call/did not participate.

APPROVAL OF MINUTES: None.

MAYOR'S APPOINTMENT (with consent of Council)

Appointment of Chief Financial Officer

Councilman DeSena asked if Attorney Poller would be joining the meeting? Council President Feeney replied no, he is not, she did speak with him yesterday. Councilman DeSena stated he had sent Attorney Poller some information regarding appointments, but did not receive an answer from him. Council President Feeney stated she did not see a question in Councilman's DeSena's email. Councilman DeSena stated he sent two emails, he forwarded to Attorney Poller a Department of Local Government Services letter he received which states in the event of a vacancy the governing body may appoint an individual to the term of four years, effective January 1st. Council President Feeney stated it also states do not hold the Municipal Finance Department Certificate to serve as Temporary CFO for a one-year term as of the date of vacancy with the option for two additional one-year terms with DLGS. Councilman DeSena asked how did we appoint Ms. Ashley Morrone in the past for a one-year term, she was our part-time CFO? Council President Feeney stated it does state they can be appointed for up to the 3 years. Councilman DeSena stated Ms. Morrone worked on a year by year appointment how did we get this four year appointment she had her license the Mayor was here during her appointment Council President Feeney stated we have to move forward, there is nothing we can do about that, we can save this until Monday, she cannot address the past, this is on the docket to appoint a new CFO moving the Township forward. Councilman DeSena stated he would like to appoint this gentleman as we appointed Ms. Morrone in the past. Council President Feeney stated she doesn't think we can do this the way it reads, having a license it is a four-year term. Administrator Tovo stated he did have a conversation with Attorney Poller, he suggested we pull this until Monday so we can research what Councilman DeSena is referring to. Councilman Cumming stated he did have a good conversation with the Shared Services contact Karen Palmero of Fair Lawn referencing the misunderstanding between the attorneys on the date of service, not the amount or type of service, he would like to table this. Councilman DeSena asked do we have another application? Council President Feeney stated she believes this needs to be discussed with Administration before it is brought to Council, this was not on the Agenda for this evening. Councilman Cumming stated he does apologize.

COUNCIL RESOLUTIONS OF CONSENT **TABLED**

Resolution No. 20-199

Appointment of Chief Financial Officer-John K. Corcoran

WHEREAS, the Mayor has appointed the person listed below as Chief Financial Officer within the Department listed below for the term prescribed by law, subject to the advice and consent of the Township Council;

Name: John K. Corcoran

Department: Department of Finance

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Washington, County of Bergen, State of New Jersey hereby gives its consent to such appointment by the Mayor.

Public Service Announcement – Council President Feeney

CORONAVIRUS - For the latest updates/messages on the Coronavirus, please visit our website, www.twpofwashington.us

SOCIAL DISTANCING - Facemasks are now required by law in New Jersey grocery stores, essential retail stores, and while using New Jersey Transit.

TASK FORCE

MISSION -In response to the developing COVID-19 outbreak in the United States and in our community. The Township of Washington has convened a COVID-19 Task Force headed by Council President Stacey Feeney and supported by the Mayor, Council, Administration, Police Department, and Office of Emergency Management.

The COVID-19 Task Force is charged with preparing, providing, and managing any possible town impact, resident needs, and wellness needs related to the coronavirus outbreak. The task force's central focus is ensuring the health and safety of residents; maintaining Township's commitment to preserving our community during this time of quarantine and social distancing. #AloneTogether #TownshipStrong

All services may be requested by telephone or by using our Online Request Form. You may also contact our Task force through email @ covid19taskforce@twpofwashington.us or by phone at 201-383-9474.

EXTENSION OF GRACE PERIOD FOR REAL ESTATE TAXES Quarter 2

Governor Murphy signed Executive order #1 yesterday allowing the extension of the due date for Quarter 2 real estate taxes concluding on June 1, 2020. Tonight, the Council will consider the adoption of such resolution.

DPW YARD UPDATE

Beginning this Saturday, May 2nd the DPW Yard will once again open and resume its normal Tuesday, and Saturday scheduled hours from this date forward, Tuesdays 7am-3pm and Saturdays 9am-1pm. The Yard will close prior to 1:00 or 3:00 P.M. if the truck is full

HOUSEHOLD (BULK) DEBRIS pick-up has been postponed until further notice.

SUPPORT YOUR LOCAL EATERIES - please visit our website for a list of local establishments still open and serving our community.

During these everchanging times, we encourage residents to please stay in contact with our community, please visit our website to sign-up for SWIFT 911, sign up for our Township email notices, by texting the word TOWNSHIP to 22828, entering your email address, or by following us on Facebook and/or Twitter.

GENERAL PUBLIC DISCUSSION

Council President Feeney advised there is a five-minute-time limit.

****TO PARTICIPATE IN THE GENERAL PUBLIC DISCUSSION PORTION OF THE MEETING, PLEASE DIAL IN ON 201-664-4659. YOU WILL BE ASKED TO STATE YOUR NAME AND ADDRESS FOR THE RECORD, AND WE ASK THAT ONLY ONE PERSON SPEAK AT A TIME. PLEASE NOTE THAT AT THE END OF THE GENERAL PUBLIC DISCUSSION, NO MORE CALLS WILL BE ACCEPTED****

A motion was made by Councilwoman Morgan, seconded by Councilman Cumming, to open the general public discussion.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Joe D'Urso, 12 Viola Terrace – Mr. D'Urso thanked Council for considering the resolution authoring the extension of the grace period for payment of 2nd quarter taxes. He asked if Council is considering cancelling upcoming celebrations, public events, such as Town Day, Memorial Day, the Holiday party at the end of the year, it all seems unnecessary this year and it would save some money. He stated he is big proponent of the Capital Projects, such as the Firehouse, but feels it should be tabled until next year since there is a lot of uncertainty. He stated he hopes the current format being used for meetings is only temporary, there is some dialogue on social media sites, other options to consider would be Zoom, Cisco System, Google, maybe Council can look into that if this is going to long term. Council President stated she will get back to Mr. D'Urso once she receives the notes from the Township Clerk since it was a little fuzzy on her end.

Michael Ullman, 2 Clark Avenue – Mr. Ullman asked has the COVID-19 Task Force made a decision regarding the opening of municipal parks and recreational facilities? Mayor Calamari replied the Governor has opened up the State parks, he will be having a conversation with the Chief Skinner and the OEM Director, Rio Fasciano. Council President Feeney stated as soon as there is an answer, it

will be released. Mr. Ullman stated as per last night's Council meeting the PERS allocation was not captured in the budget, was the payment for the Debt Service also not captured as part of the budget? Council President Feeney stated yes that is accurate. Mr. Ullman asked what controls are there now in place to make sure that no other items were omitted. Whose responsibility it is to make sure that the items are in there, if one person is acting as the Administrator, Finance, and CFO. Where are the checks and balances, what is our level of confidence that other items have not been included? Council President Feeney replied it was an error, Administrator Tovo indicated there was an error, that is why the Council goes over the budget. She did reach out to the Township Auditor, had a very frank conversation with them which she will update Council on at this meeting. At the present time, this is the situation the Township is working with, it will be done correctly to the best of all of our abilities, it will be certified by the new CFO, reviewed by our Auditors, everyone is doing the best that they can, but mistakes do happen. Mr. Ullman stated the best that everyone could do is a little lacking, the fact that an excel spreadsheet cannot be reconciled to the budget, leads him to believe that someone doesn't know what they are doing, there is a lack of confidence in that person's ability to manage that process. Council President Feeney thanked Mr. Ullman for his opinion. Mr. Ullman asked is there a thought of voting on a lack of confidence vote for Administrator Tovo? Council President Feeney replied she does not believe it has been discussed with the Council, no. Mr. Ullman asked moving forward, will Agenda's be available or not on the Township website? Council President Feeney stated both the Township Clerk Witkowski and Ms. Henry, who manages the website, contacted her regarding the Agenda being sent out today, Ms. Henry will update the website as soon as items are received this was a Special Meeting that was put together, both Township Clerk Witkowski and Ms. Henry are working as hard as they can to accomplish things remotely.

A motion was made by Councilwoman Morgan, seconded by Councilman DeSena, to close the general public discussion.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

INDIVIDUAL RESOLUTION:

Resolution No. 20-206

Authorize extension of grace period for the payment of second-quarter real estate taxes

Council President Feeney stated she did speak with Attorney Poller regarding this resolution and due to this being an Emergency Executive Order put forth by the Governor, this can be placed on tonight's agenda as an Emergency Resolution.

A motion was made by Councilwoman Morgan, seconded by Councilman DeSena, to approve Resolution No. 20-206.

Councilman DeSena asked Council President Feeney that Attorney Poller gave her legal advice regarding this resolution? Council President Feeney replied yes. Councilman DeSena stated this goes towards the health and welfare of the public so it can be put on tonight's Agenda? Council President Feeney replied because it was an Emergency Executive Order due to the current situation. Councilman DeSena stated he just wants to make sure Attorney Poller was aware of it.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Resolution No. 20-206

Authorize extension of grace period for the payment of second-quarter real estate taxes

WHEREAS, *N.J.S.A.* 54:4-67(a) provides that the governing body of a municipality may fix the rate of interest to be charged for the nonpayment of taxes, assessments, or other municipal liens or charges, unless otherwise provided by law, on or before the date when they would become delinquent, and may provide that no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same became payable; and

WHEREAS, *N.J.S.A.* 54:4-67(a) provides that in the case of a municipality that has experienced a flood, hurricane, superstorm, tornado, or other natural disaster, interest shall not be charged by the municipality to a delinquent taxpayer if a state of emergency has been declared as a result thereof by the Governor less than 30 days prior to the date upon which a property tax installment payment is payable; however, no provision for such an extension of the ten day grace period is provided for therein for a public health emergency; and

WHEREAS, the Governor of the State of New Jersey signed Executive Order No. 130 on April 28, 2020 to address the Public Health Emergency and State of Emergency previously declared by the Governor under Executive Order No. 103 (2020) created by COVID-19 on the ability of taxpayers to pay their second-quarter real estate taxes within the statutorily permitted ten-day grace period from May 1, 2020; and

WHEREAS, Executive Order No. 130 provides that any governing body of a municipality with a calendar year budget cycle may adopt a resolution instituting a grace period concluding on a date no later than June 1, 2020 for the payment of second-quarter property taxes; and

WHEREAS, the Township Council of the Township of Washington, recognizing the unprecedented situation created by COVID-19 and its negative impact on residents to pay their second-quarter taxes, and having taken notice of the authorization provided by Executive Order No. 130, wishes to adopt an extended grace period for the payment of second-quarter property taxes;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Washington, County of Bergen, New Jersey that, pursuant to the authorization of Executive Order No. 130, there is hereby established a grace period concluding on June 1, 2020 for the payment of second-quarter property taxes scheduled for May 1, 2020;

BE IT FURTHER RESOLVED that the Township Clerk shall notify the Director of the Division of Local Government Services in the Department of Community Affairs of the Township's adoption of this resolution instituting an extended grace period not later than the third business day next following the Township Council's adoption of this resolution;

BE IT FURTHER RESOLVED that this Resolution is effective immediately.

DISCUSSION: 2020 Budget

Council President Feeney stated she adjourned last night's meeting because she wanted to consult with Attorney Poller, as well as the Auditor. She did have a phone conversation regarding several issues with Gary Vinci today. She stated the first issue is what are the rules/regulations to follow once the budget is turned over to Council. Regardless if it is an increase, decrease, or recommendation, four votes are needed to pass an increase, three are needed to pass a decrease on a line item, she will be going back to see if the items were voted on correctly. Regarding the items we spoke about last night, such as the payments on the debt, Mr. Vinci is not an auditor, he is an accountant, but he has experience. The responsibility of the Council and the Administration is our goal at the end of the year is not to overspend the budget line items. What happens is that amount will be rolled over into next year's budget, we have to account for it next year, because the spend already happened. It also affects our certification on the Debt Service on the specific line item. In order for the resolution to be passed the Council needs to make sure that the budget is fiscally prudent. That ensures Council has been notified by the Administration that the bills for 2020 is the number that they gave us, if they made an error, they said they made an error, then a vote is to be taken accordingly, the budget is reviewed by the CFO and can be certified. With regard to the various line items in the budget, in speaking with various people who are our advisors there are always estimates when the budget is initially turned over to Council since all bills have not yet been received, sometimes there are errors, we are all human, everyone is doing the best we possibly can trying to work together to get things taken care, but we also have to be realistic about what we are doing. She stated she has been advised if we know a line item is going to be a different amount, based on

bill that has come in and it pertains to our Debt Service certification, it's not prudent for the budget to say because it was not submitted correctly, Council will not pass it, this is coming from people that have been doing this for a long time. She stated we are also eligible for a self-examination this year. The State reviews our municipal budget once every three years, the CFO reviews the budget the other two years and the CFO needs to certify that the budget is in compliance with the various budget laws and regulations. By not funding a budget line that we were not informed about during these budget meetings means the budget will not be certified. She would like everyone to understand that because the certification and the resolution that the Council must approve, which is attached acknowledges that the CFO certification and the Council's budget for interest on debt and indebtedness is calculated pursuant to law and budgeted accordingly, Council really has to keep that in mind. She stated when we are talking about indebtedness we are talking about payment of interest and debt redemption charges. The first charge is a statutory expenditure, cash deficit or preceding year cash deficit, reserve for uncollected taxes (RUT), other reserves and non-dispersed items and any inclusion of amounts required for school purposes. She would like to make everyone aware that having conversations, we know how to move forward and we are all on the same page, she asked does anyone have any questions. Councilman DeSena stated as he indicated at last night's meeting, we need to find the \$110,000 to support that line item. Council President Feeney stated we do have \$31,000 with the reduction of the CFO salary, Council members could give up their stipends this year, again we need to fund our debt by law. Councilman Cascio stated we need to carve out \$107,000 to make up for the shortfall. Councilman DeSena stated the CFO salary amount would be \$41,650. Council President Feeney stated Councilman Cascio indicated last night he would fund the rest if we could come up with half, that's what she was looking at. Councilman DeSena asked why should employees give up their salaries for an Administration's mistake, there are mistakes everywhere in this budget. Council President Feeney replied mistakes do happen, if Councilmembers give up their stipend, we will have the monies. Councilman Cascio stated hold all salaries and compensation the same from the 2019 budget. Council President Feeney stated that is not fair to the employees. Councilman Cascio stated we spread it across the board, compensation, salaries, not everyone gets a raise, these are hard times, it is the prudent thing to do, then if we need to cut other things out, we do that. Council President Feeney asked Councilman Cascio if Council funds half, would he agree? Councilman Cascio replied that was a suggestion. Council President Feeney stated Councilman Cascio flat out said if you can cut out \$57,000, he would agree to fund half. Councilman Cascio stated he changed his mind, every Council meeting, you can look back in the records that we would all give up our salaries, but he thinks we come together in this time of need, including himself, go back to the 2019 rate of their total compensation, 1.5% CAP along with a freeze on new hires. Council President Feeney asked no new CFO? Councilman Cascio replied we have an Acting CFO, Council President Feeney stated she thinks it is unfair to the Township and Administrator Tovo, the Township needs a seasoned CFO. Councilman Cumming stated Councilman Cascio he went through four years of

no raises in Fair Lawn because they had a strain on the budget, as we do due to human error, which anyone could make with our own finances, but let me say this when you take our government employees, which he was one until recently, and salaries and increases are cut, that cuts the employee's pension for the rest of their lives. His friends at the County who received reasonable raises of 2% per year retired at \$95,000 a year, half of that is their pension after thirty-five years of faithful service, he retired with \$15,000 less in his total package, that is going to be for the rest of his life, don't you dare cut these people's salaries we should be the first to give back if there is going to be any giving back done. Councilman Cascio stated it is one year, he is not saying forever. Councilman Cumming stated it will affect the rest of their lives. Councilman Cascio stated go back to 1.5%. Council President Feeney stated if we were all to give back our stipends we would be somewhere. Councilman Cascio stated the 1.5% would fill a hole. Councilman Cumming stated cut back on a dump truck, tractor, computer for the Police car, let them use the old ones for another year, how about not hiring another SLEO for \$80,000 per year, we have a wonderful dedicated Police force that does a great job. Council President Feeney stated there is absolutely no way we can come to some sort of an agreement, she would like to remind Council that the advice from our advisor saying that we need to fund a debt line, you are saying absolutely not. Councilman Cascio stated find it in the budget. Councilman DeSena stated the CFO would be \$41,650. Council President Feeney stated there is \$41,000 there, why can't just agree to the rest, Council gives up stipends, closer to \$50,000 then we have another \$50,000 to fund, she did tell the Mayor that she would let him, she apologizes. Mayor Calamari stated a comment was just made moments ago that this budget has a lot of errors, he knows of two, unfortunately they are two big items, but there are two line items that have errors, if someone wants to characterize it as a lot out of all of the line items, that is certainly their opinion and they are entitled to it, but two line items out of almost 70 pages is minor. Councilman DeSena stated there is \$41,650 CFO, eliminate the stipend for the Benefits Coordinator at \$5,000 and eliminate the increase for DMF Secretary \$6,000, which brings us closer to \$55,000, getting us to the halfway mark, he would fund the rest of it then. Mayor Calamari asked Councilman DeSena he wants one person to take a hit of over \$5,000 to help balance this budget. Councilman DeSena stated two people, one a partial hit and the other never got the money, never there, the 6K DMF secretary, suggested to eliminate or split between two people. Council President Feeney stated she believes that in Rec basketball there was an error, there is a reduction \$8,500, there is \$41,650 CFO what if we cut the DMF Secretary in half to \$3,000, that would get us there, Rec basketball should be \$8,500. Administrator Tovo stated he reconfirmed the number twice, it is \$8,500, original was \$8,500. Council President Feeney stated with that number, we are at \$53,150. Councilman DeSena stated reduce the line item of Benefits Coordinator by \$2,500, bringing the total to \$55,650, which is half. Council President Feeney there is also a reduction of \$10,000 in the FICA section, which will make it \$63,000. Councilman DeSena stated doesn't include the salaries increasing almost \$200,000 from 2019, he would not want to touch that. Administrator Tovo stated that is inaccurate, the numbers were just compiled by Purchasing,

those are the numbers for 2020. Councilman DeSena stated the payroll from for 2019 totaled \$2,071,680, new proposed budget for Salary and Wages for 2020 is \$2,192,425, there is a Delta, of \$173,000 this is what we paid in 2019. Administrator Tovo stated Purchasing ran new numbers for 2020, projecting what the cost would be, she felt \$210,000 would cover the requirements. Council President Feeney stated the \$10,000 reduction to the FICA would bring it to \$63,000, we don't need to touch the Benefits Coordinator. Councilman DeSena stated he would still like to cut that in half. Council President Feeney stated the goal is to get to the number if we get to \$63,000, we have to fund less. Councilman DeSena stated if we get to \$65,000, we have to fund even less. Councilwoman Morgan stated the agenda is Councilman DeSena wants to cut that regardless if we get to that number or not, you want that gone. Councilman DeSena stated yes, please. Council President Feeney stated it is not about getting to the number. Councilman DeSena stated it is about getting to the number and doing the right thing. Council President Feeney asked Councilman DeSena to explain to her how cutting \$5,000 from one employee is doing the right thing? Councilman DeSena stated it would be split between two people. Council President Feeney asked Councilman DeSena wants to give \$2,500 to one and \$2,500 to another, correct? Councilman DeSena replied yes. Council President Feeney stated we still have \$5,000 in that line that needs to be funded. Councilman DeSena stated it would get to \$63,150. Council President Feeney stated the only way Councilman DeSena will fund the line now is get to the \$63,000 and reduce \$2,500 for each person. Councilman DeSena stated yes, he would like to see that. Councilwoman Morgan stated this is unbelievable the approach is wrong and not fair, if Council doesn't reduce this person's salary then Councilman DeSena will not fund it. Councilman DeSena stated he is saying take \$2,500 off her salary. Councilwoman Morgan stated ten minutes ago that wasn't even on the table, we were looking for money, it was found. Councilman DeSena stated that is his personal caveat. Council President Feeney stated that is changing the original conversation from finding the money to funding the line, in the beginning you said if we can get to that number, we would fund the line. Councilwoman Morgan stated it doesn't seem right. Council President Feeney stated she does have a suggestion, we can reduce the Police Department Salary & Wage line by \$60,000, that would cover this amount, there was an unanticipated resignation, the salary will be much lower than that individual, which will meet the \$67,000, we can fund the rest. Councilman DeSena stated okay. Council President Feeney stated we can reduce the line by \$60,000 asked Administrator Tovo that would be in the salary line, other than Chief line, correct? Administrator Tovo replied correct. Council President Feeney asked Administrator Tovo can he confirm is the number is the number we discussed with the Police Department? Administrator Tovo replied there has been no change. Council President Feeney stated on the Temporary Budget it is top of page 26, the number is \$2,750,000, reducing it by \$60,000, the new number is \$2,690,000. Council President Feeney stated she is making a recommendation, based on information directly from the Police Department to reduce line item 0-01-25-240-110, Police – Salaries other than Chief, by \$60,000, bringing the line item to \$2,690,000.

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A motion was made by Council President Feeney, seconded by Councilman DeSena, to decrease line item 0-01-25-240-110, Police – Salaries other than Chief (page 26 updated budget) from \$2,750,000 to \$2,690,000, decreasing the line item by \$60,000.

Ayes: Councilman Cascio, DeSena, Councilwoman Morgan, Council President Feeney.

Recuse: Councilman Cumming.

0-01-25-240-110	Police – Salaries other than Chief	REC \$2,750,000	Budget \$2,690,000 DECREASE \$60,000
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Township Clerk Witkowski asked Council is reducing this line item only, correct? Council President Feeney replied for right now it is the only one we are doing. Township Clerk Witkowski stated the other items were only conversations, there was no motion. Council President Feeney stated yes, there was no motion. Councilman DeSena stated we are still going to reduce the \$10,000 in FICA and the other monies that we spoke about, correct? Council President Feeney stated first we are going to see if the transaction we discussed without funding the other line for the full amount of the Debt Service.

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A motion was made by Council President Feeney, seconded by Councilman Cumming, to increase line item 0-01-45-930-000 Municipal Debt Service Interest on Bonds CAP Ex. to \$215,700.

Councilman Cascio asked will it be fully funded then? Administrator Tovo replied yes it will.

Ayes: Councilman Cascio, Cumming, DeSena, Councilwoman Morgan, Council President Feeney.

Nays: None.

0-01-45-930-000	Municipal Debt Service Interest on Bonds CAP Ex.	REC \$107,850	Budget \$215,700 INCREASE \$107,850
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Deferred Charges – Unfunded

Administrator Tovo stated it needs to be fully funded. Council President Feeney stated \$24,631 is the interest that was issued on the bond application in 2019 that was not budgeted in the 2019, \$30,000 is the Emergency Appropriation in 2019 for the local match of the County of Bergen Grant for the bocce court, \$21,093 is the Emergency Appropriation in 2019 for the local match of the

County of Bergen Grant for the Memorial basketball courts, \$13,500 is the Emergency Appropriation in 2019 for the local match of the County of Bergen Grant for Gardner Park Improvement, \$13,657.94 are the over expended budget appropriations in the 2019 budget, \$413 are the over expended budget appropriations from the 2017 appropriation of the budget, and \$6,545 are the over expended budget appropriations from the 2018 budget, the deferred charges as of 12/31/19 are \$109,848.18, the Administration is looking for \$20,000. Councilman DeSena stated that is the question he is asking. Administrator Tovo stated we are looking for the full amount. Council President Feeney asked Administrator Tovo if this needs to be tabled? Administrator Tovo replied yes, table it, this information was compiled when they did the AFS, we would be looking for \$109,000. Councilman DeSena stated that is a shortfall of \$89,000 that we need to find, more cuts need to be made. Council President Feeney asked Administrator Tovo the number that is at the bottom, the 1.73, that will come down correct? Administrator Tovo stated that is the recommended, there is total for \$109,803 of deferred charges and the over expenditures, confirm with LVH and get back to Council.

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**Administrator Tovo recommended amount to be decreased from \$10,000 to \$0*

0-01-26-310-500	DMF Facility Maintenance	REC \$10,000	Budget \$0
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0-01-26-375-420	Parks – Building Maintenance	REC \$15,000	Budget \$10,000 DECREASE \$5,000
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Page 45 (new page 37)

Council President Feeney stated the stipend is \$6,000, the discussion was on going, bringing it down to \$3,000, she is okay with the \$3,000. Councilman DeSena stated he is ok also.

A motion was made Councilwoman Morgan, seconded by Councilman Cascio, to approve a \$3,000 increase in the following line item:

0-01-26-290-130	DMF Secretary	REC \$6,000	Budget \$3,000 DECREASE \$3,000
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Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan, Council President Feeney.

Nays: None.

DMF Superintendent

Council President Feeney stated there is a discussion warranted for the DMF Superintendent, in her opinion we are asking the gentleman who is currently doing the job to take a pay cut and take less money than he would by taking the new job. Councilman DeSena stated it is not a new job, he currently has the title. Council President Feeney stated she understands, but in the current position that he is in he is still making more than if he was Superintendent. Mayor Calamari stated he is the Acting Superintendent, he did get all of his certifications, which he has had for a while, that is why we recommended going higher. Councilwoman Morgan asked was he working under the assumption of if he got certified, became the permanent Superintendent he would get a raise? Mayor Calamari stated he believes that occurred before he became Mayor. Councilwoman Morgan stated she doesn't have a problem with it, is Council re-voting on this? Council President Feeney replied she would like to re-vote on this.

A motion was made by Council President Feeney, seconded by Councilwoman Morgan to approve line item 0-01-290-190 – DMF Superintendent \$85,000.

Ayes: Councilman Cumming, Councilwoman Morgan, Council President Feeney.

Nays: Councilmen Cascio, DeSena.

0-01-26-290-190	DMF – Superintendent	REC \$85,000	Budget \$85,000 NOT PASSED
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Township Clerk will double-check the April 23rd vote taken for the \$78,000. Councilwoman Morgan asked if Council will circle back to that? Councilwoman Feeney replied the budget is not done she will reach out and clarify.

DMF – Permanent Employees – Not Superintendent

He stated two new employees were hired in 2019, we did not see the full impact of those hires until later in the year, hiring occurred in 2019, not 2020.

A motion was made by Councilman Cascio, seconded by Council President Feeney to approve line item 0-01-26-290-110 – DMF – Permanent Employees – Not Superintendent \$500,000.

Ayes: Councilman Cascio, Cumming, DeSena, Councilwoman Morgan, Council President Feeney.

Nays: None.

0-01-26-290-110	DMF – Permanent Employees-not Superintendent	REC \$530,000	Budget \$500,000 DECREASE \$30,000
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**Note Administration changed Recommendation from \$530,000 to \$500,000.*

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DMF Foreman Stipend

0-01-26-290-191	DMF Foreman Stipend	REC \$10,000	Budget \$10,000
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Council agrees.

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Chief Financial Officer

Council President Feeney stated we want to bring this number down, but if we bring this number down, do not hire the gentleman on Monday, we then do not have the budget for a full-time CFO if the vote doesn't go. Councilman DeSena stated it is June already, it would only be a half year salary. Council President Feeney stated we can bring it down to the recommendation of the Administration to \$70,000.

**Administration recommended amount to be changed from \$111,650 to \$70,000.*

A motion was made by Councilman Cascio, seconded by Council President Feeney to approve line item 0-01-20-130-130 – Chief Financial Officer.

Ayes: Councilman Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

0-01-20-130-130	Chief Financial Officer	REC \$70,000	Budget \$70,000
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**Note Administration changed Recommendation from \$111,650 to \$70,000.*

Deputy Treasurer/Benefits Coordinator

Councilman DeSena stated we are still waiting for the 2019 Open Enrollment email. Council President Feeney stated she can confirm it did not go out. Councilman DeSena stated we did not provide our employees Open Enrollment in 2019. Councilman Cumming stated that is not very good. Councilman DeSena stated he would like to make a motion that it is split between the two employees, he had originally asked for. Council President Feeney stated we give that title to her; the other employees remain Deputy Treasurer. Council President Feeney stated we have to talk to the Administration if that is how the

roles would be split, if the employees are willing to do that. Councilman DeSena asked Mayor Calamari is that how the roles are split? Mayor Calamari replied since we cannot use names, what role are you referring split? Councilman DeSena replied the person doing the job. Council President Feeney stated the title is Purchasing/Payroll. Councilman DeSena stated we pay someone a stipend and they miss Open Enrollment for the entire year, causing headaches to our employees there should be some repercussions. Administrator Tovo stated that would up to the Administration, as far as discipline we will certainly discuss that, no matter how he found out or did find out. Councilman DeSena stated you found out now, point blank. Administrator Tovo stated he did, it is still not your call on how they should be punished. Councilman DeSena stated he thinks his opinion as a councilmember matter. Council President Feeney stated she is recommending no increase, leaving it at \$5,000. Councilwoman Morgan stated she agrees. Council President Feeney asked does anyone else have an opinion. Mayor Calamari stated he shows it is approved at \$5,000. Township Clerk Witkowski stated she also has \$5,000 approved, no increase. Council President Feeney stated it can be left at the \$5,000.

Council President stated regarding the budget, the Township does have an extension to May 18th to introduce.

A motion was made by Council President Feeney, seconded by Councilwoman Morgan approve line item 0-01-20-130-170 – Deputy Treasurer/Benefits Coordinator.

Ayes: Councilman Cumming, Councilwoman Morgan, Council President Feeney.

Nays: Councilmen Cascio, DeSena.

0-01-20-130-170	Deputy Treasurer/Benefits Coordinator	REC \$5,075	Budget \$5,000 DECREASE \$75.00
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Councilwoman Morgan asked Councilman DeSena what was he looking to do with the above line item? Councilman DeSena replied splitting it to \$2,500 each.

Councilman DeSena stated we still have FICA open. Council President Feeney stated if we reduce the FICA by the \$10,000, can those monies be used for Town Day. Councilman DeSena stated he is a no, as well as Councilman Cascio. Councilwoman Morgan stated she doesn't have a problem with it, we agreed before if you find monies somewhere else it can be used for someplace else; we want to keep the town moving forward, doing what is best for the residents. Councilman DeSena stated there is \$38,000 in the budget for another three years. Mayor Calamari stated if he remembers correctly, when the Public Affairs Director was on the phone, there is significantly less monies in there due to sponsorship (COVID) and it was agreed to put those monies in, the \$10,000 not to deplete the Trust, just for one year. Council President Feeney stated we reduced the \$10,000 on the FICA, along with other deductions that we have.

Councilman DeSena stated we have deferred charges of \$110,000 that needs to be addressed. Administrator Tovo stated the \$110,000 is accounted for due to the Admin Recommend, it is already in the correct line. Council President Feeney stated so the number is already accounted for, it is not a shortfall, it is a line error? Administrator Tovo replied in the Admin Recommend, those numbers are there, Lerch, Vinci is working off of those number to bring the budget closer, it will be verified on April 30th. Council President Feeney stated we have a \$10,000 reduction in FICA, \$8,500 reduction in Rec Basketball, in looking at the Rec Basketball, they are \$1,500 short, we can fund Town Day and not deplete the reserves. Councilman Cumming asked will there be Rec Lacrosse? Council President Feeney stated she did receive an email; it may be this summer. Administrator Tovo stated uniforms have already been ordered for Lacrosse. Council President Feeney stated we have the monies to fund Town Day. Councilwoman Morgan stated she does agree. Councilman Cascio stated there is \$38,000 in there this year, take it for the purpose it is intended for, take the \$10,000, then you have \$28,000, we take the money from residents to use it for the purpose it is intended for originally. Mayor Calamari stated in the prior years it was budgeted at \$20,000, zeroed last year, he believes the intent of the \$10,000 was to take this \$10,000 from the Trust, adding \$10,000 to it, because Town Day usually runs approximately \$20,000 - \$22,000, we would take the \$10,000 from here, \$10,000 from the Trust, not depleting all of the Trust, but some of it. Council President Feeney stated she agrees, that is correct. Councilman Cascio stated he disagrees. Council President Feeney stated even if we have savings in other areas that we could use this money, this is a benefit to the Township, especially after the response the Town government, volunteers, the donations that came in, the responses that were received on how great Town Day was is not something you are willing to open up to. Councilman Cascio stated there is money for it, use that money. Council President Feeney asked why would you deplete something that you could have for a longer period of time. Councilwoman Morgan stated as the Director explained if we do not have the donations, we had last year, the fund can be depleted in one year. Council President Feeney stated if we don't do anything, we can deplete it this year, why not fund it and have it last longer, we have \$10,000 from FICA, \$8,500 from basketball, the \$109,000 is the recommend. Councilman DeSena stated he sees all the numbers the Administrator brought up, but they are zero for this year.

Township Clerk Witkowski stated Council needs to go back to Board of Health – Registrar.

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0-01-27-330-160	Health – P/T Secretary Registrar	REC \$3,874	Budget \$3,874
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Council agrees. Township Clerk Witkowski asked for it to be broken out for next year, since it is two positions.

Break taken from 9:33 p.m. – 9:40 p.m.

Council President Feeney stated we will have the temporary budget numbers electronically by Friday, hard copies in our Friday packets for our Council meeting Monday, May 4th, we will have a short Public Agenda, no Conference, having a Budget Agenda instead.

Councilman Cumming stated he would like to make a remark concerning the grace period. He has seen on Facebook, Public Media, a suggestion made by the Mayor of Fair Lawn, those of us who are on a fixed income, not impacted as much by the COVID-19 as others, if you are able to pay your taxes, please pay them as soon as possible, the Township needs Operating Capital to move forward, expenses are not diminishing, such as the OEM \$60,000 expenses, we need to be fully funded, if you are a pensioner like him who can afford to live in our wonderful town, please pay them right away.

A motion was made by Councilwoman Morgan, seconded by Councilman Cumming to adjourn.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Time noted: 9:43p.m.

/s/ Susan Witkowski
Township Clerk

/s/ Stacey Feeney
Council President

Approved: October 5, 2020