

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY
REGULAR MEETING MINUTES
May 18, 2020~7:30 p.m.

**☞PLEASE NOTE THIS IS A VIRTUAL MEETING
WITH REMOTE PUBLIC COMMENT☞
DUE TO CORONAVIRUS PANDEMIC**

CALL TO ORDER: Council President Feeney

STATEMENT:

Welcome to the regularly scheduled Public Meeting of May 18, 2020 of the Township of Washington Township Council. Adequate notice of the meeting was given in accordance with the Open Public Meetings Act by the Township Clerk to at least two newspapers in January and this notice has been posted on the Township Bulletin Board and on the Township Web Site.

SALUTE TO THE FLAG: Council President Feeney

ROLL CALL: Via Conference Call
Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan, Council President Feeney. Let the record reflect also participating via Conference Call: Mayor Calamari; Township Attorney Poller, and Township Clerk Witkowski. Administrator Tovo was absent.

Mayor Calamari stated the Director of Public Affairs wanted me to remind our residents about our “Virtual Memorial Day Parade” please check the website for more details. They are accepting photos and short videos no later than tomorrow so they have time to put it all together.

PUBLIC SERVICE ANNOUNCEMENT read by Council President Feeney.

COVID Task Force – Council President Feeney is happy to announce we have had very limited requests for services in the Township. We have had a few people request masks and rides to doctor appointments, along with very minor items. We have many volunteers, so if anyone is in need of a mask for you or your family please reach out, they are made of cloth and washable, we also have care packages with dry goods/cleaning supplies and hot meals. You can contact the COVID Task Force by visiting our Township website, there is a link on the top of the page.

APPROVAL OF MINUTES: None.

GENERAL PUBLIC DISCUSSION (Limit to five (5) minutes)

****TO PARTICIPATE IN THE GENERAL PUBLIC DISCUSSION PORTION OF THE MEETING, PLEASE DIAL IN ON 201-664-4659. YOU WILL BE ASKED TO STATE YOUR NAME AND ADDRESS FOR THE RECORD, AND WE ASK THAT ONLY ONE PERSON SPEAK AT A TIME. PLEASE NOTE THAT AT THE END OF THE GENERAL PUBLIC DISCUSSION, NO MORE CALLS WILL BE ACCEPTED****

Council President Feeney stated there is a five (5) minute time limit.

A motion was made by Councilman Cumming, seconded by Councilman DeSena, to open the general public discussion.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.
Nays: None.

Michael Ullman, 2 Clark Avenue – Mr. Ullman stated due to the audio being poor last week he is wondering if Council President Feeney is going to respond tonight to the questions he posed regarding the Auditor. Those questions being: what firms were considered, who participated in the panel, interview, what agreement did the Township enter into, potential conflict of interest between the work that is being done, consulting/accounting services being provided, the fact there are journal entries proposed by the firm, as well as partners/managers performing bank recs, there is a strong potential for conflict weather real or implied at the firm. He stated the Council has every right to evaluate who the Auditor is and appoint an Auditor, at the same time we can have a conflict of interest with that firm, he would appreciate a reply to those questions, either now or when the resolution is discussed. Council President Feeney stated she did reach out to the Lerch Vinci and Higgins, asking them several questions prior to last week about how they handle conflict of interest. As Mr. Ullman is aware, being in the finance world, there are companies that do the same type of work, like PWC, Deloitte, J.H. Cohn, she did receive a response and will be reading that during the discussion. Mr. Ullman stated Council President Feeney is speaking about national global firms in the world. Comparing a small municipal accounting firm with those organizations and their ability to maintain a segregation of duty, his personal opinion is that we have audit, people doing recs, rolling our system, their hands are in every aspect of finance in the Township. How they can say that they have an independent audit, he finds it hard to believe, he would strongly suggest that Council avoid that conflict of interest, either by requesting the Mayor or Administration, find a new consulting and accounting partner, or select another Auditor. Council President Feeney stated she feels these processes that the Township use are so far between that we don't have segregation of duties in the Finance Department. Mr. Ullman stated he doesn't understand the comment/question. Council President Feeney stated in Mr. Ullman's past experience on being on Council, is he saying there currently are segregation of duties? Mr. Ullman stated he doesn't believe there could be segregation of duties at LVH. Council President Feeney asked, does Mr. Ullman believe there are segregation of duties in the Finance Department in the Township? Mr. Ullman stated when he was involved, he believes there was some, however, when he asked who was performing what roles at the beginning of this year, he didn't receive a reply after two-and-a-half months, he is not really sure. Council President Feeney thanked Mr. Ullman for his comments.

William Ferara, 2556 Cleveland Avenue – Mr. Ferara stated a question came up whether there was segregation of duties within the Finance Department in the Township, only had one professional person working in the Finance Department last year, so he doesn't know how much segregation of duty is possible. He stated in his email of May 3rd, which no one responded to, it included the following statement "In January of 2019 the Council passed Resolution 19-132 which cancelled the \$255,000 grant receivable and a \$367,644 stormwater system drainage repairs, they were covered under Ordinance 06-09, they are still reflected in the 2019 post closing trial balance, they should have been written off last year." He stated sometime between January 2019 and the end of the year, the then CFO should have made a journal entry to write them off. He stated Lerch Vinci had been involved in auditing the Township books from 2006 to 2016 he wonders why it wasn't questioned, or if it was questioned why a comment wasn't made, he questions what the Township is getting from their audit. The same thing goes for Mr. Mai, he was there for three years, he didn't make a comment, it didn't come up until January of last year. He asked what year is the new auditor auditing? Council President Feeney replied 2020, Lou Mai is the auditor for 2019. Mr. Ferara stated at the last meeting, there was a discussion of using 1.5 or 1.6 for reserve against the Township budget, he stated

even if that number is used, there would be a tax increase of \$140. on the average home in the Township, is that correct? Mayor Calamari replied the number is \$140., give or take \$5.00, based on the 1.6 million, and the decision on the drainage tonight. Mr. Ferara stated the Township has four-million-thirty-eight-thousand-dollars in reserves as of the end of 2019, according to the trial balance, does that include the proceeds from the sale of the middle school? Councilman DeSena replied it does. Mr. Ferara stated there are other reserves of one-million-eight, what is in that number, he thinks he was given the wrong answer. He stated looking at the economic situation right now, he can't see how the Township in good conscience can raise taxes this year, there are four-million-dollars in reserves on the books, what are they for, except to support the Township budget in trying times, he thinks money should be taken out of that reserve to off-set the \$140. tax increase, if it puts the reserves down to one-point-five-million or a million, so be it. He stated when he turned on the television at 7:30, he didn't see the meeting, it had already started. Council President Feeney stated the meeting started a little late, he is at five minutes. Mr. Ferara asked can he get something in writing regarding finances. Council President Feeney stated she apologies, but would like to keep the comments at five minutes.

Anthony Conti, 490 Ridgewood Boulevard North – Mr. Conti stated he submitted an email with questions regarding the Swim Club, has not yet received a response, can you tell him the status? Council President Feeney stated at the present time there has not been any decision made on a DMF location. She was formulating a response to his questions before the meeting, there currently has not been any decision on where the DMF is going, basically where it lies at this moment, she stated based on Mr. Conti's questions, that information has not been gathered for someone to look at/study because a specific location has not really been floated yet, so that is one reason why there are no answers to his questions. Mr. Conti stated over two weeks ago he had a conversation with Ms. Levy of West Place, who submitted an email to Council President Feeney about a month and a half ago, Council President Feeney spoke with her, giving her quite an extensive/a lot of information regarding the Swim Club, what was going on and so forth. Council President Feeney stated she did not give her a lot of information, she just stated the Swim Club is private, not owned by the Township, whatever the Swim Club does with their property is up to them, that is the information she gave her. Mr. Conti stated based on the information Council President Feeney gave Ms. Levy, one of his main concerns is the value of the homes dropping if the DPW is put at the Swim Club, he would like it put in writing, so he is assured, that the values of the properties around the Swim Club will not depreciate because of what Council does. Council President Feeney stated again, the Swim Club has not been deemed a site for the DMF, there has not been a decision made basically everything that is coming up on this is speculation at the present time because there has not been a decision made where the DMF is going. She is not going to address speculation, she understands Mr. Conti's concern, appreciates his comments. Mr. Conti asked will he receive a response to his email? Council President Feeney replied she can send this exact same response in an email, but again there has not been a site determined for the DMF, everything that has been stated about the price is dropping is speculation, there is no concrete plan at this time. Mr. Conti stated he will be awaiting the email response. Council President Feeney stated thank you for your comments.

A motion was made by Councilwoman Morgan, seconded by Council President Feeney, to close the general public discussion.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

ORDINANCES

Adoption, 2nd Reading: None

Introduction, 1st Reading: None

INDIVIDUAL RESOLUTION(S):

COUNCIL APPOINTMENT

Resolution No. 20-215

Award of Contract to Gary J. Vinci of Lerch, Vinci & Higgins as the Township Auditor

A motion was made by Councilwoman Morgan, seconded by Council President Feeney to approve Resolution No. 20-215.

Council President Feeney stated she did reach out to Mr. Vinci to ask him about the segregation of duties, she can read the response or email to the Township Clerk, so she can forward it to Council if anyone is interested in what they have to say. Councilman DeSena asked is there any reason why he didn't receive a response when he called both Mr. Vinci and Mr. Higgins? Council President Feeney stated she has not spoken to Mr. Vinci, she did send an email to him on May 14th to get something in writing regarding segregation of duties, she has not spoken to him since. Councilman DeSena stated it has been a week, he has not received a call back from him, he could call Mr. Mai right now and he would pick up the phone, it is an issue if he is not going to take our calls how we will get our questions answered. Council President Feeney stated she has had a different experience; she calls and he calls her right back. Councilman DeSena stated he and the Council President spoke last week, he did ask if Mr. Vinci could be conferenced in, he picked up the phone as he was told to do, he left both Mr. Vinci and Higgins voicemails, to date he has not received a call or email, that was over a week ago. Council President Feeney stated she completely understands, all she can say is she did tell Councilman DeSena to call both of them, she doesn't know why the calls were not returned, but she knows from her own experience he does call her back, she understands we have had two different experiences. She stated this is the reply from Mr. Vinci's via email (May 18, 2020) "One of our main roles as Auditor is to perform an annual audit of the books and records maintained by the various Township Departments and employees. The Township's Chief Financial Officer will be the point person who we will interact with during the annual audit, and is also the person responsible for maintaining the Township's financial records, reports and general ledgers. We do not maintain the accounting records and we will not record any entries in the accounting records. If during the audit, we feel that certain journal entries need to be made, we will discuss those adjustments with the CFO, for determination whether they should be recorded by the CFO. Audit journal entries are very common with any municipal engagement. Any additional service that we will provide the Township is the preparation of the year end Unaudited Annual Financial Statement (AFS), a report which is a regulatory document. The State of NJ permits the Registered Municipal Accountant to prepare and certify the AFS as a non-audit service. The second page of the AFS refers to the certification. I think statewide, most of the municipal Auditors complete both the AFS and audit for their clients. Since LVH audits governmental entities, we are required by the American Institute of Certified Public Accountants to have a peer review performed of our internal practices, procedures and financial audits, by an independent licensed CPA firm. This review is conducted every three years. A separate report on the Firm's (LVH) system of Quality Control is issued. We have since the inception of LVH (1990), received a PASS rating with each peer review. The most recent report was attached to our proposal. The proposal that we submitted explains the audit process, our professional responsibilities,

including audit testing management's responsibilities, and the professional services that we will provide the Township. All of the services outlined do not impact our independence with completing the annual audit." Council President Feeney stated she will forward this email to the Township Clerk so it can be forwarded to Council, she asked Council, they received a copy of the proposal, correct? Councilmen DeSena and Cumming replied yes. Councilman DeSena stated it would have been nice to interview them as a Council. Council President Feeney asked was that done in the past with previous Auditor discussion? Councilman DeSena stated in his opinion we didn't change the Auditor. Councilman Cascio stated we changed it from LVH to Lou Mai back in 2015 or 2016 because there seemed to be some issues that came up at the end. Audit questions, there was a lot of oversight, a lot of things that came up in the books, as a Council we decided to go in another direction, although, the Administration at the time decided to keep them for other professional services, Council thought it was a good idea to segregate the two functions. Council President Feeney asked does Councilman Cascio know what the specific issues were that happened last time? Councilman Cascio replied stated he guess it is the end of the year comments from the State that needed to be cleaned up. Overlooked for several years, such as 10 years, especially bonds that were sitting there for a very long time that were lost in the (inaudible). We had to go into the bank accounts to find out where these monies were, funds, what their purpose and functions were. When we had another auditor other than LVH we seemed to find those things, he is just worried we are going to go back to the same routine that we just spent time cleaning up, that is his answer. Councilwoman Morgan stated that is what Mr. Ferrara was saying with LVH not picking up on the 2019 item that should have been written off. Council President Feeney stated she saw similar issues with Lou Mai, with other items around AP, and other entries also, internally from last year. Councilman Cascio stated that is true, you didn't catch them all the first time, there are twenty plus years. In his opinion, that he believes, a lack of oversight. If you are on the job five, ten years, he gets it, he understands you are still trying to clean up stuff, but twenty years, he cannot go back, putting this firm back in charge of the town's finances, going off of the past history, he will be voting no for this. Council President Feeney stated you cannot say there are errors with one, and there are errors with the other one, the thing is you cannot have both sides of the coin. Councilman Cascio stated you cannot expect one firm to go back 20/25 years and look back at something. Council President Feeney stated she doesn't believe LVH was here for 25 years, someone said it was 2006 to 2000 something. Councilwoman Morgan stated one of the things that sticks with her for Lou Mai was our previous CFO had mentioned multiple times, prior to us taking office, even after, they didn't always answer her questions when she had questions. She wasn't sure if certain things were feasible or allowable, she really didn't get the right response, that is why she was a little bit leery about Lou Mai. The CFO kind of depended on that, she had mentioned many times that she called and asked, he stated he couldn't help her, do you remember that conversation? Council President Feeney replied yes, she would say they would call us, say this is what is going on, we would like to know what the entry should be, we are looking for the proper way to handle this journal entry or the transactions, she would not get a straight answer from Lou Mai's team or Lou Mai. Councilman DeSena stated there were audit comments from 2019 that were revised that the Administration did not agree with. Council President Feeney stated we are not talking about the Administration contacting Lou Mai; we are talking about the CFO and her team specifically contacting Lou Mai and not getting an answer. Councilman Cascio stated he never heard that, ever. Council President Feeney stated she and Councilwoman Morgan were directly told that, we did ask those questions to Lou Mai, that is the answer he gave us. Councilwoman Morgan stated at a Public Meeting Judy Curran stated she had called Lou Mai to ask a question, received no response. Council President Feeney stated she (CFO) actually stated it at more than one meeting that she had contacted Lou Mai asking for guidance another time she (CFO) asked for proper direction on how to handle a transaction, did not receive an

answer. Councilwoman Morgan stated that is correct, that is why we asked during the interview process. Councilman Cascio asked Council President Feeney did she interview both Lou Mai and LVH? Council President Feeney replied yes, it was before the Pandemic hit, she met with LVH. Councilwoman Morgan stated she met with Colleen, she specifically asked that question, how available/accessible are you for us the CFO she mentioned very. She did tell her what her concerns were since she heard it straight from the CFO certain questions were not answered, she stated she is not going to give them the answers that is their job as well they should know, we can merely guide them Council President Feeney stated from a financial perspective if you are calling your Auditor or your accounting team, you pay them for their guidance if you ask them how to handle a transaction they should be able to answer you. Councilman Cascio stated they are hired to do the Audit, not give financial advice. Council President Feeney stated no, they are also paid for financial advice, how to handle transactions. Councilman DeSena asked she (CFO) never received the answers? Council President Feeney replied yes, on more than one occasion. Councilman DeSena stated Mr. Vinci has been the Township representative since the 1990's becoming partner in 2006. Councilman Cascio stated he has been giving advice since the 1990's, obviously incorrect advice, he has a difficult time going back to the same firm. Council President Feeney stated Lou Mai made errors also, no one is perfect. Councilman DeSena asked if Council President Feeney can point out those errors? Council President Feeney replied she doesn't have that in front of her, some are the accounts payable, purchase order transactions, a few of them are capital. Councilman DeSena stated he would like to see the errors. Council President Feeney stated she doesn't have them in front of her, they are also in the Audit notes that Council receives the reports on. Councilman DeSena stated he didn't see any errors that were blamed on Lou Mai, as well as the year before, nothing stating that Lou Mai made an error, in the last two years there were no audit notes that Lou Mai made an error, it is a four-year-term, but he two years he has been on Council he has not seen any errors, Council President Feeney is making the statement that errors were made, he would like to see where it is documented. He stated the comments made in last year's Audit offended people in the Administration, it was fact, they made him change the comment, he changed, to him it is pay back, he thinks he is doing an outstanding job, he found a lot of things, cleaned them up, now because he put the mistake Ms. Curran found, he put it in the audit, even Attorney Poller got involved in changing the wording on that comment, it is on the record. Council President Feeney stated she doesn't think the statement of it being payback is fair. Attorney Poller asked Councilman DeSena what is he talking about that he had changed or had changed the language? Councilman DeSena stated Attorney Poller was involved in the comments regarding an employee that were made last year about the pay, he is not going to say names and get in trouble, but Attorney Poller was involved in changing those comments. Attorney Poller stated there was an issue that came up, he was asked by the Council to look into it and give an opinion, which he did, he gave a legal opinion after he looked into it, he did not change any Audit comments, he did not tell Lou Mai to change any language he used, he did not tell him to change a thing, he wants to be clear on this. Councilman DeSena stated he wants to be clear that he disagrees with Attorney Poller. Attorney Poller asked is Councilman DeSena stating that he asked Lou Mai to change his wording? Councilman DeSena replied yes, an Audit comment was changed from the first comment to the final comment. Attorney Poller stated Lou Mai may have changed it when he saw what he wrote on his legal review on this, but he never, never told him to change anything or change the language, he would appreciate Councilman DeSena not making up stuff and not saying things. Councilman DeSena stated Mr. Poller that is what he remembers. Council President Feeney asked does Councilman DeSena have anything in writing that Attorney Poller told Lou Mai to change it? Councilman DeSena replied he can show the changes in the comments in the email draft. Council President Feeney asked does the email show that Attorney Poller told Lou Mai to change the comments? Councilman

DeSena replied we have been told. Attorney Poller stated why don't you put up what you say once in a while, you have things to say about people, why don't you put it in writing. Councilman DeSena stated Attorney Poller gave a legal opinion, and you made him change the comment. Attorney Poller stated he didn't do anything, he gave a legal opinion, he gave it Council. Council President Feeney stated she believes Attorney Poller gave a legal opinion, that is his job and Lou Mai also has a job, it is his decision, he is of sound mind and body, whether he wants to change a comment, it is his choice, Attorney Poller didn't make him do anything, please provide the email to Council. Councilman DeSena stated he will forward it tomorrow morning. Councilwoman Morgan stated if we cannot come to an agreement now, she is not comfortable voting at this moment. Councilman Cumming stated there is a great deal of inuendo without factual substantiation. Councilman DeSena stated the audit comment was changed, he will stick by it, it is not inuendo, it is fact. Council President Feeney stated the inuendo is the fact that you stated Attorney Poller made Mr. Mai change it, that is where the inuendo lies. Township Clerk Witkowski requested one member at a time please. (inaudible) Council President Feeney stated did he change it for reasons he didn't believe in, just because one professional gives another professional an opinion doesn't mean he has to change a comment. Councilman Cascio stated he will put be putting in an OPRA request tomorrow for audit comments, along with supporting documentation, for the past ten years. Township Clerk Witkowski stated they are all online, the audits are on there, if you want to send an OPRA request you can do that as well. Councilman Cascio stated he will do that tomorrow, along with all supporting documentation. Councilman Cascio stated he would like to motion for the resolution for the auditor. Township Clerk Witkowski stated there was already a motion by Councilwoman Morgan, seconded by Council President Feeney. Councilman Cascio requested a vote. Council President Feeney asked does Council have any further questions/discussion? Councilman Cumming stated he believes they are perfectly qualified, he interviewed them, reviewed their history/background, prior clients, he feels they are fit to be our auditor. Council President Feeney stated it is a one-year term.

Ayes: Councilman Cumming, Councilwoman Morgan, Council President Feeney.
Nays: Councilmen Cascio, DeSena.

Mayor Calamari stated he didn't want to jump in because the Auditor Appointment is a Council appointment, not Mayor, but there have been some serious accusations tonight, he thinks the documentation should be gathered and the firm given a chance to respond. Council President Feeney stated all the documents are available, it is public record, all the audit reports/notes, we can speak to him about it.

Resolution No. 20-215
Award of Contract to Gary J. Vinci of Lerch, Vinci & Higgins as the Township Auditor

WHEREAS, the Township of Washington, Bergen County has the need for auditing services which are to be rendered to the Township by a registered municipal accountant of New Jersey selected by the Township Council; and

WHEREAS, the Township Council has determined to appoint Gary J. Vinci of Lerch, Vinci & Higgins, LLP as the Township Auditor in accordance with the terms of the Township's ordinances; and

WHEREAS, the contract for such services is not being awarded under what is termed the fair and open contract provisions as defined in N.J.S.A. 19:44A-20.5; and

WHEREAS, such professional auditing services will be in excess of \$17,500; and

WHEREAS, Gary J. Vinci of Lerch, Vinci & Higgins, LLP has submitted a proposal with respect to the rates for said services to be rendered to the Township for the year 2020 which is the anticipated term of this contract; and

WHEREAS, Gary J. Vinci of Lerch, Vinci & Higgins, LLP has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the Township of Washington in the previous one year, or made any contribution not in accordance with the terms of the applicable Township ordinance, and has agreed that the terms of appointment will prohibit Gary J. Vinci and Lerch, Vinci & Higgins, LLP from making any reportable contributions during the term of the contract or making any contribution not in conformity with the terms of the applicable Township ordinance; and

WHEREAS, the availability of funds for such services shall be determined in the Township's annual budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Washington, County of Bergen, State of New Jersey hereby appoints Gary J. Vinci of Lerch, Vinci & Higgins, LLP as the Township Auditor and authorizes the Mayor to enter into a contract with Gary J. Vinci of Lerch, Vinci & Higgins, LLP as the Township Auditor as described herein;

BE IT FURTHER RESOLVED that the position set forth herein was not filled through the "fair and open process" as defined under N.J.S.A. 19:44A-20.4 et seq. As such, it has been attested that Gary J. Vinci of Lerch, Vinci & Higgins, LLP, and any subsidiaries, assigns or principals controlling in excess of 10% of said company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the appointment that would, pursuant to P.L. 2004, c.19, affect the eligibility to perform under the appointment, nor will it make a reportable contribution during the term of the contract to any political party committee in the Township of Washington, County of Bergen, or make any contribution which is not in conformity with Township ordinance, when the contract is awarded, or to any candidate committee of any person servicing in an elective public office of said municipality when the contract is awarded;

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification be placed on file with this resolution, and that a notice of the award of said contract shall be published in accordance with law

APPROVAL OF FIRE DEPARTMENT BY-LAWS

Fire Department by law change, Article II, Section 3. Membership

A motion was made by Councilman Cascio, seconded by Council President Feeney to pass the "Fire Department by law change, Article II Section 3. Membership."

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

By law change request: January 2, 2020.

Article II

Membership

Section 3: No person shall hereafter become an active member of the Township of Washington Volunteer Fire Department of the Township of Washington, or any unit thereof, unless above the age of 18 years, a resident of the Township of Washington, or a resident or work in a contiguous town , and a citizen of the United States and of good conduct, provided however that all members admitted over the age of (45) years must waive all rights to any benefits either under the status of the State of New Jersey or under the jurisdiction of local authorities as well as the New Jersey Fireman’s Association through the local Relief Association. All applications for membership must be sent at a cost of the Township of Washington Fire Department for a physical exam set forth by the Township of Washington Fire Department and the New Jersey State Firemen’s Association. The applicant must pass this exam to become an active member of the Township of Washington Volunteer Fire Department.

REMOVED: The prospective member may not be an active firefighter of any other community unless same is their full-time job. Any non- resident.

ADD: Any resident, or non-resident of the Township of Washington, who also holds an active membership with another Fire Department will disallow said active member from running for or holding any operational office. They can however, run for and hold any Administration Office within the organization.

Council President Feeney asked did everyone receive via email, amended Resolution No. 20-188 and 20-189? Council members replied yes.

RESOLUTIONS/CONSENT AGENDA

The following items have been determined to have the unanimous consent of Council and will be enacted in one motion. Should any item require independent consideration, any Council Member may have such item removed from the Consent Agenda.

Council President Feeney asks, does anyone have any resolution(s) to be removed from consent agenda for discussion? Councilman DeSena asked Resolution No. 20-214.

A motion was made by Councilwoman Morgan, seconded by Councilman Cumming, to approve the Consent Agenda, with the exception of Resolution No. 20-214.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan, Council President Feeney.

Nays: None.

Resolution No. 20-188

Authorize New Jersey Library Construction Bond Act resolution of intent to provide match funding

WHEREAS, the Township of Washington and the Township of Washington Public Library wish to apply for the project entitled the New Jersey Library Construction Bond Act Grant for approximately Two Hundred Thirty Thousand Dollars (\$230,000.); and

WHEREAS, the New Jersey Library Construction Bond Act project requires a resolution or bond ordinance of the intent to provide funding for the 50% cash match; and

WHEREAS, the Township of Washington has agreed to provide the cash match of \$100,000. on behalf of the Township of Washington Public Library for its project entitled the New Jersey Library Construction Bond Act because of its

benefits for our residents and it is in the best interests of the Township of Washington.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP OF WASHINGTON:

1. The Township of Washington hereby certifies its intent to provide up to One Hundred Thousand Dollars (\$100,000) in matching funds on behalf of the Township of Washington Public Library for its project entitled the New Jersey Library Construction Bond Act in the total project amount of approximately Two Hundred Thirty Thousand Dollars (\$230,000).
2. The additional matching funds for this grant will be provided to the Township of Washington Public Library by other sources.

Resolution No. 20-189

Authorize New Jersey Library Construction Bond Act resolution to apply for funds

WHEREAS, the Township of Washington and the Township of Washington Public Library wish to apply for the project entitled the New Jersey Library Construction Bond Act Grant; and

WHEREAS, to apply for the New Jersey Library Construction Bond Act project, the Township of Washington and the Township of Washington Public Library must certify that they are authorizing their governing bodies to submit this grant application; and

WHEREAS, the Township of Washington and the Township of Washington Public Library must certify that permission has been granted to apply for the project entitled the New Jersey Library Construction Bond Act in the amount of Two Hundred Thirty Thousand Dollars (\$230,000).

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP OF WASHINGTON:

1. The Township of Washington hereby certifies that permission has been granted to apply for the project entitled the New Jersey Library Construction Bond Act in the amount of Two Hundred Thirty Thousand Dollars (\$230,000).

Resolution No. 20-192

Authorize New Jersey Library Construction Bond Act site ownership resolution

WHEREAS, the Township of Washington and the Township of Washington Public Library wish to apply for the project entitled the New Jersey Library Construction Bond Act Grant; and

WHEREAS, the New Jersey Library Construction Bond Act requires proof that the property site where the library renovations shall be constructed is owned by the Township of Washington and shall be dedicated for public library use only.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP OF WASHINGTON:

1. The Township of Washington hereby certifies that it is the owner of the property commonly known as the Township of Washington Public Library, 144 Woodfield Road, Township of Washington, Bergen County, New Jersey 07676 where the proposed library renovations shall be constructed, more specifically identified as Block 3402 and Lot 17 on the Tax Map of the Township of Washington.

2. The Township of Washington further certifies that this property is dedicated to public library use.

Resolution No. 20-216

Authorize refund of engineering escrow monies, Block 4320/Lot 1, 455 Mountain Avenue, in the amount of \$370.25

WHEREAS, Laura & Milton Danzinger posted engineering escrow monies for work on Block 4320, Lot 1, 455 Mountain Avenue; and

WHEREAS, the project falls within the guideline where neither a Certificate of Occupancy nor a Certificate of Acceptance is needed; and

WHEREAS, the outstanding invoice from the Township Engineer has been encumbered for payment; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Treasurer of the Township of Washington is authorized to refund the balance of escrow in the amount of \$370.25 to the above.

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by N.J.S.A. 40a:4-57, N.J.A.C. 5:30-14.5 and any other applicable requirements, I, Robert Tovo, Temporary Chief Financial Officer of the Township of Washington, have ascertained the availability of funds for such services as determined in the Township's escrow account; PROJECT ID:DANZING001 Total Certified Amount Not to Exceed: \$370.25; Robert Tovo, Temporary CMFO

Resolution No. 20-217

Authorize refund of engineering escrow monies, Block 1403.01/Lot 20, 80 Hampshire Road, in the amount of \$224.25

WHEREAS, Ira & Mindy Jahre posted engineering escrow monies for work on Block 1403.01, Lot 20, 80 Hampshire Road; and

WHEREAS, the Construction Code Official has issued approval, C.O. 19-145, dated 5/6/20; and

WHEREAS, the outstanding invoice, dated 5/4/20, from the Township Engineer, has been encumbered for payment; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Treasurer of the Township of Washington is authorized to refund the balance of escrow in the amount of \$224.25 to the above.

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by N.J.S.A. 40a:4-57, N.J.A.C. 5:30-14.5 and any other applicable requirements, I, Robert Tovo, Temporary Chief Financial Officer of the Township of Washington, have ascertained the availability of funds for such services as determined in the Township's escrow account; PROJECT ID:JAHRE00001; Total Certified Amount Not to Exceed: \$224.25; Robert Tovo, Temporary CMFO

Resolution No. 20-218

Authorize refund of CCO and certificate of smoke and carbon monoxide detector compliance monies, Block 4305/Lot 12, 450 Fern Street, in the amount of \$140.00

WHEREAS, Rustin and Roni Silberstein applied for a Continued Certificate of Occupancy and Certificate of Smoke and Carbon Monoxide Detector Compliance

on March 11, 2020 on the premises known as Block 4305, Lot 12, 450 Fern St; and

WHEREAS, according to the attached correspondence from the Building Department, the applicants are requesting the fees paid back in the amount of \$140.00. This reflects the \$100.00 fee for the Continued Certificate of Occupancy and the \$40.00 fee for the Certificate of Smoke and Carbon Monoxide Detector Compliance. The refund is requested due to the COVID-19 pandemic preventing the inspections from being completed.

NOW, THEREFORE, BE IT RESOLVED, that the Township Treasurer of the Township of Washington is authorized to refund the fees associated with the application in the amount of \$140.00.

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by N.J.S.A. 40a:4-57, N.J.A.C. 5:30-14.5 and any other applicable requirements, I, Robert Tovo, Temporary Chief Financial Officer of the Township of Washington, have ascertained the availability of funds for such services as determined in the Township's BLDG Fees-Current Yr. 0-01-95-011-000; Total Certified Amount Not to Exceed: \$140.00
Robert Tovo, Temporary CMFO

Resolution No. 20-219

Authorize solid waste service agreement extension with the BCUA through May 31, 2021

WHEREAS, the Municipal and County Utilities Authorities Law (N.J.S.A. 40:14B et seq.) and the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) authorizes and permits contracting units, such as the Bergen County Utilities Authority (the "BCUA") and the Township of Washington (the "Township") to enter into service agreements for the services contemplated below and without competitive bidding for same, pursuant to and in accordance with N.J.S.A. 40A:11-5(2); and

WHEREAS, in accordance with the New Jersey Solid Waste Management Act (N.J.S.A. 13:1E-1 et seq.) the County of Bergen, constitutes a Solid Waste Management District in which the BCUA is the agency responsible for implementation of a Solid Waste Management Plan to provide for the collection, processing and disposal of solid waste generated within the County of Bergen; and

WHEREAS, in order to continue its Solid Waste Cooperative Marketing Program, the BCUA advertised for bids for solid waste processing, transport and disposal services; and

WHEREAS, Covanta Sustainable Solutions, LLC ("Covanta") was awarded a contract with the BCUA on April 26, 2018, (the "Contract") for the acceptance, processing and disposal of municipal solid waste at their disposal facilities located at 301 Maltese Drive, Totowa, NJ 07512 and 20-32 Fulton Street, Paterson, NJ at a total cost of \$66.39 per ton for the period June 1, 2018 through May 31, 2020 and now extending this contract until May 31, 2021 at a cost of \$69.05 per ton; and

WHEREAS, the BCUA has proposed a form of Solid Waste Service Agreement with the Township under letter dated May 6, 2020 ("the Agreement"); and

WHEREAS, the Township Council is in need of such solid waste services and desires to enter into the Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Washington, that the Township hereby approves the Agreement.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the Solid Waste Service Agreement with the BCUA for the above-stated purpose.

Resolution No. 20-220

Authorize preparation and issuance of estimated tax bills for the Third Quarter of 2020

WHEREAS, the Bergen County Board of Taxation is unable to certify the Township of Washington's tax rate on a timely basis and the Tax Collector will be unable to mail the Township's 2020 tax bills by June 14, 2020; and

WHEREAS, the Tax Collector has computed an estimated levy, reviewed by the acting CFO, a schedule of which is attached, in accordance with N.J.S.A. 54:4-66.3; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Washington, County of Bergen, State of New Jersey, that the Tax Collector is hereby authorized to prepare and issue estimated tax bills for the Third Quarter of 2020, pursuant to P.L. 1994, c72 (N.J.S.A. 54:4-66.2 and 54:4-66.3); and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to furnish copies of this Resolution to the Chief Financial Officer and the Tax Collector.

RESOLUTIONS REMOVED FROM CONSENT AGENDA (if necessary)

Resolution No. 20-214

Authorize Payment of Bills April 30 through May 14, 2020

A motion was made by Councilman Cascio, seconded by Council President Feeney to approve Resolution No. 20-214.

DISCUSSION

Councilman DeSena stated he has a question on page 3, 2020 Gann Law Book? Township Clerk Witkowski stated that is probably her, it is one book, she received the last one three years ago. He stated on page 3, Optimum Communication System, service call/additional hour of labor, what is that for? Mayor Calamari replied he believes it is to set up the phones for the virtual meetings. Councilman DeSena stated on page 4 Dutra was hired to do some sewer back-up and clean out cut and riser, he thought from the riser to the house was the homeowner's responsibility. Mayor Calamari stated if the bill list can be approved, he will be happy to get an answer from Administrator Tovo in the next day or so. Councilman DeSena stated on page 6, Summer Camp buses, why are these being paid a year later? Mayor Calamari replied a bill was never received, they called looking for payment, the bills were then resent. Council President DeSena stated there is training on page 3 of Bill List for Planning/Zoning Board, is this now being done online? Township Clerk Witkowski replied yes, it is, there are new members that need to be trained. Council President Feeney stated the Township is paying for the Lacrosse uniforms she is assuming they will be held until next year. Mayor Calamari stated we are meeting later this week to decide if we are going to hold them or give them back to the people, let them hold them, deduct whatever off of the refund.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Resolution No. 20-214

Authorize Payment of Bills April 30 through May 14, 2020

BE IT RESOLVED, by the Township Council of the Township of Washington as per Ordinance No. 19-25, § 7-61 Payment of claims; expenditures, the list of claims below have been reviewed and approved by the Department Head, Township Administrator, Mayor and Chief Financial Officer; and

BE IT FURTHER RESOLVED, that the Treasurer is hereby authorized to pay the following list of bills, representing the time frame of 04/30/20 to 05/14/20:

TOTAL	2019 Reserve	\$75,867.75	
TOTAL	2020 Current	\$74,388.53	
TOTAL	Capital Fund	\$0.00	
TOTAL	Animal Control	\$37.20	
TOTAL	Grant Fund	\$0.00	
TOTAL	Trust Fund	\$5,048.75	
TOTAL	Escrow Trust	\$ 9,196.00	
		GRAND TOTAL:	\$164,538.23

BE IT FURTHER RESOLVED, that the following claims have been paid by the Treasurer prior to the Bill List Resolution, as per Ordinance No. 19-25, since the last bill list was submitted.

TOTAL	WESTWOOD REGIONAL BOARD OF EDUCATION	\$2,099,168.49
TOTAL	COUNTY OF BERGEN-Q2 2020 LEVY	\$1,097,072.00

AZZOLINA&FEURY ENGINEERING INC	PLAN BD-501 WASHINGTON #71401	30.61	8768
AZZOLINA&FEURY ENGINEERING INC	PLAN BD-501 WASHINGTON #71401	469.89	8768
AT&T	LONG DISTANCE COURT CLERK-2020	12.00	38782
AT&T	LONG DISTANCE CHARGES-2020	155.31	38782
VERIZON	2020-POLICE DESK 201-664-1140	405.37	38779
VERIZON	2020-POLICE 201-664-1157	76.94	38779
VERIZON	2020-COURT FAX 201-664-7194	82.19	38779
VERIZON	2020-ADMIN FAX 201-664-8281	37.36	38779
VERIZON	2019-ANDMIN PHONE 201-664-8001	827.84	38779
VERIZON	2019-BLDG FAX 201-666-0338	40.82	38779
VERIZON	2019-FIRE HOUSE 201-666-0750	77.36	38779
VERIZON	2020-ROADS FAX 201-664-6928	37.39	38779
VERIZON WIRELESS	WIRELESS POLICE DEPT	228.16	38776
RICOH USA, INC	CLERK COPIER-ADDITIONAL IMAGES	101.78	38800
RICOH USA, INC	POLICE COPIER LEASE-ADD'L	135.36	38800
GREATAMERICA FIN'L SERV. CORP.	LEASE OF POSTAGE MACHINE	159.00	38812
AMBULANCE CORPS WASHINGTON TWP	MONTHLY CONTRIBUTIONS-JAN-MAR	9,999.99	38778
OPTIMUM	DMF CABLE SERVICE 4/8-5/7/20	44.08	38788
OPTIMUM	DMF CABLE SERVICE 5/8-6/7/20	116.40	38788
AUTHORINET CONSULTING, LLC	MONITORING SERVICES Inv# 8367	1,505.00	38809
AUTHORINET CONSULTING, LLC	MONITORING SERVICES Inv# 8445	1,505.00	38809
PRAXAIR DISTRIBUTION, INC.	DMF-OXYGEN 2020	11.63	38774
WB MASON CO., INC.	Manilla File Folders - legal	8.12	38796
WB MASON CO., INC.	Manilla File Folders - legal	8.12	38796
WB MASON CO., INC.	Manilla File Folders - legal	7.99	38796
WB MASON CO., INC.	Manilla File Folders - legal	7.99	38796
TREASURER STATE OF NJ	NJ CONST CODE NJAC 5:23	55.00	38785
GANN LAW BOOKS	2020 EDITION NJ TITLES 40-40A	194.00	38790
GANN LAW BOOKS	SHIPPING AND HANDLING	11.00	38790
NJPO	J. Callandrillo Train. & Books	176.00	38793
NJPO	S. Mahoney Training & Books	176.00	38793

BERGEN COUNTY ASSESSORS ASSOC	M. Arisetty Membership	125.00	38810
BERGEN COUNTY ASSESSORS ASSOC	M. Arisetty Membership	55.00	38810
ELECTRICAL POWER SYSTEMS, INC.	PLANNED MAINTENANCE AGREEMENT	703.29	38795
ACCLAIM INVENTORY, LLC	ASSET DATABASE UPDATE	3,000.00	38802
OPTIMA COMMUNICATIONS SYSTEMS	SERVICE CALL TO MOVE A LINE	199.00	38814
OPTIMA COMMUNICATIONS SYSTEMS	ADDITIONAL HOUR LABOR	597.00	38814
OPTIMA COMMUNICATIONS SYSTEMS	PREMISE VISIT	59.00	38814
CARRETTA MARKETING CONCEPTS, IN	Recreation Lacrosse Uniforms	12,869.65	38773
NFPA	ANNUAL RENEWAL 2020 FOR 1 YR	175.00	38781
CINTAS CORPORATION NO. 2	2X3 WELLNESS AF ONYX	11.00	38811
CINTAS CORPORATION NO. 2	MAT ADVANTAGE	0.00	38811
CINTAS CORPORATION NO. 2	4X6 ACTIAVE MAT BLK	12.00	38811
CINTAS CORPORATION NO. 2	3X5 XTRAC MAT ONYX	17.00	38811
CINTAS CORPORATION NO. 2	4X6 XTRAC MAT ONYX	54.00	38811
CINTAS CORPORATION NO. 2	3X10 XTRAC MAT ONYX	97.50	38811
CINTAS CORPORATION NO. 2	SERVICE CHARGE	6.55	38811
TRI-COUNTY MECHANICAL LLC	LEAK COMING FROM UPSTAIRS	197.50	38805
ACTION DATA SERVICES INC.	ACA IMPLEMENTATION UPDATE	600.00	38791
ACTION DATA SERVICES INC.	ACA SERVICE FEE INCLUDES	0.00	38791
ACTION DATA SERVICES INC.	ACA SERVICE FEE INCLUDES 1095C	1,693.13	38791
MAGNOLIA HOME REMODELING	REFUND ESCROW MONIES	1,000.00	8771
LIFESAVERS, INC.	Antiseptic Towels, Safety	247.12	38798
LIFESAVERS, INC.	MadaGel Instant Hand Sanitizer	232.60	38798
DUTRA EXCAVATING & SEWER INC.	SEWER BACKUP 169 WALNUT ST.	400.00	38799
DUTRA EXCAVATING & SEWER INC.	CLEANOUT CUT AND RISER	500.00	38799
WOJCICKI JR., RICHARD S	VIDEO TAPING COUNCIL MEETINGS	300.00	38803
WOJCICKI JR., RICHARD S	FEBRUARY 3, 2020	300.00	38803
WOJCICKI JR., RICHARD S	FEBRUARY 12, 2020	300.00	38803
WOJCICKI JR., RICHARD S	FEBRUARY 18, 2020	300.00	38803
WOJCICKI JR., RICHARD S	FEBRUARY 22, 2020	300.00	38803
WOJCICKI JR., RICHARD S	MARCH 2, 2020	300.00	38803
WOJCICKI JR., RICHARD S	MARCH 9, 2020	300.00	38803
WESTWOOD REGIONAL SCHOOL DIST	Rec Basketball Custodial OT	990.00	38804
WESTWOOD REGIONAL SCHOOL DIST	Rec Basketball Custodial OT	320.00	38804
WESTWOOD REGIONAL SCHOOL DIST	REC Basketball Custodial ot	1,680.00	38804
WESTWOOD REGIONAL SCHOOL DIST	REC Basketball Custodial ot	900.00	38804
WESTWOOD REGIONAL SCHOOL DIST	REC Basketball Custodial ot	1,520.00	38804
AMERICAN WEAR INC.	INVOICE NO. 674834 3/19/20	94.05	38792
AMERICAN WEAR INC.	WIPER RED 18X18	14.00	38792
AMERICAN WEAR INC.	INVOICE NO. 677491 3/26/20	94.05	38792
AMERICAN WEAR INC.	WIPER RED 18X18	14.00	38792
TREASURER STATE OF NJ	2020 Q1 DCA TRAINING FEES	2,549.00	38785
LIFESAVERS, INC.	Adult Non-Rebreather Mask	68.75	38798
LIFESAVERS, INC.	Defibtech Lifeline AED	268.00	38798
LIFESAVERS, INC.	Lifeline AED Adult Defib	173.60	38798
LIFESAVERS, INC.	Lifeline AED Adult Defib.	520.80	38798
WB MASON CO., INC.	OFFICE SUPPLIES	7.67	38796
WB MASON CO., INC.	PACKAGING TAPE	12.51	38796
WB MASON CO., INC.	COILED PHONE CORD	3.76	38796
NJ DEPT OF HEALTH & SEN SRVS	PET REGISTRATION MARCH 2020	26.00	1677
NJ DEPT OF HEALTH & SEN SRVS	PILOT CLINIC MARCH 2020	5.20	1677
NJ DEPT OF HEALTH & SEN SRVS	POPULATION CONTROL MARCH 2020	6.00	1677
AZZOLINA&FEURY ENGINEERING INC	BI/ENGINEERING 3301/9 73036	404.50	8768
AZZOLINA&FEURY ENGINEERING INC	BI/PRE ZON/ENG 4311/2 73043	415.75	8768
AZZOLINA&FEURY ENGINEERING INC	PLAN BD/ENG-639 JEFFERSON hfh	1,495.00	8768
AZZOLINA&FEURY ENGINEERING INC	SITE PL/ENG 4308/19 #72993	1,229.25	8768
AZZOLINA&FEURY ENGINEERING INC	BI/PRE ZON/ENG 4103/26 #73130	117.00	8768

PENGUIN MANAGEMENT, INC.	6 MONTHS E-DISPATCH DEPUTY	1,074.00	38794
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 298847 3/19/20	800.00	38786
SCHOLASTIC BUS COMPANY	BUS TRIP SUMMERCAMP/BETHANY	1,170.00	8769
SCHOLASTIC BUS COMPANY	BUS TRIP SUMMERCAMP/BETHANY	3,878.75	8769
BERGEN CNTY POLICE CHIEFS ASSN	KN95 Masks for COVID19	300.00	38784
PowerDMS Inc	PowerDMS License and Training	3,800.00	38806
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 298103 1/2/20	8,046.00	38786
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 298105 1/3/20	5,364.00	38786
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 298285 1/3/20	2,682.00	38786
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 298286 1/3/20	4,470.00	38786
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 298289 1/3/20	2,682.00	38786
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 298106 1/6/20	5,006.40	38786
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 298107 1/7/20	6,258.00	38786
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 298287 1/7/20	2,682.00	38786
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 298108 1/8/20	5,364.00	38786
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 298288 1/8/20	2,682.00	38786
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 298109 1/9/20	4,470.00	38786
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 298110 1/10/20	4,470.00	38786
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 298279 1/15/20	5,364.00	38786
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 298280 1/15/20	2,682.00	38786
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 298281 1/16/20	3,576.00	38786
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 298282 1/23/20	4,470.00	38786
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 298283 1/23/20	2,682.00	38786
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 298284 1/24/20	5,364.00	38786
OPTIMA COMMUNICATIONS SYSTEMS	CAT5E CABLE	30.40	38814
OPTIMA COMMUNICATIONS SYSTEMS	CAT5E INSERT	14.70	38814
OPTIMA COMMUNICATIONS SYSTEMS	2 PORT SURFACE MOUNT JACK	5.93	38814
D & E UNIFORMS	CG Tonner Summer Gloves	10.95	38780
OPTIMA COMMUNICATIONS SYSTEMS	1/2 HOUR REMOTE SUPPORT	60.00	38814
STATE LINE FIRE & SAFETY, INC.	Fire Extinguishers Refill	37.55	38777
BERGEN BROOKSIDE AUTO BODY, INC	TOWED DISABLED GARBAGE TRUCK	812.50	38801
BERGEN BROOKSIDE AUTO BODY, INC	REMOVE AXLE	45.00	38801
CDW GOVERNMENT, INC.	COMPUTER LENOVO MOUSE	23.69	38775
CDW GOVERNMENT, INC.	COMPUTER LENOVO KEYBOARD MOUSE	55.29	38775
CDW GOVERNMENT, INC.	ADAPTOR	15.26	38775
AZZOLINA&FEURY ENGINEERING INC	BI/PZ/ENG 3103/9.02 73134	937.50	8768
AZZOLINA&FEURY ENGINEERING INC	PLAN BD-1102/1.04 #73061	488.75	8768
AZZOLINA&FEURY ENGINEERING INC	PLAN BD-3501/11 #73062	1,308.75	8768
LERCH, VINCI & HIGGINS	GENERAL LEDGER AND REPORTS	2,160.00	38789
LERCH, VINCI & HIGGINS	PREPERATION FOR AUDIT	6,700.00	38789
LERCH, VINCI & HIGGINS	PREPERATION DEBIT STATEMENT	750.00	38789
LOUIS J. LAMATINA, ESQ.	Viviano	1,053.00	8770
AUTHORINET CONSULTING, LLC	EMAIL ADDRESS INV #8358	32.50	38809
PHOENIX CONSULTING GROUP, LLC	INTERVIEW & REPORT ON CMFO	562.50	38807
FD SANITIZING LLC	SANITIZING 4/4/20	585.00	38808
FD SANITIZING LLC	SANITIZING 3/17 3/18/20	905.00	38808
TYCO ANIMAL CONTROL SERVICES	ANIMAL CONTROL MARCH 2020	975.00	38787
NORTH JERSEY MEDIA GROUP	MEETING NOTICE	9.50	38783
NORTH JERSEY MEDIA GROUP	ORD. 20-03 INTRODUCTION	19.47	38783
NORTH JERSEY MEDIA GROUP	ORD. 20-04 INTRODUCTION	18.05	38783
NORTH JERSEY MEDIA GROUP	MEETING NOTICE-TIME CHANGE	10.45	38783
NORTH JERSEY MEDIA GROUP	SPECIAL MEETING NOTICE	26.60	38783
NORTH JERSEY MEDIA GROUP	SPECIAL MEETING NOTICE-RWN	17.36	38783
NORTH JERSEY MEDIA GROUP	ORD. 20-03 ADOPTION	13.30	38783
NORTH JERSEY MEDIA GROUP	ORD. 20-04 ADOPTION	11.88	38783
JP MONZO MUNICIPAL CONSULTING	WEBINAR-ESTIMATED TAX BILLS	50.00	38813
PALISADES SALES CORPORATION	VMWare Essentials Kit Renewal	179.00	38797

AZZOLINA&FEURY ENGINEERING INC	BI/PRE ZON/ENG 4407/50 #73058	246.00	8768
CDW GOVERNMENT, INC.	Monitor	139.08	38775
AUTHORINET CONSULTING, LLC	ON-SITE UPGRADE INV #8460	130.00	38809
AUTHORINET CONSULTING, LLC	PD/Exchange Email I# 8448	240.00	38809
AUTHORINET CONSULTING, LLC	PD/MICROSOFT INV#8381	224.00	38809
AUTHORINET CONSULTING, LLC	PD/Exchange Email I# 8382	241.55	38809
AUTHORINET CONSULTING, LLC	ONSITE INSTALLATION INV# 8397	480.39	38809
ACTION DATA SERVICES INC.	2020 PAYROLL REPORTS Q1	991.25	38791
		\$ 164,538.23	

A motion was made by Councilman DeSena, seconded by Councilman Cascio, to adjourn to the Conference Agenda.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan
Council President Feeney.

Nays: None.

Time Noted: 8:32 p.m.

/s/ Susan Witkowski
Township Clerk

/s/ Stacey Feeney
Council President

Approved: February 16, 2021

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY
CONFERENCE/BUDGET MINUTES
May 18, 2020

**☞PLEASE NOTE THIS IS A VIRTUAL MEETING ☞
DUE TO CORONAVIRUS PANDEMIC**

CURRENT BUSINESS

I. Administration

A. Project Tracker (rt) – Mayor Calamari stated he will answer what he can on the project tracker, those he can't answer he will refer to Administrator Tovo. Council members did receive the Grant Writer's report.

Location Ball Park, Sherry Field – Mayor Calamari will refer this question to Administrator Tovo.

Town hall light repairs/drainage – Waiting for warmer weather to do some seal coating, inside and outside wall.

Access control – No update. Councilman DeSena requested to find out where this is being funded from, locate account

Trees along property line – Councilman Cumming will be involved, as per Administrator Tovo's request. Councilman Cumming will meet with the Administrator on Wednesday, he will address things. Mayor Calamari believes the one neighbor who has been active is wintering in Florida, he believes due to the COVID they are not back yet.

Tracking software – Mayor Calamari doesn't know if the training has been scheduled or not.

Road Program – Administration has had some phone meetings with PSE&G, they are planning to do some aggressive work in the Township, we want to make sure our streets do not overlap PSE&G's street. Another conference call is scheduled for this Wednesday, expect to start the paving sometime in June.

Councilman Cumming stated he will be taking a mini-break. Council President Feeny asked if anyone would like to take a five-minute break?

Break taken from 8:36 p.m. – 8:45 p.m.

Road Program – Mayor Calamari stated he would refer to Attorney Poller to answer the questions on the intersection portion of the Road Program.

Road Program, Intersection – Attorney Poller stated there are three easements that are underway in terms of acquiring them, and at different stages, all of them potentially are under condemnation approaches. Condemnation requires certain amount of negotiation, he is optimistic that the Township may be able to have agreements on all of them, attorneys are involved. He stated he doesn't want to go into the specifics at this time, he will be happy to have a Closed Session to bring Council up to date on any back and forth, obviously no decisions are made until it is brought back to the Council. He stated they are in very, very good shape and moving forward. He stated if Council wants to have a Closed Session at the next meeting, that is fine with him.

Dump Truck – Still awaiting delivery.

Breathalyzer – On hold, waiting for State contract.

Radio System Upgrade – Administrator Tovo sent out his recent communication with the consultant, which is the latest status on the project.

Renovations to DMF – Working on two temporary locations to house equipment, both are being negotiated, the Council will have to sign off on both of those. Councilman DeSena asked when will Council receive the information for the two temporary locations? Attorney Poller stated that would be discussed in Closed Session. Mayor Calamari stated those two items should be in Closed for the next session, intersection property acquisition and DPW temporary locations.

Basketball Court – Work is being scheduled with the contractor, since the parks are closed scheduling can be any time, looking to do it sooner than later.

Signage – It is what it is.

Renovations to the Fire House – Mayor Calamari spoke to the Architect last week, barring anything unforeseen he expects to be able to put the bid package out by the end of this month.

II. Council

A. Ordinances and Legislation

1. Draft ordinance naming streets honoring veterans (kp) – Will be placed on the next agenda.

B. Financials

C. Miscellaneous

1. Video conferencing update (sf) – Council President Feeney stated she spoke to a company called NYNJA, she had them speak to Jim Magee, IT, and Ricky, WCTV. Both said that NYNJA will work with WCTV, it is a secure option, it will also give the Township Clerk the requirements to retain the documentation needed. She stated she would like to set it up for the next meeting, the cost is \$9.00 per month, it would be a secure option, what does Council think? Councilman DeSena stated let's do it. Councilman Cascio stated he is okay with it. Council President Feeney stated she wants to get it moving for the next meeting, she wanted to let Council know she did have NYNJA speak with all of the appropriate parties who would have all of the technical knowledge that she doesn't have. Township Clerk Witkowski asked that NYNJA speak to OBS also, just to double check on how it is going to feed into our recording system. Council President Feeney stated she doesn't know if it is going to, but they're going to be DVD/CD available to have, it will be a permanent record. Township Clerk Witkowski stated she did have a conversation with OBS, Zoom does work very well with the FTR program that we are using right now. Council President Feeney stated there have been security issues with Zoom, there is a hard drive storage capability. Township Clerk Witkowski stated she will reach out to Mr. Magee.

2. PSE&G Road Repaving Update for 2019, work trenches (mds) – Councilman DeSena stated trees are being replanted, is that all over town or certain areas? Mayor Calamari stated once they have started, they plan on getting through the whole Township, but he will get Administrator Tovo to confirm that. Council President Feeney stated she did see a bunch of trees being planted in the Township; they look great. Councilman DeSena asked what is the status of the line work, will it be done before school starts in September? Mayor

Calamari stated he will defer that to Administrator Tovo because he has been in total communication with PSE&G. Councilman DeSena asked has any progress been made at the intersection regarding pole placement? Mayor Calamari replied he is 90% sure it is decided where they would like them to go, but it has to do with acquisition of property also.

3. PSE&G 69kV update on tree and landscaping restoration/completion of pole line work on Pascack Road (mds) – See above.

4. Communication report update (mds) – Council received a three page email from Administrator Tovo. Council President Feeney suggested since Administrator Tovo is not here, Councilman DeSena put his questions in writing.

5. 2020 street paving update for 2019 road list (mds) – tentative June start date. Councilman DeSena asked if Administration can find out the status of the reimbursement for the ADA ramps which were completed by the Township on Washington and Ridgewood, it is a lot of money. Mayor Calamari stated he will follow-up with the Administrator.

6. Drainage report (sf)-Boswell to address – Boswell Engineering provided a Drainage Report to Council. Council President Feeney stated she was going to ask Boswell to come and address the Council, but after reading the report, she believes it is a neighbor to neighbor issue, she doesn't believe the Township is responsible for the drainage issue based on the drainage report, she figured Council would come to the same conclusion. Council agreed.

III. **Budget 2020 Discussion**

A. Submitted questions by the Council (council) on Thursday, May 14th in writing regarding the budget – Mayor Calamari requested to read the following statement:

The budget was prepared during the last quarter of 2019 and January 2020 and submitted to the Council at the beginning of February. Since then the world has been thrown into an unforeseen crisis unlike anything any of us have experienced in our lifetimes. The Township unfortunately has not been spared. Residents are experiencing hardships. These hardships are likely to continue. Township residents have been laid off from work or have seen their incomes reduced. Many people are finding that the financial crisis can be almost as significant as the health crisis. There was no way to forecast or predict where we would find ourselves today when the budget was submitted to the Council. Therefore, as has been done in every prior year, after the expenditure part of the budget is finalized by the Council, we have a firm number to evaluate and see how much of the available surplus should be used to defer any tax increase to the residents. That amount was available after the Council meeting on May 4th. At that point as in previous years I asked Lerch, Vinci, Higgins to run scenarios as to what the tax impact to the budget would be using the originally proposed \$1.5 million. Due to the hardships that so many of our residents are experiencing, I also asked them to use amounts of \$1.6 million and \$1.7 million. The original \$1.5 million amount was proposed by me and approved by the Council before anyone could know how disrupting the COVID crisis would be to so many Township residents and households. Those amounts preliminarily came out to annual increases of \$167, \$140, and \$107, respectively. Using \$1.6 million of the \$4 million surplus would leave a still strong amount of \$2.4 million to have on hand. We don't know how long it will take the economy to recover, and this amount will leave us enough if we need to use an additional amount of the surplus again next year. Since the budget introduction was already late due to the difficulties of COVID-19, and because of the restrictions placed on public officials by the Open Public Meeting Act barring communications outside of a public meeting, I made the decision to alter the original recommended and approved amount by using the \$1.6 million dollar amount in the budget being

introduced to the public. I intended to be present for the May 11th meeting to explain what I just laid out. Regrettably, a last-minute business situation forced me to be absent from the meeting. I certainly did not mean for it to cause the confusion and disruption that it did. I was simply proposing one more way to give our residents who are having a difficult time financially due to COVID-19 a little extra relief this year by using more of the Townships healthy surplus that the taxpayers have funded. Now, having heard my reasoning, I hope the Council will consider using the \$1.6 million dollar amount or even raise it to the \$1.7 million dollar amount. People are hurting, there is no doubt about that. But I believe, as a great many residents do, that we can both provide tax relief as well as continue our towns forward progress in so many vital and much needed areas. Sorry for all of the confusion at the last meeting, thank you.

Councilman DeSena requested to discuss with Council using the \$1.8-million-dollar surplus, getting the increase under \$100 based on the Mayor's scenario. Councilwoman Morgan stated she is okay with that. Councilman Cumming stated it is significant, he believes it will be helpful. Councilman DeSena stated Council would be doing its due diligence keeping it under \$100, as well as other ways we can bring the budget down. Council President Feeney stated the drainage line is coming out which is \$125,000. Councilwoman Morgan stated she believes that is a great idea. Councilman DeSena stated with the \$125,000, that would put it at a \$50.00 increase. Mayor Calamari stated based on the scenarios they ran, \$25 per \$100,000. Councilman DeSena stated if Council goes with 1.8 million it drops from \$104 to \$80, with the \$125,000 coming out for drainage, it brings it down to \$50, he applauds Council if we can do that. Council President Feeney stated to make sure we are in line with the plan, that we do have surplus, we don't deplete fully, just to be clear, if we have the \$125,000 coming out for the drainage, we go to \$1.7 million, bringing it under \$100. Councilman DeSena stated it would be \$80, but he also would like to discuss other items in the budget just for this year to bring it down even more. Council President Feeney stated Council members were supposed to submit questions that they had, that we were going to close the budget out, we have a very short time frame to make significant changes, the State will not be happy with that, we already asked for an extension, we are on our second extension, if we can get the number down with the questions we already submitted, that is a starting point instead of going backwards, we agreed to the \$125,000. Councilman Cascio stated ordinarily \$1.5 million was agreed to without the Mayor's change, not \$1.6 million, the draining is \$125,000, bringing it to \$1.625 million, if we hold to last year's salaries/compensation, it may be an additional \$125,000, he is not big on \$4 million surplus, taxpayer dollars, more likely \$2 million, a decent rate. Council President Feeney stated regarding compensation, Police and DPW are contractual, is Councilman Cascio speaking of Town Hall employees, which are non-contractual, is that correct? Councilman Cascio stated yes. Council President Feeney asked does Councilman Cascio know the approximate amount? Councilman Cascio replied approximately \$60,000. Council President Feeney stated she believes that is a little high, she is thinking maybe \$8,000 or \$9,000. Councilman Cascio stated Department of Law, Administrator, Chief of Police, DMF Super are \$60,000 alone. Mayor Calamari stated some of those are to bring employees up to market rate, some were using just the 1.5% increase. Councilman Cascio stated he would like to hold everyone at last years compensation. Council President Feeney stated again Council can give up their stipend. Councilman Cascio stated he will give up the 1.5% increase. Council President Feeney stated she is speaking of giving up the stipend as a whole, collectively, instead of impacting employee's salaries, it would be a large amount if Council gave up their stipends, we would not have to touch employees salaries, if Council did it as a whole collectively it would be a large chunk of what Councilman Cascio is saying. Councilman Cascio stated take the 1.5%, he is not worried about the market value, this is his offer.

Council President Feeney stated she would like to go over the questions submitted (below):

1. Surplus changed and why – Previously answered by Mayor Calamari.

2. BCUA – Waste or Water – Mayor Calamari stated this is a guesstimate, we don't know how long this is going to last, it is now three months. He stated if Council chooses to put more in there, Administration would support that. Council President Feeney asked Councilman DeSena what is his opinion? Councilman DeSena replied as the Mayor said this is a best guesstimate, the Governor has a re-opening plan, if residents go back or don't go back, he doesn't think you can put too much in there, Council may have to dig somewhere later to pay in 2021 when the bill comes in. He stated it will definitely be more, but adding what has been added to it, at least an effort has been made, Council has to be cognizant of that. Councilman Cumming stated in interviewing the person from Fair Lawn for the CFO position, she specifically said first you solve the problem, then you ask the CFO where is the money, we are in an exceptional circumstance now, he will not cut the salaries increase for our employees, and he will not start on another rant, he is against that, he would like to go with Councilman's DeSena suggestion of the \$1.8 million, he will never go with cutting salaries.

3. Garbage Truck (mtds) – Council President Feeney stated if you look at the actual \$250,000, it is under 2021 budget for future planning (Future Capital Expense) not 2020. Councilman DeSena asked what is the rate with our new garbage contract with BCUA, he would like to add that? Mayor Calamari stated he doesn't know, Administrator Tovo would know the answer to that. Councilman DeSena stated he would like to know the current tonnage rate versus the old, does the Mayor know when garbage pick-up will begin? Mayor Calamari stated the Administrator and himself will be meeting up with the Senior DMF employees on Wednesday, to come out with a schedule. Township Clerk Witkowski stated on the resolution which was approved by Council on the solid waste, it states from 2018 – May 31, 2020, the tonnage rate is \$66.39 per ton, the new rate is \$69.05 per ton. Councilman DeSena thanked the Township Clerk.

4. chain of custody – Mayor Calamari stated he was hoping his explanation of what he did, he does apologize for not being able to attend the last Council meeting, but he hopes the question is moot.

Council President Feeney asked does any Council member have any further questions regarding the expense items in the budget or can we move forward? Councilman DeSena stated he is good with the expense items, but he would like to know if we can change Capital to \$0 at the drainage line. Council President Feeney stated she just wants to go over the expense line items, the \$125,000 is coming off, the garbage truck is in 2021, are there any line items that Council would like to change, she just wants to get a consensus before we move forward, so we can close that section with the budget. Council members are good with it. Mayor Calamari stated taking out the \$125,000 for drainage is in Capital, not operating, it will not be a reduction to the operating budget. Council President Feeney stated just so everyone is aware it is on page 41, top, \$120,000. Councilman DeSena stated using the \$1.8 million will bring us to a \$70-\$80 tax increase for 2020, using the \$1.7 million will bring it to \$106. Mayor Calamari stated Council can split the difference at \$1.75 million. Council President Feeney stated the \$1.75 million is a good compromise, it will show that we are working together, there is a Pandemic going on, she just wants to make sure we have the funds available. Councilwoman Morgan asked Council to keep in mind they are anticipating a second wave. Councilman DeSena stated he would like to make a motion for the \$1.8 million, he understands it is a large amount, the increase will be \$70-\$80, he feels it is the right thing to do. Councilman Cascio stated he

would like to second Councilman DeSena's motion. Councilwoman Morgan asked there is four-million-thirty-eight-thousand in surplus, is that correct? Mayor Calamari replied correct. Council President Feeney stated taking \$1.8 million out, leaves \$2.238 million. Councilman Cumming stated this is an exceptional circumstance, he feels it is appropriate. Councilman DeSena requested LVH be contacted so exact numbers can be given with the \$1.8 million. Council President Feeney stated before the budget is finalized, we will have those exact numbers.

A motion was made by Councilman DeSena, seconded by Councilman Cascio for the \$1.8 million dollars in surplus.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Council President Feeney stated the drainage has been removed, the garbage truck is in 2021, is Council ready to go forward and approve the budget for this year? Councilmen DeSena, Cumming, Councilwoman Morgan replied yes. Township Clerk Witkowski stated once the documents are received, Council will need to pick a date for next week, advertisement needs to go into the newspaper for a Special Meeting. If she gets it to the newspaper tomorrow, the earliest the advertisement goes in is Friday, 48 hours are needed, that would bring us to Memorial Day Monday the 25th. It would then be Tuesday or Wednesday next week, as Court is Thursday. The State would like everyone to introduce their budgets by Saturday, May 30th. Council agreed to Wednesday, May 27th for the introduction of the budget. Council President Feeney asked Attorney Poller if he wanted a Closed Session added to the May 27th date? Township Clerk Witkowski stated she would like direction on how to hold a Closed Session via teleconference. Attorney Poller replied if it an emergent issue, there is no direction needed. Council President Feeney asked in Attorney Poller's legal opinion, does the Council need to be updated? Attorney Poller replied no decision has been made, it will probably be at the regular meeting the June 3rd meeting, that is fine. Council President Feeney stated June 3rd will have a Closed Session.

B. Introduction if possible/otherwise discuss introduction date – Township Clerk will advertise for a Special Meeting, Introduction of 2020 Budget, to be held on Wednesday, May 27th, 7:30 p.m.

Council President Feeney stated if anyone needs assistance, please contact the COVID-19 Task Force. She stated we have been very fortunate here in Township, we have had very few requests, but we do have the resources to help if any assistance is needed.

A motion was made by Councilman DeSena, seconded by Councilwoman Morgan to adjourn.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Time noted: 9:32 p.m.

/s/ Susan Witkowski
Township Clerk

/s/ Stacey Feeney
Council President

Approved: February 16, 2021