

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY

ORDINANCE 19-25

AN ORDINANCE MODIFYING PROCEDURES FOR THE PAYMENT OF BILLS

BE IT ORDAINED, by the Township Council of the Township of Washington, that Section 7-61 of the Code of the Township is hereby amended by adding subsection E thereto providing as set forth below:

1. § 7-61 Payment of claims; expenditures.

...

“E. The Chief Financial Officer shall prepare a list of all bills, claims and vouchers scheduled for payment for review and approval of the Township Council at its regular meetings or at any special meeting. Prior to circulation the list shall be reviewed by the Business Administrator for any additions/deletions and approval. The list shall identify payees, check numbers, amounts and source of funds. The bill list shall be circulated to each member of the Township Council, the Mayor and Business Administrator. Payment approval shall be by motion and vote duly recorded by the Township Clerk, and shall require a majority vote of the Township Council in attendance at such meeting. Bills, claims and vouchers may be approved for payment, when necessary, between regular Council meetings, provided that three Township Council members sign the voucher form, and further provided that all other payment procedures in this Section 7-61 are followed. The following categories of payments shall not require prior Council approval:

(1) In cases of emergency in the judgment of the Business Administrator and Chief Financial Officer, with such expenditures being included in the list of all vouchers prepared by the Chief Financial Officer for the next regular public meeting of the Council pursuant to Section 7-61 (D).

(2) Payroll.

(3) Recurring utility bills.

(4) Telephone bills.

(5) Health Benefits and Pension contributions.

(6) School Taxes and County Taxes.

(7) Library payment.

(6) Supplies not exceeding \$1,000.

(7) Vehicle and Equipment Repairs not exceeding \$500.”

3. If any section, sub-section, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid such decision shall not affect the remaining portions of this Ordinance.

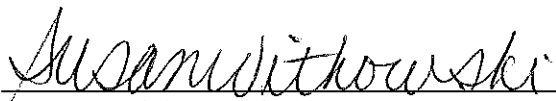
4. All Ordinances or any provisions of any ordinance inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistencies and not otherwise.


5. This Ordinance shall take effect upon final passage and publication and in accordance with the Charter, and subject to such emergency resolution as may be adopted pursuant to Section 17-32 thereof. [R.S. 40:69A-181 (b)].

ATTEST:

APPROVED:

TOWNSHIP COUNCIL OF THE
TOWNSHIP OF WASHINGTON


Susan Witkowski,
Township Clerk


Michael DeSena,
Council President


First Reading of Township Ordinance No. 19-25

Introduction Date: October 21, 2019

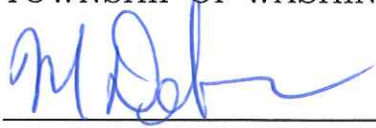
MOTION		SECOND		COUNCIL	AYES	NAYES	ABSTAIN	ABSENT
Bruno		Bruno	X	Bruno	X			
Cascio	X	Cascio		Cascio	X			
Cumming		Cumming		Cumming				X
DeSena		DeSena		DeSena	X			
Ullman		Ullman		Ullman	X			

Second Reading of Ordinance No. 19-25

ATTEST:


Susan Witkowski,
Township Clerk

APPROVED:
TOWNSHIP COUNCIL OF THE
TOWNSHIP OF WASHINGTON


Michael DeSena,
Council President

Adoption Date: November 6, 2019

MOTION		SECOND		COUNCIL	AYES	NAYES	ABSTAIN	ABSENT
Bruno		Bruno		Bruno	X			
Cascio	X	Cascio		Cascio	X			
Cumming		Cumming		Cumming		X		
DeSena		DeSena		DeSena	X			
Ullman		Ullman	X	Ullman	X			