

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY
ORDINANCE NO. 21-15

**AN ORDINANCE UNDER CHAPTER 87 OF THE CODE OF THE
TOWNSHIP OF WASHINGTON SETTING FORTH THE RATE OF COMPENSATION
AND MANNER OF PAYMENT OF EMPLOYEES FOR THE YEAR 2021**

BE IT ORDAINED, by the Township Council of the Township of Washington, in the County of Bergen, New Jersey that the salary ranges, compensation and stipends are hereby established for employees of the Township of Washington for the year 2021 as follows, on a per annum basis and payable semi-monthly unless otherwise noted:

Department of Administration

Rate

1	Director of Administration / Business Administrator	\$	131,950.00
2	Administrative Secretary	\$	43,260.00
3	Purchasing Assistant / Payroll Clerk	\$	49,557.00
	a) QPA - Stipend	\$	2,500.00
4	Acting QPA	\$	400.00 /per month
5	Floating Staff - (Part-Time)	\$	13,928.00
6	Floating Staff - (Part-Time) - New Position	\$	15.00-16.74/per hour

Mayor & Council

1	Mayor - (Payable on quarterly basis)	\$	10,237.00
2	Council President - (Payable on a quarterly basis)	\$	6,560.00
3	Councilperson - (Payable on a quarterly basis)	\$	6,330.00

Office of the Township Clerk & Health Department

1	Township Clerk	\$	89,500.00
	a) Additional meeting over 24 up to a max of 10	\$	150.00/per meeting
	b) Election Officer	\$	400.00 /per election
2	Secretary to the Township Clerk	\$	35,525.00
	a) Election Assistant	\$	75.00 /per election
3	Board of Health - Meeting Pay	\$	125.00/per meeting
4	Registrar	\$	2,123.00
5	Deputy Registrar, Secretary to Board of Health	\$	1,807.00
6	Director of Health (Payable on a quarterly basis)	\$	1,250.00

Department of Finance

1	Chief Financial Officer - (Part-time)	\$	71,050.00
2	Tax Collector	\$	51,512.00
	a) Deputy Treasurer/Finance Assistant	\$	5,075.00
3	Tax Assessor (Average minimum of 20 hours per week, at least 4 hours shall be office hours)	\$	21,177.00
4	Assistant to the Tax Assessor (Part-Time)	\$	5,000.00

Department of Law

1	Director/Township Attorney	\$	76,445.00
	a) Additionally, thereto, services in connection with proceedings before any court or administrative tribunal or agency; and special projects; all shall be reasonably compensated in accordance with Township policies:	\$	135.00/per hour

Department of Engineering

1	Director - (Payable on a quarterly basis)	\$	1,250.00
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Department of Public Affairs

1	Director - (Payable on a quarterly basis)	\$	1,250.00
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Land Use Administration

1	Planning Board Secretary	\$	12,500.00
2	Zoning Board Secretary	\$	12,500.00
	a) Meeting Fee – Attendance Only	\$	125.00/per meeting
3	Zoning Officer	\$	25,375.00
4	Code Enforcement Official	\$	10,000.00

Uniform Construction Code Agency

1	Construction Code Official	\$	29,246.00
2	Plumbing Sub-Code Official	\$	11,370.00
3	Electrical Sub-Code Official	\$	14,188.00
4	Fire Sub-Code Official	\$	8,604.00
5	Technical Assistants - (Full Time)	\$	42,488.00
	a) Planning/Zoning Liaison	\$	8,000.00
6	Technical Assistants - (Part-Time)	\$	30,359.00
7	Building/Plumbing Inspector - (Part-Time)	\$	16,500.00
8	Substitute Inspectors – Hourly (as needed)	\$	500.00/maximum
9	Certificate of Continued Occupancy Inspections (CCO/CRI)	\$	50.00/per inspection
10	Fire Inspection	\$	25.00/per inspection

Department of Fire Protection

1	Director (Payable on a quarterly basis)	\$	1,250.00
2	Uniform Fire Safety Act - Fire Official	\$	8,500.00
3	Uniform Fire Safety Inspectors	\$	4,500.00

Department of Public Safety

1	Crossing Guards/School Monitors		
	a) First - 6 months - Hourly Maximum	\$	17.94/per hour
	b) Beginning - Sept 1 st 2021 – Hourly Maximum	\$	18.21/per hour
	c) School Crossing Guards are entitled to maximum of (4) days regular pay per school year, in the event school is closed due to emergency closing/inclement weather.		
	d) One (1) week pay for Holiday Recess.		

e)	Two (2) days' pay for Winter Recess.		
f)	One (1) week pay for Spring Recess.		
g)	Individual's not to exceed 19.75 hours or less hours usually worked. In addition, not to exceed (5) holidays, non-state or Federal holidays (based on hours usually worked by individual)		
2	Records Clerk	\$	42,630.00
3	Director - (Payable on a quarterly basis)	\$	1,250.00
4	Special Police Officers - SLEO II - (Full-Time and Part-Time)	\$	25.00/per hour
5	Police Chief	\$	199,000.00
6	Dispatchers - (Full-Time) - (2,080 Hours per year)	\$	41,621.00
	a) Dispatchers - (Part-Time)	\$	27.61/per hour
7	OEM Coordinator - (Payable on a quarterly basis)	\$	1,500.00
8	OEM Deputies - (Payable on a quarterly basis)	\$	600.00/per deputy

Prosecutor's Office

1	Prosecutor		
	a) Base includes two (2) court sessions per month.	\$	7,134.00
	b) Extra court sessions - payable upon completion of a payment voucher.	\$	75.00/per session
2	Alternate Prosecutor - not to exceed \$500.00 per year	\$	75.00/per session

Department of Public Works

1	Secretary (Part-Time)	\$	3,045.00
2	Certified Public Works Manager	\$	88,000.00
	a) Public Works Manager - Stipend	\$	1,296.00
3	Director (Payable on quarterly basis)	\$	1,250.00
4	Recycling Coordinator (Payable on a quarterly basis)		
	a) Upon Timely Submission of Recycling Tonnage Grant Report to BCUA)		\$1,000.00/annual
5	Seasonal Workers - Hourly Maximum		\$18.00/per hour
6	Seasonal Workers (w/ CDL) - Hourly Maximum		\$22.00/per hour
7	Senior Van Driver - Hourly Maximum		\$22.00/per hour

Department of Recreation

1	Superintendent (Part-Time)	\$	20,000.00
2	Cheerleading Instructors	\$	12.00/per hour
3	Summer Recreation Director	\$	17,600.00
4	Assistant Director	\$	8,800.00
5	Post College Supervisor	\$	17.00/per hour
6	Lead Counselors	\$	12.50/per hour
7	Counselors	\$	12.00/per hour
8	Lifeguards (if required)	\$	12.00/per hour
9	Director - (Payable on a quarterly basis)	\$	1,250.00

Office of Municipal Court

1	Municipal Court Administrator	\$	20,423.00
2	Violations Clerk	\$	22,557.00
3	Judge	\$	11,333.00
	a) Base includes two (2) court sessions per month.		

b) Extra court sessions - payable upon completion of a payment voucher.

\$ 175.00/per session

Annual Mileage Stipend – Payable on Quarterly Basis

1	Business Administrator	\$600.00
2	Clerk	\$600.00
3	Building/Plumbing Inspector	\$250.00
4	Electrical Sub-Code Official	\$250.00
5	Fire Sub-Code Official	\$250.00
6	Tax Assessor	\$250.00

Unclassified Employees

The following positions are payable on an hourly basis upon submission of certified signed payroll vouchers.

- | | | |
|---|---------------------------------------|-------------------------|
| 1 | Miscellaneous – All Departments | Up to \$ 20.00/per hour |
| | a. Employees Not Otherwise Classified | |

1. Retroactivity – As to all employees employed as of the effective date of this ordinance, the foregoing salary ranges apply as of (a) January 1, 2021; (b) his/her date of employment in the position as herein described; or (c) his/her one-year anniversary date in the position, whichever is later.

2. If any section, sub-section, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid such decision shall not affect the remaining portions of this Ordinance.

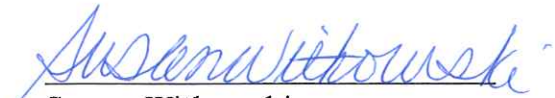
3. All ordinances or any provisions of any ordinance inconsistent with the provisions of this ordinance except prior appropriations for this purpose herein stated, are hereby repealed as to such inconsistencies and not otherwise.


4. New Jersey Statutory Minimum Wage Rates for specified years will prevail, as the rate provided under N.J.S.A.34:11-56a4 and pursuant to N.J.A.C.13:56-3.1 on an annual basis as follows:

- January 1, 2021 – Minimum wage will be \$12.00 per hour
- January 1, 2022 – Minimum wage will be \$13.00 per hour
- January 1, 2023 – Minimum wage will be \$14.00 per hour
- January 1, 2024 – Minimum wage will be \$15.00 per hour

ATTEST:

APPROVED:
TOWNSHIP COUNCIL OF THE
TOWNSHIP OF WASHINGTON


Susan Witkowski,
Township Clerk


Stacey Feeney,
Council President


Introduction Date: September 20, 2021

COUNCIL	MOTION	SECOND	AYES	NAYES	ABSTAIN	ABSENT	RECUSE
Cascio			X				
DeSena			X				
Feeney	X		X				
Morgan			X				
Sears		X	X				

ATTEST:

APPROVED:
TOWNSHIP COUNCIL OF THE
TOWNSHIP OF WASHINGTON


Susan Witkowski,
Township Clerk


Stacey Feeney,
Council President

Adoption Date: October 4, 2021

COUNCIL	MOTION	SECOND	AYES	NAYES	ABSTAIN	ABSENT	RECUSE
Cascio			X				
DeSena			X				
Feeney	X		X				
Morgan		X	X				
Sears			X				