

TABLED
 TOWNSHIP OF WASHINGTON
 BERGEN COUNTY, NEW JERSEY

RESOLUTION No. 21-307

**RESOLUTION APPROVING THE CORRECTIVE ACTION PLAN FOR
 THE 2020 AUDIT RECOMMENDATIONS**

WHEREAS, the Township of Washington has received a Report of Audit for the year ending December 31, 2020; and

WHEREAS, the New Jersey Division of Local Government Services requires that the Chief Financial Officer submit a Corrective Action Plan for all recommendations in the audit within 60 days of receipt of the Report of Audit, such Audit having been received by the Township Clerk of the Township of Washington on July 14, 2021; and


WHEREAS, the Chief Financial Officer, in accordance with the requirements promulgated by the Division of Local Government Services, has developed a plan to address the recommendations listed by the auditor.

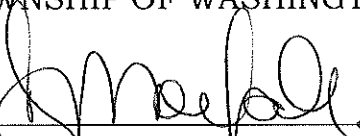
NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Township of Washington in the County of Bergen, New Jersey, hereby approves the Corrective Action Plan for the 2020 Annual Audit.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby directed to transmit a certified copy of this resolution and its attachments to the New Jersey Division of Local Government Services.

ATTEST:

APPROVED:
 TOWNSHIP COUNCIL OF THE
 TOWNSHIP OF WASHINGTON


 Susan Witkowski,
 Township Clerk

BY 
 Desserie Morgan
 Council Vice-President

DATED: August 30, 2021 *TABLED*

COUNCIL	MOTION	SECOND	AYES	NAYES	ABSTAIN	ABSENT	RECUSE
Cascio		X	X				
DeSena	X		X				
Feeney						X	
Morgan			X				
Sears			X				

Name of Municipality: Township of Washington

County: Bergen

Date of Audit Report: December 31, 2020

Date Report is Received: July 14, 2021

Finding Number: 1

Description: Continued efforts be made to review prior years open purchase orders for validity and action be taken to clear of record where appropriate.

Corrective Action: The CFO is working on this.

Implementation Date: Immediate and ongoing.

Finding Number: 2

Description: Inactive miscellaneous and appropriated grant reserves be expended or cancelled.

Corrective Action: The CFO is working on this.

Implementation Date: Immediate and ongoing.

Finding Number: 3

Description: All Trust Fund reserves be reviewed and approval be obtained from the Division of Local Government Services to expend dedicated trust funds.

Corrective Action: The CFO is working on this.

Implementation Date: Immediate and ongoing.

Finding Number: 4

Description: Purchase orders be encumbered when contracts are awarded and prior to the ordering of goods or services.

Corrective Action: The CFO is working on this.

Implementation Date: Immediate and ongoing.

Finding Number: 5

Description: Procedures be implanted to reconcile the fixed assets with the Township's accounting records.

Corrective Action: The CFO is working on this.

Implementation Date: Immediate and ongoing.