

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY
REGULAR MEETING MINUTES
April 6, 2020 7:00 p.m.

**PLEASE NOTE THIS IS A VIRTUAL MEETING
WITH REMOTE PUBLIC COMMENT
DUE TO CORONAVIRUS PANDEMIC**

CALL TO ORDER: Council President Feeney

STATEMENT:

Welcome to the regularly scheduled Public Meeting of April 6, 2020 of the Township of Washington Township Council. A meeting notice amending the time the meeting will start was sent on March 23, 2020, in accordance with the Open Public Meetings Act by the Township Clerk, and this notice has been posted on the Township Bulletin Board and on the Township Web Site.

SALUTE TO THE FLAG: Council President Feeney

ROLL CALL: Via Conference Call

Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan, Council President Feeney.

Let the record reflect also participating via Conference Call:
Mayor Calamari; Township Administrator Tovo; and Township Attorney Poller.

At Town Hall: Township Clerk Witkowski.

PUBLIC SERVICE ANNOUNCEMENT read by Council President Feeney.

CORONAVIRUS: For information and the latest updates, please visit the Township of Washington home page.

SCAM ALERT - Please be aware that individuals are going door to door claiming to be from the Centers for Disease Control. The CDC does NOT deploy teams to go door to door. Residents should not let these people into their homes or speak with them. Contact Township of Washington Police Department if this activity is reported.

CLOSURE & CANCELLATION ALERTS:

The Township has decided on the following closures to mitigate the potential transmission of COVID-19 in our area until further notice:

- The municipal building is closed to the public with limited staff on any given day and all offices may be reached by phone and email.
- DPW yard closed.
- Household debris pick-up.
- NJ Tree recovery event.
- April shredding event at town hall.
- The Library and senior center/senior activities closed/cancelled.
- All spring recreation sports are suspended.
- All township parks/playgrounds and fields are closed to all activities.

Garden and grass collection will begin April 6th, please visit the township web site/DMF page for the schedule

PUBLIC SERVICE ANNOUNCEMENT – TAX DEPARTMENT

Please note that, at this time, the due date for Quarter 2 2020 taxes remains May 1 with a grace period through May 11. We will update you if this changes.

For your convenience, there is a new drop box at the front of the municipal building to drop-off your payments – they must be clearly identified with your address or Block & Lot, sealed in an envelope, and addressed to the TAX OFFICE. Be assured that your payments will be posted to the date you dropped it off. Payments dropped over the weekend will be posted to the next business day. THERE WILL BE ABSOLUTELY NO CASH ACCEPTED IN THE DROP BOX.

We encourage you to make payments online through the Township Website, through your own online banking institution or you may also mail your payments to us. Many of you request your bills be stamped “PAID” – if you send your entire bill with your payment and enclose a self-addressed stamped envelope, we will stamp as paid and return to you.

We appreciate your flexibility during this unprecedented time while Town Hall is closed to the public.

The following procedures have been implemented for Town Hall business:

All business will be conducted via telephone, email or mailed through the US Postal Service. In addition, we have added a NEW blue DROP BOX located outside to be used for any town hall correspondence i.e. taxes (no cash), permits, dog licenses to name a few. THIS IS NOT A US Postal Mail Box.

Pick up of any necessary paperwork, such as permit applications, building department paperwork, license applications, etc., will be available through the pick-up box located outside the front door. This box will be brought in at the end of the business day. Please call appropriate department beforehand to make arrangements for picking up of forms.

FREE SHOPPING SERVICE FOR SENIORS - The Bergen County Department of Human Services / Division of Senior Services reports UMBRELLA is waiving their membership fee during this time. They connect seniors who need groceries & supplies with volunteers who can provide it. Please visit our website for further information. In addition, Senior citizens or disabled people who are in need of assistance with meals, may call 201-358-0050 or visit www.pvmealsonwheels.com for more information.

SUPPORT YOUR LOCAL EATERIES – Please visit our website for a list of local establishments still open and serving our community.

During these everchanging times, we encourage residents to please stay in contact with our community, please visit our website to sign-up for SWIFT 911, sign up for our Township email notices, by texting the word TOWNSHIP to 22828, entering your email address, or by following us on Facebook and/or Twitter.

The BCUA’s April 5th Household Hazardous Waste collection event scheduled for Bergen Community College has been canceled. The BCUA has also suspended its electronics recycling program and composter sales at its Little Ferry/Moonachie facility.

APPROVAL OF MINUTES: None

REPORT OF MAYOR CALAMARI

This month's report is relating to the COVID-19 Pandemic, which is affecting our lives in an unprecedented way. As your Mayor and fellow resident, I am proud of our Township and our citizens response to following the guidelines recommended by Public Health Professionals. The sad news to report, in Washington Township we have had approximately 51 confirmed positive COVID-19 cases, and 5 deaths. Please keep them and their families in your thoughts, and do your best to pay your respect to them in continuing to following the social guidelines in keeping yourself and family safe. As far as services, this is the latest information, the staff at Town Hall are working in the office two days a week and remotely three days a week, this has been the routine for a few weeks now, it seems to be working well for everyone, it is keeping our employees safe and the town running effectively. As a reminder Town Hall building is closed to the public, there is a new drop box outside for depositing tax payments, fees, correspondence, etc., to the Township, do not leave cash in the drop box. All Township buildings are being professionally sanitized every week. Town Hall building is also closed to all employees on Fridays to further provide the building with a -day cooling off period. Our faithful first response volunteers continue to impress me with their dedication to serve, Fire Department is still currently available 24/7 to handle their usual calls, and the Ambulance Corps is still in service, whenever possible. If you find yourself experiencing mild symptoms associated with COVID-19, please contact your health provider first before calling emergency services. Medical practices have all the necessary arrangements in place to treat you remotely without putting anyone at risk. On a happier note, the Easter Bunny will be driven around by the Fire Department this Saturday, April 11th from 11:00 a.m. to 4:00 p.m., there will not be any candy given away, there will distance greeting from people waving from their doorways. The DMF staff are working staggered hours and shifts. It is that time of year again, I am pleased to report that the garden/grass collection program began today as scheduled, no excuses to not spend the quarantine time outside in your own yard, getting some exercise and fresh air. Please note if you are normally scheduled for Friday pick-up, Zone 5, your pick-up day will now be on Thursdays. The Household Bulk Debris Program has been postponed until further notice, due to staggered shifts and scheduling considerations, the DMF yard is also closed until further notice, as is the Library, Senior Center, all senior activities, Municipal Court, Spring Rec sports, all township parks and playgrounds. A reminder to everyone about social distancing yourself from others, we all understand how trying a time this is, and we are missing our normal contact, times like this bring out the creativity in people, and I encourage you to find new ways of interacting with friends and family that do not violate social distancing recommendations. Our Police Department would much rather come by your house to give your child a Birthday shout-out than to have to ask you to disperse, please take what is best for everyone into account and we will get through this. Many of our local merchants that fall within the Governors definition of essential business are up and running with revised hours and services, they have taken precautions to keep both you and them safe, and they appreciate your patronage whenever possible. There is a page on our Township website that list the current status of many of our merchants. The Township website contains a great deal of COVID-19 resources and data. In addition to what I have mentioned, there are links to the County and State, where you can get updated information. Finally, be safe and be kind, the human spirit always triumphs, we will get through this, I wish you all the best.

GENERAL PUBLIC DISCUSSION (Five Minute Time Limit)

****TO PARTICIPATE IN THE GENERAL PUBLIC DISCUSSION PORTION OF THE MEETING, PLEASE DIAL IN ON 201-664-4659. YOU WILL BE ASKED TO STATE YOUR NAME AND ADDRESS FOR THE RECORD, AND WE ASK THAT ONLY ONE PERSON SPEAK AT A TIME. PLEASE NOTE THAT AT THE END OF THE GENERAL PUBLIC DISCUSSION, NO MORE CALLS WILL BE ACCEPTED****

Council President Feeney stated please be aware there is a five-minute time limit.

A motion was made by Councilman Cascio, seconded by Councilman Cumming, to open the General Public Discussion.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Annette Desciora, 62 Edgewood Drive – Ms. Desciora stated everyone in the Township is doing a great job, especially the Road Department, we are appreciative of that. She stated she and her husband walk around the lake, over to the bridge that goes across the stream, there are people fishing on the bridge, as well as strollers, with social distancing there is not enough room to walk across the bridge. She asked if it is possible to put a sign on the bridge to tell people not to stop on the bridge, maybe fish off to the side, as on days where it is really nice, the area is getting crowded. Council President Feeney thanked Ms. Desciora for the information, she will pass that along to DMF to put a sign stating that people do not stop on the bridge, to fish off the side.

Michael Ullman, 2 Clark Avenue – Mr. Ullman asked first what are the working hours at Town Hall, as he understood it is two days on, two off, with the offices being closed on Fridays, he is just trying to understand when Town Hall is operating, and secondly, if there are reduced days in the office, or days available, is staff working the 35 hour work-week. Council President Feeney stated the staff is working remotely. Mayor Calamari stated the hours are Monday thru Thursday, 8:30 a.m.- 4:30p.m., Fridays 8:30 a.m. - 12:30 p.m. Mr. Ullman asked is Town Hall closed on Friday? Mayor Calamari replied yes, Town Hall is closed on Friday, but everyone does work remotely on Friday. Mr. Ullman stated on the List of Bills, page 3, he sees Robbie Conley for \$59,000, last week he had raised a question about the completion of the construction document phase, what was deliverable, he is wondering if this phase has been complete and documents delivered? Administrator Tovo stated he spoke to him about getting them delivered and the billing on the drawings, forwarding to the Township Attorney to review the documents before they go out. Mr. Ullman stated the construction document phase was for \$158,000, per the fee schedule, the amount paid is \$59,000, has the Township paid previous on this? Administrator Toro replied we have, progress billing. Mr. Ullman stated he previously asked President Feeney, back in February, who was performing the accounting functions in the absence of the CFO but has not yet to hear back, can he anticipate a response to that question. Council President Feeney replied yes, Mr. Ullman can anticipate a response, she doesn't have all the answers yet, she is working on it, will email Mr. Ullman the response.

Township Clerk Witkowski stated WCTV asks callers to please mute the audio on their televisions due to feedback.

A motion was made by Councilman DeSena, seconded by Councilman Cumming, to close the General Public Discussion.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

PLEASE NOTE THE PUBLIC HEARING AND SECOND READING ON ORDINANCE NO. 20-03 WAS ADVERTISED FOR 7:30 p.m.

INDIVIDUAL RESOLUTION(S): 7:28 p.m.

Resolution No. 20-196

Authorize an emergent appropriation prior to adoption of the 2020 current budget

A motion was made by Councilman Cumming, seconded by Council President Feeney to approve Resolution No. 20-196.

Councilman DeSena asked to what does this bring the Township to? Administrator Tovo replied it takes us to May 31st, calculated to the 2019 rates.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan
Council President Feeney.
Nays: None.

Resolution No. 20-196

Authorize an emergent appropriation prior to adoption of the 2020 current budget

WHEREAS, an emergent condition has arisen in that the Township of Washington is expected to enter into contracts, commitments or payments prior to the 2020 budget and no adequate provision has been made in the 2020 temporary budget for the aforesaid purpose; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose; and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2020 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$5,368,964.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Washington in the County of Bergen, State of New Jersey (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$1,604,545.88 per the attached sheet;
2. Said emergency temporary appropriation will be provided for the in the 2020 budget.
3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

TOWNSHIP OF WASHINGTON

Res. No. 20-196

2nd EMERGENT BUDGET

Amount of Increase

GENERAL ADMIN SW Administrator	22,500.00
GENERAL ADMIN SW Adm Secretary	7,000.00
GENERAL ADMIN SW Purchasing Agent	6,700.00
GENERAL ADMIN SW Floating Staff	2,700.00
GENERAL ADMIN OE Office Supplies	500.00
GENERAL ADMIN OE Travel Stipend	150.00
GENERAL ADMIN OE IT Services	6,500.00

GENERAL ADMIN OE FURN & EQUIPMENT	5,000.00
AYOR & COUNCIL SW	12,000.00
MAYOR & COUNCIL OE Dues, Conferences	1,200.00
MUNICIPAL CLERK SW	14,000.00
MUNICIPAL CLERK SW Assistant	8,000.00
MUNICIPAL CLERK O/E OFFICE SUPPLIES	500.00
MUNICIPAL CLERK O/E OFFICE EQUIP REPAIR	1,200.00
MUNICIPAL CLERK O/E CODE PUBLICATION	2,300.00
FINANCE ADMIN SW CFO	14,000.00
FINANCE ADMIN SW TAX COLLECTOR	12,000.00
FINANCE ADMIN TAX COLLECTOR PT HELP	500.00
FINANCE ADMIN OE DUES, MEETINGS, CONF.	300.00
FINANCE ADMIN OE PAYROLL SERVICE	4,750.00
FINANCE/TAX OE OFFICE SUPPLIES	200.00
TAX ASSESSMENT SW TAX ASSESSOR	3,600.00
TAX ASSESSMENT SW TAX ASSISTANT	1,000.00
TAX ASSESSMENT OE TRAVEL STIPEND	80.00
DIRECTOR OF LAW SALARY	13,000.00
DEPT. OF LAW OTHER LEGAL SERVICES	2,000.00
DEPT. OF LAW MUNICIPAL PROSECUTOR	1,500.00
DEPT. OF ENGINEERING SW DIRECTOR	315.00
DEPT. OF PUBLIC AFFAIRS SW DIRECTOR	315.00
PUBLIC AFFAIRS VIDEOTAPING	4,000.00
ZONING BD SW SECRETARY	2,000.00
ZONING BD SECRETARY MEETING FEES	300.00
ZONING BD OE LEGAL SERVICES	2,000.00
PLANNING BD SW SECRETARY	2,000.00
PLANNING BD OE LEGAL SERVICES	3,500.00
ZONING OFFICER SW	900.00
ZONING OFFICE - CODE ENFORCEMENT OFFICIAL	4,200.00
UNIFORM CONSTRUCTION CODE OFFICIAL SW	4,500.00
UNIFORM CONSTRUCTION CODE OFFICIAL SW PLUMBING	1,500.00
UNIFORM CONSTRUCTION CODE OFFICIAL SW 2ND TA	11,000.00
UNIFORM CONSTRUCTION CODE OFFICIAL ELECTRIC	3,000.00
UNIFORM CONSTRUCTION CODE OFFICIAL FIRE CODE	2,000.00
UNIFORM CONSTRUCTION CODE OFFICIAL CCO INSPECTORS	3,000.00
UNIFORM CONSTRUCTION CODE OE SUBS AND BOOKS	400.00
UNIFORM CONSTRUCTION CODE PLUMBING INSPECTOR	5,000.00
UNIFORM CONSTRUCTION O/E SDL	2,537.50
INSURANCE	95,000.00
HEALTH, DENTAL, LIFE AND ACCIDENT INSURANCE	160,000.00
POLICE SW	537,000.00
POLICE SW CROSSING GUARDS	12,000.00
POLICE SW RECORDS CLERK	8,200.00
POLICE SW SARGEANT DIFFERENTIAL	4,000.00
POLICE SW CHIEF SALARY	32,000.00
POLICE SW DIRECTOR	315.00
POLICE DISPATCH 911 SW	35,000.00
POLICE O/E OFFICE SUPPLIES	3,000.00
POLICE O/E DUES, MEETINGS CONFERENCES	700.00
POLICE O/E COPIER EXPENSE	500.00
POLICE O/E VEHICLE LEASING	1,000.00
FIRE DIRECTOR SW	315.00
FIRE DEPT. OE CHIEFS DINNER	9,000.00

FIRE HYDRANT SERVICE	25,000.00
FIRE DEPT PREVENTION OE	5,000.00
DMF SW PERM. EMPLOYEES	88,000.00
DMF SW SECRETARY	2,500.00
DMF SW SUPERINTENDENT	14,200.00
DMF SW FOREMAN STIPEND	1,000.00
DMF OE JANITORIAL SUPPLIES	2,500.00
DMF OE ROAD REPAIRS	2,000.00
DMF OE CLEANING	7,000.00
DMF OF FACILITY MAINTENANCE	7,500.00
DMF TIRES	1,500.00
DMF VEHICLE O/S EQUIPMENT AND REPAIR	18,000.00
DMF VEHICLE PARTS FOR INSIDE REPAIRS	7,000.00
RECYCLING COORDINATOR	250.00
RECYCLING CURBSIDE CONTRACTOR FEES	28,000.00
COMMUNITY SERVICE ACT (CONDOS)	12,000.00
PUBLIC HEALTH SW DIRECTOR	315.00
PUBLIC HEALTH SW SECRETARY AND REGISTRAR	700.00
PUBLIC HEALTH SW SECRETARY MEETING	200.00
PUBLIC HEALTH OE NON-CONSULTING LEGAL	15,000.00
PUBLIC HEALTH ANIMAL CONTROL OFFICER	8,000.00
RECREATION SW SUPERINTENDENT	4,000.00
RECREATION DIRECTOR	315.00
RECREATION OE LA CROSS UNIFORMS	13,000.00
RECREATION SCHOOL RENT BASKETBALL	9,000.00
RECREATION SENIOR EXERCISE	2,000.00
RECREATION GOLDEN SENIOR ACTIVITIES	5,000.00
MAINTENANCE OF PARKS	20,000.00
EMERGENCY MANAGEMENT SW	1,000.00
EMERGENCY MANAGEMENT OE	40,000.00
MUNICIPAL LIBRARY OE CONTRIBUTION	60,000.00
MUNCIPAL LIBRARY O/E MEDICAL	7,000.00
MUNICIPAL LIBRARY OE PENSION PAID BY TWP.	2,988.38
ELECTRICITY FIREHOUSE	4,000.00
ELECTRICITY BUILDING	5,000.00
ELECTRICITY TOWN HALL	7,000.00
STREET LIGHTING	5,000.00
TELEPHONE	7,000.00
WATER UTILITY	3,000.00
GAS(NATURAL) DMF	3,000.00
GAS (NATURAL) FIRE HOUSE	500.00
GAS (NATURAL) TOWN HALL	3,000.00
POLICE GASOLINE/DIESEL	5,000.00
DMF GASOLINE/DIESEL	6,000.00
FIRE DEPT. GASOLINE	2,500.00
SOCIAL SECURITY SYSTEM	30,000.00
SANITARY SEWERS OTHER THAN BCUA	10,000.00
MUNICIPAL COURT ADMINISTRATOR	3,500.00
MUNICIPAL COURT SW JUDGE	1,500.00
MUNICIPAL COURT SW VIOLATIONS CLERK	3,600.00
PROSECUTOR SW	800.00
MUNICIPAL COURT OE OFFICE SUPPLIES	500.00
TOTAL	\$ 1,604,545.88

ORDINANCES

Adoption, 2nd Reading: @7:34 p.m.

Ordinance No. 20-03

AN ORDINANCE CHANGING THE NAME OF THE DEPARTMENT OF MUNICIPAL FACILITIES TO DEPARTMENT OF PUBLIC WORKS IN THE CODE OF THE TOWNSHIP OF WASHINGTON

A motion was made by Councilman DeSena, seconded by Councilman Cascio to approve Resolution No. 20-198 authorizing second reading and opening of Public Hearing for Ordinance No. 20-03.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Resolution No. 20-198

BE AND IT IS RESOLVED, by the Township Council of the Township of Washington that Ordinance No. 20-03 entitled: AN ORDINANCE CHANGING THE NAME OF THE DEPARTMENT OF MUNICIPAL FACILITIES TO DEPARTMENT OF PUBLIC WORKS IN THE CODE OF THE TOWNSHIP OF WASHINGTON be read on second reading and the public hearing be held thereon pursuant to law.

Please call 201-664-4659 if you have a comment on Ordinance 20-03 only.

No calls received.

A motion was made by Councilwoman Morgan, seconded by Councilman Cascio, to close the Public Hearing on Ordinance No. 20-03.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

A motion was made by Councilman DeSena, seconded by Councilman Cumming to adopt Ordinance No. 20-03.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Ordinance No. 20-03

AN ORDINANCE CHANGING THE NAME OF THE DEPARTMENT OF MUNICIPAL FACILITIES TO DEPARTMENT OF PUBLIC WORKS IN THE CODE OF THE TOWNSHIP OF WASHINGTON

WHEREAS, the Township Council has determined that it would be beneficial to change the name of the department currently designated as “Department of Municipal Facilities” to “Department of Public Works”; and

WHEREAS, it is the intention of the Township Council that the term “Department of Public Works” be substituted in the place and stead of the term “Department of Municipal Facilities” wherever the former term appears in the Code of the Township of Washington; and

WHEREAS, for purposes of effectuating such name change as well as the reading and interpretation of all Code sections in the Township of Washington Code consistent with said intention, the Township Council takes the action memorialized in this ordinance;

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED by the Township Council of the Township of Washington that the Code of the Township of Washington BE AND is hereby amended as follows:

1. § 7-38 (G) is hereby amended to read as follows: Department of Public Works.

2. Article XIV of the Code is hereby amended to read: Department of Public Works.

3. § 7-83 is hereby amended by substituting the words “Department of Public Works” for the words “Department of Municipal Facilities”.

4. § 7-84 is hereby amended by substituting the words “Department of Public Works” for the words “Department of Municipal Facilities”.

5. § 7-85 is hereby amended by substituting the words “Department of Public Works” for the words “Department of Municipal Facilities”.

6. The Index to the Code is hereby amended by substituting the words “Department of Public Works” for the words “Department of Municipal Facilities”.

7. If any section, sub-section, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid such decision shall not affect the remaining portions of this Ordinance.

8. All Ordinances or any provisions of any ordinance inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistencies and not otherwise.

9. This Ordinance shall take effect upon final passage and publication and in accordance with the Charter, and subject to such emergency resolution as may be adopted pursuant to Section 17-32 thereof. [R.S. 40:69A-181 (b)].

Ordinance No. 20-04

AN ORDINANCE AMENDING FEES ASSOCIATED WITH THE SUMMER RECREATION PROGRAM

A motion was made by Councilman DeSena, seconded by Council President Feeney to approve Resolution No. 20-195 authorizing second reading and opening of Public Hearing for Ordinance No. 20-04.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Resolution No. 20-195

BE AND IT IS RESOLVED, by the Township Council of the Township of Washington that Ordinance No. 20-04 entitled: AN ORDINANCE AMENDING FEES ASSOCIATED WITH THE SUMMER RECREATION PROGRAM be read on second reading and the public hearing be held thereon pursuant to law.

Please call 201-664-4659 if you have a comment on Ordinance 20-04 only.

No calls received.

A motion was made by Councilman Cascio, seconded by Councilman Cumming, to close the Public Hearing on Ordinance No. 20-04.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

A motion was made by Councilman DeSena, seconded by Council President Feeney to adopt Ordinance No. 20-04.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Ordinance No. 20-04

AN ORDINANCE AMENDING FEES ASSOCIATED WITH THE SUMMER RECREATION PROGRAM

BE AND IT IS HEREBY ORDAINED, by the Township Council of the Township of Washington that Section 212-1(B)(1) of the Code of the Township of Washington be and is hereby amended by revising the fee schedule applicable to the Summer Recreation Program as follows:

1.

§ 212-1 Chapter 7, Administration of Government.

....

B. Office of Recreation. (§ 7-91)

(1) The following schedule shall apply to participants in the recreational activities administered through the Office of Recreation:

“PROGRAM	Fee for First Family Participant	Fee for Each Additional
Family Participant		
Summer Recreation Program 8:30 a.m.–2:30 p.m. (6-week program) (Out-of-Town Registration below)	\$400	\$390
Summer Recreation before and after care programs:		
Full before and after care 7:30 a.m.–8:30 a.m. 2:30 p.m.–6:00 p.m.	\$600	\$575
Full before care only 7:30 a.m.–8:30 a.m.	\$200	\$180
Full after care only 2:30 p.m.–6:00 p.m.	\$450	\$425

Fee for late pick-up
(Paid at end of week) \$25 per hour for each participant

Out of town registration includes any participants who are not residents of either the Township of Washington or Westwood:

“PROGRAM	Fee for First Family Participant	Fee for Each Additional
Family Participant		
Summer Recreation Program 8:30 a.m.–2:30 p.m. (6-week program)	\$500	\$490

Summer Recreation before and after care programs:

Full before and after care 7:30 a.m.–8:30 a.m. 2:30 p.m.–6:00 p.m.	\$700	\$675
Full before care only 7:30 a.m.–8:30 a.m.	\$275	\$255
Full after care only 2:30 p.m.–6:00 p.m.	\$525	\$500

Fee for late pick-up
(Paid at end of week) \$25 per hour for each participant

Prorated refunds will be issued only during the first two weeks of the program. After the first two weeks of the program, registration fees are **NON-REFUNDABLE**.

(2) **REFUNDS:** There shall be a \$25 per-registration refund fee. Refunds shall only be issued if requested in writing within the first two-weeks of a program and during the first week of Summer Recreation. No refund will be issued for before and after care after the start of the program. No refunds will be issued for Summer Recreation trips/excursions.”

2. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

3. All Ordinances or any provisions of any Ordinances inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistencies and not otherwise.

4. This Ordinance shall take effect upon final passage and publication and in accordance with the Charter, and subject to such emergency resolution as may be adopted pursuant to Section 17-32 thereof. [R.S. 40:69A-181(b

Introduction, 1st Reading: none

RESOLUTIONS/CONSENT AGENDA

All of the following items have been determined to have the unanimous consent of Council and will be enacted in one motion. Should any item require independent consideration, any Council Member may have such item removed from the Consent Agenda.

A motion was made by Councilwoman Morgan, seconded by Council President Feeney to move the Consent Agenda.

Council President Feeney stated she would like to pull Resolutions No. 20-185 and 20-197.

Discussion Resolution No. 20-190

Councilman DeSena asked didn't we ask questions to Attorney Poller regarding this resolution. Council President Feeney replied Attorney Poller sent an email regarding saying that we were fine to award contract as presented. Councilman DeSena stated he doesn't remember receiving an email. Attorney Poller stated he sent the email to Council President Feeney. Council President Feeney stated she will read the email, the limitation is \$40,000, the limitation is not \$17,500. Councilman DeSena stated the limitation is \$40,000, since we have a QPA, the QPA did not review this or authorize this award, this should have the QPA's signature. Attorney Poller stated he believes Administrator Tovo consulted the QPA. Councilman DeSena stated if we are going to use the \$40,000 threshold, it has to come from the QPA. Attorney Poller asked does Councilman DeSena want notes from the QPA. Councilman DeSena replied he wants the QPA to sign off on 20-190. Council President Feeney asked Administrator Tovo if he consulted with the QPA? Administrator Tovo replied he consulted a number of people on this issue, because the question was whether or not the contractor could be awarded a cumulative amount, a percentage, threshold amount of \$17,500. the answer Attorney Poller and he both received is that the threshold is actually \$40,000, not \$17,500. Councilman DeSena stated in using QPA credentials, he should sign. Council President Feeney asked who is the QPA? Administrator Tovo replied that is Mr. Citro, we can add a signature line for the QPA if Council would like. Councilman DeSena asked can we award multiple State contracts up to the \$40,000 amount, we can do ala carte. Council President Feeney stated it is not ala carte. It basically says the bid limitation is raised up to \$40,000, as documented in the Local Finance Notice, there is a legal section following, she will forward the email to the Clerk to forward to Council. Councilman DeSena stated what Attorney Poller is saying is that you can award a contract to SCS in January for \$10,000 in May another \$10,000 in June \$20,000, but in September we cannot give them anything because we reached the \$40,000. Attorney Poller stated first of all you cannot deliberately set vent State contract so you come under the bid, that is number one, however if you have things that come up, N.J.S.A. Title 40A. Municipalities and Counties 40A § 11-3 "When the cost or price of any contract awarded by the contracting agent in the aggregate does not exceed in a contract year the total sum of \$17,500", we are at \$40,000, "the contract may be awarded by a purchasing agent or other employee so designated by the governing body when so authorized by ordinance or resolution, as appropriate to the contracting unit, without public advertising for bids." Attorney Poller stated Local Finance Notice 2015-20 it was raised by the governor under \$40,000, we do have a QPA, ours is \$40,000, "the obligation occurs either if the goods or services are in connection with the same immediate purpose or task, or if the furnishing of similar goods or services in each limitation, during the same contract year." Councilman DeSena questioned, can we give him random contracts until we get to the \$40,000. Attorney Poller stated if they are not designed to avoid the bidding limit, if they come up different times, different things, it is \$40,000. Councilman DeSena asked so Attorney Poller is saying you can spend \$40,000 with SCS in 2020? Attorney Poller replied yes.

Ayes: Councilmen Cascio, Cumming, Councilwoman Morgan,
Council President Feeney.

Nays: Councilman DeSena.

RESOLUTION NO. 20-190

AWARDING OF BID FOR ADA COMPLIANT PARKING STALLS

WHEREAS, on March 26, 2019, the Township of Washington, County of Bergen, New Jersey received bids for the construction of new ADA Compliant Parking Stalls for Memorial Field in the Township of Washington where ADA Parking do not currently exist (the "Project"); and

WHEREAS, the Project is being funded through a year 2019, \$26,000 Bergen County Community Development Block Grant which uses Federal funds; and

WHEREAS, SCS Contracting of 87 Shadyside Road, Ramsey, NJ 07446 was the lowest responsible bidder for the work to be performed in connection with the Project in the amount of \$23,400; and

WHEREAS, the contract amount of \$23,400 shall be chargeable at such time as a certification of available funds is made by the Chief Financial Officer upon receipt of a properly executed purchase order.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Washington, County of Bergen, New Jersey that the bid of SCS Contracting of 87 Shadyside Road, Ramsey, NJ 07446 is hereby accepted and is awarded to SCS Contracting for the construction of new ADA Compliant Parking Stalls for Memorial Field in the Township of Washington where ADA Parking do not currently exist, in the final contract amount of \$23,400.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute a Contract with SCS Contracting for the above stated purpose consistent with said bid.

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by N.J.S.A. 40a:4-57, N.J.A.C. 5:30-14.5 and any other applicable requirements, I, Robert Tovo, Temporary Chief Financial Officer of the Township of Washington, have ascertained the availability of funds for such services as determined in account #0-01-71-700-203; Total Certified Amount Not to Exceed: \$23,400.00; Robert Tovo, Temporary CMFO

Discussion Resolution 20-185

Council President Feeney stated there were some issues, because there were PO's on here, not just checks, has this been rectified? Administrator Tovo replied these have been rectified, there are times that checks are run prior to the bill list being approved, if there is an issue with those checks, they are pulled and voided accordingly. The majority of bills we receive, they are approved, mailed, there are others where we know they are soon to be completed, once we have the final invoice for that project the check is mailed, there is a timing mechanism so vendors are not waiting longer than they have to for payment, the safeguards are still there for the Council to pull a check, then the check would be voided. Council President stated the bill list that Council is approving should be the checks that are going out for payment, not just that are being cut to be held until the services are finished, because then they would not need to be approved again, and Council doesn't know if the services are going to be finished. Administrator Tovo stated there are some that we know will be completed prior to the next bill list going to Council, the check is then cut, we approve the work is finished, the check is in the mail. Council President Feeney stated we should never be in that situation where we are cutting checks before the work is finished. Administrator Tovo stated then we would have to wait to mail a check. Council President Feeney stated with the current process in place without a CFO, she doesn't want work being paid prior to the work being completed, especially in these times, we are in uncharted territory, she doesn't want cash flow issues, leaves huge margin of error. Administrator Tovo stated he understands that, we are

working diligently, work is being completed to our satisfaction prior to the check being mailed. Councilwoman Morgan stated this happened with the last bill list, that is why it came up again, PO's and check amounts do not work out with this process. Administrator Tovo stated if you are referring to the one, services regarding the intersection, the reason that was put through is the work was started, if not completed by now, but it got delayed for a variety of reasons. Council President Feeney stated it should be pulled until the work is completed, especially during this situation, so we don't have cash flow issues, we know some of our residents may be struggling, it could have a trickledown effect. Administrator Tovo stated in that regard the check can be voided, reissued down the road. Council President Feeney stated there are other items that are on the bill list. Administrator Tovo stated for example, the project was thought to have been done, not done, on bill list, timing to keep the project going, check is needed to begin. Mayor Calamari suggests Resolution No. 20-185, he believes the work has been done on that one, it was a carry over. He can comfortably say on that one all of the work has been done, the second one, there might be some items where the work has not been done, but expect it to be done at the next Council meeting, you may want to look at them separately, he believes they are two separate things. Township Clerk Witkowski stated a motion was put on the table for all resolutions, 20-190 was voted on, can she take that original motion and second. Attorney Poller stated a new motion is required, this is confusing, the way it is designed is with the anticipation that all resolutions will be voted for, the opening should read if a councilmember would like to take a resolution off for discussion you take those off, a motion is then done on the remaining resolution. Going forward any resolution that a Councilmember would like to discuss is taken off the Consent Agenda for discussion, remaining resolutions are voted for, and each resolution that is pulled for discussion there is a motion, a discussion, then a vote.

A motion was made by Councilwoman Morgan, seconded by Council President Feeney to approve Resolution No. 20-185.

Ayes: Councilmen Cascio, Cumming, Councilwoman Morgan, Council President Feeney.
 Nays: Councilman DeSena.

Resolution No. 20-185

Authorize payment of bills March 3, 2020-March 13, 2020

BE IT RESOLVED, by the Township Council of the Township of Washington as per Ordinance No. 19-25, § 7-61 Payment of claims; expenditures, the list of claims below have been reviewed and approved by the Department Head, Township Administrator, Mayor and Chief Financial Officer; and

BE IT FURTHER RESOLVED, that the Treasurer is hereby authorized to pay the following list of bills, representing the time frame of 03/03/20 to 03/13/20:

TOTAL	2019 Reserve	\$32,061.68	
TOTAL	2020 Current	\$320,741.41	
TOTAL	Capital Fund	\$73,806.84	
TOTAL	Animal Control	\$1,032.60	
TOTAL	Grant Fund	\$500.00	
TOTAL	Trust Fund	\$7,236.30	
TOTAL	Escrow Trust	\$3,824.28	
		GRAND TOTAL:	\$439,203.11

BE IT FURTHER RESOLVED, that no claims have been paid by the Treasurer prior to the Bill List Resolution, as per Ordinance No. 19-25, since the last bill list was submitted.

TOTAL		0
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Vendor Name	Description	Amount	Check Id
STATE OF NEW JERSEY	STATE HEALTH BENEFITS MARCH 2020	66,552.35	8/wire
STATE OF NEW JERSEY	STATE HEALTH BENEFITS LIBRARY MARCH 2020	5,295.26	8/wire
HYUNDAI MOTOR FINANCE	LEASE & VEHICLE PURCHASE	12,412.50	38647
HYUNDAI MOTOR FINANCE	LEASE & VEHICLE PURCHASE	11,808.68	38647
AMOROSO TREE SERVICE, INC	TREE REMOVAL LINCOLN PARK	300.00	38653
VERIZON	2020-POLICE DESK 201-664-1140	406.48	38620
VERIZON	2020-POLICE 201-664-1157	79.41	38620
VERIZON	2020-COURT FAX 201-664-7194	83.13	38620
VERIZON	2020-ADMIN FAX 201-664-8281	37.95	38620
VERIZON	2019-BLDG FAX 201-666-0338	41.49	38620
VERIZON	2019-FIRE HOUSE 201-666-0750	77.88	38620
VERIZON	2020-ROADS FAX 201-664-6928	37.69	38620
RICOH USA, INC	CLERK COPIER	101.51	38648
RICOH USA, INC	CLERK COPIER-ADDITIONAL IMAGES	141.39	38648
RICOH USA, INC	BUILDING COPIER LEASE	98.40	38648
RICOH USA, INC	POLICE COPIER LEASE	135.36	38648
ACTION DATA SERVICES INC.	2020 PAYROLL PROCESSING-2/15	273.37	38639
ACTION DATA SERVICES INC.	2020 PAYROLL PROCESSING-2/29	386.07	38639
BERGEN COUNTY UTILITIES AUTH	2020 DUMPING & RECYCLING FEE	2,589.48	38624
BERGEN COUNTY UTILITIES AUTH	2020 DUMPING & RECYCLING FEE	122.55	38624
BERGEN COUNTY UTILITIES AUTH	2020 WASTEWATER CHARGES-1ST QT	194,987.21	38625
BULDO CONTAINER & DISPOSAL	2020-RECYCLING COLLECTION-FEB	12,154.48	38616
NESTLE WATERS NORTH AMERICA	2020 - BOTTLE WATER DELIVERY	251.28	38656
OPTIMUM	DMF CABLE SERVICE 3/8-4/7/20	142.75	38635
AUTHORINET CONSULTING, LLC	MONITORING SERVICES Inv# 8307	1,587.07	38660
DEPTCOR BUREAU OF STATE IND	CSCMDC FORMS-TWO SHEET CARBON	153.00	38641
PERENNIAL SERVICES LLC	2020 Lawn Care Memorial Field	414.00	38662
PERENNIAL SERVICES LLC	Organic Fert & Weed Control	414.00	38662
PERENNIAL SERVICES LLC	Summer Fert I& Insect Control	414.00	38662
PERENNIAL SERVICES LLC	Mid-Season Application	414.00	38662
PERENNIAL SERVICES LLC	Fall Fertilizer & Weed Control	414.00	38662
PERENNIAL SERVICES LLC	Preventative Grub Control	414.00	38662
ENVIRONMENTAL RENEWAL LLC	BRUSH INV.# 298024 1/8/20	199.68	38633
ENVIRONMENTAL RENEWAL LLC	BRUSH INV.# 298210 1/21/20	384.00	38633
ATLANTIC COAST FIBERS, LLC	RECYCLING-2020-JAN	2,670.13	38659
FUJITEC NEW YORK	MONTHLY ELEVATOR 2020 - JAN	300.00	38632
FUJITEC NEW YORK	MONTHLY ELEVATOR 2020 - FEB	300.00	38632
BOB'S TROPHY SHOP	Basketball Trophy	263.25	8745
SPORTS EXPERT	Recreation Basketball Supplies	880.70	8749
SPORTS EXPERT	MESH EQUIPMENT BAG	86.35	8749
ARISTA TROPHIES & AWARDS	Plaque for William Cicchetti	81.00	38646
ARISTA TROPHIES & AWARDS	Flat Engraving	79.04	38646
AVAYA, INC./ CIT	2020-TELEPHONE LEASING-JAN/FEB	523.74	38622
AZZOLINA&FEURY ENGINEERING INC	BI/PRE ZON/ENG 4417/24 #72876	152.25	8747
AMERICAN WEAR INC.	INVOICE# 653662 1/23/20	94.05	38640
AMERICAN WEAR INC.	WIPER RED 18X18	14.00	38640
AMERICAN WEAR INC.	INVOICE NO. 656351 1/30/20	94.05	38640
AMERICAN WEAR INC.	WIPER RED 18X18	14.00	38640
NEW JERSEY STATE ASSOCIATION	OPRA Training - O'Connor	299.00	38623
GOOSETOWN COMMUNICATIONS	Field Labor 1.5 Hours	202.50	38644
NORTHWEST BERGEN COUNTY	TV Inspections of Sanitary	400.00	38642
GOOSETOWN COMMUNICATIONS	Maintenance/Service Contract	600.00	38644
ADVANCE ELECTRICAL CONTRACTING	Replace Police Dept. ceiling	525.00	38652
AMERICAN WEAR INC.	INVOICE NO. 658972 2/6/20	94.05	38640

AMERICAN WEAR INC.	WIPER RED 18X18	14.00	38640
DURANTE RENTALS LLC	Backhoe 9000# Diesel T4	400.00	38655
DURANTE RENTALS LLC	Gary Torresola Tech Labor	298.00	38655
DURANTE RENTALS LLC	Misc. Parts	1,074.32	38655
DURANTE RENTALS LLC	EPP	48.00	38655
WESTWOOD REGIONAL SCHOOL DIST	Custodial Overtime Basketball	1,216.00	8753
WESTWOOD REGIONAL SCHOOL DIST	Custodial Overtime Basketball	1,680.00	8753
WESTWOOD REGIONAL SCHOOL DIST	Custodial Overtime Basketball	900.00	8753
WESTWOOD REGIONAL SCHOOL DIST	Custodial Overtime Basketball	990.00	8753
WESTWOOD REGIONAL SCHOOL DIST	Custodial Overtime Basketball	320.00	8753
NJ DEPT OF HEALTH & SEN SRVS	PET REGISTRATION JANUARY 2020	605.00	1676
NJ DEPT OF HEALTH & SEN SRVS	PILOT CLINIC JANUARY 2020	121.00	1676
NJ DEPT OF HEALTH & SEN SRVS	POPULATION CONTROL JAN. 2020	153.00	1676
BERGEN CTY MUNICIPAL CLKS ASSO	BCMCA MEETING 2.20.2020	76.00	38615
NEW JERSEY FIRE EQ CO	SCOTTTEST 17 FLOW/POSI	86.40	38621
NEW JERSEY FIRE EQ CO	SCOTT ELECTRICAL CONNECTOR KIT	41.18	38621
NEW JERSEY FIRE EQ CO	LABOR	27.50	38621
MAHON, ANN	2020 SENIOR FITNESS CLASSES	260.00	38661
MAHON, ANN	2020 SENIOR FITNESS CLASSES	260.00	38661
TOWNSHIP STATIONERY	REFUND ESCROW MONIES	164.90	8754
NJ LEAGUE OF MUNICIPAL	CFO CLASSIFIED HELP WANTED AD	115.00	38627
AZZOLINA&FEURY ENGINEERING INC	BI/PRE ZON/ENG 4507/5 #72873	117.00	8747
HOME DEPOT U.S.A., INC.	RIGID 115-VOLT K-400AF	732.69	38630
HOME DEPOT U.S.A., INC.	RIGID T-208 1-1/2 IN. SPIRAL	23.98	38630
TYCO ANIMAL CONTROL SERVICES	ANIMAL CONTROL DECEMBER 2019	975.00	38634
NJ LEAGUE OF MUNICIPAL	2020 MEMBERSHIP DUES	774.00	38628
EMERSON FENCE INC.	FENCING FOR SHERRY FIELD	303.00	38638
AMERICAN WEAR INC.	INVOICE # 661625 2/13/20	94.05	38640
AMERICAN WEAR INC.	WIPER RED 18X18	14.00	38640
WASHINGTON TWP LACROSSE ASSOC	Washington Twp. Falcons Lacrosse	500.00	8751
TCTA OF BERGEN COUNTY	OFFICE ADM, GEN DUTIES & ETHIC	37.00	38645
AZZOLINA&FEURY ENGINEERING INC	BI/PRE ZON/ENG 2103/3 #72877	364.50	8747
AZZOLINA&FEURY ENGINEERING INC	PLAN BD/ENG - 2 ROSE COURT	175.50	8747
AZZOLINA&FEURY ENGINEERING INC	BI/PRE ZON/ENG 4303/9 #72872	687.25	8747
AZZOLINA&FEURY ENGINEERING INC	BI/PRE ZON/ENG 4521/3 #72882	808.50	8747
HOME DEPOT U.S.A., INC.	SAKRETE 60LB BLACK ALL WEATHER	472.00	38630
HOME DEPOT U.S.A., INC.	PICTURE HANGING KIT	8.98	38630
HOME DEPOT U.S.A., INC.	DOOR STOP	4.98	38630
HOME DEPOT U.S.A., INC.	FULL MOTION TV WALL MOUNT	59.97	38630
VADALA,ALBERTA J.	Alternate Violation Clerk	48.00	38658
WASHINGTON TWP LACROSSE ASSOC	2020NJLL Boys Lacrosse Regist	400.00	8751
C & C TIRE, INC.	ROAD SERVICE TO YARD	270.00	38631
C & C TIRE, INC.	FLAT REPAIR 17.5R25 RIGHT	150.00	38631
C & C TIRE, INC.	OR325 25" O-RINGS-LARGE	29.00	38631
C & C TIRE, INC.	RAD-110 RADIAL PATCH	15.50	38631
HOME DEPOT U.S.A., INC.	MILWAUKEE 13 IN. CARBIDE SDS	34.97	38630
HOME DEPOT U.S.A., INC.	BOSH 3-1/8 IN. SDS-PLUS	69.97	38630
HOME DEPOT U.S.A., INC.	MILWAUKEE SHOCKWAVE IMPACT	14.97	38630
HOME DEPOT U.S.A., INC.	TEKS 10 X 1 IN. ZINC PLATED	7.47	38630
HOME DEPOT U.S.A., INC.	HUSKY SAE/METRIC T-HANDLE	24.97	38630
HOME DEPOT U.S.A., INC.	COMMERCIAL ELECTRIC	24.97	38630
HOME DEPOT U.S.A., INC.	CRC 8 OZ. COMPRESSED GAS DUST	6.98	38630
HOME DEPOT U.S.A., INC.	EVERBILT HEAVY-DUTY ASSORTED	7.52	38630
HOME DEPOT U.S.A., INC.	CLOROX 35-COUNT CRISP LEMON	5.48	38630
BERGEN COUNTY FIRE PREVENTION	ANNUAL MEMBERSHIP 2020	150.00	38617
ACTION DATA SERVICES INC.	INVOICE #67529 W2S PROCESSING	1,840.00	38639
ACTION DATA SERVICES INC.	W-2'S FORMS (PRICE PER FORM)	1,038.00	38639

ACTION DATA SERVICES INC.	W-2'S FORMS (OPTIONAL DATA)	216.25	38639
ACTION DATA SERVICES INC.	W-2'S FORMS STUFFING	129.75	38639
C & D COMPUTER SUPPLIERS, INC.	W-2 ENVELOPES 2018 W2s	58.82	38618
ROBBIE CONLEY ARCHITECT, LLP	CONSTRUCTION DOC INV#18053.09	59,200.00	3445
AUTHORINET CONSULTING, LLC	SERVER INSTALL & CONFIG I#8172	2,500.00	38660
AUTHORINET CONSULTING, LLC	SERVER INSTALL & CONFIG I#8172	-250.00	38660
AUTHORINET CONSULTING, LLC	BITDEFENDER MANAGED ANTI VIRUS	1,200.00	38660
AUTHORINET CONSULTING, LLC	PD/Exchange Email I# 8263	232.00	38660
IMPAC	2020- VEHICLE FUEL DMF	25.37	38650
LOUIS J. LAMATINA, ESQ.	Rev. Documents, Prepare Resol.	270.00	8750
LOUIS J. LAMATINA, ESQ.	Rev. Documents, Prepare Resol.	270.00	8750
LOUIS J. LAMATINA, ESQ.	Rev. Documents, Prepare Resol.	270.00	8750
WISS & BOUREGY, PC	LEGAL SERVICES I#16333	1,605.00	38654
LERCH, VINCI & HIGGINS	2019 BUDGET IN FAST PORTAL	1,437.50	38637
MCANJ	2020 MCANJ EDUCATION CONF.	370.00	38619
BOARDWALK 1000, LLC	2020 MCANJ EDUCATION CONF.	370.29	38657
TCTA OF BERGEN COUNTY	TCTA Q1 2020 MEETING	37.00	38645
HOME DEPOT U.S.A., INC.	Pine Soil	29.94	38630
HOME DEPOT U.S.A., INC.	Noalox 40oz. Anti-Oxidant	6.27	38630
MICHAEL J. MULLER, ESQ.	Attendance at (2) PB Meetings	500.00	38649
NJPO	J. Callandrillo Train. & Books	176.00	38643
NJPO	S. Mahoney Training & Books	176.00	38643
STAGGER LEE, LLC	CASH PERF GUARANTY RELEASE	504.00	8752
NORTH JERSEY MEDIA GROUP	Legal Notices	14.25	8748
NORTH JERSEY MEDIA GROUP	Legal Notices	12.83	8748
NORTH JERSEY MEDIA GROUP	Legal Notices	13.30	8748
TYCO ANIMAL CONTROL SERVICES	ANIMAL CONTROL FEBRUARY 2020	975.00	38634
NORTH JERSEY MEDIA GROUP	PUBLIC NOTICE	19.47	38629
NORTH JERSEY MEDIA GROUP	SPECIAL MEETING NOTICE	25.65	38629
NORTH JERSEY MEDIA GROUP	SPECIAL MEETING NOTICE	16.74	38629
BERGEN CTY LEAGUE OF MUNICIPAL	MEMBERSHIP DUES 2020	150.00	38636
NJ DEPT OF HEALTH & SEN SRVS	PET REGISTRATION FEBRUARY 2020	108.00	1676
NJ DEPT OF HEALTH & SEN SRVS	PILOT CLINIC FEBRUARY 2020	21.60	1676
NJ DEPT OF HEALTH & SEN SRVS	POPULATION CONTROL FEB 2020	24.00	1676
RIFKIN, LAURA	MUNICIPAL ALLIANCE COORDINATOR	500.00	38651
SUEZ WATER NEW JERSEY	TOWN HALL 10003725412222	11,916.90	38626
SUEZ WATER NEW JERSEY	POND DR 10004775412222	118.22	38626
SUEZ WATER NEW JERSEY	POND TER 10005775412222	118.22	38626
SUEZ WATER NEW JERSEY	NORTHGATE 10001775412222	236.44	38626
SUEZ WATER NEW JERSEY	WASH COMMONS 10002775412222	650.21	38626
SUEZ WATER NEW JERSEY	WASH GREEN 10003775412222	59.11	38626
SUEZ WATER NEW JERSEY	RMANAGANO 10000775412222	118.22	38626
SUEZ WATER NEW JERSEY	352 HUDSON AMBUL10001303512222	25.89	38626
REGGIO CONSTRUCTION INC	ADA CURB CUTS GRANT RIDGE RD	8,410.04	3443
REGGIO CONSTRUCTION INC	CREDIT #19-01104	-83.00	3443
REGGIO CONSTRUCTION INC	ADA CURB CUTS GRANT WASHINGTON	6,279.80	3443
		439,203.11	

Discussion Resolution No. 20-197

Councilman DeSena asked are these all the bills for the environmental renewal bills or do we have more coming? Administrator Tovo replied this should be all of them. Councilman DeSena asked is it tracked lower or higher than last year? Administrator Tovo stated he believes we were a little bit lower. Councilman DeSena asked the ten gallons of the antiseptic wipes was that for the decontamination of vehicles? Administrator Tovo replied yes, we are doing two forms of sanitizing, one is for the building, which is being done weekly, and they also do the vehicles while they are here, they can also be done in an emergency

situation. Councilman DeSena asked does that include ambulances, police cars, firetrucks? Administrator Tovo yes, we are. Councilman DeSena asked is that daily? Council Presidents Feeney stated it is probably after so many uses. Administrator Tovo stated as needed, in case of contact immediately after, it's not being done daily, it is as needed by a separate vendor, it can be done daily. Councilman DeSena asked who is performing the function? Administrator Tovo replied the DMF. Councilman DeSena asked should we have the DMF do it on a daily basis? Council President Feeney stated the Police Chief is monitoring the situation, they have gotten donations, we may want to reach out to him. Councilman DeSena stated he is not speaking about donations, he is talking about cleaning the vehicles, the mister that we bought, every vehicle that is used should be done on a daily basis to protect employees from COVID-19. Council President Feeney stated she would like to get an opinion from Chief Skinner on what is going on a daily basis, before we dictate something to them. Councilman DeSena stated he is not dictating anything to anyone, he is suggesting. Administrator Tovo stated whenever they feel they need to use it, they use it, there is no restriction. Councilman Cumming stated he hopes there is no limitation or implied libation from anyone to anyone in disinfecting anything at any time, as he and Councilman DeSena were discussing earlier people look at this issue with different attitudes, he hopes everyone is taking these things quite seriously. Councilman DeSena stated he hopes the vehicles are done on a daily basis, at a minimum, that is police cars, DMF vehicles, trucks, all vehicles. Council President Feeney stated she is calling this conversation, we are getting way off topic at this point, we are all on the same page.

A motion was made by Councilwoman Morgan, seconded by Councilman Cumming to approve Resolution No. 20-197.

Ayes: Councilman Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: Councilman Cascio.

Resolution No. 20-197

Authorize payment of bills March 14, 2020 – April 2, 2020

BE IT RESOLVED, by the Township Council of the Township of Washington as per Ordinance No. 19-25, § 7-61 Payment of claims; expenditures, the list of claims below have been reviewed and approved by the Department Head, Township Administrator, Mayor and Chief Financial Officer; and

BE IT FURTHER RESOLVED, that the Treasurer is hereby authorized to pay the following list of bills, representing the time frame of 03/14/20 to 04/02/20:

TOTAL	2019 Reserve	\$132,537.56	
TOTAL	2020 Current	\$62,860.39	
TOTAL	Capital Fund	\$5,754.67	
TOTAL	Animal Control	\$0.00	
TOTAL	Grant Fund	\$0.00	
TOTAL	Trust Fund	\$0.00	
TOTAL	Escrow Trust	\$ 4,393.35	
		GRAND TOTAL:	\$205,545.97

BE IT FURTHER RESOLVED, that no claims have been paid by the Treasurer prior to the Bill List Resolution, as per Ordinance No. 19-25, since the last bill list was submitted.

TOTAL		0
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Vendor Name	Description	Amount	Check Id
RICOH USA, INC	POLICE COPIER	141.83	0
RICOH USA, INC	Parts	387.16	0

RICOH USA, INC	Labor	202.00	0
VERIZON WIRELESS	2020 CELLPHONES FOR DEPT HEADS	339.62	0
ACTION DATA SERVICES INC.	2020 PAYROLL PROCESSING-2/29	296.32	0
GREATAMERICA FIN'L SERV. CORP.	LEASE OF POSTAGE MACHINE	159.00	0
GREATAMERICA FIN'L SERV. CORP.	LEASE OF POSTAGE MACHINE	159.00	0
GLD ASSOCIATES, INC	GRANT WRITING AND CONSULTING	2,500.00	0
ULINE, INC.	48X60" 2 mil indus poly bags	105.00	0
ULINE, INC.	shipping and handling	21.15	0
VINDAN INC. D/B/A HARRIS UNIFO	SLEO II Uniforms	1,360.65	0
PRAXAIR DISTRIBUTION, INC.	COMBO HEAVY DUTY TRADE IN	118.00	0
PRAXAIR DISTRIBUTION, INC.	REG SR 350 OXY TRADE IN	72.00	0
PRAXAIR DISTRIBUTION, INC.	REG SR350 ACET TRADE IN	72.00	0
PRAXAIR DISTRIBUTION, INC.	HOSE TWIN 1/4X50BB GR-R	78.29	0
CERTIFIED SPEEDOMETER	Vehicle Calibrations	200.00	0
ATLANTIC COAST FIBERS, LLC	RECYCLING-2020-FEB	1,818.74	0
PARAMUS POST OFFICE	Renewal of Permit# 382	240.00	0
MAIN LOCK INC.	REMOVE MORTISE LOCK FROM DOOR	175.00	0
WHALEN & IVES	Burning Smell: Inspected	95.00	0
WHALEN & IVES	Labor - Kris	75.00	0
MAHON, ANN	2020 SENIOR FITNESS CLASSES	260.00	0
BERGEN COUNTY FUEL/MECHANICAL	2019- VEHICLE FUEL DMF - NOV	4,484.80	0
BERGEN COUNTY FUEL/MECHANICAL	2019 VEHICLE FUEL FIRE - OCT	395.37	0
BERGEN COUNTY FUEL/MECHANICAL	2019-VEHICLE FUEL POLICE OCT	1,647.73	0
SANITATION EQUIPMENT CORP	GREASE	12.75	0
SANITATION EQUIPMENT CORP	GREASE FITTING	16.00	0
SANITATION EQUIPMENT CORP	AW 32 BULK HYDRAULIC OIL PER	305.00	0
SANITATION EQUIPMENT CORP	PARKER ELEMENT	83.30	0
SANITATION EQUIPMENT CORP	DISPOSAL FEE FOR WASTE OIL PER	40.00	0
SANITATION EQUIPMENT CORP	BREATHER CAP	28.12	0
SANITATION EQUIPMENT CORP	LABOR	480.00	0
NORTH JERSEY MEDIA GROUP	PUBLIC NOTICE	21.45	0
LANGUAGE LINE SERVICES	Phone Interpretation	121.54	0
NEW JERSEY STATE ASSOCIATION	Chief Skinner Application	600.00	0
LAW OFFICES OF CONTALDI & BAI	Public Defender Services	400.00	0
INSTITUTE FOR FORENSIC	PD/ Mod. Phycological Exam	425.00	0
PRIMERA TECHNOLOGY, INC	Backup Ink for Disk Publisher	219.90	0
ARROW TREE SERVICE INC.	590 PASCACK ROAD	1,865.00	0
BOSWELL ENGINEERING, INC	EMERGENCY SER COMPLEX I#138835	2,425.50	0
BOSWELL ENGINEERING, INC	EMERGENCY SER COMPLEX I#139060	362.25	0
BOSWELL ENGINEERING, INC	2019 GENERAL ENGINEERING-DEC	3,750.00	0
BOSWELL ENGINEERING, INC	2018 STORMWATER REP I# 138139	207.00	0
BOSWELL ENGINEERING, INC	EMERGENCY SERVICES COMPLEX	51.75	0
BOSWELL ENGINEERING, INC	FRANKLIN COURT LLC I#138142	517.50	0
NORTH JERSEY MEDIA GROUP	PUBLIC NOTICE	12.83	0
NORTH JERSEY MEDIA GROUP	SPECIAL MEETING 02.12.2020	20.90	0
AMERICAN WEAR INC.	INVOICE# 664252 2/20/20	94.05	0
AMERICAN WEAR INC.	WIPER RED 18X18	14.00	0
AMERICAN WEAR INC.	INVOICE NO. 666903 2/27/20	94.05	0
AMERICAN WEAR INC.	WIPER RED 18X18	14.00	0
HIGHWAY TRAFFIC SUPPLY	EXT 6X24ST SYCAMORE LANE	29.01	0
HIGHWAY TRAFFIC SUPPLY	EXT6X30 ST WHITE BIRCH RD.	36.26	0
HIGHWAY TRAFFIC SUPPLY	12 X 18 NO DOGS ALLOWED	18.45	0
WHALEN & IVES	REPLACE ALL FILTERS	75.00	0
WHALEN & IVES	20 X 20	10.00	0
WHALEN & IVES	24 X 24	6.00	0
WHALEN & IVES	14 X 30 X 1	5.00	0
WHALEN & IVES	NO A/C: POWER DISCONNECTED	95.00	0

WHALEN & IVES	LABOR: CHRIS	225.00	0
APPROVED SURGICAL SUPPLIES, INC	Oxygen Tank Refill	60.00	0
APPROVED SURGICAL SUPPLIES, INC	Delivery Charge	5.00	0
APPROVED SURGICAL SUPPLIES, INC	Oxygen Tank Refill	48.00	0
APPROVED SURGICAL SUPPLIES, INC	Delivery Charge	5.00	0
BURKE BUILT CONSTRUCTION INC.	REFUND ESCROW MONIES	70.25	0
BURKE BUILT CONSTRUCTION INC.	REFUND ESCROW MONIES	218.75	0
CHUNG, JIMMY	REFUND ESCROW MONIES	357.50	0
SCS CONTRACTING INC	HANDICAP 1 UNIT	850.00	0
SCS CONTRACTING INC	CURBING 53 LF	1,100.00	0
MEHTA, VIMI & RAJIV	REFUND ESCROW MONIES	2,575.35	0
MEHTA, VIMI & RAJIV	REFUND ESCROW MONIES	154.00	0
MEHTA, VIMI & RAJIV	REFUND ESCROW MONIES	500.00	0
PASCACK PRESS	DPW P/T SEASONAL LABORER	35.00	0
FP MAILING SOLUTIONS	POSTAGE FOR POSTAGE MACHINE	2,000.00	0
MUNICIPAL RECORD SERVICE	DWI Forms Inv# 191098	490.00	0
VADALA,ALBERTA J.	ALTERNATE COURT CLERK	48.00	0
FRANKS TRUCK CENTER, INC.	A06-38999-000 COVER-BATTERY	108.22	0
HOME DEPOT U.S.A., INC.	1G WHT NYL DECORA WALLPT 10PK	204.60	0
DELTA DENTAL PLAN OF NEW	DELTA DENTAL PLAN-MARCH	4,038.23	0
DELTA DENTAL PLAN OF NEW	DELTA DENTAL PLAN-RETIRESS-MAR	134.68	0
DELTA DENTAL PLAN OF NEW	DELTA DENTAL PLAN-LIBRARY-MAR	331.25	0
PERENNIAL SERVICES LLC	2020 Lawn Care Gardner Field	145.00	0
PERENNIAL SERVICES LLC	Organic Fert & Weed Control	145.00	0
PERENNIAL SERVICES LLC	Summer Fert & Insect Control	145.00	0
PERENNIAL SERVICES LLC	Fall Fertilizer & Weed Control	145.00	0
PERENNIAL SERVICES LLC	Preventative Grub Control	145.00	0
Lincoln Ntl Life Ins. Co.	ANNUAL CONTRIBUTIONS-LOSAP	51,250.00	0
Lincoln Ntl Life Ins. Co.	ANNUAL CONTRIBUTIONS-LOSAP	22,500.00	0
HOME DEPOT U.S.A., INC.	HUSKY 3-TON GARAGE JACK	129.00	0
HOME DEPOT U.S.A., INC.	LOCKWASHER, HEX NUTS	101.71	0
HOME DEPOT U.S.A., INC.	NIBCO 4 IN. X 2 IN. PVC	13.34	0
HOME DEPOT U.S.A., INC.	4 IN. X 10 FT. 220-PSI PVC	41.28	0
HOME DEPOT U.S.A., INC.	MILWAUKEE SHOCKWAVE IMPACT	21.28	0
HOME DEPOT U.S.A., INC.	CHARLOTTE PIPE 2 IN. PVC	5.76	0
HOME DEPOT U.S.A., INC.	2 IN. X 10 FT. 280-PSI	7.97	0
HOME DEPOT U.S.A., INC.	OATEY 8 OZ. PVC HANDY PACK	7.97	0
ENVIRONMENTAL RENEWAL LLC	INV.# 297703 12/4/19	3,576.00	0
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 297705 12/6/19	4,470.00	0
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 297706 12/9/19	3,576.00	0
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 297545 12/11/19	357.60	0
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 297708 12/11/19	4,470.00	0
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 297710 12/13/19	4,470.00	0
ENVIRONMENTAL RENEWAL LLC	INVOICE NO. 297712 12/16/19	4,470.00	0
GOLD TYPE BUSINESS MACHINES IN	Aseptic+10 Gallon	750.00	0
GOLD TYPE BUSINESS MACHINES IN	Mister	630.00	0
ENVIRONMENTAL RENEWAL LLC	Leaf Disposal Inv. 298457	7,152.00	0
ENVIRONMENTAL RENEWAL LLC	Leaves Disposal	6,258.00	0
ENVIRONMENTAL RENEWAL LLC	Leaves Disposal	7,152.00	0
ENVIRONMENTAL RENEWAL LLC	Leaves Inv.# 298460 2/10/20	3,576.00	0
ENVIRONMENTAL RENEWAL LLC	Leaves Inv. #298461 2/11/20	6,258.00	0
ENVIRONMENTAL RENEWAL LLC	Leaves Inv.# 298462 2/12/20	3,576.00	0
ENVIRONMENTAL RENEWAL LLC	Leaves Inv.# 298463 2/13/20	6,258.00	0
ENVIRONMENTAL RENEWAL LLC	Leaves Inv.# 298464 2/14/20	4,470.00	0
ENVIRONMENTAL RENEWAL LLC	Leaves Inv.# 298465 2/17/20	4,470.00	0
ENVIRONMENTAL RENEWAL LLC	Leaves Inv.# 298466 2/18/20	4,470.00	0
ENVIRONMENTAL RENEWAL LLC	Leaves Inv.# 298467 2/19/20	3,576.00	0

PASCACK VALLEY MAYORS ASSOC

PASCACK VALLEY MAYOR ASSOC 4QT

498.17

0

CLARKE CATON HINTZ

MT LAUREL COMPL. INV# 77576

4,839.79

0

205,545.97

A motion was made by Councilman Cascio, seconded by Councilman Cumming to adjourn to the Conference Agenda.

Ayes: Councilman Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.

Nays: None.

Time noted: 8:04 p.m.

Approved: May 4, 2020

/s/ Susan Witkowski
Township Clerk

/s/ Stacey Feeney
Council President

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY
CONFERENCE/BUDGET MINUTES
April 6, 2020

**PLEASE NOTE THIS IS A VIRTUAL MEETING
DUE TO CORONAVIRUS PANDEMIC**

CURRENT BUSINESS

I. Administration

1. Project Tracker, 3.31.2020 (rt)- Administrator Tovo gave the following updates:

2019 Road Program – A pre-construction meeting will be held via telephone on April 23rd, need to discuss the flaggers that will be needed.

Renovation to DMF building – Temporary plans for relocation of DMF building, making progress there.

Basketball Courts - Grant has been extended to June of 2020, need to watch for penalty dates. Grants are likely to be extended, if you go beyond the project dates.

Grant Writer - There is a Department of Justice Grant for the Police Department due to COVID-19, Administration has instructed the Grant Writer to begin the process, it will be fast tracked, the grant just opened. There will also be an adjustment to the OEM budget.

Sewer Line Inspections Repairs – In the hands of the engineer.

Radio System Update – Administration is still waiting for the report back from Motorola. An email was sent to Council with price quotes from Millennium Fiber for hard wiring of fiber/data lines throughout parks, and buildings in the Township.

Light repairs/drainage project – Pushed back to warmer weather, seal coating needs to be done at the rear of the Police Department.

Firehouse bid date – Administration did receive an email from Mr. Conley, he will forward to Council. Attorney Poller is reviewing a report that was sent to him last week with specifications, but it has nothing to do with drawings or things of that nature.

Tracking software – Classes have been held up due to the COVID-19.

II. Council

A. Ordinances and Legislation

B. Financials

1. budget meeting dates (sw) –

Monday, April 13th – 7:00 p.m. (Special Meeting – Budget)

Thursday, April 16th – 7:00 p.m. (Special Meeting – Budget)

Monday, April 20th, Conference Agenda/Budget Discussion (Regularly Scheduled Council Meeting)

C. Miscellaneous

III. Budget 2020 Discussion

1. Health/dental/life insurance costs, 2019, 2020 (rt)

2. Recommended adjustments to OEM budget (rt)

Break taken from 8:18 p.m. to 8:29 p.m.

Page 37

Council did receive in their packets a breakdown of additional monies needed by the Office of Emergency Management, requested by Chief Skinner and Sergeant Fasciano, monies are going to be needed in order to get through COVID-19, 75% will be reimbursed through FEMA. Monies will go into surplus if not used this year, \$40,000 - \$60,000 is included in the Temporary Budget, Administration doesn't foresee additional monies needed. The \$40,000 is allocated in the Temporary Budget, once approved the monies become available.

Insurance

Councilman DeSena would like Administration to confirm the reason why the employee contribution went down. Once a new CFO is hired, shortcomings can be found from other line items, bills tracking at this rate.

OEM Director is \$1,500 and OEM Deputy Director 1 is \$1,200. Mayor Calamari stated it should be OEM Coordinator, not Director. Administration stated the Deputy Director may be one or two people, depending, the amount may be higher if more needs to be done due to the COVID-19.

A motion was made by Councilwoman Morgan, seconded by Councilman DeSena to approve the line item below.

Ayes: Councilman Cascio, Cumming, DeSena, Councilwoman Morgan, Council President Feeney.

Nays: None.

0-01-25-252-100	OEM Director OEM Deputy 1	REC \$2,700	Budget \$2,700
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Page 38

First Aid Organization – Ambulance the \$40,000 is an operational contribution from the Township. JIF premiums have been trending downwards.

Page 40

Mayor Calamari stated the line for Fire Department–Radio is a combination of 3 different radio lines, pages 40, 44 and 45 have been zeroed out to combine those numbers into this line. Council President Feeney stated she would like an explanation. Mayor Calamari stated he will get more information.

0-01-25-265-360	Fire Department Radio Expense	\$10,000	FLAG
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Mayor Calamari stated the Uniform and Safety Equipment is increased due to adding turn out gear to existing uniforms/equipment where there is none. Councilman Cumming stated the bail-out gear is for example, propelling off a building, and the turn-out gear is the heavy boots and coats they wear to protect them from a fire. Councilman DeSena stated he feels that outside activities need to be reduced, he understands they are good for morale, but in the year 2020 based on everything that is going on we may need to take another look. Council President Feeney stated she strongly disagrees, she feels it is something that they earn, she believes it is good for morale. Mayor Calamari stated if Council doesn't want to approve it, do not approve it now, not later. Council President Feeney stated as of now the line is approved.

Mayor Calamari stated regarding LOSAP, monies were spent, not booked when budget was printed.

Page 44

Administration suggested an increase in the following line item due to court sessions being canceled and rescheduled due to the COVID-19. Township Clerk Witkowski asked Mayor Calamari if he is now recommending \$1,000.

Mayor Calamari replied yes. Township Clerk stated a vote will be taken on the Mayor's recommendation.

Ayes: Councilmen DeSena, Cumming, Councilwoman Morgan,
Council President Feeney.
Nays: Councilman Cascio.

NOTE: Mayor's recommendation increased from \$750 to \$1,000.

0-01-25-275-120	Prosecutors Office-Special Sessions	REC \$1,000	Budget \$1,000
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0-01-26-290-110	DMF- Permanent Employees – Not Supt.	REC \$530,000	FLAG
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Mayor Calamari requests Council President Feeney to summarize in an email to himself and Administrator Tovo what she is requesting.

Page 45

0-01-26-290-130	DMF – Secretary	REC \$6,000	FLAG
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DMF employees who hold a CDL receive an additional stipend.

Winter watch is each employee is required to be on-call one week at a time, there is extra money for that.

0-01-26-290-190	DMF- Super	REC \$85,000	NO DECISION/FLAG
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Councilman DeSena stated historically we have had one foreman, it the same person, is the intent to make two foremen? Administrator Tovo stated currently the foreman is the Acting Superintendent, two separate groups, two foremen in addition to the superintendent. Council President Feeney asked are the foreman divided by roles? Administrator Tovo replied they are divided by teams, roles would vary within that team, the team should be able to do what the other team does. Council President Feeney stated this \$10,000 also depends on what you are doing with the Superintendents role, depends on each other, what direction they are going to, she would like to leave it open.

0-01-26-290-191	DMF Foreman Stipend	REC \$10,000	HOLD/MORE INFO
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Page 48

DMF Facility Maintenance and Repair is being combined DMF-Facility Maintenance (page 51 #0-01-26-310-500, amount \$10,000). Administrator Tovo stated this is for upkeep of the facility, to keep it looking good and functioning.

Council President Feeney called for a vote.

0-01-26-290-420	DMF Facility Maintenance and Repairs	REC \$40,000	Budget \$40,000
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Ayes: Councilman Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.
Nays: Councilman Cascio.

DMF Facility Maintenance and Repairs

Councilman President Feeney stated \$8,000 was spent last year, have bills not been paid yet, only \$3,000 this year? Administrator Tovo replied there were expenses from other years, deferred payments, \$3,000 should work for us. Mayor Calamari stated a lot of that was spent for Maintenance and Facility Repair, part of that moved into the line item, it was not Miscellaneous, it was Facility Maintenance.

DMF other equipment rental

Administrator Tovo stated he is requesting an additional \$4,000, increasing it to \$10,000, we were expecting a rear loader from the Capital Budget but have pulled that item and will need to continue to rent equipment for the leaf season, we are running at \$3,500 to \$4,000 per month, will need to rent for two month overmark.

Council President Feeney called for a vote to increase the line item by \$4,000.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan, Council President Feeney.

Nays: None.

0-01-26-290-590	DMF other equipment rental	REC \$6,000	Budget \$10,000 Increase \$4,000
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Page 59

Sewer Expenses

Administrator Tovo stated we are being proactive as we go. Councilman DeSena asked are we going to refund all the fees to Ms. Lipnick. Administrator Tovo stated we are evaluating the bills to reimburse, the engineer to determine a long-term solution. Councilman DeSena asked will back flow preventers be installed? Administrator Tovo replied it is in the hands of Boswell, he wants to make sure he is good with that, there are other factors. Councilman Cumming stated he specifically asked for the engineer’s report before a determination is made. He was told that was going to be done after we received that rather expensive communication, he wants to make sure it is justified by the engineer. Administrator Tovo stated once the engineer’s report is complete, it will be forwarded to Council, fix the propriety, then generate the report.

Councilman Cumming stated salt and brine, a brine truck was requested, he doesn’t see that. Mayor Calamari stated it comes out of Trust, Snow Removal.

Page 50

Recycling Curbside Contractor Fees

Administrator Tovo stated the plan is to put the bid out prior to the 4th quarter of the year, there are special requirements for putting garbage out to bid, there are no bidders at this time. Council President Feeney stated at this time the request is \$146,000, Administration recommendation is \$380,000, looking to have the garbage done by the Township, and looking to put the bid out the last quarter of 2020 due to COVID-19, instead of starting mid-year. Councilman DeSena asked Administrator Tovo to provide how he comes up with the figures. What are the figures, once we include the one year, what happens to the total budget, what the increase would be that we are looking at? Administrator Tovo replied you are looking at a town with a similar amount of pick-up, same size town, garbage and recycling pick-up would be around \$800,000. Councilman DeSena stated if we add \$800,000 school, library would also impact the budget, he would like to see what the total cost would be, we can table this line item, we can talk, along with Council President Feeney. Council President Feeney stated that is fine, in looking at the financial side, we need to look at what is going on (COVID-19), and are we going to be out of this in the next few months, would we have enough time to implement this, especially in the current climate. Councilman Cumming requested that findings be shared with the entire Council.

0-01-26-305-210	Recycling Curb-side pick-up contractor fees	REC \$580,000	FLAG
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Green Team

Administrator Tovo stated this amount includes the trees, which will be co-purchased with the Green Team, for residents behind Town Hall, the increase is to cover that purchase. Mayor Calamari stated this is a one-time purchase, the budget will then go down. Councilman DeSena asked do you have anything from

Mr. Sears or Mr. Scudieri reflecting the increase in their budget. Administrator Tovo replied he does, he will email it to Council. Council President Feeney stated she would like to leave it open until we get a plan. Councilman Cumming stated if the plan is to plant the Green Giant Arborvitae, he objects to early summer planting, especially with the heat in July. Administrator Tovo stated this is the time frame requested by the owner, not the Township. Council President Feeney asked is a conversation warranted with the homeowner. Councilman DeSena stated they should be planted in October. Administrator Tovo stated he will reach out to the homeowner. Councilwoman Morgan asked why is the Township paying for the trees? Administrator Tovo replied the trees were on Township property, adjacent to homeowners behind Town Hall, trees were sapping on vehicles, the trees were removed, the homeowners requested the replanting. Councilman Cumming stated the architecture of an arborvitae is a Column Drum, meaning they do not branch out over the hoods of vehicles, will provide a visual block, no sap, also Green Giant Arborvitae grow approximately 18 inch to 2-feet per year. Council President Feeney stated she would like to flag this until she gets recommendations from Mr. Sears and Mr. Scudieri. In addition, she would also like a recommendation of when the trees should be planted, and an agreement with the homeowners for this specific money so we do not pay for trees that will not potentially survive. Administrator Tovo stated understood.

0-01-26-305-250	Recycling- Green Team	REC \$23,000	FLAG
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Council President Feeney stated she has two additional announcements, a special thanks to Township Clerk Witkowski and Administrator Tovo for their assistance on March 26th with the WCTV TV server upgrade to the Optimum Connection. The Township is recommending social distancing, no social gatherings, do not visit the elderly or loved ones, please use electronic devices such as Facetime, Zoom, or make phone calls. If anyone needs any assistance, please defer to the Township webpage for information from the CDC, the Township, and the New Jersey Department of Health. Thank you to Council, the Township Clerk, Administrator Tovo and the Mayor for a very productive budget session.

A motion was made by Councilman Cumming, seconded by Councilwoman Morgan to adjourn.

Ayes: Councilmen Cascio, Cumming, DeSena, Councilwoman Morgan,
Council President Feeney.
Nays: None.

Time Noted: 9:31 p.m.

/s/Susan Witkowski
Township Clerk

/s/Stacey Feeney
Council President

Approved: May 4, 2020