

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY

REGULAR MEETING MINUTES

April 16, 2018

The Regular Meeting of the Township Council of the Township of Washington was held at 7:30 p.m. in the Council Meeting Room of the Municipal Complex, 350 Pascack Road, Township of Washington, New Jersey.

Council President Michael DeSena called the meeting at 7:30 p.m. by reading the following statement.

OPEN PUBLIC MEETING STATEMENT

The regularly scheduled Public Meeting of April 16, 2018 of the Township of Washington Township Council. Adequate notice of the meeting was given in accordance with the Open Public Meetings Act by the Township Clerk to at least two (2) newspapers in January and this notice has been posted on the Township Bulletin Board and on the Township website.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. The fire exits are located through the double doors to your right and through the door on your left. Please silence all cell phones.

SALUTE TO THE FLAG

ROLL CALL

Council Members Councilmen Robert Bruno, Steve Cascio, Arthur Cumming, Michael Ullman and Council President Michael DeSena. Also present: Peter Calamari, Mayor; Ken Poller, Township Attorney; Mary Anne Groh, Township Administrator; and Susan Witkowski, Township Clerk.

APPROVAL OF MINUTES

(Councilmen Cumming and DeSena to abstain from the 2017 minutes)

A motion was made by Councilman Cascio, seconded by Councilman Bruno to approve the following minutes:

December 18, 2017 Public Meeting Minutes
December 18, 2017 Conference Meeting Minutes

Ayes: Councilmen Bruno, Cascio, Ullman.
Nays: None.
Abstain: Councilman Cumming, Council President DeSena

A motion was made by Councilman Cascio, seconded by Councilman Bruno, to approve the following minutes:

March 5, 2018 Special Meeting Minutes – Budget
March 12, 2018 Special Meeting Minutes – Budget
March 17, 2018 Special Meeting Minutes – Budget

Ayes: Councilman Bruno, Cascio, Cumming, Ullman,
 Council President DeSena.
Nays: None.

MAYOR APPOINTMENT FOR DIRECTOR (with Advice and Consent of Council/read into the record by Mayor Calamari)

Appointment of Finance Director

To: Council President and Council of the Township of Washington.
From: Honorable Peter Calamari, Mayor.

Please be advised that I am appointing Judith Curran to the position of the Director of Finance effectively immediately and for a four-year term commencing April 16, 2018 subject to having received Council's advice and consent which I hereby respectfully request.

COUNCIL RESOLUTION OF CONSENT TO DIRECTOR

A motion was made by Councilman Cumming, no second motion.

Resolution No. 18-195

Appointment of Director of Finance – Judith Curran – **NOT PASSED**

WHEREAS, the Mayor has appointed the person listed below as Director of the Department listed below, subject to the advice and consent of the Township Council;

Name: Judith Curran
Department: Department of Finance

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Washington, County of Bergen, State of New Jersey hereby gives its consent to such appointment by the Mayor:

APPOINTMENT TO FIRE DEPARTMENT

A motion was made by Councilman Cascio, seconded by Councilman Ullman to approve the membership application for Bruce S. Roberts, Jr. Township of Washington Volunteer Fire Department.

Ayes: Councilman Bruno, Cascio, Cumming, Ullman,
Council President DeSena.
Nays: None.

A motion was made by Councilman Cascio, seconded by Councilman Bruno to approve the membership application for Sasi Shalom Township of Washington Volunteer Fire Department.

Ayes: Councilman Bruno, Cascio, Cumming, Ullman,
Council President DeSena.
Nays: None.

OATHS OF OFFICE

Administered by Mayor Peter Calamari

Township of Washington Firefighter
Township of Washington Firefighter

Bruce S. Roberts, Jr.
Sasi Shalom

GENERAL PUBLIC DISCUSSION

A motion was made by Councilman Cascio, seconded by Councilman Ullman to open the general public discussion.

Ayes: Councilmen Bruno, Cascio, Cumming, Ullman,
Council President DeSena.
Nays: None.

Mary Ann Ozment, 906 Adams Place – Mrs. Ozment stated it is a very aggressive Conference Session, and hopes that the Council gets answers to all of these questions.

Joe D'Urso, 12 Viola Terrace – Mr. D'Urso stated he would like to discuss outside police dispatching numbers and brings up some points. He asked is police overtime separated out of the salary line item. Council President DeSena replied it is separated. Figure for police overtime last year was \$280,000 plus. Councilman Bruno spoke of the schedule of pay received by Captain Hackbarth, which was broken into various categories. A number was presented this year, dispatching was added, and overtime was reduced. Mr. D'Urso stated the number quoted by Lieutenant Calamari was \$109,000 was spent for dispatching last year, in 2017 \$200,000 plus was on that desk for police overtime. Council President DeSena replied that statement is attributing all the monies to the desk, that also includes details, it is broken down. Mr. D'Urso asked does Council know who is working on the desk at all times. Council President DeSena replied no. Councilman Bruno stated the \$280,000 does not include the outside services, that is a special number. Mr. D'Urso asked if a fourth dispatcher will be hired, the \$250,000 a year to man the desk does not include benefits or vacations. Mayor Calamari replied it does include benefits and vacations. Administrator Groh stated she went back and reviewed the numbers, and the rate that was used was overstated, part-time dispatching rate is \$21.22 per hour. Council President DeSena stated those number were given to Council at the last minute, after four months of working on the budget, and he finds it disheartening that those numbers have errors. He spoke at length of this subject being a hot topic in the Township, this being an important decision for the Council, and this number effects every taxpayer in the Township. Councilman Bruno stated he is not sure if the Mayor, along with Councilman Cumming should recuse themselves from this subject. Mr. D'Urso spoke at length of what was offered in the past by Westwood, which he feels would have locked in the cost and kept the officers on the road. Mayor Calamari stated he did not come here to speak about the budget, but he feels there is a lot of misinformation being put out. He stated Westwood might have given us a good deal years ago, but that is in the past. Westwood's new agreement averages \$260,000 plus over three years, that is their latest proposal to the Township. He stated \$300,000 is not being added to the budget for civilian dispatching, \$170,000 was asked for and \$155,000 is the number that is in there. The Police Department is asking for another \$150,00, \$300,000 is not being added, what is being added is the difference between what is approved and what was being asked for. Council President DeSena stated the breakdown that was presented to us only includes the hourly rates, it does not include their benefits, and all of the other perks. The average family plan is \$20,000/\$25,000, and the Township is picking up most of that cost, if there is four dispatchers the Township can be picking up between \$80,000/\$100,000 per year on top of the \$170,000, which puts the number at \$250,000, which does not include additional taxes, etc. Councilman Bruno stated the Mayor should come prepared to speak about the budget at every meeting. Mayor Calamari asked if this back and forth is allowable. Attorney Poller stated it is a Public Session, can we at least get the public to speak. Council President DeSena asked if anyone would like to address the Council. Councilman Bruno stated he would like to make sure that the budget can be presented every night, it does not matter when it is.

Robert Kovacs, 801 Celia Court – Mr. Kovac stated he owns a bakery in Lodi, and will be managing a farmer's market in Rochelle Park, which will be begin sometime in June and he is the liaison. He stated he is a resident of the Township and would like to know if the Township would like to have its own farmer's market. Council President DeSena asked that Mr. Kovacs put a packet together and forward it to the Administrator.

A motion was made by Councilman Ullman, seconded by Councilman Cascio to close the general public discussion.

Ayes: Councilmen Bruno, Cascio, Cumming, Ullman,
Council President DeSena.

Nays: None.

ORDINANCES

Adoption 2nd Reading

Ordinance No. 18-03

AN ORDINANCE UNDER CHAPTER 55 OF THE CODE OF THE TOWNSHIP OF WASHINGTON SETTING FORTH THE RATE OF COMPENSATION AND MANNER OF PAYMENT OF EMPLOYEES FOR THE YEAR 2018

A motion was made by Councilman Bruno, seconded by Councilman Cascio, to approve Resolution No. 18-196 authorizing second reading and opening of Public Hearing for Ordinance No. 18-03.

Ayes: Councilmen Bruno, Cascio, Cumming, Ullman,
Council President DeSena.

Nays: None.

Resolution No. 18-196

BE AND IT IS RESOLVED, by the Township Council of the Township of Washington that Ordinance No. 18-03 entitled: AN ORDINANCE UNDER CHAPTER 55 OF THE CODE OF THE TOWNSHIP OF WASHINGTON SETTING FORTH THE RATE OF COMPENSATION AND MANNER OF PAYMENT OF EMPLOYEES FOR THE YEAR 2018 be read on second reading and the public hearing be held thereon pursuant to law.

Mary Ann Ozment, 960 Adams Place – Mrs. Ozment suggested having a minimum and a maximum in the salary range, as has been spoken about for years. This would help the Township in hiring of employees. She asked who prepared the salary ordinance. Administrator Groh replied she did it. Mrs. Ozment stated the Clerk prepared it for many years, since it is all 1.5%. She spoke at length of the difference in an increase of 1.5% to a person that is making \$100,000, versus a person that is making \$25,000.

Joe D'Urso, 12 Viola Terrace – Mr. D'Urso has a ruling ever been received from the IRS regarding the attorney salary, whether he can be a salaried employee, or bill back the Township for extra money. Councilman Bruno replied it is a 1099. Councilman Cascio replied he has never received an IRS ruling, he has called every 4 to 5 months. Mr. D'Urso stated so the attorney is no longer a contractual employee, just a salary employee. Councilman Bruno replied the way he understands it, the attorney receives a salary, which was seventy-some-odd-thousand, then there were additional billings, which was the blue vouchers system. The auditor last year stated basically all the billings other than salary should be treated as salary, so there are no longer any bills that should come through, which were coming through at \$135.00 per hour, that all that money was put in the salary line. He stated everything that the attorney has, salary, plus outside billings all goes into salary now. Mr. D'Urso stated technically the attorney is still allowed to bill the Township. Councilman Bruno replied if it is in the salary ordinance he is allowed to bill us. Mr. D'Urso stated basically for all of these years the salary was being paid, and there was a pension and medical for a lot of years, and there was block billing as a contractual employee. He stated at this time he is being told that the attorney is no longer a contractual employee, and an analysis of the attorney's expenses is all in the salary, so it is seventy-thousand-something per year.

John Calamari, 99 President Road – Mr. Calamari stated he understands that the dispatch salaries are in the ordinance. He stated with regard to the numbers that were presented last week, they are totally and completely accurate, the only error being the part-time dispatching, they reflect \$27.21 per hour, which was a number that was taken off the 2017 Salary Ordinance, and is the maximum rate, that is why that number was used for budgeting purposes. He stated the \$204,225, that was a total number that did cover everything, that would cover their full salaries, plus any overtime or part-time that would have to be covered as a result of time taken off, and it provides for 24/7, 365 days per year coverage. He stated there were numbers batted around before, and he would like to make sure that they are accurate. He stated anyone would like to speak about the numbers, please feel free to reach out, he would be happy to come in and talk. He stated the \$204,225 is the total that would need to be budgeted for a full-year. Council President stated the hourly rate is the Pitman time. Mr. Calamari replied that is correct, and is broken down by the full-time dispatcher's salaries, which would be \$160,000 for four, at \$40,000 each, and he would suggest a separate line item for part-time dispatcher and/or full-time dispatchers overtime, and to cover that would be \$45,000. He stated he will try to find out how many shifts a Police Officer staffed the desk, based on last year when the Police Department had two full-time dispatchers, now the Police Department has a third full-time dispatcher working an 8 hour shift, and he understands the reason Council would want that number. A conversation followed on the software which will be implemented, which will give you a breakdown. Councilman Bruno, as well as Council President DeSena will reach out to Lieutenant Calamari to go over the numbers that he presented to review and discuss.

A motion was made by Councilman Bruno, seconded by Councilman Ullman, to close the Public Hearing on Ordinance No. 18-03.

Ayes: Councilmen Bruno, Cascio, Cumming, Ullman,
Council President DeSena.

Nays: None.

A motion was made by Councilman Bruno, seconded by Councilman Ullman to adopt Ordinance No. 18-03.

Ayes: Councilmen Bruno, Cascio, Cumming, Ullman,
Council President DeSena.

Nays: None.

CONSENT AGENDA

All of the following items have been determined to have the unanimous consent of Council and will be enacted in one motion. Should any item require independent consideration, any Council Member may have such item removed from the Consent Agenda.

A motion was made by Councilman Cascio, seconded by Councilman Cumming, to the Consent Agenda.

Councilman Bruno questioned if the basketball courts went out to bid yet? Administrator Groh stated that Resolution No. 18-198 is time sensitive, and has not gone out to bid as of yet. Attorney Poller explained Resolution No. 18-199 is to mediate any open issue regarding Franklin Court, it does not include any litigation, per se. It includes all of the administrative steps once, if and when the resolution is agreed upon with the Court Master and with Franklin Court, to go through the steps of the Planning Board approval for the amendments, drafting of documents, going to court for any compliance hearing, additional spending plan, which is delineated extensively and completely in the proposal. The last page of the proposal indicates not to exceed \$12,000 and the caveat being if the plan is not acceptable to Council or the Court Master, for whatever reason, and litigation would ensure, then there would be a new proposal to address that. Resolution No. 18-199 is to address the open issue on the mediation, with the

work that is outlined in the letter. This was voted on at the last Council meeting, and Resolution No. 18-199 is confirmation.

Ayes: Councilmen Bruno, Cascio, Cumming, Ullman,
Council President DeSena.
Nays: None.

Resolution No. 18-197

Authorize tonnage grant application and designate Recycling Coordinator for said application

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102 has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent to the Township Council for the Township of Washington to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Washington, New Jersey that the Township of Washington hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Mary Anne Groh as the Recycling Coordinator in furtherance thereof; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant to be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Resolution No. 18-198

Authorize advertisement for bids for basketball court improvements

WHEREAS, the Township of Washington has been awarded matching grants by the County of Bergen through the Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund for improvements of the basketball courts at Memorial Field and Gardner Field; and

WHEREAS, the Township Council has a need to advertise for bids in furtherance of said project(s);

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the Business Administrator is authorized to advertise for bids for said project(s).

Resolution No. 18-199

Approve T&M Associates as Township Planner for Affordable Housing Planning Services and Housing Element and Fair Share Plan

WHEREAS, the Township of Washington, Bergen County (the "Township") has the need for planning services in connection with the Township's declaratory judgment action before the Superior Court of New Jersey involving the Township's affordable housing obligations (referred to as the "Township's COAH suit"); and

WHEREAS, the contract for such services is not being awarded under what is termed the fair and open contract provisions as defined in N.J.S.A. 19:44A-20.5; and

WHEREAS, T&M Associates has submitted a proposed contract dated April 4, 2018, with respect to the services to be rendered to the Township in 2018 T&M Associates in connection with the Township's COAH suit which is acceptable to the Township; and

WHEREAS, T&M Associates has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the Township of Washington in the previous one year, or made any contribution not in accordance with the terms of the applicable Township ordinance, and has agreed that the terms of appointment will prohibit T&M Associates from making any reportable contributions during the term of the contract or making any contribution not in conformity with the terms of the applicable Township ordinance; and

WHEREAS, the availability of funds for such services shall be determined in the Township's annual budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Washington, County of Bergen, State of New Jersey authorizes the Mayor to enter into the contract with T&M Associates dated April 4, 2018 as described herein;

BE IT FURTHER RESOLVED that the position set forth herein was not filled through the "fair and open process" as defined under N.J.S.A. 19:44A-20.4 et seq. As such, it has been attested that T&M Associates, and any subsidiaries, assigns or principals controlling in excess of 10% of said company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the appointment that would, pursuant to P.L. 2004, c.19, affect the eligibility to perform under the appointment, nor will it make a reportable contribution during the term of the contract to any political party committee in the Township of Washington, County of Bergen, or make any contribution which is not in conformity with Township ordinance, when the contract is awarded, or to any candidate committee of any person servicing in an elective public office of said municipality when the contract is awarded;

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification be placed on file with this resolution, and that a notice of the award of said contract shall be published in accordance with law.

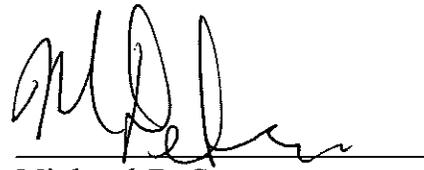
A motion was made by Councilman Cascio, seconded by Councilman Bruno to adjourn to Conference Agenda.

Ayes: Councilmen Bruno, Cascio, Cumming, Ullman,
Council President DeSena.

Nays: None.

Time Noted: 8:12 p.m.


Susan Witkowski
Township Clerk


Michael DeSena
Council President

Approved: July 16, 2018

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY
CONFERENCE PORTION/PUBLIC SESSION

April 16, 2018

Members present: Robert Bruno, Steve Cascio, Arthur Cumming, Michael Ullman, Council President Michael DeSena. Also present: Peter Calamari, Mayor; Mary Anne Groh, Administrator; Ken Poller, Attorney; and Susan Witkowski, Township Clerk.

Administration

Project Tracker – Administrator Groh stated she has no updates. The information for the doors has been received. There are three projects that are in limbo due to insurance proceeds which have not yet been put into the escrow. The amount that was in the escrow has been depleted, and the CFO has been asked to handle that. Once that happens, the flooring, doors and window at the Tax Office can all happen. These monies came in a while ago, the CFO needs to make sure there are no strings attached so to speak.

Green Purchasing Ordinance – Administrator Groh stated she has not had a chance to look at the Ordinance and was surprised to see it on the Conference Agenda. She stated she would like to defer it for a bit, unless someone on the Council wants to spearhead it. She spoke of staff reduction and trying to figure out the best fit. She has other projects to review and will look into this after her QPA exam.

2018 Road Program Street Listing – Mayor Calamari stated it is being worked on. Mr. Azzolina has been asked to come up with an approximate price to see how much we save or don't as opposed to moving equipment around to concentrate on clusters in the Township or tackling the worst roads first. Administrator Groh stated in the past the Township was able to adopt the bond ordinance to get the road program going without having a specific list of roads, which gives the Township the most flexibility, as long as the dollar amount is committed, the road program can be referenced without having a specific list in place. The idea being to introduce a multi-purpose ordinance at the next meeting for first reading, it can run parallel to Mr. Azzolina identifying the roads. Council President DeSena asked that a list of the worst roads be provided at the next meeting by Mr. Azzolina. Councilman Bruno requested that a list of open positions be added to the tracker. Positions will be advertised this week.

Open Space Grant Application 2017 – letter of intent due April 24, 2018 – Mr. Azzolina has been advised that the Township wants to put an application. The DMF has been asked to go to the Township parks with a member from the Seniors Citizen, and a parent to see what the recommendations they have for each park, which should happen in a day or two. Administrator Groh spoke of her concern of Council not being able to have a say since the letter of intent has to go in prior to the next meeting, so she doesn't know if those two projects are a possibility. The application is due before the end of June based on what the letter of intent states. The two ideas were one for Martini Park, which is a senior park, and does look a little neglected. The request is for picnic tables, a bocce court, and perhaps a pavilion. The other idea mentioned by Mr. Azzolina was a "Tot Park" at the top of Birch, near the border of Hillsdale. The playgrounds in the Township are inspected once a year. Martini Park did have bocce courts, but they have been neglected. Councilman Ullman stated he feels these are both great ideas. He spoke of moving the playground facilities forward a bit by embracing current modern playground designs.

Council

Pedestrian Crossings – Council President DeSena asked if Mr. Azzolina can review the pedestrian crosswalk on Washington Avenue at Spice. He suggested perhaps putting a flashing beacon light/siren which would alert motorists of a pedestrian crossing since it is a dangerous location. Councilman Cascio asked that Washington and Hickory be looked at. Councilman Bruno asked that the shoulder white line on Spice to the bus hut be done again, since the road was recently paved.

Beautification Committee – A date will be discussed for the Beautification Committee/Green Team to attend a meeting.

Employee Performance and Merit Increases – Merit raises can be done, limitation applies to the Tax Assessor, Chief Financial Officer, Tax Collector and Municipal Clerk, those positions cannot receive less than the raise that is given to the rest of the municipal employees. A conversation followed on evaluation procedure, which would need to be developed and set forth in the Personnel Manual, and a complete overhaul of the evaluation form, which is a JIF form, but was modified. Each Department head will be asked to attend a class on how to give an evaluation, which may be given by JIF. Mayor Calamari stated at the next Mayor's Meeting, and Administrator's Meeting, he would like to reach out to see what the surrounding towns are doing. He agrees with everything he is hearing and hopes it can be implemented by start of next year. Councilman Ullman stated all employees should be made aware that this is being considered.

Senior and Veteran's Affairs Liaison – Councilman Cascio stated we spoke about establishing a Director, currently the Township is maxed out at ten. Currently, there is no liaison to share concerns, needs and wants of this particular group. The VFW Post will be contacted regarding some input. Councilman Cumming stated he would like to volunteer and be involved.

Petition Language – Form of Government – Councilman Bruno stated as he understands it, the petition does not have to have specific language, just "We the residents want to change the form of government" and register voter signatures. Attorney Poller replied the Township gets involved in the language of the ballot question.

Bus Huts – The two bus huts are on the DMF list to be cleaned up in the Spring, fresh coat of paint and power washing. The huts are provided by NJ Transit, but maintained by the town in which they are located. NJ Transit will be contacted by Mayor Calamari in perhaps providing a new bus huts, those which are plexiglass and enclosed.

Dog House rear property, owner of boat, rv, trucks, etc. – A report was issued by Property Maintenance, and they are just about in compliance.

Green Team – Already addressed.

Codification – The Township is on schedule, and final comments will be received by the end of the month. Anything that needs to be added or deleted will be done by ordinance.

Prospect Street Agreements Status – The Township came up with an agreement that satisfied the last two homeowners. The homeowners that signed the previous version will be asked to sign this agreement. Purchase order was issued, the vendor has the devices and the Township will be put on schedule.

Use of the Board of Education Fields – Mayor Calamari will follow-up.

Conflict of Interest – Attorney Poller stated he was asked to look into the Northern New Jersey Football League, Inc., which is a bona-fide not for profit corporation

and was filed with the State of New Jersey and it is in good standing. The league consists of the Township of Washington, plus seven other towns, each town pays a \$650.00. The monies are used for insurance, documentation, which needs to be filed, including rule books, coaches pass, annual report, website, coaches social, signee or assignor fee, which is the head referee who handles the scheduling and trophies. No compensation is paid to anyone and no fees paid to anyone. The officers Scott Spezial is the President, he receives no compensation, and there is no remuneration for any of the officers or the Board members. A conversation followed on tax returns and subpoenaing those returns.

Nomination of D. Terwilliger as Recreation Director – Mayor Calamari asked Judy Curran, Finance Director was not approved by Council, and he has no idea why no one chose to say anything, he is in the dark as to what to look for in a Director and would like guidance. Councilman Bruno stated the Mayor Calamari stated he was going to consider Mr. Terwilliger as a Recreation Director, it has been three months, and he would like to know yes or no is he considering him. Mayor Calamari replied he is considering it. Councilman Bruno stated the reason he did not consent to the Finance Director, who was a part-time CFO, is because he was asking her to come to meetings, and do certain things, and this individual felt too much was expected of her, so she resigned, and he was told it was because of him. He stated why would he approve a Director of Finance who resigned supposedly, because of him, because he was asking her to do her job as the CFO. A conversation followed on addressing the Council President before a person speaks/comments are made.

Fire House Progress Report – The architect requested another meeting before a complete report can be done, with the Fire Department, Pete Inetta is working on scheduling. The report will analyze the deficiencies in the existing firehouse and approximate cost estimate to address them as opposed to doing one from scratch. The architect has been paid half of his retainer fee. As per an email, the ceiling is caving in and water is coming through, the DMF and plumber are on board to fix it.

Intersection Progress Report – Mayor Calamari stated that Nancy Dargis, from the County sent him an email acknowledging receipt of everything that was needed from the engineer regarding the intersection, but she cannot commit to a time frame at this point, but it does not mean she will not have it to us quickly. Council President DeSena stated within the next 3-6 months the Township will receive the full configuration of the intersection and what property acquisitions are needed. A conversation followed on asking for support from surrounding communities, either by letter or resolution, since the intersection not only impacts the residents of the Township, but anyone that passes through that intersection.

Habitat Home on Jefferson – The foundation has been poured, site graded and utilities have been put in. A link to the Habitat will be put on the Township website if anyone would like to volunteer.

CFO – Mayor Calamari stated he will not do anything until the budget is passed to make sure there is funding.

Events Restaurant/Spread the Wealth – Councilman Bruno stated the Township does like to support local businesses, and understands all events are held at Season's, but would like to see some events held at Bacari Grill.

Infrastructure Study – There is \$7,000 in the Council line item that can be used for a larger evaluation/infrastructure projects that should be explored or not. Mayor Calamari stated as soon as the budget is passed, and funding is passed, he will be happy to get that in the works.

Red House – Mayor Calamari stated he would like this to remain status quo until a report from the architect is received as to what they plan for the firehouse. He hopes to have it no later than the end of May.

Commuter Parking – Mayor Calamari stated he will have an answer before the May 7th meeting and will send it out to the Council as information.

Town Owned Property – A conversation followed on a map that was provided which showed various parcels of land that the Township owns, and selling them or using them for other reasons (dog park, community garden, etc.) Attorney Poller stated the parcels can be sold, but there are requirements subject to the statute. He stated the parcel can be offered to the two neighbors that are on either side, but selling a smaller piece of property, there is a conditional use ordinance in the Township Dollhouse Ordinance which was passed many years ago. In the past properties letters have been sent, and properties have been sold. A conversation followed on having this being a part of the infrastructure study, and in the next few meetings identify the properties, and perhaps sending out a letter to homeowners. Excerpts of the tax map will be resent.

Other Options/Forms of Government – Attorney Poller will send the other options of the Faulkner Government, which he believes there are four of, one of which does not apply to Council.

Drafting Resolutions – Attorney Poller prepares the substantive resolutions, and the Clerk prepares the standard resolutions.

Status of the Quest Project – Order to show cause was served, the return date is Friday (April 20th) and the time period for the defendant to answer has expired. Action by the Court can be taken on Friday, if the judge signs the order as submitted, if not, the judge will take care of preparing the order as they want it, and the relief will be granted. Attorney Poller will inform Quest when they can get on the site. Unlimited access is being requested, permanent access as needed, and costs will be assessed if the homeowner interferes with the actual sampling. This access is only for the current homeowner, not the property.

Payments to Quest – Quest did not send anything out for testing since they are waiting for access onto this property. Quest has been paid pursuant to the agreement, certain steps have been fulfilled and that is what they have been paid for.

Labor Attorney Recommendations – Attorney Poller will look into some recommendations.

Open Contracts and Litigation – Mayor Calamari stated he will send the grant writer contract at the end of the week. Attorney Poller stated as far as litigation, there is the COAH lawsuit, Tax Appeal by the shopping center, Dougherty tax appeal, a bunch of County Appeals have been filed, and the Bisharah residence (Quest.)

Retain Marijuana Store Usage – Some surrounding towns have passed ordinance but are not sure how it will hold out. A conversation followed on legislating out something that does not exist and perhaps taking a straw poll. Attorney Poller stated there could be a problem if something/someone came in for approval, and then a problem with the application if it is done after the fact. Mayor Calamari stated he would like to discuss this in Closed Session, since he would like to add something which cannot be discussed in open.

OEM Debrief Winter Storm Update from Administration – Mayor Calamari did speak to the one of the OEM members, who will be putting out emails to all of the Department Heads to get that meeting together. He stated the OEM member he spoke to would like to do this every year after the winter season. Councilman Ullman stated it was an unprecedented storm, and there may have been lessons learned that should be incorporated into future response or identification of equipment shortfalls. Administrator Groh stated the new State person who interacts with FEMA has reached out to the OEM's of the various towns to solicit costs for potential claims for FEMA. The information will be gathered and related in this debriefing process as well.

Heating and Cooling Center Update – In anticipation of a storm, OEM will put out the necessary information indicating the center is open for cooling/heating ahead of time, before power is lost. OEM will provide the criteria used for opening both the cooling/heating centers. The Township cannot be an overnight center for both cooling/heating. The center closes 11:00 p.m. to 6:00 a.m. A conversation followed on notifying non-essential employees not to report to work. A list will be provided differentiating essential versus non-essential employees. A conversation followed on having a game plan if electricity goes out and the phones do not work, such as an 800 number or utilizing the reverse 911 system.

Paving DMF Yard – A conversation followed on perhaps rolling paving the DMF yard into the paving contract. Mayor Calamari stated he did speak to the DMF Acting Superintendent, and he is fine with the patchwork that is done every year. The Superintendent stated he has faith that something may be planned for the DMF this year, or perhaps next year, so he does not recommend doing anything at this point.

Crosswalk line at Spice Drive – Councilman Bruno stated the bus drops passengers off at Spice, and there is no crosswalk from Spice Drive to Jackson. Mayor Calamari stated it is his understanding that the County is not keen on putting a crosswalk there down the hill, but he will ask them again. Washington Avenue will not be repaved until Mr. Azzolina gives the curb-lines. Mayor Calamari stated he will follow-up with Mr. Azzolina on that. Council President DeSena stated the ADA corner cuts need to be done first, then paving is done.

Recreation Fee Disparity – A conversation followed on having each sport carry their own weight and seeing if fees are in correlation with the expenses. This has been spoken about a number of years, that is having a trust account for each activity, not fees carrying over to a program that has a shortfall. All of the information will be presented/reviewed and discussed at the next few meetings.

Ordinances and Legislation

Vehicle Idling – Green Team – Attorney Poller will review.

Abandoned Vehicles – A conversation followed on what constitutes an abandoned vehicle, a vehicle can have no tires/transmission but it can still be registered even though it is not functioning. Attorney Poller stated he will look into the ordinance since it has been changed a few times. Councilman Cumming stated the definition he is familiar with is “not road worthy” such as having one or more flat tire, which would make the vehicle abandoned by definition. Residents can have project cars, but a project car does belong in a garage. He stated he will provide Council with a sample ordinance at the next week.

Roads paved curb to curb – Paving is being done curb to curb, but milling is not being done curb to curb. Mayor Calamari stated he will ask Mr. Azzolina if he can estimate how much it would be per quarter of a mile to do full milling, even if a street or two may be sacrificed. A conversation followed on passing an ordinance regarding utilities opening up Township streets. Attorney Poller stated he will follow-up with Mr. Azzolina on that. Council President DeSena stated there are municipalities that have passed ordinances, such for example, if PSE&G opened up Beech Street, and indicated they would be paving half of Beech, from curb to center line, a value is added to that, and instead of PSE&G paving, they would submit a check for the amount, and the municipality would come up with the other half and the whole street would be paved with the municipalities road program. He stated he will email samples.

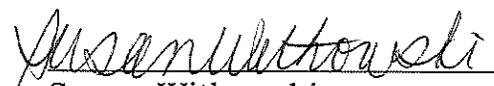
Home Occupation Permitted – A conversation followed on the current climate, that is people working a few days from home, and few days going into the office. Council President DeSena stated the Clerk has provided a few sample ordinances, which he would like Council to review for the next meeting. Councilman Cascio stated he will recuse himself from the discussion, as well as

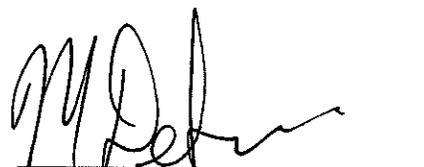
voting on this issue. A conversation followed on the current ordinance and the limitations.

Ethics Ordinance – Councilman Cascio stated this topic has been discussed in years past. He stated there is a State ordinance, and there is also one at the County level, but his concern is many people do not want to go down to the County or the State, which they might not understand, they would like to come local. He feels this would take the tension off employees, and those sitting on the dais. Attorney Poller has attached the Paramus Ordinance, as well as the May 22, 2017 Conference Meeting Minutes. Councilman Ullman stated he fees Mr. Poller raised some extremely valid points. He feels bringing this closer to home creates more tension than having it at a distance, and it can be explained to those who have a concern of going down to the State or County. He feels having something like this in the Township would increase potential tension with the public and government. Councilman Cumming spoke of his concern, that being the possibility of it becoming political football. Councilman Bruno spoke of his experience with the Ethics Board in New Jersey, they have so much on their plate they do not respond. He has written letters, sent information, and has gotten no response, which is a little frustrating. He feels this needs to be addressed for sure. Council President DeSena he also would like to do more research. Mayor Calamari stated on the last page of the minutes of June 26, 2017 Councilman Bruno “spoke of his concerns of trying to get a board and how to qualify people” and he also shares that concern.

Financials – Administrator Groh stated she will ask Ms. Morrone the speak to the bond counsel regarding a multi-purpose ordinance. Councilman Bruno asked that Administrator Groh to provide to Council the report that shows what was spent, what was encumbered and what was budgeted. A conversation followed on getting a list of bills prior to them being paid, coming up with something that does now slow the Township down in paying the bills. Once a Purchase Order is issued, the Township is obligated to make a payment. Council President DeSena suggested reaching out to River Vale, since they have the same form of government in place as the Township and do approve a bill list before execution. Mayor Calamari stated he does have something he would like to say but will reach out to each Councilman individually.

Time Noted: 10:00 p.m.


Susan Witkowski
Township Clerk


Michael DeSena
Council President

Approved: July 16, 2018