

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY

REGULAR MEETING MINUTES

August 21, 2017

The Regular Meeting of the Township Council of the Township of Washington was held at 7:30 p.m. in the Council Meeting Room of the Municipal Complex, 350 Pascack Road, Township of Washington, New Jersey.

Council President Robert Bruno called the meeting at 7:32 p.m. by reading the following statement.

OPEN PUBLIC MEETING STATEMENT

The regularly scheduled Public Meeting of August 21, 2017 of the Township of Washington Township Council. Adequate notice of the meeting was given in accordance with the Open Public Meetings Act by the Township Clerk to at least two (2) newspapers in January and this notice has been posted on the Township Bulletin Board and on the Township Web Site.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. The fire exits are located through the double doors to your right and through the door on your left. Please silence all cell phones.

Salute to the Flag.

ROLL CALL

Council Members Peter Calamari, Steve Cascio, Thomas Sears, Michael Ullman and Council President Robert Bruno. Also present: Janet Sobkowicz, Mayor; Michael J. Muller, Attorney on behalf Mr. Poller due to absence; Mary Anne Groh, Administrator; and Susan Witkowski, Township Clerk. Absent: Ken Poller, Attorney.

APPROVAL OF MINUTES

A motion was made by Councilman Cascio, seconded by Councilman Sears to approve the following minutes:

October 16, 2016	Public Meeting Minutes
October 16, 2016	Closed Session Minutes
May 8, 2017	Public Meeting Minutes
May 8, 2017	Conference Meeting Minutes

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

Mayor's Report, August 21, 2017

SUMMER RECREATION PROGRAM

The summer rec program directed by Christopher Pinto went extremely well this year with about 140 children enjoying many great activities, field trips, water slides, and presentations. Feedback was very complimentary; as a matter of fact, eighth graders who will be ninth graders want to participate next year. Chris is working on a program for that group.

The Men's Over 35 Softball League had its championship game on August 16 between the Maroon and the Blue teams. The score was tied going into the bottom of the sixth and the maroon team scored to be the champs. Vito Trause and I were there to present the Vito Trause Championship Trophy.

Registration for Falcons Football and Cheerleading is complete and teams are practicing for the upcoming games. A new scoreboard was designed and ordered and will be installed in September. Oritani Bank was a major contributor to the scoreboard, and we appreciate their generosity to the Township.

B STREET BAND PERFORMANCE

B Street Band (echoes of Bruce Springsteen) will be at Memorial Field on Friday, August 25, from 7:30-11 p.m. Concert is free and doors open at 6 p.m. The Fire Department with Mike Agnello and Pete Neary as the Team leaders is organizing this event sponsored by Oritani Bank; Nicholas Markets/Foodtown is a food vendor that evening so you could buy your dinner there. Bring your own chair or blanket and enjoy the evening with friends and neighbors.

CORRECTION

In reference to the Township 2017 salaries ordinance there is an important correction to be made: mayor and councilpersons salaries of \$9,900 and \$6,367 are for the whole year not for each quarter!

DEPARTMENT OF MUNICIPAL FACILITIES

Our next street sweeping by Paramus will begin on or about August 28. Garden and household debris is continuing; so is work on fields, town lots, and catch basins. As for catch basins, repairs were completed on Monroe Street, Spice Drive, Beechwood, and Hickory Street. Roadsides and signs were cleared of brush and line of sight obstructions. Staff cleared away downed trees and snags along the waterways at the Library and Spice Drive.

In the next two weeks, the department will be focusing on refreshing crosswalks, stop lines, parking lot at town hall, yellow curbs around schools, commuter lot, and handicapped parking spaces.

Staff is continuing to maintain homes unabated by the property owners. Accurate records are being kept of service and fees because the town will be reimbursed through liens on the property.

Street signs were replaced and new stop signs installed at certain intersections. Two tons of asphalt was used to fill potholes this month.

A crew used the shared sewer jet to perform a monthly inspection at multiple locations, flushing the lines and applying enzymes.

Mechanically, the tires on the sanitation trucks were rotated out with the old worn tires to be recapped.

The DMF participated in the Touch a Truck program at the Library. It is a great program and the children and their parents had a lot of fun on the trucks especially with blowing the horns. Council Vice President Ullman, Councilman Sears, and I attended also.

White goods collection was done on August 16; the next collection is September 20. However, you have to call 201-664-3268 for an appointment.

Based on emergent circumstances, I have authorized the seasonal employees to work 35 hrs. a week until further notice.

WALL OF VETERANS

I thank Jim Joyce, president of the Golden Seniors, and Herman Breitfeller, member, for all the time, effort, and hard work they put in to restoring the Wall

of Veterans in the Senior Center. If you know of a veteran who lived in the Township at some point or still lives here and would like to have his/her picture, please send or bring to Bernadette at Town Hall.

Speaking of veterans, Habitat for Humanity began removal work in preparation for the new housing; fortunately, I was at town hall when they called asking if there is anything we want. Yes, I said, we would like to have the stained glass window upstairs in the church area. Originally, the building was a church then a VFW. We did get the glass window and the VFW flagpole which is an important part of our history. The flagpole will be installed at the monument area.

HABITAT FOR HUMANITY

The administrator and I were approached by Jacey Raimondo of Habitat about a situation in which 10 adult volunteers from Stryker Company were scheduled to work on a project which got cancelled and asked if we had another one for them. It didn't take the administrator, road dept. superintendent, and I more than a few minutes to come up with a project. So on Thursday, August 24, the volunteers will do the following: paint the Council chambers, paint the shed at Memorial Field, and clean the basketball court and the pavilion. As Administrator Groh noted, it's perfect timing the day before B Street Band.

GRANT PROVIDER

Administrator Groh, Councilman Cascio, Council President Bruno, and I interviewed a representative from Millennium Strategies.

ACCESS IMPROVEMENTS MEMORIAL FIELD

The Bergen County Open Space Matching Grant that we received for replacement of existing sidewalks and installation of handicap ramps along Memorial Field is delayed due to weather as well as not having construction the week of the B Street Band event. It is approximately a 3-4 day job.

NJDOT GRANT

Engineer Statile submitted a proposal to the Department of Transportation to pave Woodfield Road; we just received notice that we were awarded \$165,627 for the project.

FEMA CASH REIMBURSEMENT

Corporeal Rio Fasciano who is our OEM Deputy Director has been working to get reimbursement funds for expenses due to the "2016 Severe Winter Storm and Snowstorm Jonas." FEMA sent us \$16,739.85 which represents a 75% reimbursement of Township monies spent for storm cleanup. Rio and I thank Admin Groh and DPW Superintendent Bill Lawlor for their help in completing the application process.

TRAFFIC-RELATED SAFETY IMPROVEMENTS MADE THIS WEEKEND

Recently, Chief Hooper, Captain Hackbarth, and I discussed and met with county personnel in regard to traffic situations. As a result, Bergen County Operations and Statewide Striping made the following road/safety improvements this Saturday, August 19.

- Installed a crosswalk on Ridgewood Road to match up with the ramp at the Westwood Regional High School main entrance.

- Removed the shoulder lines for eastbound Washington Avenue between Burke and Meisten Streets to allow the addition of white skip lines between Burke and Meisten to create a left turn lane.
- Painted STOP AHEAD notices on the pavement on Van Emburgh Avenue at the northbound and southbound approaches to Washington Avenue.
- Refreshed the crosswalks, turn arrows, and white skip lines on Pascack Road at Manhattan Avenue.
- Refreshed the same road paintings at Pascack/Ridgewood Road intersection.

In addition, we are in the process of preparing the necessary paperwork to make East Glen Avenue a 25 mph speed zone to match up with Ridgewood. She will be asking council if they are in favor of changing the speed from 35 to 25 mph. If 3 are in favor of changing the speed limit, please let me know so we can move forward with this.

ROAD PROGRAM 2017

Milling work was completed this past week. Paving began today, Monday, August 21, and will be completed by the end of the week. The streets being paved tomorrow, Tuesday, are Hickory, Beech, Taylor, Half of Chestnut, Clinton, and Monroe. The only change to the plan was the removal of Beech Street (north of Cross) and the addition of part of Lincoln Avenue.

Immediately before paving operations begin, the street surface is sprayed with asphalt 'tack coat.' DO NOT drive or walk on this 'tack coat' as it can be tracked into your driveway or sidewalks, and onto your shoes.

Immediately prior to, and during actual paving operations, on-street parking and travel in the street is not permitted. For the safety of children, please keep them a safe distance from the construction equipment at all times. Should your street remain incomplete overnight, do not allow pets, children, or bicycles to cross the incomplete portions of the street as there may be residual tack coat present.

Once the new asphalt has been rolled, and the warning barricades removed, you may walk and drive in the street. If you have any questions or need assistance, please ask for the Engineer's inspector who will be present at all times. The street will be opened generally by 5 p.m. You may drive slowly on the new asphalt pavement as soon as it cools (about two hours) and the barricades are removed.

BLOOD DRIVE IN HONOR OF GRACE & ALEX

Thank you for your response to the Blood Drive in honor of Grace and Alex by donating blood to help children like them. Sixty-eight pints of blood were donated.

WRSD REFERENDUM FOR A TRUE MIDDLE SCHOOL

Officials from Westwood and Twp. of Washington (myself and Councilman Ullman) attended a presentation by Dr. Gonzalez and School Board members in regard to the Westwood Regional Referendum for a true Middle School, that is grades 6-8. In New Jersey there are 218 true middle schools and in Bergen County there are 24.

The superintendent reviewed the goals and objectives of the educational plan such as health and wellness, guidance, curriculum, etc. and how the renovated facilities would support a better education.

The total cost of the project is \$27,674,303, which includes \$13,097,000 from school district reserves, \$10,224,192 from the taxpayer portion of debt, and \$4,353,111 from state aid.

Please take time to review the information, it is on the website; the referendum will be December 12.

YJCC

You all know that Bethany Church purchased the YJCC and it is now called the Bethany Church Community Center. As this sale/purchase was in the making quite a while, I was very concerned about the sale of the original Bethany facility on Pascack Road near our municipal complex. For months, in closed session as part of property purchase as well as in open session to hire a professional to look at the needs of the emergency services and other needs that could be met in the church building. I asked the Council to consider purchasing the Bethany Church. Several ideas/possibilities that I discussed with the Council for several months included the possibility of moving the ambulance corps to the Church to have a presence on Pascack Road as well as have a drive thru garage, then move the road dept staff to the ambulance corps building which would be so much better for them, and then replace the current Road Dept. building with a single story garage/salt shed rather than a two story building to save at least \$1.5 million from the proposed \$3 million estimate. In addition, part of the original Bethany Church could become a ratable depending on what we do with the remainder of the building. It is much larger in size than it appears from the outside. However, there weren't enough votes (had 3, needed 4) for this and it's too late because it was sold to another church. I should mention that the fire chief contacted me about the Bethany Church but I didn't think it that the property was big enough for their trucks and has too much activity for the neighborhood.

TAX BILLS

Thank you very much for your excellent response to the recent delay of tax bills as per the County and the State. We mailed the tax bills on a Monday, August 7, and predicted that those of you who got them in the mail on Tuesday would come directly to town hall to pay them and you did! Thank you.

Reminder: you have until August 31 to pay them. If do not pay them by that date, interest will revert to August 1.

SHREDDING AND E-RECYCLING

The next shredding and e-recycling event will be on Saturday, October 21, from 9 a.m. to Noon.

Also, for the month of July, you recycled 48.62 tons of paper as opposed to 89.87 tons last year for July. I hope to see better figures for August and September especially since we have to pay a fee to take the commingled away (\$182 in July)

DEP WASTE MANAGEMENT PERMIT TO HAUL GARBAGE

Ironically enough, Rich Wierer contacted me this morning me to update the Waste Management Permit situation. "The matter remains under consideration by BCUA staff and legal counsel and we are currently responding to a fairly lengthy request for records submitted by Hillsdale Borough Attorney Phil Morin received on August 16, 2017. Accordingly, the matter will not be placed on the BCUA agenda for discussion at the next meeting on August 24."

DIFFICULT DECISIONS FOR REGIONAL SCHOOL DISTRICTS

I hope that you read the article about Woodcliff Lake seeking to withdraw from the Pascack Valley Regional School System. It is very complicated. However, Woodcliff Lake feels that their residents have the right to decide how their children are educated and their tax dollars spent.

AMBULANCE CORPS

From January 1, 2017 to July 31, 2017, the ambulance corps was dispatched 303 times and 50 in June. The members of the Corps are always working hard to get new members to provide more service to the residents. Have you thought about becoming a member?

FIRE DEPARTMENT

From January 1 to July 31, 2017, the Fire Department was dispatched 111 times with 14 in June alone not including mutual aid calls from other towns. Their service calls include fires, rescues, accidents, utility issues and etc.

Our new deputy chief's car has been ordered and should be here in September.

POLICE DEPARTMENT

From January 1 to July 31, 2017, the Police Dept. answered 4,927 calls to service with 719 in July.

We express sympathy to Police Director Bill Cicchetti on the passing of his wife Janet on August 17. Despite her life long struggle with psoriatic arthritis, Janet was an active volunteer as a candy striper, member of the Police Wives Association, the New Jersey State Nurses Association, and the Arthritis Foundation of New Jersey. For her outstanding efforts and her tireless commitment to serve others, Janet received numerous awards and commendations. Captain Hackbarth reminds you that we will participate in the 2017 Drive Sober or Get Pulled Over Labor Day Crackdown Program which will go from the last two weeks of August thru the first week of September. It is part of a state and national effort to help raise awareness about the dangers of drinking and driving.

PERSONNEL

We recently hired Lynda Lasini as an acting court clerk; this evening I am appointing her as the Court Clerk.

ADMINISTRATION

Administrator Groh has been very busy with problems that arise especially in terms of quotes, bids, and state contract pricing policies as well as implementing grant-funded programs such as the Memorial Field Access Improvements.

FAIR SHARE HOUSING (COAH) CONCLUSION

As you know, the NJ Supreme Court mandated that all municipalities must address affordable housing obligations.

Recently, as more litigation and more developments are occurring, there is more pushback to these state mandates. Several towns (Park Ridge, Hillsdale, Dumont) approved non-binding referendums to ask if their towns should "stop issuing building and zoning permits, which may be court mandated, until the legislature establishes statewide rules determining a need for towns to

construct affordable housing.” While this is a good thing, it would be better if we just rely on the state statute that gives towns permission to stop development that does not promote the public health, safety, morals and general welfare of the voters of the town. As Assemblywoman Holly Schepisi said, number of affordable units being proposed is “outrageous.”

LIBRARY

As usual, the library has new and great programs scheduled for the fall and a San Gennaro Celebration on September 16, 2017.

REPORT OF COUNCIL

Councilman Cascio stated he has been in contact with Jake Briggs, a representative from Congressman’s Josh Gottheimer’s office, regarding working on the 1033A Program, which allows municipalities to use surplus. He stated himself, Mayor Sobkowicz, Council President Bruno and Administrator Groh have interviewed a grant writer and he is looking forward to the presentation tonight. December 12 is the date for the referendum vote for the middle school and he urges everyone to go out vote. He stated the high school is planning a garage/concession stand and he hopes that will continue to proceed through the proper channels with the DEP.

Councilman Sears stated he has a different opinion regarding the “maintenance garage” they are building on wetlands. He stated they want to build a middle school, but they have not vetted the school in 10 years, so they really don’t know how many kids belong to our school system. In reading the comments the Superintendent had on the parking situation it only proves that he has no interest in this Township. He feels both the Superintendent and the Administrator are both anti-Township and he calls for their resignation tonight. On another note, he would like to know if rear tires have been purchased for Engine 43. This Friday the Fire Department will sponsor the B Street Band at 7:30 pm. Council President Bruno stated Engine 43 is on the Conference Agenda for discussion.

Councilman Calamari stated the Board of Ed will be having a meeting on October 24 and he hopes that residents will give their opinions, whether they are for or against the items spoken about tonight. On a personal note, his uncle John Calamari, who served on this Council in the 1970’s recently passed away, and he asks to keep him mind.

Councilman Ullman stated he is the Council’s representative on the Planning Board and we did have an application for a party store, which will be opening in the Township Center. He stated these are people that are serving our community and working 7 days a week. He encourages everyone to support the small businesses in our Township.

Council President Bruno stated he is hoping that the lines on Washington Avenue heading east, with the two lanes, frees some of the crossing over the double yellow lines. He stated it is second consecutive year municipal tax decrease for the Township of Washington, which he feels is a great accomplishment for the Council.

APPOINTMENT OF MUNICIPAL COURT ADMINISTRATOR

Resolution No. 17-289

Appointment of Lynda Lasini as Municipal Court Administrator effective August 21, 2017 to fill an unexpired term ending December 31, 2017

BE AND IT IS RESOLVED, by the Township Council of the Township of Washington that Lynda Lasini, 10 Powell Avenue, Rochelle Park, New Jersey, is hereby appointed Municipal Court Administrator to fill the unexpired term

effective August 21, 2017 and expires on December 31, 2017 or until a successor is appointed and qualified.

APPOINTMENT BY MAYOR SOBKOWICZ WITH CONSENT OF COUNCIL

The Mayor read the following appointment of the following citizen to the office and position listed below:

MUNICIPAL COURT ADMINSTRATOR

Lynda Lasini

Term expiring December 31, 2017

Oath Administered by Mayor Sobkowicz

A motion was made by Councilman Ullman, seconded by Councilman Sears, to approve Resolution No. 17-289.

Ayes: Councilman Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

PRESENTATIONS

Storm Water Management

Christopher Statile, P.A., Township Engineer

Mr. Statile stated this is an annual presentation done as part of the Township's permit. This year we need to get 10 points, the presentation will bring the Township 3 points toward that goal. Mr. Statile explained the new rules for storm water management which were promulgated by the NJDEP in 2004. In 2004 the State issued a general permit for all municipalities, which was renewed 2009 and postponed until 2018, as they work on new rules. Next year it will be more points, and it will be more difficult to accumulate the points. The general permits allows the Township to discharge storm water into the streams and rivers of the State which has guidelines, that control what the discharges are allowed. Part of that was for Council to promulgate new ordinances for various types of things to reduce pollution into the water forces. The permit authorizes the Township to discharge the water into the ground, such as uncontaminated ground water, drains around a home and irrigation water. Residents can wash their cars in their driveway, swimming pool water, sweeper washing the streets, washing of fire trucks and also hosing off salt off of DPW trucks. Industrial waste cannot be discharged into streams as well as sewerage. Recycling facilities in the State get a separate permit. Public education also needs to be done, such as newsletters, hand out at public events and storm water management displays in parks and Town Hall. Inlets are labeled with little caps that indicate "Don't dump." Storm drains are checked in the Township and we are also trying to come up with an "Illicit Connection Program" to prevent people from hooking up their sanitary sewers into the storm drains in front of their homes. Management of street sweeping is done, training for DPW employees and an adoption of ordinance in picking up pet waste, and no feeding of geese/ducks. Rules also talk about disposal and dumping of materials into the storm drains, and putting covers on garbage cans. When streets are repaved, the catch basins head are changed to "Echo Heads" except in low points. There is also a catch basin cleaning program, which is documented by Mr. Lawlor, as well as good housekeeping practices. A display on the bulletin board in Town Hall is two points, recycling material in mailings is 3 points, the storm water brochure from the State on the Township's website is 1 point, 3 points for this discussion and the display at Memorial Park is 2 extra points. The points are kept by Mr. Statile's office. Mr. Statile stated it is all about educating the public. All activities are reported to the State, including any private entities in the Township, such as town house developments. Administrator Groh stated all of these items have been done in the Township, which equals to 11 points. Councilman Ullman asked if Mr. Statile is aware of any short falls in the Township's current ordinances that

need to be addressed that talk to storm water management. Mr. Statile replied the model ordinances were provided by the State to the Township, they were sent to the County and then they were adopted. Councilman Ullman asked if Mr. Statile sees the open storm drain in the middle of the DMF yard as an issue. Mr. Statile the State has made those inspections and walk right over the basin. The thing to do is try to avoid any oils, hydraulic fluid into going in the storm drain. A treatment device can be put in at \$25,000 which would be underground and would do separation, and needs to be maintained, but is not required. The State does come in and check once a year. Administrator Groh stated something does need to be done with the salt storage, because that is tied into the storm water management. She stated she did contact Mr. Statile about trying to work with Mr. Lawlor about the next winter. Councilman Sears asked when Waste Management was in operation, the trucks going down Pascack Road were leaking fluid out of the back end, and asked if it is a safety issue for the Township. Mr. Statile replied yes, that would be against the storm water rules. Councilman Sears asked how that would be enforced against Waste Management. Mr. Statile replied if you see it, you would notify Waste Management in writing, copy the State enforcement office, and that would include any truck that is leaking. Mayor Sobkowicz spoke of the DEP hearing for the renewal of Waste Management's permit. Councilman Calamari stated regarding the poor drainage at Memorial Field, which runs off into the street, is that part of storm management. Mr. Statile replied yes, there are geese and the geese waste does flush into the drains. Councilman Calamari asked since Mr. Statile has attended Memorial Field Committee meetings, if the subject of storm water drainage was discussed. Mr. Statile replied yes it was discussed and it is a concern. Council thanked Mr. Statile for his presentation.

Grant Funding

Assemblyman Robert Auth, District 39
73 Howard Drive
Old Tappan, New Jersey

Marlene Casey
618 River Road
New Milford, New Jersey

Assemblyman Auth stated he will be speaking of grant money that has been available with a short window deadline of October 6. He stated things that are covered under this grant are road resurfacing/reconstruction, intersection improvements, drainage systems, pedestrian/roadway safety, safe walking routes to/from schools, sidewalk installation, bikeways, bridge replacement and/or rehabilitation. He spoke of successes he has had with Senator Cardinale and Assemblywoman Holly Schepisi in getting grants for several towns. Oakland received a grant \$100,000 for roadway improvement, Upper Saddle River received a grant of \$500,000 for a drainage issue/bridgework, and Emerson with Westwood received a \$370,000 grant for a joint drainage issue. He stated there are large amounts of money available for Bergen County residents and he will let Ms. Casey discuss the intricacies of the grants and what needs to be done to access them. Ms. Casey explained the nuances of the new money that came to the Transportation Trust and what the Township can access it for. Several new categories were developed last October, under the Annual Municipal Aid Program. In the past, towns would apply for a road to be resurfaced, with a CAP which gets divided by the number of municipalities in the County. The application is then scored, if the town scores 80 points, the town gets the money in question, beyond 80 points, the town can receive as much as it asks for if the project makes sense to the engineer who reviews it. She stated she has worked for the Department of Transportation for 11 years reviewing grant applications for 5 counties in northern New Jersey. She knows what an application needs to look like to be funded and she can tell you how to make something that a town has tried to get funding for eligible. She stated if

a town completed an application for funding and if there were a lot of accidents in the area, those reports need to be submitted with the application. Road resurfacing was increased from 17 million to 28 million, and that will be for the next 8 years. There is also a pot of money called a "Discretionary Fund" which is for a project that is a true emergency and at the discretion of the Commissioner and Governor. She suggests that the Council put a wish list together, and apply in every category that is allowed. They are not matching applications, it is 100% of the construction dollars. She stated as they say "you need to be in it to win it." Assemblyman Auth stated our legislation is prepared to write letters for submittal with the applications and sign applications that deem to be necessary for the municipalities. He spoke of towns not receiving any monies for schools from the State even if there is an increase in population. He felt this was something worthwhile to bring to Council's attention. He stated he would be fulfilled as a legislative representative to be able to say we helped the town and its constituents. Ms. Casey stated if anyone has any questions please feel free to reach out. Mayor Sobkowitz stated the Township did receive a \$155,000 discretionary grant for Mountain Avenue. She spoke of her interest in getting a grant for Safe Routes to School. A discussion followed on the intersection and conversations that occurred in the past. Administrator Groh asked if Ms. Casey had done any grants for firetrucks. Ms. Casey replied yes. Applications for firetrucks come out from the Federal Government in February of each year from FEMA through the AFG (American Firefighters Grants), which also covers vehicles and equipment for volunteer ambulance corps. She has been successful so far in municipalities in Bergen County in getting four vehicles. At this time she is waiting to see on a truck for Harrington Park. In January of each year the rejections for applications that have failed go out and the fire chief of Harrington Park has not received a rejection letter that was put together for him at the end of last year, which is good. There are no grants for firehouses. Two towns cannot be put on an application, but if there is a mutual agreements with other towns that does help the application. The applications are marked/scored by the demographics and the statistics of the town. It is about how many fires the department responds to, how old the equipment is, repairs to the trucks, how many hours they spend in training, and whether the town has a full compliment or whether you are short. All reports must be up to date when an application is done. Councilman Calamari questioned the grant Montvale received for their firehouse. Ms. Casey stated the Township can get a hold of a congressman who will write another bill as "Pork Barrel" item, but it is frowned upon. The internal parts of the firehouse can be applied for. A conversation followed on the Township currently looking for a grant writer, and the timeline of getting an application in at the October 6 deadline. Ms. Casey will forward her resume and contact information to the administrator to set up an interview. Ms. Casey stated there is no fee charged for filing of applications. Council President Bruno asked if there are any grants available for upgrading a sewer system. Ms. Casey replied no, but there are low interest loans to repair/replace sewers from the DEP, it is at 2% interest for 10 years and it is done with the engineer. Council thanked Ms. Casey for her presentation as well as Mr. Auth for attending the meeting.

ANNOUNCEMENTS

Flu Shots will be available September 20, 10:00 a.m. to 12:00 noon at the Senior Center.

Shredding Event will be held October 21, 9:00 a.m. to 12:00 noon at the DMF Building.

Rabies Clinic will be held November 4, 9:00 a.m. to 10:30 a.m at the DMF Building.

GENERAL PUBLIC DISCUSSION

A motion was made by Councilman Sears, seconded by Councilman Ullman to open the general public discussion.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

Tony Napoli, 447 Prospect Avenue – Mr. Napoli stated there were good speakers tonight at the meeting. He expressed his condolences to Councilman Calamari, as well as thanking Administrator Groh for putting the meeting together. Mayor Sobkowicz stated she did take notes at the meeting and will be emailing them to Mr. Napoli. Mr. Napoli requested the Township provide on Township letterhead a formal notification that test results were completed on the sensors by Mission Communications. He spoke of what occurred at the meeting. He also spoke of installing a sewer lift system on Calvin and Ridgewood, as is currently being installed on Forest and Lafayette. A conversation followed on Mr. Napoli's request for a second opinion, that is someone that has an objective view and no conflict of interest. He also spoke of reaching out to the Congressman's office if nothing pans out. Mr. Napoli asked that the inlets be cleaned in his area, since he has never seen them cleaned in the 19 years that he has lived on Prospect. Mayor Sobkowicz stated there is a plan in place for that to be done.

William Ferara, 2556 Cleveland Avenue – Mr. Ferara commented on the great eclipse program that the library held for the kids. He also spoke of the article in the Pascack Press which misprinted the salaries of the Mayor and Council. He asked if the Corrective Action Plan will be online. The Township Clerk stated it will be online and attached to the signed resolution. Mr. Ferara asked if the YJCC paid their tax bill since it was closed over a year and put back on the tax roll. Administrator Groh replied it was challenged by the taxpayer in Court, and the Court ruled in their favor. Mr. Ferara asked what is the status on the committee meetings on Memorial Field. Mayor Sobkowicz updated Mr. Ferara, and spoke of the members finding common ground. The last few meetings the focus of discussion has been on things that should be done. Mr. Ferara suggested reaching out to Westwood, as per Mayor Birkner's invitation at a prior meeting, to alleviate utilization on Memorial Field. Mr. Ferara asked if the test results on the soil of Clark Field have been received. Councilman Sears replied he did receive them from Rutgers, and will forward them to Mr. Ferara via email, as well as the Township Clerk for distribution. Mr. Ferara requested that answers to residents questions be done in public, not via email. A conversation followed on the "Friends of Clark Field" and the manner in which funds were collected. Mayor Sobkowicz stated the funds collected by the "Friends of Clark Field" stay with them, however they do need her approval on their plan/drawing. Mr. Ferara suggested the sound system in the Court be upgraded or a hand mike be used when making presentations.

John Snyder, Pascack Press, 606 Chestnut Street – Mr. Snyder extended his condolences to the Calamari family for their loss. He apologized to Council and the readers for incorrectly reporting the salaries of the Mayor and Council (Ordinance No. 17-10) in the Pascack Press. He inadvertently multiplied the salary by 4 (per quarter), when it turns out to be an annual salary. He thanked all for supporting the Pascack Press's reporting and if anyone wants to reach out to him his email is pascackpress@thepressgroup.net.

Rosa D'Ambra, 423 Colonial Boulevard – Mrs. D'Ambra spoke of the five minute time limit and losing time when questions are answered and there is a discussion. Council President Bruno explained that he does not adhere to the five minute time limit. Mrs. D'Ambra spoke at length of drivers not coming to a full and complete stop for pedestrians, which is required by law. She stated vehicles coming out of the shopping center onto Pascack Road are allowed to make a right on red, but they do so by going in front of or behind pedestrians walking. She feels that right on red should not be allowed in that area. She spoke of the need of a crosswalk at the library, on Finnerty and Woodfield

going north/south. Councilman Ullman spoke of a no right hand turn restriction on Manhattan in front of the gas station, and assuming Captain Hackbarth agrees, he doesn't see a reason why there cannot be a restriction on Pascack Road, exiting the shopping center.

A motion was made by Councilman Ullman, seconded by Councilman Cascio, to close the general public discussion.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

ORDINANCES

Adoption 2nd Reading

Ordinance No. 17-10

AN ORDINANCE UNDER CHAPTER 55 OF THE CODE OF THE TOWNSHIP OF WASHINGTON SETTING FORTH THE RATE OF COMPENSATION AND MANNER OF PAYMENT OF EMPLOYEES AND CERTAIN INDEPENDENT CONTRACTORS IN SAID MUNICIPALITY FOR THE YEAR 2017

A motion was made by Councilman Ullman, seconded by Councilman Sears, to approve Resolution No. 17-277 authorizing second reading and opening of Public Hearing for Ordinance No. 17-10.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

Resolution No. 17-277

BE AND IT IS RESOLVED, by the Township Council of the Township of Washington that Ordinance No. 17-10 entitled: AN ORDINANCE UNDER CHAPTER 55 OF THE CODE OF THE TOWNSHIP OF WASHINGTON SETTING FORTH THE RATE OF COMPENSATION AND MANNER OF PAYMENT OF EMPLOYEES AND CERTAIN INDEPENDENT CONTRACTORS IN SAID MUNICIPALITY FOR THE YEAR 2017 be read on second reading and the public hearing be held thereon pursuant to law.

No Public Comment.

A motion was made by Councilman Ullman, seconded by Councilman Sears, to close the Public Hearing on Ordinance No. 17-10.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

A motion was made by Councilman Calamari, seconded by Councilman Ullman to adopt Ordinance No. 17-10.

Council President Bruno mentioned the audit comment #11 and asked if there is a need to reclassify the salary for the attorney vs. a contractor. Administrator Groh said no as it goes through the budgeting and accounting process. Council President Bruno also referred to the \$28,000. as a deferred amount on the balance sheet, and mentioned that this will be included in 2018 budget, as it is technically over budget. The auditor refers to it as a deferred liability.

Ayes: Councilmen Calamari, Sears, Ullman, Bruno.

Nays: Councilman Cascio.

Ordinance 17- 10

AN ORDINANCE UNDER CHAPTER 55 OF THE CODE OF THE TOWNSHIP OF WASHINGTON SETTING FORTH THE RATE OF COMPENSATION AND MANNER OF PAYMENT OF EMPLOYEES AND CERTAIN INDEPENDENT CONTRACTORS IN SAID MUNICIPALITY FOR THE YEAR 2017

BE IT ORDAINED, by the Township Council of the Township of Washington, in the County of Bergen, New Jersey that the maximum wages, compensation, stipends and salaries are hereby established for employees and certain independent contractors of the Township of Washington for the year 2017 as follows, on a per annum basis and payable semimonthly, unless otherwise noted:

<u>Department of Administration</u>	<u>Annual Rate Unless Otherwise Noted</u>
1. Director of Administration/Business Administrator	\$100,000.00
2. Administrative Secretary	38,000.00
3. a) Purchasing Assistant/Payroll Clerk (Full-Time)	43,000.00
b) Purchasing Assistant/Payroll Clerk (Part-Time)	20,000.00
4. Floating Staff (Part-Time)	15.00/hr.
5. Grants Consultant	6,000.00
 <u>Mayor & Council – Payable Quarterly</u>	
1. Mayor	9,936.00
2. Council President	6,367.00
3. Councilperson	6,143.50
 <u>Office of the Township Clerk/Health Department</u>	
1. Township Clerk (RMC)	69,020.00
2. Election Officer	400.00/election
3. Special Secretary to the Township Clerk/Secretary to Board of Health (25 Hours per week)	20,800.00
4. Board of Health - Meeting Pay	75.00/meeting
5. Registrar	2,000.00
6. Deputy Registrar	1,702.00
 <u>Department of Finance</u>	
1. Treasurer	100.00
2. Chief Financial Officer	30,000.00
3. Director (Payable One Time in December)	1,250.00
4. Deputy Treasurer/Finance Assistant/Benefits Coordinator	44,200.00

5.	Tax Collector	5,250.00
6.	Assistant to Tax Collector (Part-Time)	16.50/hr.
7.	Tax Assessor (Average minimum of 20 hours per week, at least 5 hours shall be office hours)	25,997.20
8.	Assistant to the Tax Assessor	5,824.00

Department of Law

1.	Director/Township Attorney In addition thereto, services in connection with proceedings before any court or administrative tribunal or agency; and special projects; all of this shall be reasonably compensated in accordance with Township policies at the rate of \$135.00 per hour.	72,023.39
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Department of Engineering

1.	Director (Payable One Time in December)	1,250.00
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Department of Public Affairs

1.	Director (Payable One Time in December)	1,250.00
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Land Use Administration

1.	Planning and Zoning Board Secretary a. Officer Hours – 20/week b. Meeting Fee * - Split to 2 lines in Budgets	16,640.00* 75.00/meeting
2.	Zoning Officer	6,900.00
3.	Code Enforcement Official	6,300.00

Uniform Construction Code Agency

1.	Construction Code Official	27,553.19
2.	Plumbing Sub-Code Official	10,871.66
3.	Electrical Sub-Code Official	13,447.73
4.	Fire Sub-Code Official	8,104.77
5.	Technical Assistant (Part-Time) (25 hours weekly)	20,800.00
6.	Technical Assistant (Part-Time) (Not to exceed \$9,360.00/year)	16.00/hr.
7.	Building/Plumbing Inspector (Part-Time) (not to exceed \$14,000.00 per year)	35.00/hr.
8.	Substitute Inspectors – Hourly	35.00/hr.
9.	Certificate of Continued Occupancy Inspections (CCO)	50.00/each

- | | | |
|-----|--|------------|
| 10. | Certificate of Smoke & Carbon Monoxide Detector Compliance | 50.00/each |
| 11. | Fire Inspection | 25.00/each |

Department of Public Safety

- | | | |
|----|--|-------------------------------------|
| 1. | Crossing Guards/School Monitors
Starting until 6 months – Hourly Maximum
6 months to 1 year – Hourly Maximum
Over 1 year – Hourly Maximum
School Crossing Guards are entitled to maximum 4 days regular pay per school year in the event school is closed due to emergency closing/inclement weather. One (1) week pay for Holiday Recess. Two (2) days’ pay for Winter Recess. One (1) week pay for Spring Recess. Not to exceed 19.75 hours or less hours usually worked by individuals. In addition not to exceed 5 holidays, non-state or Federal holidays (based on hours usually worked by individual) | 16.02/hr.
16.85/hr.
17.67/hr. |
| 2. | Records Clerk (Part-Time)
(16 Hours Weekly) | 12,480.00 |
| 3. | Director (Payable One Time in December) | 1,250.00 |
| 4. | Special Police Officers | 25.00/hr. |
| 5. | Police Chief | 175,655.00 |
| 6. | Dispatchers (Full-Time)
Dispatchers (Part-Time) | 39,214.00
26.81/hr. |
| 7. | OEM Coordinator (Payable One Time in December) | 1,000.00 |
| 8. | OEM Deputies (Payable One Time in December) | 800.00 |

Department of Fire Protection

- | | | |
|----|---|----------|
| 1. | Director (Payable One Time in December) | 1,250.00 |
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Prosecutor’s Office

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| 1. | Prosecutor
Base includes two (2) court sessions per month. Extra court sessions shall be paid at the rate of \$75.00 per session, payable upon completion of a payment voucher. | 6,722.34 |
| 2. | Alternate Prosecutor – Per Session
(not to exceed \$500.00 per year) | 75.00/each |

Department of Municipal Facilities

- | | | |
|----|--|-----------|
| 1. | Secretary (Part-Time)
(20 hours weekly) | 14,560.00 |
| 2. | Superintendent without Certification | 73,588.00 |

Certified Superintendent	76,088.00
Acting Superintendent	35.00/hr.
3. Director (Payable One Time in December)	1,250.00
4. Recycling Coordinator (Payable Upon Timely Submission of Recycling Tonnage Grant Report to BCUA)	1,000.00

Department of Health

1. Director (Payable One Time in December)	1,250.00
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Department of Recreation

1. Superintendent	9,963.00
2. Cheerleading Instructors	8.75/hr.
3. Summer Recreation Director	
a. Pre-Season	22.00/hr.
b. Season	4,900.00
4. Summer Recreation Coordinators	18.50/hr.
5. Summer Recreation Counselors	8.75/hr.
6. Teen Program	11.15/hr.
7. Director (Payable One Time in December)	1,250.00

Office of Municipal Court

1. Municipal Court Administrator	30.00/hr.
2. Judge	10,086.05
Includes 2 sessions per month. Extra sessions shall be paid at \$175.00 per session, payable upon completion of a payment voucher	
3. Violations Clerk	16.00/hr.

Annual Mileage Allowance - Payable Quarterly

1. Business Administrator	600.00
2. Clerk	600.00
3. Building/Plumbing Inspector	250.00
4. Electrical Sub-Code Official	250.00
5. Fire Sub-Code Official	250.00
6. Tax Assessor	300.00

Per Hour Maximum

Persons holding any of the positions listed below are employed on any hourly basis and shall be paid upon submission of properly prepared forms as approved by

the Administrator. None of the employees are defined as full time employees and are not entitled to hospitalization and group life insurance plans available to full-time employees and paid for by the Township.

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| 1. | Department of Municipal Facilities | |
| | a. Seasonal Workers – Hourly Maximum | 15.00/hr. |
| | b. Seasonal Workers (w/ CDL) – Hourly Maximum | 16.00/hr. |
| | c. Senior Van Driver | 16.19/hr. |
| 2. | Miscellaneous – All Departments | |
| | a. Employees Not Otherwise Classified – Hourly Maximum | 15.00/hr. |

Contractual Non-Salaried Services

The professional services listed in this section are strictly contractual in nature and in no way shall be construed to create any relationship with the Township of Washington, other than as independent contractor.

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|----|--|-----------|
| 1. | Board Attorneys | |
| | Payable annually in December for attendance at meetings, hearings, preparation of routine resolutions, motions, consultations and other routine matters in connection therewith but exclusive of litigation, applicant related work and other extraordinary matters this shall be paid in accordance with relevant Township ordinances and practices upon submission of requisitions and vouchers as required by Township practices. | |
| | Planning Board Attorney | 6,500.00 |
| | Zoning Board Attorney | 4,862.00 |
| 2. | Public Defender – Hourly | 25.00 |
| | Public Defender shall be compensated for Court Appearances only. Not to exceed \$200.00 per case. | |
| 3. | Uniform Fire Safety Act | |
| | a. Fire Official | 4,500.00 |
| | b. Fire Inspectors | 2,000.00 |
| | c. Substitute Fire Inspectors | 25.00/hr. |

Adoption 2nd Reading

Ordinance No. 17-11

AN ORDINANCE IMPOSING A FEE FOR ISSUANCE OF REPLACEMENT ANIMAL LICENSE TAGS

A motion was made by Councilman Ullman, seconded by Councilman Sears, to approve Resolution No. 17-278 authorizing second reading and opening of Public Hearing for Ordinance No. 17-11.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

Resolution No. 17-278

BE AND IT IS RESOLVED, by the Township Council of the Township of Washington that Ordinance No. 17-11 entitled: AN ORDINANCE IMPOSING A FEE FOR ISSUANCE OF REPLACEMENT ANIMAL LICENSING TAGS be read on second reading and the public hearing be held thereon pursuant to law.

No Public Comments.

A motion was made by Councilman Sears, seconded by Councilman Ullman, to close the Public Hearing on Ordinance No. 17-11.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

A motion was made by Councilman Cascio, seconded by Councilman Ullman to adopt Ordinance No. 17-11.

Ayes: Councilmen Cascio, Sears, Ullman, Bruno.

Nays: Councilman Calamari.

Ordinance No. 17-11

AN ORDINANCE IMPOSING A FEE FOR ISSUANCE OF REPLACEMENT ANIMAL LICENSING TAGS

BE AND IT IS HEREBY ORDAINED by the Township Council of the Township of Washington that Chapter 97 of the Code of the Township of Washington entitled "Dogs and Other Animals", be and is hereby amended by revising the following sections:

1. Section 97-3 of the Code is hereby amended by adding the following provision at the end of the current provision:

"In the event that a registration tag is lost, the Township Clerk shall issue a replacement registration tag upon the filing with the Township Clerk of an affidavit of lost registration tag on behalf of the subject animal and payment of a replacement fee of \$2.00."

2. "Section 97-14 of the Code is hereby amended by replacing the final sentence thereof with the following provision:

"In the event that a registration tag is lost, the Township Clerk shall issue a replacement registration tag upon the filing with the Township Clerk of an affidavit of lost registration tag on behalf of the subject animal and payment of a replacement fee of \$2.00."

3. If any section, sub-section, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid such decision shall not affect the remaining portions of this Ordinance.

4. All Ordinances or any provisions of any ordinance inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistencies and not otherwise.

5. This Ordinance shall take effect upon final passage and publication and in accordance with the Charter, and subject to such emergency resolution as may be adopted pursuant to Section 17-32 thereof. [R.S. 40:69A-181 (b)].

Adoption 2nd Reading

Ordinance No. 17-12

AN ORDINANCE UNDER CHAPTER 55 OF THE CODE OF THE TOWNSHIP OF WASHINGTON SETTING FORTH THE RATE OF CLOTHING ALLOWANCE OF OFFICERS AND FIREFIGHTERS OF THE FIRE DEPARTMENT IN SAID MUNICIPALITY FOR THE YEAR 2017

A motion was made by Councilman Ullman, seconded by Councilman Calamari, to approve Resolution No. 17-279 authorizing second reading and opening of Public Hearing for Ordinance No. 17-12.

Ayes: Councilmen Cascio, Calamari, Ullman, Bruno.

Nays: None.

Recuse: Councilman Sears.

Resolution No. 17-279

BE AND IT IS RESOLVED, by the Township Council of the Township of Washington that Ordinance No. 17-12 entitled: AN ORDINANCE UNDER CHAPTER 55 OF THE CODE OF THE TOWNSHIP OF WASHINGTON SETTING FORTH THE RATE OF CLOTHING ALLOWANCE OF OFFICERS AND FIREFIGHTERS OF THE FIRE DEPARTMENT IN SAID MUNICIPALITY FOR THE YEAR 2017 be read on second reading and the public hearing be held thereon pursuant to law.

No Public Comments.

A motion was made by Councilman Ullman, seconded by Councilman Cascio, to close the Public Hearing on Ordinance No. 17-12.

Ayes: Councilmen Calamari, Cascio, Ullman, Bruno.

Nays: None.

Recuse: Councilman Sears.

A motion was made by Councilman Ullman, seconded by Councilman Calamari, to adopt Ordinance No. 17-12.

Ayes: Councilmen Calamari, Ullman, Bruno.

Nays: None.

Recuse: Councilman Sears.

Ordinance 17- 12

AN ORDINANCE UNDER CHAPTER 55 OF THE CODE OF THE TOWNSHIP OF WASHINGTON SETTING FORTH THE RATE OF CLOTHING ALLOWANCE OF OFFICERS AND FIREFIGHTERS OF THE FIRE DEPARTMENT IN SAID MUNICIPALITY FOR THE YEAR 2017

BE IT ORDAINED, by the Township Council of the Township of Washington, in the County of Bergen, New Jersey that the clothing allowance rates are hereby established for officers and firefighters of the Township of Washington Fire Department for the year 2017 as follows:

	<u>Per Annum</u> <u>- Payable in</u> <u>November</u>
1. Fire Department Uniform Allowance	
a. Chief of Fire Protection	1,725.00

b. Assistant Chief of Fire Protection	1,000.00
c. Battalion Chief & Captain of Fire Protection	875.00
d. Lieutenant of Fire Protection	775.00
e. Other Firefighters	675.00

Persons holding positions in the Office of Fire Protection as set forth in Section 1 shall be payable provided said persons have had more than 50% attendance at public fire duty & drill. If the person entitled to an allowance is a paid employee with the Township, such allowance will be paid through the payroll system.

2. Fire Department Additional Clothing Allowance

a. Mechanic	375.00
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3. Retroactivity – The provisions of this ordinance shall be retroactive to January 1, 2017 at the salaries noted unless otherwise described.

4. If any section, sub-section, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid such decision shall not affect the remaining portions of this Ordinance.

5. All ordinances or any provisions of any ordinance inconsistent with the provisions of this ordinance except prior appropriations for this purpose herein stated, are hereby repealed as to such inconsistencies and not otherwise.

CONSENT AGENDA

All of the following items have been determined to have the unanimous consent of Council and will be enacted in one motion. Should any item require independent consideration, any Council Member may have such item removed from the Consent Agenda. (Resolution No. 17-289 adopted at the beginning of meeting.)

Councilman Ullman requested resolution No. 17-280 be pulled for discussion.

A motion was made by Councilman Sears, seconded by Councilman Calamari, to the Consent Agenda (approval of all resolutions, with the exception of Resolution No. 17-280.)

Ayes: Councilman Calamari, Cascio, Sears, Ullman, Bruno.
Nays: None.

Resolution No. 17-281

Authorize to refund the balance of escrow monies, Block 1401, Lot 1.02, 130 Douglas Drive in the amount of \$314.00

WHEREAS, Jim & Michele Wichmann posted engineering escrow monies on premises known as Block 1401, Lot 1.02, 130 Douglas Drive, and;

WHEREAS, the Construction Code Official has issued approval, C.O. No. 16-405, dated June 12, 2017, and;

WHEREAS, outstanding invoices due the Township Engineer as per his letter dated June 8, 2017 have been satisfied, and;

NOW, THEREFORE, BE IT RESOLVED, that the Township Treasurer of the Township of Washington is authorized to refund the balance of the escrow monies in the amount of \$314.00 to the above.

Resolution No. 17-282

Authorize to refund the balance of escrow monies, Block 4410, Lot 7, 236 Fern Street

WHEREAS, Cathy Solimando posted Engineering escrow monies for a project on premises known as Block 4410, Lot 7, 236 Fern Street, and;

WHEREAS, Cathy Solimando has cancelled the project and is requesting that her escrow be refunded, and;

WHEREAS, there are no outstanding invoices due the Township Engineer, as per their correspondence of August 16, 2017, and;

NOW, THEREFORE, BE IT RESOLVED, that the Township Treasurer of the Township of Washington is authorized to refund the balance of the escrow monies in the amount of \$706.00 to the above.

Resolution No. 17-283

Authorize to refund the balance of escrow monies, Block 4403, Lot 15, 597 Lincoln Avenue

WHEREAS, Joseph & Marisa Lavezzola posted engineering escrow monies for work on premises known as Block 4403 Lot 15, 597 Lincoln Avenue; and

WHEREAS, the Construction Code Official has issued approval dated July 5, 2017, C.A No. 16-209; and

WHEREAS, outstanding invoices due the Township Engineer as per his letter dated June 29, 2017 have been satisfied; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Treasurer of the Township of Washington is authorized to refund the balance of the escrow money in the amount of \$ 510.00 to the above.

Resolution No. 17-284

Authorize to refund the recreation fees to Jenny Jung in the amount of \$115.00

BE AND IT IS RESOLVED, by the Township Council of the Township of Washington that the Township Treasurer is hereby authorized to refund the following recreation fees:

Jenny Jung
854 Robinwood Road
Township of Washington, NJ 07676

Refund for Pee Wee Cheerleading 2017	\$140.00
Administrative Fee Non-Refundable	<u>\$- 25.00</u>
Refund for Total Cheerleading Fees	\$115.00

Refund Amount: \$115.00

Resolution No. 17-285

Authorize professional services contract with LSRP Services for the Township of Washington to Quest Environmental & Engineering Services, Inc.

WHEREAS, the New Jersey Department of Environmental Protection ("NJDEP") requires that the Township of Washington (the "Township") retain a Licensed Site Remediation Professional ("LSRP") pursuant to the Site Remediation Reform Act (N.J.S.A. 58:10C-1 *et seq.*) in connection with site remediation at 350-354 Hudson Avenue, Washington Township, New Jersey (NJDEP PI #003368); and

WHEREAS, the Township has selected Quest Environmental & Engineering Services, Inc. ("Quest") as and for the Township's LSRP pursuant to the proposal for professional services submitted to the Township by Quest dated June 28, 2017 (the "Proposal/Agreement") which is on file with the Township Business Administrator and Township Clerk; and

WHEREAS, the professional legal services of an LSRP Services may be in excess of \$17,500; and

WHEREAS, Darin Vogel, Quest Environmental & Engineering Services, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the Township of Washington in the previous one year, or made any contribution not in accordance with the terms of the applicable Township ordinance, and Darin Vogel, Quest Environmental & Engineering Services, Inc. has agreed that the terms of appointment will prohibit from making any reportable contributions during the term of the contract or making any contribution not in conformity with the terms of the applicable Township ordinance; and

WHEREAS, the availability of funds for such services shall be determined in the Township's annual budget; and

BE IT FURTHER RESOLVED that the position set forth herein was not filled through the "fair and open process" as defined under N.J.S.A. 19:44A-20.4 *et seq.* As such, it has been attested that Darin Vogel, Quest Environmental & Engineering Services, Inc. any subsidiaries, assigns or principals controlling in excess of 10% of said company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the appointment that would, pursuant to P.L. 2004, c.19, affect the eligibility to perform under the appointment, nor will it make a reportable contribution during the term of the contract to any political party committee in the Township of Washington, County of Bergen, or make any contribution which is not in conformity with Township ordinance, when the contract is awarded, or to any candidate committee of any person servicing in an elective public office of said municipality when the contract is awarded;

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification be placed on file with this resolution, and that a notice of the award of said contract shall be published in accordance with the law; and

WHEREAS, the Township wishes to enter into the Proposal/Agreement with Quest; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Washington that the Proposal/Agreement with Quest is hereby approved; and

IT IS FURTHER RESOLVED, that the Mayor be and is hereby authorized to execute the Proposal/Agreement on behalf of the Township; and

BE IT FURTHER RESOLVED, that the Resolution supersedes and rescinds Resolution No. 17-252.

Resolution No. 17-286

Approval of Tax Lien Certificate, Block 2208, Lot 3, 741 Wayne Place in the amount of \$2,840.48

WHEREAS, the Township of Washington ("Township") issued and served notices dated May 27, 2016 and June 19, 2017 for violations under Section 173-24 of the Code of the Township of Washington occurring at property commonly known as 741 Wayne Place, Township of Washington (Block 2208, Lot 3); and

WHEREAS, the violations reflected in said notices have not been abated; and

WHEREAS, pursuant to Section 173-24 of the Code of the Township of Washington, a Tax Lien Certificate dated August 15, 2017, was issued by the Township's Code Enforcement Official in the amount of \$2,840.48, which is attached to this resolution, for approval by the Township Council;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Washington that the Township Council hereby approves the Tax Lien Certificate dated August 15, 2017 attached hereto; and

BE IT FURTHER RESOLVED, that the Township Council hereby authorizes the Township Treasurer/Department of Finance to take all appropriate action to impose on the property commonly known as 741 Wayne Place, Township of Washington (Block 2208, Lot 3), a municipal lien in the amount of the Tax Lien Certificate (\$2,840.48), whereupon such amount shall become a municipal lien on such property, and said amount shall be added to and become and form a part of the real estate taxes assessed and levied upon said property, the same to bear interest at the same rate as real estate taxes, and to be collected and enforced by the same officers and in the same manner as real estate taxes.

Resolution No. 17-287

Approval of Tax Lien Certificate, Block 3503, Lot 2, 635 Ridgewood Road in the amount of \$333.62

WHEREAS, the Township of Washington ("Township") issued and served notice dated July 3, 2017 for violation(s) under Section 173-24 of the Code of the Township of Washington occurring at property commonly known as 635 Ridgewood Road, Township of Washington (Block 3503, Lot 2); and

WHEREAS, the violation(s) reflected in said notice have not been abated; and

WHEREAS, pursuant to Section 173-24 of the Code of the Township of Washington, a Tax Lien Certificate dated August 15, 2017, was issued by the Township's Code Enforcement Official in the amount of \$333.62, which is attached to this resolution, for approval by the Township Council;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Washington that the Township Council hereby approves the Tax Lien Certificate dated August 15, 2017 attached hereto; and

BE IT FURTHER RESOLVED, that the Township Council hereby authorizes the Township Treasurer/Department of Finance to take all appropriate action to impose on the property commonly known as 635 Ridgewood Road, Township of Washington (Block 3503, Lot 2), a municipal lien in the amount of the Tax Lien Certificate (\$333.62), whereupon such amount shall become a municipal lien on such property, and said amount shall be added to and become and form a part of the real estate taxes assessed and levied upon said property, the same to bear interest at the same rate as real estate taxes, and to be collected and enforced by the same officers and in the same manner as real estate taxes.

Resolution No. 17-288

Approval of Tax Lien Certificate, Block 3310, Lot 4, 433 Chestnut Street in the amount of \$1,163.34

WHEREAS, the Township of Washington ("Township") issued and served notice dated June 6, 2017 for violation(s) under Section 173-24 of the Code of the Township of Washington occurring at property commonly known as 433 Chestnut Street, Township of Washington (Block 3310, Lot 4); and

WHEREAS, the violation(s) reflected in said notice have not been abated; and

WHEREAS, pursuant to Section 173-24 of the Code of the Township of Washington, a Tax Lien Certificate dated August 15, 2017, was issued by the Township's Code Enforcement Official in the amount of \$1,163.34, which is attached to this resolution, for approval by the Township Council;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Washington that the Township Council hereby approves the Tax Lien Certificate dated August 15, 2017 attached hereto; and

BE IT FURTHER RESOLVED, that the Township Council hereby authorizes the Township Treasurer/Department of Finance to take all appropriate action to impose on the property commonly known as 433 Chestnut Street, Township of Washington (Block 3310, Lot 4), a municipal lien in the amount of the Tax Lien Certificate (\$1,163.34), whereupon such amount shall become a municipal lien on such property, and said amount shall be added to and become and form a part of the real estate taxes assessed and levied upon said property, the same to bear interest at the same rate as real estate taxes, and to be collected and enforced by the same officers and in the same manner as real estate taxes.

Resolution No. 17-280

Approval and acceptance of the Corrective Action Plan 2016 Audit

A motion was made by Councilman Ullman, seconded by Councilman Cascio to approve No. 17-280, Approval and Acceptance of the Corrective Action Plan 2016 Audit.

Councilman Ullman questioned the implementation dates and timeline regarding reconciling the balance. Administrator Groh spoke of the date and she sees no reason that it will not be completed before December 31 date. Councilman Ullman stated the net balance is not the issue, it is what is contributing to that balance. A conversation followed on the various reconciliations, the lack of procedure and the repeat comments. Councilman Cascio spoke of the salary ordinance, and reclassification of certain line items. Councilman Calamari requested a monthly update on the Corrective Action Plan.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.
Nays: None.

Resolution No. 17-280

Approval and Acceptance of the Corrective Action Plan 2017 Audit

WHEREAS, the 2016 Annual Audit of the Township of Washington, conducted by Louis C. Mai CPA & Associates, Certified Public Accountants, contained certain recommendations requiring action; and

WHEREAS, these recommendations have been reviewed by the Chief Financial Officer; and

WHEREAS, Local Finance Notice CFO-97-16 issued November 19, 1997 by the Division of local Government Services requires that all municipalities prepare and submit a Corrective Action Plan as part of the annual audit process; and

WHEREAS, the Chief Financial Officer, in accordance with the requirements promulgated by the New Jersey Division of Local Government Services, has developed a Corrective Action Plan to address the findings and recommendations listed by the auditors for approval by the governing body within sixty (60) days of receipt of the audit report received June 28, 2017; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Washington, Bergen County, New Jersey, that the Corrective Action Plan for the 2016 Annual Audit, hereto attached, is hereby approved and accepted; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby directed to transmit a certified copy of this resolution and its attachments to the Director of the Division of Local Government Services.

A motion was made by Councilman Sears, seconded by Councilman Ullman to adjourn to Conference Agenda.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None

Time Noted: 9:45 p.m.



Susan Witkowski
Township Clerk



Michael Ullman
Council Vice President

Approved: November 27, 2017

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY

CONFERENCE MEETING MINUTES

August 21, 2017

Members Present: Peter Calamari, Steve Cascio, Thomas Sears, Michael Ullman and Council President Robert Bruno. Also present: Janet Sobkowicz, Mayor; Michael J. Muller, Attorney on behalf Mr. Poller due to absence; Mary Anne Groh, Administrator; and Susan Witkowski, Township Clerk. Absent: Ken Poller, Attorney.

Council

Paving of County Roads – As per the Road Resurfacing Agreement, Washington Avenue is on the list, but the agreement has not yet been signed by the Mayor. Mayor Sobkowicz stated she does have some problems with the agreement, as do some other Mayors. The agreement was given to Mr. Statile for his review, and he had no problems with it. Mayor Sobkowicz stated she will review it again.

Review contract for Police Chief – Subject will be discussed at Closed Session on September 11.

Acquisition of Demilitarized Equipment – 1033 A Program – Councilman Cascio spoke of the program, and he will also follow-up with Congressman Gottheimer for the correct verbiage. Councilman Sears stated he will be happy to work with Councilman Cascio on this. Council President Bruno asked that this be added to the project tracker.

Zoning Board Vacancies – Two regular members are needed, along with an alternate. Currently, there are 3 interested parties. A conversation followed on what is currently in front of the Zoning Board and upcoming applications. Councilman Ullman spoke of moving forward with the 3 candidates. A conversation followed on advertising the vacancies on the website. Council President Bruno requested final names at the next meeting.

Relocation of Ambulance to Fire House Location and DMF Building – Councilman Calamari spoke of reaching out in a formal capacity to the Ambulance Corps to see if they are interested in moving to the Firehouse location. Council President Bruno stated he feels the Township needs someone who has knowledge in this area. A conversation followed on coming up with a plan to start a study.

Ordinances and Legislation

Codification Project – Any comments due by the second meeting in September.

Construction Permit, time limitations – Will be discussed at the September 11 meeting.

Vacant and Abandoned Property Registration – Will be discussed at the September 11 meeting. The Township Clerk did provide some sample resolutions.

No Knock Policy – Councilman Ullman stated this was discussed previously, and he would like to revisit this. He stated we do have a couple of examples of Ordinances of nearby towns. Councilman Sears spoke of solicitors coming to his home. Mayor Sobkowicz stated that solicitors do need to get permits, that

is check into the Police Department and fill out forms identifying themselves, but some do not. Councilman Sears stated this can be modified to allow the Boy Scouts and Girl Scouts to do their normal fundraisers. Administrator Groh suggested providing decals for residents to affix near their door instead of a list being distributed.

Project Tracker

Telephone System – The Township will be getting all new telephone equipment, replacing a 20 year old system. The agreement will be for five years, everything is included and the Township will be paying less than a five day a week 8 hour a day plan. Administrator Groh stated she will review the lease.

Mold Remediation – A purchase order was issued for the hole in the ceiling.

Firehouse Siding – The purchase order was issued.

Senior Furniture – Capital surplus and Capital Improvement funds were discussed. The tables in the Senior Center are collapsing and are very heavy. Mayor Sobkowicz stated she will follow-up with Ms. Morrone.

Cleaning Services – Quotes were solicited for the same level of services. The current service is providing an enhanced cleaning service. The Police Chief will be made aware of the new service.

Stop Signs – A commitment was made by Council to order stop signs through the line item “Street Light Repair” since there is a not enough money in the line item for “Signs” and the transfer will be made in November. A conversation followed on signs that have already been put up, along with buying yellow flashing pedestrian signs near the high school since there is a new crosswalk. Mayor Sobkowicz will reach out to Captain Hackbarth to discuss. Councilman Sears has quotes which he will provide to the administrator.

Police Dispatching – Seven candidates were interviewed, and three are being tested the week of August 21.

Personnel Reviews – Will be forwarded to the Administrators office after the Township Clerk signs them.

Quest – Adopted resolution (17-285) on the Consent Agenda.

Capital Projects

Mason Truck – The truck is being looked at with a leaf pusher, but will not be ready for the leaf season

Computers – Four quotes have been received, State contract, Federal contract, non-contract and IT Services. Pricing is correct, the question is the right amount of PC’s 22/23. The IT configuration is over \$6,000, so a second quote was received. The vendor will be contacted since he did have some questions. A target date for completion is September 30. A conversation followed on repurposing hard drives, which both Councilmen Ullman and Calamari disagree with. Councilman Ullman suggested reaching out to the school district to inquire about a shared service for computer support.

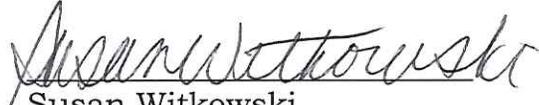
DMF/Ambulance – Council President Bruno will verify with Ms. Morrone the \$500 spent to bond the DMF/Firehouse. There were also engineering fees, but and older ordinance for a feasibility study was tapped into for those fees.

A motion was made by Councilman Sears, seconded by Councilman Ullman to adjourn.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

Time Noted: 10:33 p.m.


Susan Witkowski
Township Clerk


Michael Ullman
Council Vice President

Approved: November 27, 2017

