

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY

BUDGET MEETING

March 1, 2016

Budget Meeting opened to the public of the Township Council of the Township of Washington, a budget meeting was held at 6:00 p.m. Members present: Robert Bruno, Peter Calamari, Thomas Sears, and Michael Ullman. Also present: Janet Sobkowicz, Mayor; Mary Anne Groh, Administrator. Dr. Steve Cascio arrived at 6:29 p.m.

GENERAL PUBLIC DISCUSSION

A motion was made by Mr. Sears, seconded by Mr. Calamari, to open the public discussion.

Ayes: Councilmen Bruno, Calamari, Sears, Ullman

Nays: None.

Absent: Councilman Dr. Steve Cascio.

Mary Ann Ozment, 960 Adams Place – Mrs. Ozment spoke of the Saturday budget meeting where Mr. Bruno was available by conference call. She stated according to her research he could have voted via conference call. She spoke of the importance of attending classes. Mayor Sobkowicz spoke of JIF and the classes provided to DMF through Rutgers. Mr. Calamari suggested reaching out to Mr. Poller with regard to voting via conference call.

Diane Grimaldi, 441 Van Emburgh Avenue – Ms. Grimaldi spoke of her concern with regard to the Viviano property, which is now being cleaned up. She read from a resolution dated June 30, 2004. She spoke of what she has observed with people in one piece outfits and plastic bags. Administrator Groh stated she did reach out to the engineer, Paul Azzolina and she also spoke of the construction official going to the area with regard to the barrels. Administrator Groh spoke at length with regard to her findings. A conversation followed with regard to the ground condition, contamination and the trucks which are going to the site and if the trucks going that route have been approved.

Mr. Ullman – Mr. Ullman stated the condition of the flag has been brought to his attention.

Mayor Sobkowicz – Mayor Sobkowicz stated new flags were ordered, they are not up yet.

A motion was made by Mr. Sears, seconded by Mr. Calamari, to close the public discussion.

Ayes: Councilmen Bruno, Calamari, Sears, Ullman

Nays: None.

Absent: Councilman Dr. Steve Cascio.

BUDGET SESSION

A motion was made by Mr. Sears, seconded by Mr. Calamari, to open the budget session.

Ayes: Councilmen Bruno, Calamari, Sears, Ullman

Nays: None.

Absent: Councilman Dr. Steve Cascio.

A letter dated March 1, 2016 from Mr. Kenneth Poller, subject being Township of Washington Budget, Chief Financial Officer and Council Role was distributed to Council, the administrator and the Mayor.

Administrator Groh stated she did reach out to Ms. Marabello with regard to completing her 60 day period but she has not heard back. She spoke of Battaglia and Battaglia who were also interviewed for the position, but they do have audit comments in the towns they are serving, whereas Ms. Marabello did not. She stated she will provide the resume for Chris Battaglia. She spoke at length with regard to what Ms. Marabello completed in the short period of time she was here. She is asking for council's guidance. A lengthy discussion followed with regard to having a full time CFO, part time CFO and the hours. Comments were also made with regard to the CFO attending meetings at least once per month, which would be helpful since there is a new administrator and two new council members. A lengthy discussion followed with regard to the letter dated March 1st by Mr. Poller (see above). Comments were made with regard to Jackie Do being at the meetings for which she was not paid. Mr. Bruno commented on the document Ms. Marabello provided. Comments were also made with regard to not having a CFO in the past and the budget process.

Page 11	6-01-20-130-150 Fin S&W Treas off Clk P/T	- (\$1000)
Page 11	6-01-20-130-180 Fin S&W Benefits Coordinator	FLAG
Page 12	6-01-20-130-500 Fin Treas O/E Printing	- (\$500)
Page 13	6-01-20-130-820 Fin Treas O/E Computer Supplies	- (\$200)
Page 13	6-01-20-132-200 Financial Service Fee	- (\$5000)

Page 13	6-01-20-145-110 Fin S & W Tax Collector	+ \$114.00
Page 14	6-01-20-145-130 Fin S&W Tax Coll Clk Asst	-\$ (5,772)
Page 14	6-01-20-145-250 Fin Tax Coll O/E Dues	-\$ (500)
Page 15	6-01-20-145-370 Fin Tax Coll O/E Train Ex	FLAG
Page 15	6-01-20-145-460 Fin Tax Coll O/E Tax Bks	FLAG
Page 15	6-01-20-145-810 Fin Tax Coll O/E Comp Software	FLAG (ask Ms. Erelwein)
Page 16	6-01-20-150-240 Fin Tax Assessor O/E Sub	-\$ (25)
Page 17	6-01-20-150-310 Fin Tax Assess Leg Adv	+\$ 50
Page 17	6-01-20-150-500 Fin Tax Assess O/E Print	- (\$65)
Page 17	6-01-20-150-500 Fin Tax Assess O/E Misc	- (\$300)
Page 17	6-01-20-150-820 Fin Tax Assess O/E Misc	FLAG
Page 18	6-01-20-155-260 Law & Council O/E Prof Serv	FLAG
Page 19	6-01-20-160-200 Law-Tax Appeals	FLAG
Page 20	6-01-20-165-202 Dept of Eng. Stormwater Program	+\$2,
000		
Page 21	6-01-20-406-220 Pub Aff & Info O/E Postage	- (\$1000)

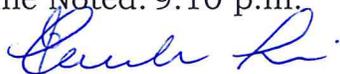
Page 21	6-01-20-406-470 Pub Aff & Info O/E Printing	FLAG
Page 21	6-01-20-406-500 Pub Aff & Info Misc Expenses	-\$300
Page 21	6-01-20-406-520 Pub Affairs – Videography	FLAG
Page 22	6-01-21-180-130 Pl Board S&W Secry O/T	-\$200
Page 23	6-01-21-180-210 Pl Board O/E Office Supplies	-\$150
Page 23	6-01-21-180-250 Pl Board O/E Dues Meeting	-\$200
Page 23	6-01-21-180-270 Pl Board O/E Office Eq-Rep & Meet	-\$150
Page 23	6-01-21-180-300 Pl Board O/E office fur & equip	-\$500
Page 23	6-01-21-180-310 Pl Board O/E Legal Ad	+\$150
Page 23	6-01-21-180-470 Pl Board O/E Printing	-\$100
Page 23	6-01-21-180-820 Pl Board O/E Computer Supplies	-\$100

Total

Comments were made with regard to job descriptions, stipends, and an employee receiving one salary, which would include different job descriptions. Discussions were had with regard to stipends, which are not pensionable, they are taxable only. Comments were also made with regard to the Township Calendar coming out in a timely fashion and The Citizen. A request was made for details on line item 155-260 and 160-200. A discussion followed with regard to Mr. Ken Poller receiving a Rice Notice.

A motion was made by Mr. Sears, seconded by Mr. Sears to adjourn.
Ayes: Councilmen Bruno, Calamari, Cascio, Sears, Ullman.
Nays: None.

Time Noted: 9:10 p.m.



Cornelia Lisa
Deputy Clerk



Michael Ullman
Council President