

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY

PUBLIC PORTION/PUBLIC SESSION

February 1, 2016

The Township Council held a Public Portion/Public Session in the Municipal Building, 350 Pascack Road. The meeting was called to order at 7:40 p.m. by Council President Michael Ullman with the Clerk leading a salute to the flag. Members present: Robert Bruno, Peter Calamari, Steve Cascio, Tom Sears, Michael Ullman. Also present: Janet Sobkowicz, Mayor; Ken Poller, Attorney; Mary Ann Groh, Business Administrator.

Pursuant to the provisions of the Open Public Meetings Act this meeting was listed in the Township Council Annual Meeting List which was published in The Bergen Record, forwarded to the local newspapers, posted on the Municipal Bulletin Board and filed with the Municipal Clerk.

Presentation of Automated Chest Compression Device and Automated External Defibrillators – Mr. Sears stated about a year ago he attended an Ambulance Corps dinner in which they mentioned the heart compression machines. He reached out to Dina Burke, Laura Rifkin and Eugene Greco in assisting him to come up with type of plan. He spoke of the fundraiser in which \$34,000 was raised for the equipment. He stated the one of the Heart Compression machines will go the Ambulance Corps and one will go the Police Department. He stated we were able to purchase 8 Automated External Defibrillators; all emergency services will now have these machines in their vehicles. He stated the Ambulance Corps will receive one, the Police Department will get two, the Fire Department will have four, and one will also be at the DPW Building in the garage. He thanked everyone that contributed; there were large donations from Oritani Bank, Charlie Browns, BP, Ted's Gas Station and Knights of Columbus. He asked everyone to go to these locations and thank them. Mr. Bob Stickle of Life Savers explained the machines and also gave a demonstration. Mr. Sears stated along with this equipment we will have an extra battery charger and the machines also can be hooked up to the vehicle in case there is a long transport. He thanked Mr. Bob Stickle from Life Saver in working with him to obtain these machines, and they will be deployed tomorrow throughout the Township. He stated these are the first type of this type of machine in the Pascack Valley and the manufacturer also extended the guarantee by 18 months on top of the normal guarantee. He stated Mr. Stickle is also going to give free training to all of the emergency services on how to operate the equipment. He wants to thank his team and hopes we never get to use the machines, but if we do he is certain that the people that use them are going to save a life.

Laura Rifkin, Public Library Director – Ms. Rifkin stated she just wanted to give a recap of what is going on at the library, what the library is doing for the Township residents since there has been a lot of transition in the past three years. She stated she did bring in copies of a yearend brochure, which is a year-end recap. She spoke at length with regard to what is in the brochure and it is available at the library desk for anyone to come and see. She spoke at length of the upcoming events in 2016, and some are things that residents have expressed a need to be educated on. She stated the library staff is looking forward to the events in 2016 and hopes residents will be coming to the library soon. Mr. Ullman asked if there is anything council can assist with. Ms. Rifkin thanked Mr. Ullman and stated the library at this time is still in a growth period, but she will keep council apprised of anything that may come up in the future. She stated she is hoping to come back in another six months to update everyone on how 2016 is going. Mayor Sobkowicz spoke of the turn around the library has done since 2010 from getting complaints to getting compliments. Mayor Sobkowicz stated the library is crowded and they have

been getting a lot of residents back. Mayor Sobkowitz stated she would like to congratulate the library staff, they are friendly they have also expanded the hours. Mayor Sobkowitz stated we have done some things to help from the financial end of it. Mayor Sobkowitz thanked Ms. Rifkin and stated the library is a hub of action. Mr. Bruno asked if this is on the website. Ms. Rifkin spoke of the library website and the registration process. Mayor Sobkowitz stated that you can get to the library website from the Township's website. Mr. Ullman asked what the website for the library is. Ms. Rifkin replied it is www.twpofwashingtonpl.org.

The Clerk read the total of various bills paid, a copy of which is attached and made part of these minutes.

Mr. Ullman – Mr. Ullman stated in terms of some of the questions we had last week, he does understand Ms. Groh will reply separately. He would like to put a process in place so some of the questions are addressed in a timely manner.

Mayor Sobkowitz – Mayor Sobkowitz stated either that or when you receive the packets on Friday night you can call/email during the day on Monday and Ms. Groh can then have the answer for you.

A discussion followed with regard to insurance payments, which are quarterly.

APPROVAL OF MINUTES

A motion was made by Mr. Sears, seconded by Dr. Cascio, to approve the January 4, 2016 Sine Die Minutes. (Councilmen Calamari, Cascio, Sears only)
Ayes: Councilmen Calamari, Cascio, Sears.
Nays: None.

A motion was made by Mr. Sears, seconded by Dr. Cascio, to approve the January 4, 2016 Reorganization Meeting Minutes, Conference Minutes and Closed Session Minutes.
Ayes: Councilmen Bruno, Calamari, Cascio, Sears, Ullman.
Nays: None.

REPORT OF MAYOR

Mayor Sobkowitz stated the DMF, Police and Emergency Services were very well prepared in advance of the storm. She stated the DMF reported to the administration on Friday that all of our generators plow and salt spreaders were fueled up and ready to go. The Acting Superintendent did have an operator report at midnight on Friday to begin the pre-salting and the rest of the staff was called in once the snow began. She stated by 3:00 a.m. we had three operators out plowing. By the time the snow started four men were out plowing with the Acting Superintendent. That crew was on duty through 3:30 p.m. on Sunday afternoon taking breaks for rest and meals; we did put on three seasonal employees during the storm, which gave our regular guys some relief. By Sunday afternoon, most of the roads were in very good shape and the residents did observe the State of Emergency and stayed off the roads as required. The police and other emergency vehicles were able to navigate the roads pretty well, they did conduct a number of welfare checks and helped to transport nurses to hospitals where they work. The ambulance was able to get around with chains. There were no traffic accidents on Saturday or Sunday, although there were a number of calls of vehicles stuck in the snow or issues with residents parking on the street, which they are not supposed to do during a storm snow. There was one accident on Monday on the hill going up to Ho-Ho-Kus. There were some resident complaints which were addressed in a timely manner. The plows focus on the main streets first, and then the hills and then they get to the individual neighborhoods. Once the plows go to the side streets each of the powers have their particular zone to ensure continuity and comprehensive coverage. She would like to "Thank" all of the personnel

and emergency services that were out there for the weekend helping people as needed and also thank all of the residents for their cooperation. She thanked PSE&G for not losing power since there were a lot of high winds, but all of the upgrades they have done have helped. The Police Department in 2015 answered 9,719 calls. Unfortunately last week an officer was injured while attempting to stop an alleged drunk driver. There was substantial damage to the police vehicles front end which was only put into service in December. That same day we put a new mobile computer in that vehicle, thankfully the officer only sustained minor injuries and will be back to work next week. The Police Department is doing as much as it can to be very vigilante on Washington in reference to vehicles crossing lanes. The Fire Department responded to 192 calls last year and they were always there for us. We had the installation of officers on January 1 and the chief's dinner on January 16th. She stated at the next meeting the administrator and herself will have a resolution in which the Township will join the fire truck loaner program with Bergen County in case one of our vehicles is out of service they will provide a vehicle for 8 weeks free of charge. The Ambulance Corps answered 548 calls last year and they had their installation on Friday January 22nd, and they also have six or seven new members which is very good. At that meeting Councilman Sears and his committee presented the safety equipment. She stated January 31st was the deadline for registering dogs and cats, as of today we have 602 dogs registered along with 44 cats. The Falcon football parents held their annual event dinner on January 6th which was attend by more than 300 people. The Knights of Columbus held their annual basketball free throw on Saturday with the local winners going on to the district. The Contemporary Women's Club would like to remind us that on Friday, February 5th are National Wear Red Day in recognition of American Heart Month. She stated at this point she would give the library update, but we did receive a nice update so she will move along. Please do not forget the Valentine's Day Event at the library on February 14th at 2:00 p.m. On Saturday, February 13th the Knights of Columbus will hold its annual Valentine's event; proceeds will be donated to worthy causes including help of defraying medical expenses for a Township resident who has a brain tumor. If you cannot make the event, you can also donate. Scout Pack 228 Dens of Wolves and Daisy Troop 669 is partnering and collecting shoes for "Soles for Souls" to help wear out property. Please donate any shoes gently used at the five drop off locations; one is George School, Washington School, Fire Department, Town Hall and the library. Our risk manager of the Joint Insurance Fund continues to hold monthly safety meetings. Their reorganization meeting was held in which herself, Administrator Groh, Councilmen Sears and Calamari attended. With regard to recycling for 2015 we recycling 50 tons less than 2014, it was \$5,000.00 less in revenue since prices on recycling is decreasing. In January of 2016 we recycling 11 tons less than January of last year which gave us \$800 less revenue, we do spend \$142,000 a year on the program. The new 2 dump trucks and garbage trucks were ordered last year and are currently being assembled. Administrator Groh and herself conducted three interviews of registered municipal finance officers, we found all of them to be very qualified, and however we are recommending Denise Marabello. Ms. Marabello has 20 years in municipal government including ten years as a CFO and ten years combined treasurer/assistant administrator. With regard to finance matters, the roll-over was accomplished on January 26th to spite the absence of a CFO, and it was really due to the diligence of Joi Apar, our Deputy Treasurer and our new administrator, they really worked hard to get this done in a timely manner. That same day the administrator did input the temporary budget herself. A memo was also sent out reminding all department heads to please proper purchasing protocol. The Township police department contract required a lot of calculations for our purchasing agent who stepped up to it and it was quite a large task since a lot of the officers have different payments. The amounts did have to be calculated before the roll-over took place so everyone upstairs really deserves a nice round of applause. The Annual Debt Statement which is done electronically was filed a couple of days earlier than the deadline, so again congratulations. The

auditors have been here and they have started their work in preparation of our unaudited financial statements. We are interviewing for someone in DMF to replace John Horn who is retiring this month, and we do have interviews scheduled this Wednesday. With regard to the School District Strategic Plan we have posted on our website a list of meetings scheduled by Superintendent Gonzalez to create a strategic plan. Many people have expressed interested in some of the things at the school and this is their opportunity to join, you would have to complete a registration form which is on the district website. With regard to the budget, we are still waiting for some critical numbers, PERS, PFRS, BCUA and State Aid, with the State Aid expected to remain constant. Our medical and dental coverage has increased by 4% for all coverages; however the family medical coverage plan has increased 7.7% which is a big jump. The franchise fees from cablevision for 2015 were \$81,951, which is a \$400 increase over the previous year. With regard to the intersection and the Garden State Parkway Exit 171, which is all tied in together, the administrator has reached out to Mayor Rendo and the other mayors who have expressed an interest. A meeting will be held with them this coming weekend. In the meantime, she does have a meeting with the mayor of Hillsdale with regard to the Waste Management application for 900 tons of solid waste to be transported and we will also be discussing some shared services with Hillsdale, one of which might have to do with repairing our fire vehicles. At the Planning Board meeting which was held on January 27th we reviewed the change of ownership of Body Empathy which is located at the shopping center which will be memorialized at the February 3rd meeting. Body Empathy has been operating without approval for about 5 months, but they will have it soon. She stated with regard to the new administrator, she was recently asked what she thought the work ethic was of the new administrator by a reporter she replied she believed the administrator would be a hard worker and she is correct. She stated the Administrator has been working very hard to get things done and also represented her at the Chamber of Commerce Breakfast, completed the roll-over, inputted the temporary budget, electronically submitted all of the Township debt service to the State of New Jersey, is working on personnel with regard to positions and interviews and day to day operations.

REPORT OF COUNCIL

Dr. Cascio – Dr. Cascio stated he was grateful to be invited to the installation dinners of the Fire Department and Ambulance Corps, it was nice to see the volunteer organizations get together and have some fun. They do work hard all year and provide fantastic services and it was nice to see them enjoy themselves.

Mr. Sears – Mr. Sears stated it is in today's paper that through PSE&G senior citizens and families can apply for some type of relief to offset the heating/oil bill. Stated that you can get anywhere from \$150 to \$200 a month to offset the heating bill. With regard to the snow removal, we had one dump truck T9, we had a rack truck with a salter and we had two pick-up trucks to do this whole town, which is totally inadequate for the amount of snow that we had. Stated he finds very upsetting is Truck 2 back in November, which is one of our main plows and salters, which are still sitting in the lot not repaired. Stated he is looking at PO dated November 1st to get the repairs done and it is still not repaired. Stated he is looking at tires for truck T28, which was one of the trucks out there salting, the PO was still not approved. Stated he doesn't know if they were denied or canceled but he would like to see Truck 2 which is the other plow truck with a salter get fixed as soon possible before the next storm. Stated two pick-up trucks cannot move the amount of snow that we had. Stated the one pick-up truck lost its four wheel drive which became totally useless, since you do need a four wheel drive vehicle to remove snow. Stated he does commend the Road Department employees who did what they had to do with what they have and bringing in some assistance for a couple of hours here and there which was relief for the, but feels you cannot complete a town with just four town employees. Stated that John Horn did retire a couple of

months ago and looking for a replacement for him now is kind of ridiculous since we knew he was retiring, his health reasons alone would have dictated him now continue on the job any longer. Stated we should have been proactive in obtaining someone right away which would have been a 5th person possibly with a CDL that would have helped plowing along with the truck maintenance that is still not complete. Stated we have maintenance for oil filters, still not approved, and he believes we can do a better job. Stated we do not want to cut short the citizens of our town by not having all of our vehicles working. Administrator Groh stated as far as John Horn his retirement is effective today. Administrator Groh also stated we did go through the resumes and do have three candidates lined up with CDL licenses, they do look like good candidates and hopefully we will have someone within the new few days. Administrator Groh stated she met with Mr. Kiely before the storm and after the storm, it is her understanding as per her records there were two 4x4's and two pickup trucks working in addition to a case loader with a plow attached. Administrator Groh stated it is her understanding they are waiting for the trucks that need to be outfitted right now, there are three of them and they will be trade-ins. Administrator Groh stated we are holding off on maintenance of trucks that are going to be traded in. Administrator Groh indicated that Mr. Kiely indicated to her that he has been calling every day to check on the status of the trucks. She stated it is her understanding as fast as the money was approved by council action was made to get the vehicles ordered. She stated we recognize the need for additional personnel, we are hiring someone and then we also have another issue with an employee that has lost their CDL license, and that would need to be evaluated whether that is a temporary situation or permanent. Mr. Sears stated it is great to hear that he retired today, but we did know months ago that he was leaving and he believes being proactive we could have replaced him and gave our town the benefit of an extra plow driver out there. Administrator Groh as she understands there was no other vehicle for him to drive, but she agrees it could have helped with relieving and scheduling. Mr. Ullman stated there is a dump truck with a plow in the yard that has not moved. Administrator Groh indicated that is Truck 2 and it needs a drive shaft. Mr. Ullman stated he understands we do not want to repair things if we are going to be trading them in, but at the same time we need to provide a service to our citizens. Mr. Ullman did comment to the administrator after the storm the response was good, however we did hear from citizens that were not satisfied. Mr. Ullman stated the trucks were ordered back in August from a state vendor, does it take five months to have a truck delivered. Administrator Groh replied she is not sure what the hold-up is but Mr. Kiely has been on top of it and she trusts they are doing the best we can. Mr. Sears stated the vehicles are being constructed the body type is separate from the chassis, so they had to send both parts to the manufacturer to put together and that is where they are at this time, being assembled, lights, blades and so forth. Administrator Groh stated they all do have plows and salters, which is an improvement since some of them that are being traded in did not have that capability. Administrator Groh stated again, Mr. Kiely is on top of it and is anxious to have his new equipment. She stated as with the personnel, we are trying to deal with that situation and move forward. She stated as far as the drive-shaft, she will ask Mr. Kiely to re-evaluate since he has not resubmitted a requisition for that. She stated in 2015 if things were not approved during the roll over process they are cancelled, she did indicate to him on a few items if he does need it to please resubmit it in 2016, but she hasn't seen anything from him on that. Mr. Ullman stated would defer to Mr. Kiely but if we do not have a timeline of delivery, he believes we should fix what we have. Mr. Ullman asked do we have performance incentives or performance agreements as part of our bids. Mayor Sobkowitz stated she doesn't know exactly what was in there, but she does know that it takes a while. Mr. Ullman stated maybe we should since we are spending \$750,000. Mayor Sobkowitz replied she does agree. Mr. Ullman stated the question is, we have ordered them, waited five or six months, is there any way we can check if there is a realistic date when they will be delivered and also check if our contracts have any performance measures, and

if they are not performing is there a penalty. Administrator Groh stated she didn't want to step on Mr. Kiely's toes, but she will intervene and try to help him in the process. Mr. Ullman asked what is the planned compliment, assuming these trucks come in, such as how many people we will have and how many trucks. Mayor Sobkowitz replied hopefully we will hire someone on Wednesday and she did call for those that have CDL's so hopefully we will have enough people. Mr. Ullman asked will we be looking at three heavy duty trucks as well as pick-ups or more pieces. Administrator Groh replied she would have to talk to Mr. Kiely since she has not received any paperwork for the Number 2 truck, which needs a drive shaft, she will speak to Mr. Kiely on that. She stated once that is fixed and we do get the new trucks, as far as the equipment we have he is going to need. She stated as far as personnel, she does not want to get into too much detail, but we do have a personnel issue that we have to possibly discuss in closed session that possibly would impact the full time staff in that department, and she cannot discuss this any further. Mr. Ullman replied he understands, would it be possible for Mr. Kiely or herself to provide council with the anticipated compliment of staff and trucks that we can anticipate going forward when the new trucks arrive. Mr. Ullman stated anticipating the delivery of three new trucks, what is does the DMF yard look like in terms of supporting something like this, both in terms of equipment and staff. Mayor Sobkowitz stated three trucks are going and three are coming in. Mayor Sobkowitz stated we tried getting the trucks for a couple of years, but finally got enough votes last year. Mr. Ullman stated he is asking should we clean out the yard and get rid of some of these trucks that are sitting there and a bit of an eyesore. Mr. Ullman stated perhaps it is worthwhile for Mr. Kiely to prepare a report on the status of the equipment, what we have, what the anticipated disposition of those, it is dispose of, maintain, keep, repair and it will also help us as we go into the budget season for what we need to provide for. Administrator Groh replied she will work with Mr. Kiely on that.

Mr. Calamari - Mr. Calamari stated he would like to echo what Councilman Cascio stated with regard to the fire and ambulance dinners, they are always great functions. Stated he is happy to say we are getting a decent share of new members, but again put the word out if you can be of help or know anyone who can be, many hands do make light work. Stated with regard to the snow issue, the T2 truck, a PO was put in on November 5th with the amount being just over \$1000 to get the drive shaft repaired. Stated he is sad that it was not approved since it could have been used in the storm and that Mr. Kiely has to go re-enter the PO.

Mr. Bruno - Mr. Bruno stated the events he was invited to turned out to be very nice and new for him and hats off to residents who do serve the town. Stated he believes it is nice to have people come in, such as the librarian, to present to the residents. Stated as far as the Planning Board that he is member of, he has had conversations with the property manager and he seems to be a very pleasant person. Stated he did mention to him about the gates, the trucks and the noise and he said he was going to Foodtown with regard to the gate being locked. Stated they also spoke of the dumpsters and will keep on top of this. Stated he also had a very quick conversation with Captain Hackbarth and stated to him we do have questions and issues regarding the signs, traffic on Washington Avenue and Horizon Court. Stated the game plan is to get a comprehensive list to him and he is not adverse to coming and spending time to talk to the residents to explain his reasoning. Stated that Madam Mayor will have to clear that with the chief and we will also give him a list.

Mr. Ullman - Mr. Ullman stated he would like to thank the Fire Department as well as the volunteer Ambulance Corps for the invite to their reorganization dinners and the chief's retirement dinner. Stated what did come out of that to him is the amount of pride and passion people have for their fellow citizens and the amount of time that they spend. Stated there was one gentleman who was recognized at the Ambulance Corps dinner who had gone on 1300 calls, that is getting up once a day for three years to make a call and help a citizen in the Township. Stated he feels it is very impressive and should be recognized. Stated there are other groups in town that do volunteer that

may not get some of the glamour, if you will, of the Ambulance or the Fire Department. Stated he does see Mr. Twomey back there who is the Director of Recreation, and there are people throughout the year who volunteer their time coaching their children and other people's children, so there is a good amount of volunteerism in this town and care for their fellow citizen, which was reinforced at these events. Stated he thanks them and also thanks them for the invite. Stated the Public Session is an opportunity for citizens to come before the council to voice their concerns, issues or compliments. Stated as per our Charter you do have five minutes and he is going to try to adhere to that. Stated one of his biggest critics told him that he was not very fair last meeting, his apologies. Stated he will keep a running time and at a minute he will let the speaker know and at five minutes he will interrupt and ask that the speakers comment be completed. Stated if a dialogue ensues that does take part of the five minutes, it is not a start and stop with a stopwatch, it is a five minute running time. Stated again if we can try and adhere to that it would be appreciated.

GENERAL PUBLIC DISCUSSION

A motion was made by Dr. Cascio, seconded by Mr. Calamari, to open the general public discussion.

Ayes: Councilmen Bruno, Calamari, Cascio, Sears, Ullman.

Nays: None.

William Ferrara, 2556 Cleveland Avenue - Mr. Ferrara congratulated the library on being the only facility open during Hurricane Sandy for residents to charge their phones since he has never seen a public thank you. He asked is the library open on Sundays any longer. Mayor Sobkowicz they are not open, but they do hold a lot of special programs on a Sunday, such as last year they had the Saint Patty's day band, but normally they are not open. He asked is there any possible plan on the library being open on a Sunday as they had been before. Ms. Rifkin spoke of the library funding. She stated to be open Sundays would cost \$30,000 to \$40,000. She stated the library expanded full day Saturday and expanded Wednesday evening, Westwood and Hillsdale are both Wednesday evenings, so they pick up Sundays for us. She stated a lot of libraries are closing on Sundays since it is expensive. Mr. Ferrara spoke of going for a child's program a number of years ago and there being mold in the ceiling of the children's section of the library. Ms. Rifkin replied as of now there is no mold in the library. Mr. Ferrara spoke of increasing the funding to the library since the assessed valuation of the Township has gone up. Ms. Rifkin stated the lowest to date is 2014 we are down to \$567,000, 2015 it increased by \$2,000 and 2016 it increased by \$10,000. She spoke of what the increases are based on. Mayor Sobkowicz replied it is always 1/3 of a million, in the meantime the library was picking up on the debt of the renovation which the Township is paying and that is \$140,000 per year, the library is receiving the full amount and we are paying the debt. A conversation followed with regard to the payment of the debt.

Rosa D'Ambra, 423 Colonial Boulevard - Mrs. D'Ambra spoke of the Pascack Press article regarding snow plow effort fell short. She stated Mr. Sears came to the aid of a resident with regard to the snow and last year rode the trucks. She stated with regard to the Road Department we are short on men due to the Mayor, and they are using equipment that is not up to par. She spoke of the brine truck. She stated the Mayor cut the workforce and she is pushing these men to work, four or five men cannot work in this town during a storm, it is not possible. She spoke of the condition of the snow removal on Washington Avenue. She asked if the lawyer look over the contract for the new trucks to make sure we get those trucks in due time. Mr. Ullman stated we are going to wait to hear from the administration. Mr. Poller replied when things are bid out they are handled by the administrator and there is a bidding process. Mr. Poller stated he is called if there is a problem the administrator calls to indicate there is a problem he would get involved, otherwise it is the administration. Mr. Ullman stated these trucks were ordered through a state

vendor so there is no bid, we placed an order with them. Mayor Sobkowicz stated we tried since 2010 to buy 2 new dump trucks and a garbage truck, four and a half years went by before we had enough votes, it was not until last year that we received enough votes to buy them. Mayor Sobkowicz stated these trucks have to be physically put together, they are outfitted according to certain specs. Mayor Sobkowicz stated she is upset by this, but we will look at the contract in terms of delivery. Mayor Sobkowicz stated the trucks are very old, they have lasted a long time but we recognize the need and the brine truck were bought several years ago second hand and that doesn't even work. A conversation followed with regard to the time limit of five minutes.

Mary Ann Ozment, 960 Adams Place – Mrs. Ozment thanked Mr. Sears for keeping up with the happenings of the DMF. She spoke of Mr. Horn's illness and hiring someone with a CDL license. She asked what does the county do for the Township for the Township to do the county roads, she stated she believes it is salt, but feels this is a very important issue and she would like it clarified. She spoke of the upkeep of the fields in the past by a gentleman named Ed Walinjakoiski. She stated maybe during the budget it can be looked into to hire someone that has some sort of expertise in fields. She asked with regard to the RFP's did the Township re-advertise. Mr. Ullman replied we did not re-advertise, we received 13 proposals across the four areas of interest. She asked were costs obtained with regard to the televising of meetings. Mr. Ullman replied he did not receive costs, he will and he did speak with Ms. Groh regarding about that. She spoke of the Mayors meeting and all of the Mayors that did attend, but our Mayor has never attended these meetings and always sent other people. She spoke of the people that have attended the meetings on the Mayor's behalf. She asked if the council has office space for speaking with the residents. Mr. Ullman replied we do not official office space, but we will be having those meetings. She stated she feels it is important to advertise so residents can come and talk to council and ask questions. She spoke of the temporary budget not having Mr. Poller's salary. Mayor Sobkowicz stated she did attend the regular monthly Mayor's meeting where she did get the Mayor's to agree to meet with regard to the exit. Administrator Groh stated she did attend and the subject matter was about Chamber of Commerce, everyone did give a speech and then dispersed. Administrator Groh sat with Mayor Birkner and the Mayor from Oradell did join us. Administrator Groh stated with regard to the county roads she is looking into it. Mr. Kiely did prepare paperwork to submit for reimbursement, they do pay at an hourly rate, but she is looking to see if it should be based on manpower or the amount of miles as a whole, we would like to make sure we are maximizing our reimbursement rate. Mr. Ullman asked to be clear the county does not plow our roads. Mayor Sobkowicz replied no, we do. Mr. Ullman stated we are reimbursed by the county based on a formula that the administrator will further investigate. Administrator Groh replied yes, she wants to make sure the formula we are using maximizes our return. Mayor Sobkowicz stated the county pays the Township based on the number of inches of snow, the manpower hours they project it would take. Mayor Sobkowicz stated you can get paid in salt, but last year they did provide it at the end of the season, and it needed to be stored. Mayor Sobkowicz stated we are trying to get as much of the funding, since we have plenty of salt but you can take either salt or financial reimbursement. Mr. Ullman asked if Mr. Kiely can explain how the DMF tackles the town during a snow storm. Administrator Groh stated he did tell her the process, she did not feel it was her place to second guess that mode of operation and that is consistent with what the police department requests. Mr. Ullman spoke of the process and what the DMF would consider a main road. Administrator Groh stated she believes it is facilitated on providing safe passage to hospitals that is the reason for the main roads, and the hills for safety reasons. Administrator Groh stated she can obtain further information, but in conversations with both the police and the DMF that seemed like the plan that they both recommend. Mr. Ullman stated it may help people understand why their street was not addressed, he also spoke of the streets that were done and not done in his neighborhood.

Administrator Groh spoke of the concern that was passed on to her and Mr. Kiely indicated contrary to that report, the did start in the neighborhoods on Saturday and do make passes through. Administrator Groh stated the reason they keep the same driver so that person knows and there is no disconnect. Mayor Sobkowitz stated on Saturday they gave every street one pass through in the middle, when they go back they try to widen it. Mayor Sobkowitz spoke of going out Saturday afternoon and every side street having one pass through, the main roads were actually pretty decent.

Toni Plantamura, 808 Robinwood Road – Ms. Plantamura spoke of a bucket loader dumping snow on resident's lawns, she found that to be rude due to the salt and she doesn't understand why that was done. She spoke of plowing her business lot and observing snow removal in the Township. She stated she doesn't know who came up with the idea of the dumping of snow on residents lawns. Mayor Sobkowitz stated she pulled up and saw the snow and called Mr. Kiely immediately, who indicated they had to put the snow somewhere and she told him to take it down to Sherry Field. Mayor Sobkowitz stated it will not be done any more. Ms. Plantamura spoke of exit 171, the Wegmen's that is going up in Montvale soon and the Park Ridge Mayor being opposed to opening Exit 171 since it will affect the flow of traffic into his town. She stated she finds it obnoxious and un-neighborly that some of these mayors think they can develop all of their undeveloped developable land and not have increase traffic in their town. She spoke of the development of the Mercedes facility into condos and the traffic that will ensue. She spoke of the traffic that she sees out of her window all day long on Washington Avenue. She stated if the police wrote tickets all day long maybe the message would come across. She stated it is a quality of life issue, she cannot use that road anymore. She stated she doesn't know where the politicians were all of these years, including the Mayor who has been on council for over 30 years how this happened. She stated it is infuriating that we have to be the stepchild of Bergen County when it comes to this exit. She stated she has had several parents call her with regard to the coaches in this town cursing on a regular basis in front of the children in the recreation programs. Mr. Sears thanked Ms. Plantamura for speaking up with regard to Exit 171. Mr. Sears stated he is trying to get an environmental study conducted that might be able to help us along with some of these issues. Mr. Sears stated it is a disgrace that the county has not basically returned any phone calls to us, the county doesn't paint the lines in the Township anymore, other things seem to be more important than the citizens of the Township of Washington and the Valley. Mayor Sobkowitz stated they are building 560 apartments in the BMW building and another 110 across the street. Mr. Ullman stated these are going before their planning and zoning boards. Mayor Sobkowitz replied yes. Mr. Ullman stated we want to have a presence and request a stipulation. Mayor Sobkowitz stated we need to request a regional traffic study to show where this traffic would go, to show where the biggest problem would end up being. Mayor Sobkowitz stated we may have to get some help from higher agencies to pay for it. Mr. Bruno stated he believes a legal document coming from Mr. Poller should be sent. Mr. Poller stated this should be discussed in Closed Session and he can then state what is available to council. Mr. Poller stated just starting a lawsuit or throwing out a piece of paper is an extreme waste of money when you don't have a good basis or a reasonable process. Mr. Poller spoke of having the legal authority or the support. Mr. Calamari stated he believes resolutions should be done and to encourage other towns to do these resolutions also with copies going to the appropriate towns showing our objection. Mr. Calamari stated also have many people attend the hearings when they are conducted.

Cynthia Cannon, 804 Manhattan Avenue – Ms. Cannon spoke of traffic conditions she encountered while coming home for an appointment during the day and sitting where the former toll booths were on the Parkway for 28 minutes and then taking another 30 minutes to get from the top of the ramp to Jackson Avenue. She stated there was an oil truck stuck at the intersection of Pascack and Washington Avenue with police presence. She stated what will happen when we have a gas station and they have to drop off gas which is done

during the day. She stated it took her one hour and twenty five minutes to get where she wanted to go, she was informed by the BP station since she had to stop and get gas. She spoke at length of the need to address this issue at this time since it is going to get worse. She stated she would appreciate council trying to address this issue. Mr. Ullman stated at the last meeting we spoke about writing a letter to the county with regard to the intersection. Mayor Sobkowitz replied we did try to contact them, no one has responded, but we will send a letter. Mr. Ullman stated the letter would be to understand the latest iteration of the plan that the county is proposing, as well as understanding the pricing and who is responsible for those aspects. Mr. Calamari asked if there is something that limits when the gas station can have delivery of fuel. Mr. Ullman stated there were stipulations made as to when they could deliver both fuel, service the food and beverages, signage, turning where and when. Mr. Ullman stated he does have a copy of the resolution. Mr. Calamari wanted to make sure if that was in place.

Julie Lipnick, 184 Finnerty Place – Mrs. Lipnick thanked Councilmen Bruno and Sears to staying on top of the shopping center. She stated she did send a message to Councilmen Sears stating at the end of last week the chain was not put back on that gate so we fear they will using that emergency exit over and over. She spoke of an incident on Washington Avenue with regard to a black Escalade deciding to make a third lane. She stated it was a disgrace and that is what we are dealing with. She stated if the need be we can do a petition and we will go door to door if we have to. A conversation followed with regard to reaching out to the manager of the shopping center. Administrator Groh did speak with the Chief of Police who indicated he would in turn reach out to the manager with regard to the shopping center issue. Mr. Calamari stated he will ask the police department what the procedure would be if a license plate can be written down.

Eamonn Twomey, 187 Devon Road – Mr. Twomey asked what the Plan B would be or a plan to get us to November. Mr. Ullman stated we need to address getting a playable field at Memorial Field or an alternate venue for the recreation programs. Mr. Ullman stated he doesn't know if Plan B is going to materialize in the next week, month or two months since it requires a monetary commitment to develop that plan. Mr. Twomey stated we have been doing sod and grass for 35 plus years on that field or as long as the field has been there. He stated we learned over the last 15 years that sodding it six times in that same time period is not solving the problem. He spoke at length in looking deeper into the drainage issue. He stated this field is a major issue, the lights are not up to code or standard. He stated we want to put the walking path in and make this a good place. He stated he understands it will go to the referendum vote in November, but we need to do something. He stated Plan B is really Plan A. He spoke at length with regard to what would need to be done with regard to a grass facility, such as the drainage system, new lights, and the walking path. He stated you cannot go to the extent of doing construction on that property and not do something that is going to last. He stated the bottom line is \$400,000 to \$500,000 to put a turf surface down on that facility with the theory it will last anywhere from 12 to 15 years. He stated Bergen Catholic has multiple sports has Field Turf on their field and they had to replace it after 14 years, and that is with 250 pound kids running on it. He stated more than 40% or 50% of our kids are 90 pounds or less. He spoke of the field in Oradell, after 15 years they made one correction/enhancement of the field. He stated the 15 year plan is hopefully the year to go. He stated we need to work on the plan to get to November. Mr. Ullman stated you will see it is on the agenda for the Conference. Mr. Ullman stated we need to decide how to get the field in a playable condition, is it off loading some of that demand to another facility. A discussion was held with regard to the availability of the high school or The Arena on 17. Mr. Ullman did speak with the owner of The Arena and he also reached out to Ridgewood with regard to their field availability. Mr. Ullman stated we need to evaluate other towns in the area to see if there is availability to off load some of the pressure that is on Memorial Field at the moment. Mr. Ullman stated it will be discussed during Conference. Mr. Twomey stated he

doesn't think it is not the right mentality to force our recreation program to the surrounding towns. Mr. Ullman stated he doesn't see it as forcing them, we are trying to address an issue in the town. Mr. Ullman stated we are providing a playable field, which is exactly what Mr. Twomey is looking for. Mr. Ullman stated if it has to be Memorial Field, and it cannot be anywhere else then we may have an issue. Mr. Twomey stated it is property that we own. Mr. Sears asked Mr. Twomey if the well was fixed. Mr. Twomey replied no, it was not. Mr. Sears was monies approved to get it fixed. Mr. Twomey replied it was approved before Mr. Cavallo left.

Sandy Philips, 321 Hudson Avenue – Mrs. Philips spoke of past OPRA requests for the years 2011, 2012, 2013 and 2014 of all of the expenses that were paid for our field, includes a DMF. She stated this is not for Memorial Field specifically, it is for all the parks there is no way to break this down. She stated it add up to \$274,000 for four years for all the parks. She stated she doesn't know what was allotted to spend on each field or park, she stated out of that money over \$13,000 was just for Azzolina Engineering. She stated it in these documents it only speaks about sod once. She stated that people are stating we have done so much to make this field correct, but she doesn't see it, they are not in these records. She stated we are not taking care of what we have, she sees no reason to spend three million dollars and to then not take care of that. She stated she doesn't dispute the children having a place to play, she just doesn't see we are handling what we have in any efficient way. She asked was a garbage truck ordered. Mr. Ullman replied he believes there are three in total, one is a garbage truck and two dump trucks all equipped with plows and salters. Mayor Sobkowicz stated it is \$750,000 for all three, she asked what did Mrs. Philips actually OPRA for. Mrs. Philips replied she asked for any kind of maintenance records, outside vendors or inside vendors. Mayor Sobkowicz replied from her vantage point, she sees that Mrs. Philips only has purchase orders of things that were bought and paid. Mayor Sobkowicz stated sod was put down, but that was probably done through capital and that would not be there, also how many hours the DMF would be there so we would charge their time to the field. Mayor Sobkowicz stated those were done by Mr. Cavallo last year he did spreadsheet on those, purchase order are what we bought. Mrs. Philips replied it is still indicative of the way we run this town. Mr. Bruno stated we asked for Memorial Field maintenance, and what was received was every purchase order, invoice of all the fields. Mr. Bruno asked Mr. Twomey do you come to the budget and indicate this is what we need and why. Mr. Twomey stated all the programs as well as the Recreation Director, Margaret Koesel, they present he budget who in turns gives it to the administration. Mr. Bruno spoke at length with regard to the spreadsheet Mr. Cavallo prepared.

A motion was made by Mr. Sears, seconded by Mr. Calamari, to close the general public discussion.

Ayes: Councilmen Bruno, Calamari, Cascio, Sears, Ullman.

Nays: None.

ORDINANCE

Introduction Ordinance No. 16-01

Mr. Ullman read Ordinance No. 16-01 entitled: AN ORDINANCE AMENDING FEES WITH RESPECT TO LICENSING OF DOGS AND CATS AND RELATED FEES.

Mr. Ullman asked Ms. Erlewein to explain Ordinance No. 16-01 before a motion was made to introduce the ordinance. Ms. Erlewein explained Ordinance No. 16-01.

Mr. Ullman – Mr. Ullman stated if the animal control picks up a stray and it can be associated with a resident, the resident would be charged a fee for the capture and kenneling of the animal.

Dr. Cascio – Dr. Cascio asked what justifies the \$5.00 increase from \$10.00 to \$15.00.

Administrator Groh – Administrator Groh replied currently those are the fees that are charged in Hillsdale. Administrator Groh spoke at length with regard to the fees in Hillsdale and Paramus. Administrator Groh stated the fee for the impounding was at the suggestion of the animal control officer, since it is a way to recoup that they charge us which the town eats now and it does encourage owners not to have repeat situations.

Mr. Ullman – Mr. Ullman stated to him there is an administrative process that needs to be supportive, there is someone in the clerk's office doing paperwork.

Dr. Cascio – Dr. Cascio stated it is being raised 50%, he doesn't have a problem with the other portion of the ordinance, but to raise it because other towns are \$15.00 doesn't justify raising it. He understands making up the difference in the other area, Tyco.

Administrative Groh – Administrator Groh stated to put it in perspective, the contract for Tyco is \$11,000, so there are substantial fees that are incurred with the animal control program, while this will not defray all of them it does contribute to them.

Mr. Sears – Mr. Sears stated he feels there should have been a discussion on this. He stated we are charging fees to the citizens of the Township and this needs to be discussed.

Mr. Ullman – Mr. Ullman stated he was in the clerk's office late last week discussing some other issues and signing some other paperwork. He stated Ms. Erlewein did bring it to his attention and he acted unilaterally. Mr. Ullman asked Ms. Erlewein to circulate the ordinance and it will be tabled for next week.

CONSENT AGENDA

The following resolutions were part of the Consent Agenda and were made available to the Governing Body and the Public prior to the meeting.

The Consent Agenda was presented and adopted on a motion by Mr. Calamari, seconded by Mr. Sears.

Ayes: Councilmen Bruno, Calamari, Cascio, Sears, Ullman.

Nays: None.

Resolution No. 16-138

Suez Water Rate Increase

WHEREAS, the Township of Washington received a notice of filing of petition of Suez Water New Jersey Inc. for approval of an increase in rates for water service and other tariff changes from United Water by fax dated December 29, 2015; and

WHEREAS, the Company is requesting an overall increase in water revenues of \$29,485,322 or approximately 13.51% above the annual level of revenues for the post-test year period ending June 30, 2016; and

WHEREAS, the notice further state "If this proposal were to be adopted without modification a residential customer using 9CCF or 6,732 gallons of water per month will see his/her bill increase from \$46.40 to \$54.66, an increase of \$8.36 per month, or approximately 18.05%; and

WHEREAS, these rates, if approved would be an exorbitant increase and burden on our municipal budget and our tax payers far exceeding the 2% mandated Cap of municipal government and would be particularly onerous on the residential and business community in these most difficult economic environment; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Washington, County of Bergen, State of New Jersey request the

Board of Public Utilities (BPU) to consider the hardship and the impact on all government agencies, business and residents; and

BE IT FURTHER RESOLVED that the Township of Washington urges the BPU to reject this rate increase as exorbitant; and

BE IT FURTHER RESOLVED that the Township of Washington strongly opposes the increases requested in the petition; and

BE IT FURTHER RESOLVED, that the Township of Washington requests all surrounding municipalities in the Suez Water New Jersey Inc. service area to oppose this rate increase and contact the BPU to register their opposition on behalf of all residents and rate payers; and

BE IT FURTHER RESOLVED that copies of this resolution be sent to Governor Christie, State Legislators, BPU and surrounding municipalities.

Resolution No. 16-139

Mutual Aide & Rapid Employment Force

WHEREAS, the police departments in the County of Bergen have a day-to-day responsibility to provide for the safety and security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., manmade causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

WHEREAS, this Plan is adopted in accordance with the provisions of N.J.S.A.40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A: 9-40.6, and

WHEREAS, this Plan provides a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is the desire of the Township of Washington to participate in a Mutual Aid Plan and Rapid Deployment Force; in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Washington, County of Bergen, New Jersey that in accordance with the provisions of N.J.S.A. 40A:14-156.1, the Mayor is hereby authorized to enter into an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

BE IT FURTHER RESOLVED that a copy of this Resolution is forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor and the Municipal Clerks of all Bergen County Municipalities.

Resolution No. 16-140

Tax Lien Redemption

WHEREAS, at the Tax Sale held on November 18, 2015, the Township of Washington sold a tax lien on Block 1101, Lot 7, Qualifier also known as 870 Van Emburgh Avenue, for delinquent 2014 taxes, owned by Anthony Bonetti and;

WHEREAS, this Tax Lien Certificate #15-00001 was sold to US Bank Custodian for Pro Capital 4 & Creditors at 0% interest rate and a premium of \$59,000.00:

WHEREAS, Spring Valley Title, settlement agent will redeem of Certificate#15-00001 in the amount of \$ 33,965.02 on February 1, 2016, and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Washington, New Jersey that Elaine Erlewein, Tax Collector be authorized to refund a total of \$33,965.02 plus the premium of \$59,000 made payable to US Bank Custodian for Pro Capital 4 & Creditors, 50 South 16th Street, Suite 2050, Philadelphia, PA 19102.

Tax Lien	\$	16,890.41		
6% Redemption Penalty		1,013.42	1099:	
Subsequent Taxes		15,494.86	Sub. Interest:	\$ 511.33
Subsequent Interest		511.33	6%Penalty	1,013.42
Recording Fee		43.00	Total 1099:	\$ 1,524.75
Search Fee		12.00		
Total:	\$	33,965.02		

Time Noted: 9:32 p.m.



Elaine Erlewein
Township Clerk



Michael Ullman
Council President

Approved: March 7, 2016

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY

CONFERENCE PORTION/PUBLIC SESSION

February 1, 2016

Members present: Robert Bruno, Steve Cascio, Peter Calamari, Tom Sears, Michael Ullman. Also present: Janet Sobkowicz, Mayor; Mary Anne Groh, Administrator; Ken Poller, Attorney.

Time Noted: 9: 41 p.m.

CURRENT BUSINESS

Status of CFO hire – Resolution No. 16-141 – Mr. Ullman stated the administration has conducted interviews and is making a recommendation for Denise Marabello be appointed the Chief Financial Officer for a term expiring December 31, 2017. Mr. Ullman asked what are the hours of employment planned for Ms. Marabello. Mayor Sobkowicz replied Ms. Marabello will come in to assess all of the paperwork and figure out how many hours she will need. Mayor Sobkowicz stated Ms. Marabello figured in the beginning she will need quite a few hours to get everything in order and then she will give us a write up of how many hours she thinks she may need to be here. Mr. Ullman stated before he provides his consent he would like to meet and speak with her. Mr. Sears stated he would like her to attend at least one council meeting month; it certainly would help the council out. Administrator Groh stated Ms. Marabello would have to be asked that, but her understanding is the administration is in charge of maintaining the budget. Mr. Bruno stated there are so many financial questions that council members have. Mr. Bruno stated Jackie Do was at every council meeting and he believes we need to have a financial person present when council has questions. Mr. Bruno stated even speaking with Mr. Cavallo he never felt he received the answers he should get as a resident of the Township. Mayor Sobkowicz stated interviews were conducted and we do need someone at this time since we have not had anyone since November. Mayor Sobkowicz stated this is the first time applications were received and the candidates were qualified. Mayor Sobkowicz stated we are very lucky to find someone to meet the qualification. Mayor Sobkowicz spoke at length with regard to Ms. Marabello's previous titles. Administrator Groh spoke of the many things that stood out to her with regard to Ms. Marabello, such as audit reports and best practices. Administrator Groh spoke of the qualifications or lack thereof of the other candidates. She stated Ms. Marabello is by far so qualified, so diligent and so conscientious. She stated Ms. Marabello understands the Edmunds software program and her rollover happened virtually on New Year's Day because she is so up to date and had all of the information together that was needed. She stated Ms. Marabello would have to be asked with regard to attendance at council meetings, but she could be hired on an interim basis. She stated she has not seen a CFO do this, but Ms. Marabello would prepare the unaudited financial statement and many things that we have our outside auditor's do, and if Ms. Marabello does that we would be saving the Township money. Dr. Cascio asked Ms. Marabello has a full time job and she would come here to do the work of the Township. Administrator Groh replied yes. Dr. Cascio replied that was done in the past. He stated he doesn't understand how she can come up from Cranford to do the work that is his biggest concern. Mayor Sobkowicz stated most towns have a part time CFO and she does have enough time to do this and willing to come in Friday and start working. Mayor Sobkowicz she is really qualified and she also spoke of doing payroll through the Edmunds systems which we do not do right now, she can make a lot of positive changes here. Administrator Groh stated some of the other candidates proposed a similar arrangement and some of them being

done remotely since Edmunds does have that capability. She stated as per the Faulkner form of government, there would be a lot less things that Ms. Marabello would be responsible as CFO since the administration is responsible for certain aspects of the financials. She spoke of the other candidates and their current employment status and the fact that we are fortunate that we have an excellent choice in Ms. Marabello. A conversation followed with regard to the hours of work of Ms. Marabello which would be approximately ten hours per week. Administrator Groh stated Ms. Marabello will not know until she gets here, whether it will be more or less. A conversation followed with regard to Ms. Marabello's scheduling and her hours. Administrator Groh stated at this time we have the auditors doing the unaudited financial statements, Ms. Marabello would come in and establish procedures so that Ms. Apar can function and make sure everything is getting done. Administrator Groh stated the Township Annual Debt Statement was filed without having a CFO in a timely manner and she does have copies to distribute. She stated we are functioning, Ms. Apar is a very dedicated and smart employee and she is getting a lot of work done, we don't know exactly what needs to get done until a CFO comes in, but her instincts are that Ms. Marabello is very efficient. She stated Ms. Marabello is the only candidate that knew the Township budget, studying it and knowing all of the line items. She is afraid of not getting her at this time, she stated the second candidate is qualified but she doesn't think he would be as nearly as good as Ms. Marabello. She stated the ad was on the New Jersey League of Municipalities website and we had a very tepid response. A conversation followed with regard to Ms. Marabello's full time employment in the town of Cranbury, her flexibility and ability to work on weekends, which would be at the same rate and she would not be paid for travel expenses. Mr. Ullman spoke of the past CFO hours and the hours that Ms. Marabello would be working, which would include Saturdays. Mayor Sobkowicz stated she is a CFO and she does her work based on figures. Mr. Ullman asked would she have to provide direction to any staff. Mayor Sobkowicz replied to Ms. Joi Apar, but Ms. Marabello would also come in on Fridays and Joi would be there. Mr. Ullman stated he feels we are heading down the same path. Mayor Sobkowicz replied this is better, she is very qualified, she was a CFO for ten years. Mr. Bruno spoke of what we need from this CFO, but the bottom line is how many hours will she work and we also need her at the council meetings, because the council and residents deserve to have a CFO present. Administrator Groh stated she cannot guarantee a regular time for appearing in Borough Hall. Mr. Calamari he doesn't have a problem with her not attending council meetings, but if we would need something answered after council meetings the questions should be answered within the next day, Wednesday or Thursday. He stated from what he has heard it is more than a ten hour a week job and is she going to be limited. He read from her resume all of the positions that she holds and he is not sure where the Township will fall on her priority list. A conversation followed with regard to checking references. Mr. Bruno stated he doesn't feel a comfort level and is not what he expected. Mr. Bruno spoke of bringing her on for a certain period of time. Mr. Poller stated the reason we had a CFO, a Director of Finance and a Treasurer is because Jackie Do loved coming to the meetings and would not miss a meeting, she came voluntarily, it was not part of her job. Mr. Poller stated Jackie Do attended every planning zone meeting, every zoning board meeting and every council meeting and she volunteered her time to answer questions. Mr. Poller stated under our form of government, there is no requirement and it is not appropriate for there to be administrative employees present for the general public to ask questions and things of that nature. Mr. Poller stated our form of government it is supposed to go through the Mayor to the various officers of the administrations and so forth. Mr. Poller having someone at meetings to answer questions is not required, Jackie Do did that voluntarily. A conversation followed with regard to the Mayor or the administrator attending council meetings. Mr. Ullman spoke of questions he had with regard to billing, bond council and soft costs for resolutions. He stated those questions could be answered if we had someone knowledgeable. Administrator Groh spoke of answers she did have for Mr. Bruno and the

answers that she now has for Mr. Ullman on questions he posed. She stated the purchasing is done by the administrator, Matt Cavallo was behind every one of those questions and she has the answers in her capacity of administrator. She understands the concerns with regard to her hours, but she did not realize that council had to approve her. She stated she didn't solidify the plans for her to come in to address council's concerns. She stated she will answer all of the questions has on the bill list. Mr. Ullman spoke of prior CFO who was part time, worked at night and the CFO having a staff that she is responsible for. Mayor Sobkowitz stated the prior CFO did come in on Fridays and Saturdays and worked with Joi. Mr. Bruno asked why is there so much push back to have a CFO at a council meeting. Mayor Sobkowitz stated because there is no need to have one, Jackie came to every meeting because that was her, she kept notes, she didn't have to. Administrator Groh is concerned of losing her as a candidate. Mr. Calamari stated maybe the clerk can survey other towns to see if CFO's attend council meetings and after Ms. Marabello comes in and does her initial studies, can we ask her how long calendar time it will take her to catch up. Mr. Calamari spoke of maybe hiring a temp firm to help her catch up. Administrator Groh stated Joi has been doing a tremendous job, we did file our Annual Debt Statement on timely basis, many towns with CFO's do not make the deadline and the Unaudited Financial Statements must be filed with the state by February 10th and we are in position to do that now. A discussion followed with regard to the Audit Report of 2014. Dr. Cascio spoke of his concern of her being in a part time position and she should be in the building with Township personnel. Mr. Ullman is inclined to not vote on this evening and spending more time looking at Ms. Marabello's qualifications. A discussion followed with regard to changing the terms of hiring Ms. Marabello. Mr. Bruno spoke of the various questions he did have. Mr. Calamari stated he would like to make a motion to hire Ms. Marabello for sixty days. Mr. Ullman stated if she is going to be coming in part time and assess the situation, she should report to the administration and if the administration can share that information with us as to what she sees is the scope of this job 3 months, 6 months or a year out and what the demands would be on her time and what she would be willing to work over those time periods

A motion was made by Mr. Calamari, to hire Ms. Marabello temporarily for 60 days, with an understanding that she creates or reports to the administration and the administration provides to council her tactical and strategic plan for the position so council understands what Ms. Marabello thinks it is and it will allow council to ask any questions council may have. Mr. Bruno stated if she is as good as everyone says, within two or three weeks she will know what the scope is and in thirty days we should have a report. Mr. Ullman stated Ms. Marabello she is appointed for 60 days and we expect a report in 30 days.

A conversation followed with regard Ms. Marabello providing a scope of work going forward and having a draft report prepared of what she feels is happening. Mr. Calamari asked for Ms. Marabello to attend a Closed Session before the next meeting at 7:00 p.m. Dr. Cascio stated his only request is that Ms. Marabello be at the Municipal Building during the work week so she can work with personnel. A discussion followed with regard to remote access.

Mr. Ullman stated there is a resolution that has been amended, which reads that the appointment of the temporary Chief Financial Officer of the Township, speaks to Denise Marabello for a period of 60 days and we have stipulated a report in 30 days.

A motion was made by Mr. Calamari, seconded by Mr. Sears, on the updated resolution.

Ayes: Councilmen Bruno, Calamari, Cascio, Sears, Ullman.

Nays: None.

Resolution No. 16-141

Motion of Consent of Chief Financial Officer

BE IT RESOLVED, the by the Township Council of the Township of Washington, County of Bergen, New Jersey that the Mayor, having advanced for appointment as the temporary Chief Financial Officer of the Township, and the Township Council, having consented thereto, Denise Marabello is hereby appointed the Chief Financial Officer of the Township of Washington on a part-time basis for a period of sixty (60) days.

GSP Exit 171 -Chestnut Ridge Road/Glen Road – Mr. Calamari stated he would like to go ahead with a resolution to be sent up to Woodcliff Lake asking the Exit to be open at certain times of the day, during rush hour, and also ask our surrounding towns to do the same. He stated he will take the lead to find out when meetings would be held on the large apartment complexes so we can inform the public and go up there and express our concerns. Dr. Cascio spoke of the county putting plate readers and certain intersections that determine where the vehicles go. Dr. Cascio stated he would like the county to pick up the tab on that. Dr. Cascio stated he will look into that. Mr. Calamari stated our police department has in the budget a license plate reader so maybe we can do our own study. A conversation followed with regard to putting the plate readers in other towns.

Memorial Field – Spring Maintenance Program – Mr. Ullman stated the recreation department has been attending meetings and they have questions with regard to the long term viability and the referendum. Mr. Ullman stated in the short term there is a need for Memorial Field to be used by the recreation department and do we have a program in place to make it playable for the recreation department. Administrator Groh stated she has not been able to gather that information since the engineer is not settled. She stated whoever is going to be the engineer for the year will be helping with the plan, figuring out how to make that field playable. She stated that will happen once the engineer is appointed. Mr. Ullman stated he assumed we had an engineer on staff for the Township, is that not the case. Administrator Groh replied we do have a hold over person, but say the hold over person is not the person who is the engineer tomorrow; it does not make sense for them to get involved since it is not going to be something that happens in one day. Mr. Ullman stated Memorial Field has been a challenge for the town and he doesn't understand why an engineer is needed to tell us what to do when this should have been planned last year in November, regardless of what occurred with the referendum since a field would have been needed to be provided in the Spring. Mr. Ullman stated to say the engineer is the lynchpin in this is doing a disservice to the recreation program and the town's people. Administrator Groh stated she was not here in November and neither was Mr. Cavallo. Mr. Ullman spoke of the irrigation and contractors that have been brought in. Mr. Bruno spoke of the administrator going back and to figure out the history with regard to Memorial Field and documents that show the history of this field. Mr. Calamari stated in the interest of going forward can we ask the Township engineer to do a quick study to indicate what the deficiencies are to be corrected to have the field playable for this coming season. Mr. Calamari stated he does concur with the administrator that we do need an engineer to do this, which may take a few days to come up with the spec so we can decide to do something in house or RFP and let landscapers come in and do something. Mr. Calamari stated let us try to accelerate so we have a playable field for this coming season. Dr. Cascio stated it is a good plan and a good engineer can come up with a temporary alternative for that field and give us an assessment. Mr. Ullman stated his assessment may be that it cannot be played on the first three months or two months of the Spring and if that is so we need to understand what our options are. Mr. Ullman stated there is an email chain with Mr. Frank and Mr. Hanson. Mr. Ullman stated he did go to Ridgewood and he also went to The Arena, who gave him some high level pricing, but if

that is the expense we need to take on we need to understand that. Mr. Ullman stated he saw Mr. Twomey raising his hand. Mr. Twomey stated fill was put on the field in September and used for the football season. He stated the field is level; the key factor is the well because if we continue with an extremely dry winter it will be the biggest drought in 20 years so the well is the key factor. He stated the field is on a slope but it is level. He stated we turn on the well April 1st it will keep the dust down which will hopefully keep the dirt where it is now. A discussion followed with regard to when the well stopped functioning, the replacement of the pump and piping. A discussion followed with regard to having engineer asses this field for the upcoming season and what occurred before with regard to engineers. Administrator Groh contacted Mr. Statile with regard to soil testing and they did not conduct any. Mr. Ullman stated Memorial Field has been in slow disrepair for ten years, questions were raised with regard to testing the soil and aerating, the OPRA's came back stating we did not test the soil, we were not aerating and we did not have an agronomist come in. Mr. Ullman stated we have the opportunity to try to address it and put something in place and make it playable to November. Mr. Ullman stated the residents, especially the sports teams are looking at the council and the administration to give them a playable and he believes it is for us to do or we cancel the seasons and he doesn't want to be that person. Administrator Groh stated she will call Mr. Statile and it sounds like the work would be above the bid threshold, so would council like for her to ask Mr. Statile to draft bid specs so the council may consider authorizing a bid at the next council meeting so we have that information for budgetary purposes. Mr. Calamari replied yes. Mr. Sears, replied yes. Mr. Bruno replied yes. Dr. Cascio replied yes.

Request for Proposals - Mr. Ullman stated the public defender, bond counsel and engineer are appointed by the Mayor with consent of council, the auditor is an appointment of the council, we received two submissions for auditors, one for public defender, five bond counsel and five township engineers. He stated the auditor, the bond counsel and the township engineer are currently working within the town and the public defender that was requested by the administration did not submit. (Administrator Groh at this time distributed a RFP Summary Worksheet.) Mr. Calamari stated he didn't have time to review the RFP's and are we being hurt right now not having any of these positons in place or should we put this off until the next meeting after we review the summary. Administrator Groh stated the auditor was retained last year for the audit for the year end that just passed and will do that. She stated they are involved in the certification of the budget and that should not be a constraint. She stated the other thing is the engineer, but if he is asking to do this on a hold over basis that should not be a problem either. A motion was made by Mr. Calamari, seconded by Mr. Sears to put this on the next agenda. Mayor Sobkowicz stated we do need a public defender, the one we had who was in the middle of some cases doesn't want the job any longer so we do need someone. Mr. Calamari stated he is not a hold-over, he is done. Mayor Sobkowicz stated he is in the middle of some cases, she doesn't know how that will impact the court right now, but he doesn't want the job now either so the cases will have to be postponed. Administrator Groh stated Ms. Erlewein can give us an update. Ms. Erlewein stated she was told by the Court Administrator that he was insulted after working here for decades that he had to fill out a Request for Proposal and is not interested. Mr. Ullman gave his personal apologies but this is nothing personal. Mr. Calamari stated he doesn't feel an apology is necessary, he has been here a long time and was only asked once to fill this out. Mr. Ullman stated the auditor and public defender are appointments of the council, the bond counsel and the township engineer are appointments of the Mayor, she requests the consent of council, which we may or may not do, we can offer our suggestions or recommendations but the Mayor does not need to take either. Mayor Sobkowicz stated with regard to the public defender we do need to find someone. Dr. Cascio stated he would like to make a motion to accept the public defenders RFQ for the position, since we need someone and there is only one candidate. Mr. Calamari stated before we vote

on that motion, he does know our current public defender and would like a chance to speak with him and see if he would reconsider putting in proposal. Administrator Groh stated with regard to the one submission she did not see any express representation that he has done public defense work before. Mayor Sobkowitz stated the salary is a prescribed fee by law. Mr. Ullman stated his concern with reaching out to the existing public defender is that the requests were due at a certain date. He stated Mr. Calamari can speak with the public defender. Mr. Calamari stated he would if council is in agreement. Mr. Ullman stated the option that is available to council to reject the RFP. Mr. Calamari stated based on what Administrator Groh stated he would reject it anyway since the one who put in an RFP has no experience in this area. A conversation followed with regard to the public defender. Mr. Ullman stated council would like a resolution to reject the public defender. A conversation followed with regard to RFP's received and making of appointments. Mr. Calamari stated what he would like to do for the next meeting is have the Mayor's and the Administrator's recommendations in place and council review it at the same time and hopefully we can wrap it at the next meeting. Mayor Sobkowitz stated she is prepared to appoint a bond council, she can hold that up, but she does need an engineer. Mr. Calamari asked tonight. Mayor Sobkowitz stated we need an engineer and she would like to appoint Mr. Statile. Mr. Ullman stated he is currently being held over so there is no reason why the Mayor cannot use him. A conversation followed with regard to the appointment of Mr. Statile. Mr. Ullman stated we are going to ask the Mayor to provide council with her recommendation for engineer is Mr. Statile. Mayor Sobkowitz replied she will wait for bond counsel. A conversation followed with regard to the appointment of a bond counsel and the necessity of the bond counsel on staff. Mr. Ullman stated we will come up for a recommendation on those two positions, he stated the public defender we will rebid, the auditor we have two submissions and he would personally like to speak to both of them. Mr. Ullman spoke at length with regard to Lerch, Vinci doing what he feels more than what an auditor should be doing. Mr. Calamari asked does this apply to next year. Administrator Groh replied that is correct and if our CFO works out she would do the unaudited financial statements which she is qualified to do. A conversation followed with regard to Lerch Vinci's involvement in the Township finances. Mr. Calamari stated in looking at the summary sheet and at the two entities that applied, the second one does not have the qualifications the Township would need and he would like to either reject this or give serious consideration to rehiring our current firm, he believes they are very qualified and the second entity doesn't seem qualified. He stated if Mr. Ullman would like more they he suggests we reject the bids and go out as we are doing for the public defender or if not he would like to see Vinci retained. Mr. Ullman stated he would reject it because he feels we need an alternative to Lerch, Vinci. Mr. Calamari is suggesting we do that tonight if everyone is in agreement so we can keep it moving and re-advertise the same time as the defender. Mr. Ullman replied he is in agreement with that. Mr. Bruno stated yes, he agrees and we do definitely need to re-advertise. A conversation followed with regard the proposals received with regard to the auditor. Mr. Ullman stated Mr. Poller has prepared a resolution in the event that this occurred. Mr. Ullman asked can we have a motion to reject the RFP's for the auditor, public defender and at the same time we ask that they be rebid or requoted. Mr. Poller stated this time it should be through the administrator. A conversation followed with regard to resubmissions. Mr. Poller stated he would reject them all positions because he doesn't think that the RFP's were done correctly. He stated it should have been done through the administrator, but she wasn't here and was not involved. Mr. Ullman stated he took full ownership of that issue, at the same time he asked if we saw a problem moving these forward with the way it occurred and it was stated it was not an issue, if there is an issue now he would like to understand what changed between two weeks ago and today. Mr. Poller stated the only thing he is saying is that the proper way of doing this is the purchasing office should be doing all of the RFP's, all the contracting, everything goes through the administrator's office,

not the Clerk's office. He stated the Clerk is not really the person who should be putting out RFP's. Mr. Poller spoke at length with regard to what the process can be with regard to the RFP's that were received and or starting from scratch. A conversation followed with regard to the RFP's received and claims being received. A conversation followed with regard to the format that was used. Dr. Cascio stated he is under the impression that we should re-advertise for all of the positions under the proper format and also advertising for other positions. Mr. Calamari stated he would like to give courtesy that firms that did respond so they don't have to resubmit. A conversation followed with regard to what the firms that did submit would have to re-submit, such as a cover letter. Mayor Sobkowitz spoke of submitting the correct number of copies, that being seven copies or else she will not accept them. Mr. Ullman stated based on this discussion in terms of going out for re-requesting these re-submissions the same for individuals. Mr. Ullman asked Dr. Cascio there is someone else you would like to see. Dr. Cascio replied yes, we did speak about RFP's for the Risk Manager position and also special counsel for possible labor for tax appeals and special litigation. Dr. Cascio would like to make a motion to go out for those as well. Mr. Calamari asked if those done with counsel's consent or is a moot point. Mr. Bruno spoke at length with regard to the RFP's that were received and keeping those that were received, indicating to them they don't have to resubmit. Mr. Bruno spoke at length with regard to keeping the current RFP's that were submitted and indicating to those entities to submit a letter indicating they are still interested. Mr. Bruno asked if that is okay with Mr. Ullman. Mr. Ullman replied that is fine. Mr. Calamari stated he is fine with that. Mr. Sears also replied he is fine with that. Dr. Cascio stated as long as we add those that he mentioned. Mr. Poller stated it can't be done. Mr. Ullman stated tax appeals and labor, that information cannot be requested or is that under the scope of the Borough Attorney. Mr. Poller replied that is under the scope of the Township Attorney. Mr. Ullman stated bond counsel is an attorney, but we go out and bid for that, is that because the Township Attorney doesn't have that experience. Mr. Poller stated it is because he deems it to be appropriate to go out for special counsel since that is a special kind of a counsel. Mr. Ullman asked and with regard to tax appeals. Mr. Poller replied he has done tax appeals for 32 years and over 1000 of them. Mr. Ullman asked the reason Dr. Cascio was requesting the special counsel and Mr. Poller is of the opinion in his role as Director of Law and the attorney, Mr. Poller has the capability of doing that and doesn't deem it to be required. Mr. Poller replied correct, the bond counsel is special, not the tax appeals. Mr. Ullman asked and also a labor attorney. Mr. Poller replied if a labor issue came up that he felt a labor lawyer was needed then he would take the position of doing the labor lawyer thing. He stated are there attorneys that do a lot more labor law than he does yes, but was he the one that went to the Supreme Court and overturned the PBA Statute and made then draft a whole new one, yes he was. He stated if he felt it was a labor issue that needed someone or if he felt it was environmental that he felt he needed special counsel for then he would move to the next level of special counsel, tax appeals is not. Administrator Groh stated the labor agreement was just re-negotiated so there is nothing pressing. Mr. Ullman asked how about Risk Manager. Mr. Poller replied Risk Manager is not a contractual issue that counsel gets involved in at all, that is an appointment that is made by the Mayor, and it does not require the consent of the counsel. He stated there is no award of contract because there is no contract with the town for Risk Manager. He stated the Risk Manager is designated, it goes to JIF, the compensation the Risk Manager gets it comes from JIF not from the Township. He stated it is not contractual, it is not Pay to Play and it is not a bid. Mr. Ullman stated who determines the max if it is 4% or 6%. Mr. Poller stated the JIF determines the compensation, they make their own determination. He stated the Township pays their premiums and JIF takes it from there. Dr. Cascio stated it comes out of the premium and he feels it is unclear in the Township Code, since we are doing codification that is something we should address when it comes to that time. A conversation followed with regard to the premiums and what the Risk Manager receives.

A motion was made by Dr. Cascio, seconded by Mr. Calamari to reject RFP's for Township Engineer, Bond Counsel, Township Auditor and Public Defender.

Ayes: Councilmen Bruno, Calamari, Cascio, Sears, Ullman

Nays: None.

Resolution No. 16-142

A resolution rejecting request for proposals for Township Engineer, Bond Counsel, Township Auditor and Public Defender

WHEREAS, the Township Council of the Township of Washington, through the Township Clerk, formulated and advertised Requests for Proposals ("RFP") for the Township Engineer, Bond Counsel, Township Auditor and Public Defender; and

WHEREAS, RFP's for such positions were received by the Township Clerk and were publically opened on January 22, 2016; and

WHEREAS, such RFP's were reviewed by Township Council; and

WHEREAS, the Township has determined that all proposals received in response to the RFP's were not acceptable and are not in the best interests of the Township; and

WHEREAS, it is the desire of the Township Council of the Township of Washington to reject such RFP's;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Washington hereby rejects all Requests for Proposals received and opened on January 22, 2016 for the positons of Township Engineer, Bond Counsel, Township Auditor and Public Defender.

Zoning Board Appointments – Mr. Ullman stated since the last meeting he heard from Mrs. Ozment, Mr. Toro and Mr. DeSena who are interested in an appointment, in addition Mr. Calamari and Mr. Sears confirmed that Mr. Scuderi, Mr. Rappa and Ms. Remiszewski continue to be interested. He stated he provided to Ms. Erlewein contact details for Mrs. Ozment, Mr. Toro and Mr. DeSena. He stated Ms. Erlewein has the contact information for the other three and she will circulate that. He asked if council could reach out these individuals and next meeting he would like to be prepared to discuss and appoint three people for these positions. A discussion followed on how these individuals would be contacted, either by phone or a Closed Session meeting. Mr. Ullman asked Mr. Poller would that be an issue for Closed Session. Mr. Poller replied he doesn't think so, he stated you can bring the individuals in and ask all the questions you would like. Mr. Calamari asked should a special meeting be scheduled so we can move forward at the next regular meeting. Mr. Bruno asked maybe we can bring them in and get that topic of discussion completed. Mr. Ullman stated we will invite these individuals to the next meeting. Mr. Calamari stated Ms. Erlewein will send the invites to the. Mr. Ullman replied yes.

Bond Referendum Public Question – Mr. Ullman stated it does not need to have an interpretive statement, but however we can put one in. Mr. Poller replied yes. Mr. Calamari asked us being the council. Mr. Poller replied yes, the council. Mr. Ullman asks does council draft it. Mr. Poller replied it is council's statement, you can have someone draft it. Mr. Sears stated the petition was put out for the cost of the field. Mr. Ullman replied no. Mr. Sears read the title of Ordinance 15-16, and how are you going to interpret what these people signed. Mr. Ullman replied the question before them is to bond 2.45, we have another ordinance 15-04 that was for \$150,000 for the engineering work of the field. Mr. Sears stated the petition states Ordinance 15-16. Mr. Ullman stated his view on the interpretive statement is that it explains exactly what is being voted on, one is that it may or may not be the total cost of the field, he doesn't know if it can be interpreted that way. Mr. Sears stated you are changing the language of the petition. Dr. Cascio stated then put it in the way it is. Mr. Ullman stated there is a lot of interpretation

that by voting for or against this they are voting for or against either turf or a Plan B, but there is not Plan B. Mr. Sears stated this is it. Mr. Calamari stated you cannot reference Plan B. Mr. Calamari stated this is a yes or no do you authorize the spending of 2.4 million or not. Mr. Bruno stated it is very clear what the bond is, whatever is stated and the numbers are stated clearly. A conversation followed with regard to surrounding communities having a referendum and if they had an interpretive statement. Mr. Poller spoke of having an interpretive statement and the statute having the exact wording. He stated bond counsel should be involved. Mr. Calamari stated the question is very self-explanatory and doesn't believe we need an interpretive statement.

2016 Budget – Mr. Ullman asked when we anticipate the 2016 budget being delivered. Mayor Sobkowicz replied in two weeks. Mr. Ullman stated would that be February 22nd. Mayor Sobkowicz replied she is trying for earlier. Mr. Calamari asked if it has to be presented at a council meeting. Mayor Sobkowicz replied no, it is usually sent via the packets. Mr. Ullman stated it can't be submitted after the February 22nd, but it can be earlier. He stated once the budget is received, we can then discuss setting up the meetings.

Codification – Mr. Ullman asked is there a schedule to complete the codification. Mr. Poller replied no, basically you work with General Code which is the industry standard and they will generate a manuscript which is a compilation of everything we have in our code, then they have suggestions of what should be changed, new things that have come in and some alternatives. He stated the manuscript will come to use and we will start going through that and start to make changes, what we would like to see happen and also talk about substantive changes, formatting changes and other things. He stated there is not date that it needs to be done by a certain date. Mr. Ullman asked if council requests the manuscript. Mr. Poller replied General Code generates a manuscript and it will be sent to the Township. Mr. Calamari stated an update will be given in March, this was approved in last year's budget. Mr. Poller stated it does take a lot of time, we do have to go through each and every section, months can be spent on this. Administrator Groh stated she distributed the Annual Debt Statement that was filed Friday through Ms. Erlewein's office. She spoke at length with regard to what the statement shows, and that it does shed more light on the financial picture. A discussion followed with regard to BANS and the CFO position.

Time Noted: 11:41

A motion was made by Mr. Calamari, seconded by Mr. Bruno to adjourn.



Elaine Erlewein
Township Clerk



Michael Ullman
Council President

Approved: March 7, 2016