

**TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY**

PUBLIC PORTION/CONFERENCE MEETING

February 10, 2014

The Township Council held a Public Portion/Public Meeting in the Municipal Building, Pascack Road. The meeting was called to order at 7:31 p.m. by Council President Thomas Sears with the Clerk leading a salute to the flag. Members present: Glenn Beckmeyer, Peter Calamari, Steve Cascio, Richard Hrbek, Thomas Sears. Also present: Janet Sobkowicz, Mayor; Ken Poller, Attorney. Absent: Catherine Steinel, Administrator.

Pursuant to the provisions of the Open Public Meetings Act this meeting was listed in the Township Council Annual Meeting List which was published in the Ridgewood News, forwarded to the local newspapers, posted on the Municipal Bulletin Board and filed with the Municipal Clerk.

The Clerk read the total of various bills paid, a copy of which is attached and made part of these minutes.

REPORT OF MAYOR

Mayor Sobkowicz stated on January 1, 2014 the Fire Department held its annual installation of the Fire Chief, Fire Board members and inspectors. On January 25 ongoing Chief Jamie Powell was honored for his two year term, characterizes his term as when the going gets tough, the tough get going. Mayor Sobkowicz stated that Chief Jamie Powell was instrumental in fighting to keep dispatchers in house, being an advocate for his department and taking the leadership role during Hurricane Sandy. On January 10, 2014 the Ambulance Corps held its installation of new officers and members and recognized members for their years of service and numbers of call they answer to in helping our residents. She congratulated the new officers, gives a hearty thank you to all the volunteers in the fire and ambulance corps, they are committed in keeping our community safe. The Fire Department did get ten new members last year and the ambulance corps got five new members. Tom Sears and Peter Calamari are organizing an awards ceremony to be held in the Township in March or April of 2014. If you know a veteran you would like to nominate to receive the medal and certificate from Kathleen Donovan, please contact Bernadette at town hall. Planning Board reorganized on January 8, 2014 with some members being reappointed, Brian Murphy, Bernie Golick, Gus Calamari was reelected chairman, Tom Sears was elected council representative and Bob Werlick attorney. Stated that each member has done an excellent job, the only case we are working on this year is home occupation. Westwood Regional High School made it into the Bergen Basketball Jamboree; they won their first game against Dwight Englewood Prep School, but unfortunately lost to Ramapo this past Saturday. Also congratulations to the IHA Volleyball team who became State Champions in their league they were honored at the Prudential Center. Stated that on January 30, she, Tom Sears, Peter Calamari, and Vic Fadini attended the JIF Reorganization meeting. JIF is the Township insurance carrier, in addition, Tom Sears, Peter Calamari and Glen Beckmeyer attended the JIF training seminar in Closter regarding ethic management, training and workmen's compensation. The Township receives a \$250.00 reduction in its liability premium for each council member that attends; other council members are scheduled to attend the seminar in Harrington Park. Stated that Rio Fasciono, a police officer and the Deputy OEM, our administrator and herself decided to apply for a FEMA sponsored hazard mitigation grant which was available to states that had severe damage from Hurricane Sandy. She stated step 2, was the notification that the Township received \$142,000 the allocation, step 3 was to submit a detailed project, by description, including replacements at the fire house for generators, purchase of 4 portable generators for county intersections, purchase of 6 portable

generator lights to illuminate dangerous areas in our community, and also the purchase of an equipment shelter for the lighting system, and step 4 was our official approval received on January 23, 2014 to purchase all those items with the grant money. She stated with regard to recycling, the Township did not do as well as last year, a lot of reminders went out, especially every Thursday on the e-sign and in the last few months of the year we have caught up and only ended up being \$5000.00 behind the year before. This January the Township recycled 109 tons versus January of 2012, so please keep up the good work. She stated Chief Randy Ciocco reminds everyone to lock your cars and windows and keep a light on to keep burglars out. She would also like to thank residents for reporting suspicious activities and suspicious vehicles in the area. She has received calls recently from people who were grateful to our police officers who arrived on the scene to help with a medical situation. She stated one of the notifications was a letter from the captain of the Hillsdale Police Department commending two of the Township's police officers who helped someone in cardiac distress and got the person breathing again until paramedics arrived. She would like to hold a ceremony for the two officers at one of our council meetings when both police officers could attend with council's permission. Our new coordinator of the Municipal Alliance is JoAnne Carroll and she is actively recruiting members and ideas for working on driver simulation at the high school as well as activities for the teen center which is shared with Westwood. Their first meeting will be held on Monday, February 24, 2014 7:00 pm third floor conference room, if anyone is interested please attend. The Township librarian Laura Rifkin notified us that the library was awarded a \$4500.00 grant for emergency preparedness. In between now and March they will be offering CPR Certification classes and First Aid, and emergency pet care all taught by the Red Cross. There will also be a Family Emergency Planning Program taught by the police department. Please watch out for notifications if you are interested. She also thanked the library for being proactive in seeking grants. Stated that hampered by severe shortages of salt as well as equipment breakdown, freezing rain the road department did a great job with all the snow and ice events, and we can see why we needed the dump truck with the plow attachment. The road department used the salt extremely well, and we were fortunate enough to receive two truck full of salt from the county. She stated we did receive some complaints and managed to address them. She stated that some commercial powers were putting snow right back onto the roadway causing unsafe conditions and had to have the police department remind certain places in town. Also stated that the other problem is parking on the street. Stated she herself and Mr. Sears were on the plow going around with the driver and there were 11 cars parked on Colonial Boulevard and the plows could not do their job. Tickets are and will be issued to cars since the road department is trying to plow and it can't. Tickets were issued and people did complain who received those tickets. Stated that the plows come around to do the streets and then they come back to do the corners when they have a little more time. She stated that the road department was being proactive that they came out at 4:30 am to make sure areas around the school were salted. Thanked police officers and residents who helped neighbors that were stuck in the snow. Thanked everyone for helping and chipping in. Stated that most of the departments have completed their budgets for 2014 and if they didn't it was completed for them. Herself and Administrator Steinel submitted the budget to council on Friday, February 7, which was the first official budget meeting. Thanked council members for their cooperation and diligence on the budget process since we do have two new members. We have to wait for certain information from the auditors due to the fact that a reevaluation is going on and we have to wait and see what the 2013 figures are. Stated that the CAP is at 2%, we have had an increase in recycling

pick-up by 25%, and a 30% increase in leaf pick-up. Stated that the increases are very high this year, but we will be able to anticipate revenue from our cell tower. At this time we have received 2 or 3 months so far and we also have a good surplus to bring into the budget as revenue. January was a very busy month. Stated in addition to all the items that she read to you this evening, we had to deal with heating breakdown, flooding in the council chambers and daily phone calls regarding recycling pick up. Our tax deadline was extended to February 11 due to the storm on February 5. Our tax collector was here on February 5 and a lot of people came in to pay their taxes since they had the day off. The brand new generator for the entire complex, road department, town hall, police department was finally transferred this morning. All power was transferred to the new generator and a test was done and everything is working. Tomorrow the old generator and the old electrical panel will be removed. There is a Concussion Awareness Center at Valley Hospital on February 26, 7-9 pm basically it is for coaches, school administrators, parents and players. If anyone is interested they can pick up a flyer. There are a lot more concussion out there and hopefully people will attend. Thanked everyone.

REPORT OF COUNCIL

Mr. Cascio – Thanked everyone for coming out. The budget session will be held after the closed session. Thanked DPW, the road looked pretty good, thanked them for being out there with the plows.

Mr. Hrbek – Condolences to the Rinaldi family. Joe Rinaldi passed away this month. Mr. Rinaldi served as our emergency services director for the Township and also was Fire Chief for the Washington Township Fire Department. Mr. Rinaldi was very involved in starting the SPCA in New Jersey and he was a very active and generous person and he will be seriously missed. Thanked Chief Powell for his two years of service and his Fire Board for their service over the past couple of years. Best of luck to Chief Bilius and his fire board in the upcoming year. Thanked the ambulance corps, the past corps and best wishes and luck to the new ambulance corps.

Mr. Beckmeyer – Would also like to extend his condolences to the Rinaldi family. Stated he spent a lot of time with Joe on the Directors Board on Wednesday nights, sitting next to him talking about different items in the town. He is really going to be missed in our town. Thanked Chief Powell for his years as chief and would like to welcome Chief Bilius as the new fire chief. Wishes them luck.

Mr. Calamari – Stated that everything he had has been recapped by other council members.

Mr. Sears – Also would like to send his condolences to the Rinaldi family. Stated that he and Joe were firefighters together and fought many fires together, especially at three o'clock in the morning when he and Joe were usually the first ones at the fire. Would like to commend and thank the road department for the outstanding job they have been doing during the storm. Also stated that there is now a Medicine Drop box located in the Police Department. If you should have any old medicines or pills you can now go to the police department and drop it off there. It is a good thing to have in the community.

GENERAL PUBLIC DISCUSSION

A motion was made by Mr. Hrbek, seconded by Mr. Beckmeyer to open the Public Discussion.

Ayes: Councilpersons Beckmeyer, Calamari, Cascio, Hrbek, Sears.

Nays: None.

Rose D'Ambra, 423 Colonial Road – Mrs. D'Ambra would like to know when Dr. Cascio, Mr. Hrbek and Mr. Beckmeyer's terms are up. Mr. Sears replied two more years, December 31, 2015. She stated that there are people throwing snow out into the street and the plows come after we finish shoveling

and throw the snow and ice back on the sidewalk. Asked why the plows can't go any slower and not come close to the sidewalk. Also stated that the corners are not clear on both sides. Spoke of the shopping center, which is not clear and there are mountains of snow. Mayor Sobkowicz stated that we did call them and the shopping center did cart some snow away. Mrs. D'Ambra replied that they should get fined. Mrs. D'Ambra also asked about the ordinance which states after x amount of hours the shopping center needs to clean the sidewalks all around. Mrs. D'Ambra also stated that she had to help a senior get into the shopping center since there are large piles of snow. Mayor Sobkowicz stated the administrator did send them a letter. Mrs. D'Ambra stated that the shopping center is ignoring this town, the back of the shopping center is not clean, and they need more containers since there are more food places there. Mrs. D'Ambra spoke to Mr. Tucker and Mr. Tucker stated his hands are tied. Mayor Sobkowicz stated that Mr. Levy, our health officer did go behind there. Mrs. D'Ambra stated he needs to be there all the time. Mrs. D'Ambra stated that Sunday in front of the bagel shop, there is one garbage can and there were all kinds of garbage all over the place. Mrs. D'Ambra asked about AT&T, when that is going to be put on the tower. Mr. Poller stated they are now putting the mechanicals in the shed; they are still in the process of installing it. Mr. Poller also stated that Verizon has not turned it on either. Mrs. D'Ambra asked is the Township insured with regard to the tower, which is 120 feet, maybe higher, if it falls onto a building or into the parking lot since there is no radius for clearance. Stated does not know why it was put on that spot, too close to the building, would like to know why nobody thought about that. Mayor Sobkowicz stated that the spot was looked at by the engineers and deemed okay. Mr. Poller stated there is a substantial foundation and these towers are generally pretty close to other structures, not all in the wilderness. Mrs. D'Ambra asked about the Township's bond rating, what it is. Mayor Sobkowicz stated the Township's bond rating is an A, or double A.

Raymond Bernroth, 838 Crest Place – Stated that he knows the cell tower is up, but at this time he does not get any more bars on his phone. Mr. Poller said that is because it is not working yet. Mr. Poller also stated the cell tower was up by December 24, and it was supposed to be working last week. Mr. Bernroth stated last year we received our town calendar in March, this year we are receiving it in February. Mr. Bernroth would like to know why we can't have it in January so we can write our January appointments, suggested that the calendar run from February to February. Mayor Sobkowicz stated it is because people it is a lot to do with people going back on boards and all of that. Mayor Sobkowicz stated you can pick up the calendar tomorrow but you will also receive it in the mail. Mr. Bernroth stated he was happy with the snow removal. He does not have sidewalks, so he doesn't have to worry about that, but the streets were nice and clean.

David Snyder, 91 Windsor Circle – Stated he understands that the electrical is being set up so the cell tower can operate, his answer is who is holding it up Verizon or PSE&G. Mr. Poller stated for a time it was PSE&G, does not know if it is still PSE&G, they had delayed in putting the electrical, Verizon was ready. Mr. Poller did get in touch with the engineer, the supervisor with Verizon and the answer was they are having a couple of technical problems and they hope to have it on this week. The revenue is being paid. Mr. Snyder asked with regard to the roads, there are a lot of potholes and the mayor and council did bond some money for the roadways in 2014. Mayor Sobkowicz stated that there is a meeting scheduled for Wednesday with United Water. United Water does have a number of big projects, such as replacement of water mains; they are going to be doing in the Township this year. Mayor Sobkowicz stated once we see what roads United Water is going to be working on, then we will go forward with the road program. Mr. Snyder asked is the Township bonded and Mayor Sobkowicz replied no. Mr. Snyder is very pleased to see that CVS has withdrawn its application.

Michael Werfel, 880 Crest Place – Asked Mr. Poller if he can go through the recent zoning boards of adjustments why not to have any of the members return. Mr. Poller stated that the board has not been constituted as of yet. Mr. Poller then explained that it came to the council's attention sometime last year that the terms were incorrectly staggered, the terminations were dove tailed and a lot of members were of the board at the same time. Mr. Poller also stated there was movement to try to see what the situation was and move ahead to move new appointments so that to stagger the terms and also legitimize the decisions for people who sat on the board even though there terms had run out already. Mr. Poller also stated several terms ran out on December 31, 2013 so it is up to the council to constitute that board. Mr. Poller stated there are not automatic renewals, and whoever is going to be on the board has to be reappointed. There was a discussion on where this was stated in the Municipal Code and the removal of members for just cause. Mr. Poller stated that just cause is a different term than expiring. Mr. Werfel stated he has consulted with three different attorneys, one that works under the Faulkner form of government which is Jersey City. Mr. Werfel stated that the terms continue to run, they don't automatically expire and restart, that the member assumes the remainder of the term. Mr. Werfel stated his term was up on December 31, 2012 and he asked the attorney Donna Baboulis, who indicated they consulted with the administrator that the term continues are to run for another two years. Mr. Poller stated that is incorrect, Donna Baboulis may have consulted with the administrator, but Mr. Poller believes there is a disconnect of what the term means and does not mean. Mr. Poller stated that the secretary of the board was asked to go back and find out when everyone took their oaths of office, go back to the minutes to see when everyone was approved, tried to find out when people were actually approved to be put on the zoning board and to put together a composite of when peoples terms actually expired. Mr. Poller stated that council wants to get the board up and running again and running properly in terms oaths of office, expirations and getting the terms staggered. Mr. Werfel states that it is strange and it seems politically motivated. Mr. Werfel also states he believes he is appointed for life, unless he does not show up for 8 consecutive weeks or until he resigns, up until his actual termination or expiration of term. Mr. Werfel states that he believes the terms run concurrently, four years end and four years begin. Mr. Werfel believes once you are appointed you are appointed for life unless you are removed. Mr. Poller replies that he understands what Mr. Werfel is saying, but does not agree with it. There was a discussion with regard to the resolution with regard to Mr. O'Connell being appointed. Mrs. Ozment stated that she has an actual copy of that resolution. Mr. Werfel stated he could not find Vic Fadini anywhere in the salary ordinance but yet he is paid 6% of the Township's insurance assessment, and our insurance assessment was around \$950,000 last year. Mayor Sobkowicz replied the risk manager receives a certain percentage from JIF for managing our insurance for the Township, it comes to about \$16,000 to \$17,000. Mr. Werfel would like to know what is the insurance assessment based on. Mr. Werfel also asked is Mr. Fadini the broker of record. Mayor Sobkowicz replied yes, he is.

Vic Fadini, 698 Kennedy Drive – States he is the risk manager for the Township of Washington. States the whole budget for total insurance, including health insurance may be \$900,000 but the risk manager does not have any control over health insurance. States that his responsibility is for about \$300,000 which represents property, auto and liability. Also states he is paid by JIF, not the Township, and it is a fixed fee.

Michael LaGrotta, 176 Fern Street – Stated he had a problem with the last snowstorm with the plow truck. He was just finishing up doing his sidewalk and about 10 to 15 minutes later a snow plow truck comes up from Ridgewood Avenue and all the snow from the corner, everything came up on his apron and it was completely covered with snow along with the sidewalk.

Understands that the streets need to be cleaned but the speed of the dump truck was pretty fast. Understands he is on a secondary street and everything has to be cleaned. This occurred in the middle of the day, around 11:30 or 12:00 o'clock. Asked if maybe a small plow truck can be used instead. Mayor Sobkowicz stated that the small plow truck didn't work well in the storm. Mr. LaGrotta stated that maybe they can come around twice, make a secondary trip. Mr. Sears states we will make sure we address this.

Michael Ullman, 2 Clark Avenue – Asked what is the difference between an enforceable ordinance and an ordinance that is not enforced. Stated he is a proponent of taping and broadcasting meetings, and a number of individuals indicated that it was an unenforceable ordinance. Stated we have ordinances on the books that we do not enforce, for instance Ordinance 196-2.1, the removal of snow around fire hydrants. Stated that he does go out to his curb and remove the snow, but would say that he is a minority based on his trip here and trips around town. Spoke of the sign ordinance regarding neon, and there are a number of stores with neon signs and this issue was brought up with Gyros and Goodies. There was a discussion with regard to the snow removal around fire hydrants and Mr. Sears it is important that we remove the snow from around a fire hydrant. Mayor Sobkowicz asked Mr. Ullman if he is referring to WCTV. Mr. Ullman stated he is referring to the fact that there was an ordinance that was proposed and it was deemed by some power to be unenforceable, even though it passed and was vetoed. Mr. Poller spoke with regard to an ordinance that is not enforced it may be due to the fact that we don't have the manpower or ability to enforce the ordinance. Mr. Poller went on to give the example of speeding, many people speed but cops will pull over only a few, there are issues and resources involved. Mr. Poller also spoke of sheds on properties, people will say that the town is going to make them comply with the shed violation, and that we should not be able to do that unless we go around to every property that has a shed. Mr. Poller stated government does not have the resources to fix every pot hole or take care of every shed. Mr. Poller stated the unenforced nature of the ordinance is not because we don't want it, it is because there are not enough resources to do it, and it is different from an unenforceable ordinance which by its own right dictates things that you know from the beginning cannot happen. Mr. Poller went on to speak about the WCTV Ordinance, that there were specific directions, hours of publication and the preemption of programming. Mr. Poller stated the concept is not wrong; the ordinance had a lot of things in it that were a problem, it happened to pass, ultimately it was vetoed. Mr. Ullman asked is the public allowed to tape the proceedings. Mr. Poller replied, yes. Mr. Ullman asked with regard to the height of the cell tower, he would like to know if a review ever took place to see if it is in violation or in compliance. It seems to Mr. Ullman if they are building retaining walls the height is being raised. Mayor Sobkowicz stated she will speak with Administrator Steinel. There was a discussion with regard to Mr. Ullman's property. Mr. Sears indicated he did go to the property, took some pictures. Mr. Sears also indicated he spoke to the Mayor and had the police lieutenant pull the history to look at the footage. Lieutenant Hackbarth will be doing a report. Mr. Sears also did see what Mr. Ullman was speaking about with regard to the snow and Mr. Sears did reach out to the county on that.

Joseph D'Urso, 12 Viola Terrace – Thanked Mr. Poller for the explanation of the Zoning Board. Spoke of the prior council meetings and that this particular issue was raised. Stated he also helped with secretary of the Zoning Board by some of his notes and memory as to when people were appointed. In speaking to the administrator at the last meeting, she stated that we can justify this by a simple resolution and move on. Would like to know if there was a discussion at the last meeting of the year or first meeting of the year, would like to know whose decision was it to take everyone off the

zoning board. There was a discussion with regard to a letter that was put in Mr. D'Urso's mailbox anonymously. Mr. D'Urso would like to know why there was not a resolution to put everyone back on the Zoning Board? There was a discussion with regard to a resolution and the staggering of terms, 2 year or 3 year terms. Mr. D'Urso stated this is a volunteer board and he believes it was a lousy way to say thank you for your services but you are not on the Zoning Board any longer. Mr. Poller explained that we tried to go back to the history of everyone's appointment. Mr. Poller then asked the secretary of the Zoning Board to look into the roll call, see when a name first appeared. Also asked the secretary to go look at the prior three months of minutes to see if there was any discussion among council and a vote to actually appoint these people to the zoning board with a term even if there was no resolution. Mr. Poller continued that would have given us a starting point with regard to the terms. Mr. D'Urso read the letter that was put in his mailbox. Mr. Poller stated the statements in the letter are correct. Mr. Poller stated we didn't want members to continue to vote on things if their terms had expired and were not properly reappointed. Mr. D'Urso spoke of the Planning Board and that is all in place. Mr. D'Urso stated no one is assumed to be a member forever on a volunteer board. Mr. D'Urso would like to know if everyone who was on the Zoning Board, if they will be invited to be interview by council or are new members going to be reappointed. Mayor Sobkowitz stated she has received a few letters, but the letters should come to council. Mr. Sears stated it will be discussed tonight. Mr. D'Urso asked if the budget meeting tonight is a public session. Mr. Sears replied yes, it is. Mr. D'Urso spoke of the cell tower, stated it is not in the greatest spot, stands out like a sore thumb and it is not working. Mr. D'Urso also stated it is great that the Township is collecting the revenue, but it should be working. Mr. D'Urso asks if the mayor and the Councilman Sears are allowed to be on the plows and is the Director of DPW allowed to be out there plowing. Mr. Sears stated that yes and he did himself ask that question. Mr. Sears states he is not operating the plow; you would need a CDL License for that. Mr. D'Urso asks is the Director of DPW allowed to be out there even though he is not an employee, Mr. Sears replies yes, he is allowed.

A motion was made by Mr. Hrbek, seconded by Dr. Cascio to close the general public discussion.

Ayes: Councilpersons Calamari, Cascio, Hrbek, Sears.

Nays: None

CONSENT AGENDA

The following resolutions were part of the Consent Agenda and were made available to the Governing Body and the Public prior to the meeting.

The Consent Agenda was presented and adopted on a motion by Mr. Beckmeyer, seconded by Mr. Calamari.

Ayes: Councilpersons Beckmeyer, Calamari, Cascio, Hrbek, Sears.

Nays: None.

WHEREAS, Title 40-A: 4-58 of the New Jersey Statutes provides if it should become necessary during the first three (3) months of the fiscal year, to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore and there shall be an excess in an appropriation over and above the amount deemed to be necessary to fulfill the purpose setting forth the facts, adopted by not less than 2/3 votes of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient;

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Washington that the Treasurer be and is hereby authorized to make the following transfers in the 2013 Budget Appropriations:

	FROM	TO
Fire Dept/Vehicle & Equip.Repair 3-01-26-315-005	\$1320.14	
Fire-Sct Pak Eq Compliance 3-01-25-268-000		\$1320.14

WHEREAS, an emergent condition has arisen with respect to providing sufficient money for the payment as stated below and no adequate provision has been made in the 2014 Temporary Appropriations for the aforesaid purpose and N.J.S.A. 40A:4-20 provides for the creation and an emergency temporary appropriation for the purpose above mentioned; and

WHEREAS, the total temporary budget resolution adopted in the year 2014 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S. 40A:4-20) including this resolution total \$3,510,141.00 exclusive of debt service; and

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of N.J.S. 40A:4-20:

1. An emergency temporary appropriations be and the same is hereby made for the following:

Group Insurance Plan \$300,000.00

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Director of the Division of Local Government Service.

WHEREAS, Mr. Virgilio Carrillo posted engineering escrow on premises known as Block 1101, Lot 12, 29 Gorga Place; and

WHEREAS, he is withdrawing his application as per his letter which is attached,

NOW, THEREFORE, BE IT RESOLVED, that the Township Treasurer of the Township of Washington is authorized to refund the escrow money in the amount of \$1000.00 to the above.

BE AND IT IS RESOLVED, by the Township Council of the Township of Washington that the Township Treasurer is hereby authorized to refund the following recreation fee:

Teresa Fischer
392 Watters Road
Hackettstown, NJ 07840

WHEREAS, there exists a need for Blood Borne Pathogen Services; and
WHEREAS, the maximum amount of the contract is not to exceed \$2,600. Funds are available and will be certified to by the Treasurer prior to their expenditure; and

WHEREAS, the local Public Contracts law requires that a Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be made available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Washington as follows;

1. That the Mayor and the Township Clerk are hereby authorized and directed to execute an agreement with County of Bergen, Department of Health Services.
2. This contract is awarded without competitive bidding as a Professional Service in accordance with N.J.S.A. 40A:11-5 (1) (a) of the local Public Contracts Law because the services to be performed are a recognized profession regulated by law; and Notice of this action shall be printed once in a local newspaper.

WHEREAS, the Township of Washington, County of Bergen, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and

WHEREAS, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the county of Bergen;

NOW, THEREFORE, BE IT RESOLVED, by the Township of Washington, County of Bergen, State of New Jersey that it hereby recognizes the following:

1. The Township Council does hereby authorize submission of an application for the Municipal Alliance of Washington Township grant for the 2014-2015 grant year in the amount of \$9,876.00; Cash Match of \$2469 and In-Kind of \$7407.
2. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

WHEREAS, N.J.A.C. 7:10A-1 et. seq. requires that the owner of a Waste Water Collection System be licensed by the New Jersey Department of Environmental Protection ("NJDEP") and that the system be operated by a NJDEP licensed operator: and

WHEREAS, Charles H.F. Blumeling, III possesses the required license;

WHEREAS, the Chief Financial Officer has certified that funds are available in line item 4-01-20-165-201 to award a professional service contract without competitive bidding to serve as the licensed operator of the Waste Water System within the Township of Washington;

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Washington hereby awards a professional service contract to Charles H. F. Blumeling, III as a licensed operator of record of the Township's Waste Water Collection System without competitive bidding as a professional service under the provisions of the Local Public Contracts Law. It is acknowledged that Charles H.F. Blumeling, III has completed and submitted a Business Entity Disclosure Certification which certifies he has not made any reportable contributions to a political or candidate committee in the Township of Washington in the previous one year, or made any contribution as per the terms of Township ordinance, and has agreed that the terms of the award will prohibit Charles H.F. Blumeling, III from making any reportable contributions during the term of the contract or making any contribution as per the terms of the Township Ordinance;

BE IT FURTHER RESOLVED THAT, that pursuant to the award hereunder, the Township Council of the Township of Washington hereby appoints Charles H.F. Blumeling, III as the Licensed Municipal Waste Water Collection System Operator of record for the year 2014 at an annual compensation of \$1,000.00 and that said Licensed Municipal Waste Water Collection System Operator is hereby obligated to serve a copy of all reports on the Township Department of Municipal Facilities and the Township Clerk.

Mary Ann Ozment, Township Clerk

Thomas Sears, Council President

**TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY**

CONFERENCE PORTION/CONFERENCE MEETING

January 27, 2014

Members present: Peter Calamari, Steve Cascio, Richard Hrbek, Thomas Sears. Glenn Beckmeyer arrived at 8:25 p.m. Also present: Janet Sobkowicz, Mayor; Ken Poller, Attorney; Catherine Steinel, Administrator.

PRIORITY

Scheduling Budget Meeting Dates – There was a discussion with regard to the days for the scheduling of budget meetings. Mrs. Steinel stated that if she receives advance notice that a meeting will be scheduled on Friday, she will then adjust her hours. A discussion was had that the budget is due to council on February 7th. Mayor Sobkowicz stated that a lot of hours have been put into the budget already by herself and the administrator, and they are up to page 67. Information also needs to be gotten from the auditor, other numbers are also needed and information is also being put into the Edmunds System. Mr. Hrbek stated since we have two new council members, believes that it is important to get something started so the new council members can get their bearings and start to understand the process. Mayor Sobkowicz stated that two documents are given, the actual budget and also another binder with account history from the previous year so that does help. Mayor Sobkowicz also stated she does not mind having a session with council and just going through the whole process, a seminar type. Mayor Sobkowicz also stated that we have until March 17 to introduce it and also the departments are done. Mr. Calamari asked if he could obtain a copy of last year's paperwork so he can familiarize himself with the documents. Mrs. Steinel stated that the workbooks are marked confidential. There was a lengthy discussion on what days were good for council. February 7th will be the first meeting at 5 o'clock and February 10th will be the second meeting after the council meeting. A discussion was had with regard to Mary Ann Ozments being paid extra or comp time for her presence at the budget meetings. Mayor Sobkowicz stated that the budget meetings are a part of the clerk's job, and that last year Mrs. Ozment received comp time due to the fact the meetings were held on a Saturday.

Zoning Board Appointments – Mr. Poller spoke of the zoning board members that the appointments are to be staggered not grouped together. The board should be 7 full time people and two alternates. Mr. Poller explained that there was some losing track of terms and that everybody's term was expiring at the same time and also there were some people sitting on the board whose term had expired. Mr. Poller explained the statute provided for the formation of the Board of Adjustment and authorized the giving of staggered terms and afterwards the 4 year term would kick in. Mr. Poller had the zoning board secretary go back and see when the person first appeared on roll call and he also had her pull minutes from meetings two months before to find out where in the minutes the council actually talked about that. Mr. Poller also had Mrs. Ozment gather some information as well and also looked at resolutions and things of that nature. Mr. Poller stated at this time there is one person on the zoning board, John O'Connell, whose term expires December 31, 2015, other than Mr. O'Connell everyone else's term has expired. Mr. Poller explained at this time the council has the ability to appoint the new members, a new board. Mr. Poller also stated that the Board of Adjustment has the power to give relief from ordinances that you have in town, so there is a lot of power because this is mostly a residential town. It was also stated that CVS has withdrawn its application and if they want to come back they need to come back as a new application. Mr. Poller stated at this time council needs to come up with 6 full time members and two alternates. Mr. Poller further stated that that council should discuss some names, talk to people and after a discussion

is held then have a vote. Mr. Poller does want a formality observed, that being it put on the record the appointment. Once a motion is done then Mr. Poller will be able to do a resolution. Mr. Sears asked if the Mayor can make a recommendation or is it strictly council. Mr. Poller stated that it is the council's appointment if you would like input from the mayor that is perfectly ok. Mr. Sears stated he would like council members if they have any person in mind and would like to have them on the zoning board. Mr. Poller stated these are important things, believes it is a good idea to suggest names, discuss them and don't decide on it tonight. Maybe it would be better at the next meeting. Mr. Sears stated that he would like some input of names from council tonight and then discuss this at the next meeting. Mr. Hrbek suggested Mr. Bill Johnson. Dr. Cascio suggests Laura Merkle. She was previously on the board and did a good job. Mr. Calamari stated he would like to think about it, but did have a question with regard to the new members. Asked if they would be for a four year term and staggered. Mr. Poller stated that they will be staggered, so in addition to coming up with names, we also have to come up with terms. Mayor Sobkowicz stated the new board can attend seminars where they can learn about the use of variances and things of that nature. There is money in the budget for the new members to attend the seminar. There was a discussion with regard to the time frame and at this time there is nothing pending before the board. Mr. Poller stated that the Zoning Board cannot have a reorganization meeting until they have a board. Mr. Sears stated he does have a person in mind and that is Al Kenney and Mr. Sears will reach out to him. This will be discussed on the next meeting on the 10th of February.

Dog and Cat Licenses – Mr. Sears stated that during the months of January and February dog & cat licenses are to be renewed. Stated on the website it indicates that residents can come to the clerk's office from 9-12 to renew the license. Mr. Sears stated he spoke to the clerk who indicated that residents can come up any time up to when she leaves. Mr. Sears believes in removing the 9-12 from the webpage as it would avoid any confusion and residents calling. Mr. Sears would like to ask the council if we can remove the statement of 9-12 from the website to keep everything consistent throughout. There was a discussion that the renewal of the licenses is until January 31. February 1 through February 28th there is a late fee of \$5.00 and after February 28th there is a late fee of \$25.00.

Record Keeping – There was a discussion with regard to road openings, and checks that do come into the clerk's office, how they are documented. Mayor Sobkowicz did have the police department pull up all the CADS from 2013 and write down all the road openings that we knew about. Mayor Sobkowicz further continued that we want to make sure we have a good record of the road openings that occur, keep track of PSE&G, United Water and so on. There was a discussion with regard to the spread sheet, and that most of the areas are county roads, which the Township receives no fees from. Mayor Sobkowicz stated we are trying to get a system in place so information can be gathered. Mrs. Steinel stated as each department finds out about a water main break everyone gets CC'd to the clerk, and if a street was opened in a 72 hour period we do not hear from the facility, we will then send a letter to the responsible party. Mrs. Steinel further stated that the at the same time we are tracking the ones that involve police detail. Mrs. Steinel stated that she is would like to meet with the police chief to discuss that while a police officer is out on patrol, and if they see a utility truck on a particular street, they call it in, have a CAD entry and a copy of the CAD is then sent up to the clerk's office, where we can then follow up on fees. Mrs. Steinel also stated it is an accountability issue also, when a road is in deplorable shape, and six holes were put there, we can see who is responsible and also have the information on who is cutting our roads open. Mayor Sobkowicz stated that on Jackson we

had six road openings, and they replaced/repaved the whole road. Mr. Beckmeyer stated that he would like a copy of the road opening ordinance. Mrs. Sears stated that all first responders need to fill out a form for the county to get an identification card and also photos need to be taken, the county will schedule a date. Mrs. Steinel stated that some people shy away from filling out the forms since they do ask health-related questions, which you do not need to fill out that page. Mrs. Steinel also stated that Rio can also enter the information. Mr. Sears stated that Rio will take the information from us and set up with the county for photos to be taken.

UPDATES

Record Storage – Mrs. Steinel stated that we are beyond capacity at this time, and that some records are to be maintained for 20 or even 30 years. Mrs. Steinel further indicated that her predecessor did have DARM come in and do some purging of our files, but this building is not exactly a storage friendly building, we really don't have that much space. Mrs. Steinel stated she is going to have Main Lock come in and evaluate both doors and take their advice. Mrs. Steinel stated that she believes they are going to put a safety bar since figuring out the combination to the old vault down can be costly, she will take his advice on how to secure the vault. Mr. Calamari asked if scanning some of those documents can be an option we can look into. Mrs. Steinel stated that we would have to look into what we can scan, for example with the building department we do not have a large enough scanner. There was a discussion of maybe getting someone in during the summer to do some scanning, maybe a college or high school student. Mrs. Steinel stated that we do have various floaters and part-timers already. They do have a good feel for the building, and we may be able to offer them a couple of extra hours for scanning. Mrs. Steinel stated that she would like to meet with the heads of the departments to see what they feel would be safe to scan.

There being no further business in Conference Session, a motion was made by Mr. Hrbek, seconded by Mr. Beckmeyer, to go into closed session.
Ayes: Councilpersons Beckmeyer, Calamari, Cascio, Hrbek, Sears.
Nays: None.

Mary Ann Ozment, Township Clerk

Thomas Sears, Council President