

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY

PUBLIC BUDGET MEETING

February 26, 2018
Monday

The Township Council held a Budget Meeting in the Municipal Building, 350 Pascack Road. The meeting was called to order at 7:31 p.m. by Council President Michael DeSena, with the Council President leading a salute to the flag. Members present: Robert Bruno, Steve Cascio, Arthur Cumming, Michael Ullman and Michael DeSena. Also present: Peter Calamari, Mayor; Mary Anne Groh, Business Administrator; Susan Witkowski, Township Clerk. Also in attendance representing DMF, Bill Lawlor, Superintendent, Dan Scudieri, DMF Director.

This Special Meeting was called pursuant to the provisions of the Open Public Meetings Act. Notices of this meeting were emailed and provided to The Ridgewood News, Pascack Press, The Record and Community Life on February 21, 2018. In addition, copies of said notices were posted on the bulletin board in the Municipal Complex and filed in the office of the Township Clerk on the aforementioned date.

SALUTE TO THE FLAG

GENERAL PUBLIC DISCUSSION

A motion was made by Councilman Cascio, seconded by Councilman Ullman to open the general public discussion.

Ayes: Councilmen Bruno, Cascio, Cumming, Ullman, DeSena.

Nays: None.

Seeing none, a motion was made by Councilman Cascio, seconded by Councilman Ullman to close the general public discussion.

Ayes: Councilmen Bruno, Cascio, Cumming, Ullman, DeSena.

Nays: None.

INDIVIDUAL RESOLUTION

A motion was made by Councilman Cascio, seconded by Councilman Ullman to approve Resolution No. 18-163.

Administrator Groh explained the documents that were available. The release of the retainage of the maintenance bond is 20%, subject to the approval of

Council. The road cracks (2015/2016 D&L Paving) have been addressed under the maintenance bond.

Ayes: Councilmen Bruno, Cascio, Cumming, Ullman, DeSena.

Nays: None.

Resolution No. 18-163

Approval Maintenance bond from Mike Fitzpatrick & Son, Inc. for 2017 road program and authorize release of retainage

WHEREAS, Mike Fitzpatrick & Son, Inc. ("Fitzpatrick") entered into a Contract in connection with the 2017 Road Program with the Township of Washington (the "Township") on July 14, 2017, which Contract was completed and the work accepted on January 1, 2018; and

WHEREAS, the Township is authorized to retain ten percent (10%) of the final contract amount for a two (2) year period from the date of completion, provided, however, that in lieu of retaining ten percent (10%) of the final contract amount for a two (2) year period, the Township may choose to accept a twenty percent (20%) two (2) year maintenance bond in a form approved by the Township Council; and

WHEREAS, Fitzpatrick has submitted to the Township, Maintenance Bond Number B 1187672 issued by Selective Insurance Company of America in the amount of \$168,079.00 (the "Bond"); and

WHEREAS, the Township Attorney has reviewed such Bond and finds it to be in order;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Washington that the Maintenance Bond submitted by Mike Fitzpatrick & Son, Inc. in its current form is hereby approved by the Township Council of the Township of Washington, and release of the retainage is hereby authorized upon the original Maintenance Bond being delivered to the Township.

Resolution No. 18-167

Budget Transfer

A motion was made by Councilman Cascio, seconded by Councilman Ullman to approve Resolution No. 18-167.

Administrator Groh explained the criteria.

Ayes: Councilmen Bruno, Cascio, Cumming, Ullman, DeSena.

Nays: None.

Resolution No. 18-167
Budget Transfer – DCRP

WHEREAS N.J.S.A 40A:4-58 provides that if it should become necessary during the first three (3) months of the fiscal year, to expend funds in connection with the prior fiscal year for any of the purposes specified in the budget an amount in excess of the sums appropriated therefor and there shall be an excess in an appropriation over and above the amount deemed to be necessary to fulfill another purpose, the governing body may by resolution adopted by not less than 2/3 votes of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient;

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Washington that the Deputy Treasurer be and is hereby authorized to make the following transfers in the 2017 Budget Appropriations:

	<u>Account</u>	<u>From</u>	<u>To</u>
Payroll Service		\$198.80	
	DCRP		\$198.80

DISCUSSION

2018 Budget Review

A conversation followed on the advertisement in February of new hires, some of which have their CDL licenses. A permanent hire would not reduce overtime. The current secretary works 20 hours per week, need to confirm if she can work five days. There will be no vacation requests during leaf season, and a there may be interest in a C2 operator. A discussion followed on stop signs in the Township, which are rusted, mounted at the wrong height, and need reflective striping. Uniforms for DMF employees were discussed, and vendors will be contacted. The brine truck does need to be repaired, and the County will be contacted regarding street sweeping every other month. Joining Sustainable Jersey was discussed. A conversation followed on cleaning of all town buildings as well as bathrooms at all of the fields. The library inquired about activities on Fridays, and there are grants available for the senior van. Soil samples were requested of all fields, and a discussion followed on quotes for professional licensed companies that would fertilize/put pesticides on the fields. Council requested copies of the MKW study. Education through Green Team was discussed. A conversation followed on the current DMF vehicles, and plan going forward.

PAGE #	LINE ITEM NO.	DESCRIPTION	INC	DEC	AMOUNT	FLAGGED
34	8-01-26-290-130	DMF-Secretary			18,520.00	X
35	8-01-26-290-160	DMF-Seasonal	6,000.00		67,000.00	X
35	8-01-26-290-193	DMF-Vacation Buyback		5,913.47	5,000.00	
37	8-01-26-290-390	DMF-Uniform Rentals			3,000.00	X
37	8-01-26-290-400	DMF-Uniform & Safety Equipment			2,000.00	X
37	8-01-26-290-410	DMF-Oxygen & Fire Extinguishers	150.00		300.00	
37	8-01-26-290-450	DMF-Facility Maint. Contra-Ins.		1,600.00	0	
38	8-01-26-290-580	DMF-Drainage Repairs			0	X
38	8-01-26-290-640	DMF-Salt & Brine			1,200.00	X
39	8-01-26-292-000	DMF-Street Sweeping			13,500.00	X
40	8-01-26-310-450	DMF-Cleaning Service			28,140.00	X
49	8-01-28-375-420	Parks-Building Maintenance			9,000.00	X
49	8-01-28-375-640	Parks-Park/Field Maintenance Exp.			18,000.00	X
49	8-01-28-377-200	Resurfacing Memorial Field			45,000.00	X
50	8-01-30-420-001	Holiday Celebrations & Remembrances			23,000.00	X
50	8-01-30-420-002	Town Day			22,000.00	X

Next Budget Meeting is scheduled for Saturday, March 3, 2018 at 9:00 a.m. to discuss the budget of the Fire Department.

A motion was made by Councilman Cascio, seconded by Councilman Ullman to adjourn.

Ayes: Councilmen Bruno, Cascio, Cumming, Ullman, DeSena.

Nays: None.

Time noted: 10:30 p.m.


 Susan Witkowski
 Township Clerk


 Michael DeSena
 Council President

Approved: March 19, 2018