

TOWNSHIP OF WASHINGTON  
BERGEN COUNTY, NEW JERSEY

REGULAR MEETING MINUTES

February 6, 2017

The Regular Meeting of the Township Council of the Township of Washington was held at 7:30 p.m. in the Council Meeting Room of the Municipal Complex, 350 Pascack Road, Township of Washington, New Jersey.

Council President Robert Bruno called the meeting at 7:32 p.m. by reading the following statement

OPEN PUBLIC MEETING STATEMENT

The regularly scheduled Public Meeting of February 6, 2017 of the Township of Washington Township Council. Adequate notice of the meeting was given in accordance with the Open Public Meetings Act by the Township Clerk to at least two (2) newspapers in January and this notice has been posted on the Township Bulletin Board and on the Township Web Site.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. The fire exits are located through the double doors to your right and through the door on your left. Please silence all cell phones

ROLL CALL

Council Members Peter Calamari, Steve Cascio, Thomas Sears, Michael Ullman and Council President Robert Bruno. Also present: Janet Sobkowicz, Mayor; Ken Poller, Attorney; Mary Anne Groh, Administrator and Susan Witkowski, Township Clerk.

The Clerk read the totals of the list of bills:

TOTAL	2015 Reserve	\$211,502.59
TOTAL	2016 Current	\$4,212,746.24
TOTAL	Capital Fund	\$24,951.11
TOTAL	Animal Control	\$725.80
TOTAL	Trust Fund	\$559.00

A motion was made by Councilman Cascio, seconded by Councilman Sears, to approve the November 14, 2016 Public & Conference Minutes.

Ayes: Councilmen Calamari, Cascio, Ullman, Sears, Bruno.

Nays: None.

Mayor's Report, February 6, 2017

GRANT APPLICATIONS

We are making three grant applications, one is for the reconstruction of Colonial Boulevard, one is for Woodfield Road and the third one is for our "Safe Streets to Transit Program."

WASTE MANAGEMENT PERMIT RENEWAL

I want to thank everybody who has been signing the petition. I think because people are coming up to pay taxes, and the petition is right there, so we got quite a few signatures recently. The hearing/meeting with the DEP will be on April 27, 2017 at Pascack Valley High School because they expect a very big crowd. We requested 7:00 p.m. as the time, but they haven't given us that time as being definite yet.

## JIF INSURANCE CLASSES

Every year our insurance provider offers classes that we can take, we meaning the Council and the Administrator. If you take these classes you get a \$250.00 off the Workmen's Compensation premium. I think so far three or four of us have gone, Councilmen Sears, Councilmen Cascio and myself. I urge the rest of you to please take the class. There are a lot of them scheduled and it will really be helpful to the Township.

## COMMUTER PARKING LOT

There have been some concerns in the past couple of weeks about the Commuter Parking Lot and there not being enough spaces available. There are thirty-nine spaces and sixty-two permits, usually it works out okay, but there have been quite a few mornings that there were no spaces left. Please if you have a sticker, make sure you display it and if you do not have a permit you cannot park there. Quite a few summons' have been issued the past week and half. I think Council should rethink that when permits are given this year and figure something out.

## RECYCLING

Waste Management was the successful bidder for marketing our recyclables. In January this year, you recycled ninety-three tons, that is paper and comingle, last January 2016 was eighty nine tons. However, on pricing we are sort of okay because the paper prices are okay, but the comingle we actually have to pay them to take it away. I was very concerned about this when we went out to bid, but it is what it is right now. I am asking you to please recycle a lot more paper. We will have a shredding event in March, I hope it will be either March 18 or March 25. We will get back with the exact dates.

## POLICE DEPARTMENT

The Police Department answered five-hundred-forty-six calls in January, five more policemen went to the Academy for the Central Judiciary Training that is part of the Bail Reform Act. In addition, the new LifeScan equipment that we were required to buy is working great. Two Police Officers, Lieutenant Skinner and Officer Parcels, attended the Stigma-Free Training today as part of a grant we got from CarePlus and Municipal Alliance. I thank Tom O'Donnell and Desiree Morgan for organizing this initiative. Chief Hooper notified me on Saturday that he received the nation-wide results of the Safest Small Towns in America for the year 2015. The list of these safest towns across the nation is a list of two hundred and fifty towns, with the Township of Washington being sixty three, and Waldwick where I work being number one. Congratulations to our Police Department for a job well done. Chief Hooper and I have been reviewing the e-Ticket System to possibly implement in the Township, and it is probably going to happen. The e-Citation process has several benefits over the traditional pen and paper and a couple of them are the officer spends less time on the side of the road, less transcription errors, illegible handwriting and things like that. There is no need for us to purposely enter the information manually into the database and the information related to the traffic violation is immediately available so hopefully we will be able to implement this. I am sure there are some disadvantages, such as the cost, but I think it will be well worth it. It also gives the Police Officer more time to patrol because they will not be on the side of the road for so long.

## SOLID WASTE COLLECTION ORDINANCE

It is important to clarify that the revised Ordinance No. 16-10 only means that you do not have to use the per bag system, however your garbage still has to be in sealed bags and please call your vendor if you wish to change the program you have right now.

## GOLDEN ORCHARDS/HILLSDALE AND THE TOWNSHIP OF WASHINGTON

Plans for the Township portion of Golden Orchards have been submitted. You probably have seen a lot of work going on as you go north on Pascack Road, after Northgate, there is a lot of building. I have met with our Planning and Zoning engineer to review these plans. It shows six homes partially within the Township and one totally within our border. Although these units are single family homes, the ownership is condominium. The homes are separate, but it is under a condominium association. Also the fact that they are partially in the Township raises a question of property tax revenue, which is set to be where the master bedroom is located. So far we see on the plans that the master bedroom of those six homes are located in the Township of Washington. In addition, there was one home that is not in the association, and I am a little concerned about the problem that might arise with that, but we will deal with that. Another issue is zoning, the Township portion is zoned as Double AA, not PRTD (Planning, Residential, Townhouse, Development). As such, the plans would have to be submitted to the Zoning Board for a use variance, or the Council would have to look at changing the zoning to PRTD. So, we need to take a look at that. I know there are some vacancies on the Zoning Board, so we would also have to fill them right away if you want to go to the route of going to the Zoning Board, because the plans came in this week and we have forty-five days to declare them complete or incomplete.

## ROAD DEPARTMENT

The Road Department is continuing to deal with weather situations and other issues, like for example on Elmwood Place, when we had the nor'easter on January 24<sup>th</sup>, they had to be there to cut up all the trees to open it for passage into school. They also were able to build a protective cover for the generator transfer box to block water from getting in there and they have been cleaning our storm water inlets on Jackson, Viola, and Pascack Roads. Sewer lines are also being inspected.

## ADMINISTRATOR ACTIONS

Administrator Groh has been very busy with engineer issues, roll overs, payroll, purchasing and projects. She is also a member of the Pascack Valley Administrators and they went to a presentation on buying electricity in bulk and also reaffirming the town of not letting Verizon to put those nodes on the poles.

## FIRE DEPARTMENT

I want to thank them for responding to a situation we had the other night, during the night, where we needed lights and thermal imaging cameras. This is another instance where the Fire Department does things other than fire. They answered ten additional calls in January.

## AMBULANCE CORPS

They had forty-one calls in January, and as I mentioned two weeks ago the Corps is looking into a new rig and will need the support of all of the residents in obtaining their goal.

## VETERANS

Several months ago I mentioned a *Wall of Veterans*, where we want to permanently paint the wall to reaffirm our respect to Veterans. If you know of any Veteran who lives in town and would like to have him on the *Honor Wall*, please submit a picture and permanent information to Bernadette.

## VERIZON NETWORK NODES

Verizon does not have any permission from PSE&G to use the poles. If you see any Verizon trucks trying to put them up, please call the Police Department immediately.

## PARKWAY

Also I am looking into a situation I read about with the Parkway and the way of traffic up above us. I will be seeing Mayor Ghalli on Wednesday.

## MAYOR'S WELLNESS HEALTHY STEPS

The healthy steps part of our wellness is going strong, even in the frigid weather. Saturday, we had an option to stay in the library and do exercises through a DVD, but everyone decided to walk although it was very cold.

## REPORT OF COUNCIL

Councilman Cascio stated the Mayor has covered a great deal of data. He stated approximately two (2) weeks ago there was a sewer back up at Prospect, in which Councilman Sears responded to as a firefighter. He stated there was sewage in a couple of homes, and we have had problems with that sewer line before. He stated it was supposed to be maintained, but it does need to be looked into, and we are going to keep an eye on it to make sure this situation does not occur again. He stated other than that, everything seems to be running very smooth in town.

Councilman Sears warned residents about scams via phone, such as threats from the IRS or credit card scams. He stated the IRS doesn't call, they send letters via mail. He received several calls regarding recycling at Van Emburgh, paper was collected, but glass and bottles were left. He did give the home addresses to Bernadette. Administrator Groh stated it will be collected tomorrow, if anyone watching is affected by this, please call Town Hall and you can add your name to the list. Councilman Sears spoke of incidents that have been occurring at the Commuter Parking Lot. There are 39 spots and 65 permits are issued. He feels going forward spots should be numbered and residents pay for that spot. He also spoke of spots that were added in the driveway lane, which doesn't allow for vehicles to make the turn, forcing the driver to back out onto Pascack Road. He is seeking donations for "Friends of Clark Field" if anyone is interested in sponsoring a cherry blossom tree and he is also working on a grant to offset the cost. He stated the birds are back at the firehouse, he was there today cleaning it up. The Township Library will be sponsoring a "Read, Learn & Grow", they are seeking a spot where children can plant flowers. He stated he has already received some donations for this project. He stated the sewer back-up on Prospect occurred in 2005, 2010 and now in 2017. He sent a letter to the Township attorney to see if he can look

into this. A sewer camera has been done a few times, but he believes there is a problem in one section of the pipe. He would like to see a backflow system installed in the homes that are being affected. He was at the location, along with other firefighters and there was a foot of sewerage in the homes. He is currently working with the Ambulance Corp for a rehab trailer. The trailer will have a bed and cabinets for supplies. The trailer will be moved to and can remain at a particular situation. He has reached out to a few vendors that he met down in Atlantic City and is confident we can get that trailer.

Councilman Calamari stated everything has been covered by other members.

Councilman Ullman stated if anyone has an interest in becoming a member of the Ambulance Corp or Fire Department, please contact them. They are great organizations as well as other volunteer opportunities in the Township.

Council President Bruno spoke of reaching out to Waste Management, and he found out there are various ways to recycle which can be viewed on the website. He stated he is amazed at the amount of programs the library offers not only to children, but also to adults and seniors. He encourages everyone go and pick up a pamphlet at the library.

#### GENERAL PUBLIC DISCUSSION

A motion was made by Councilman Cascio, seconded by Councilman Sears to open the general public discussion.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

George Toole, 452 Prospect Avenue – Mr. Toole stated he has been at Prospect Avenue for 17 years, in the Township for 35 years. He thanked Councilman Cascio and Sears for mentioning our condition. He stated there has been raw sewerage in our homes 3 times since 2005, and feels this should be a top priority for the Township. He is frustrated in putting a band aid on the situation. His estimate for damages is over \$13,000.00 from what occurred Friday and the estimate for his basement is between \$30,000.00 and \$40,000.00. He feels funds should be allocated to correct this problem and as a top priority the Township needs to find what the problem is and solve the problem. He has spoken to realtors that told him he cannot sell his home at this time since it has to be declared that there is a raw sewerage problem, therefore the house is devalued. The five (5) homes in the cul-de-sac in the last 17 years have paid the Township over a million dollars in property taxes. He spoke of the health concerns. He feels these issues need to be dealt with by the Township. He also would need documentation that the problem has been corrected so he can sell his home.

Tony Napoli, 447 Prospect Avenue – Mr. Napoli thanked the Mayor, Councilmen, along with the Firemen and the DPW, who cleared up the drain. He stated this is not tolerable any longer, it is critical and unacceptable. He spoke of the emotional distress of going on vacation and coming back with sewerage in your basement. Having gone through this experience 3 times has been incredibly strenuous. He hasn't slept; his wife hasn't slept since this is constantly on their minds. He stated this is not only financial. He spoke of his child's medical issues and as a result he cannot stay in the home. Council needs to exercise their power, and make this a top priority, funds need to be diverted. He stated he does have a report, WT2045, and the recommendations were never followed. He spoke at length of what is contained in the report, and what was not done. He stated the check valves are needed. Mayor Sobkowicz stated a discussion was had regarding getting the whole system looked at. Report WT2045 is a report that was prepared by Paul Azzolina, on June 11, 2010, copied to the Mayor and Township Administrator. Council President Bruno asked that whatever documentation Mr. Napoli has; please forward to the Administrator so it can be forwarded to Council. Mr. Napoli read from the

report. Mayor Sobkowicz stated the new engineer will look at the report. Mr. Napoli would like to see an action plan from the Township, with tasks, resources and target dates. He doesn't want this to wither away. He stated check valves are needed. They can be put on each property, within a day. Landscaping needs to be repaired as well, but this would be excavation. The part is roughly \$400.00, dig 7 feet down to get the line, and secure the line, so there are no cave-ins. Mr. Toole indicated he also has an estimate for the job from Paramus Plumbing. Council President Bruno asks that the estimate be forwarded to the Administrator. Mayor Sobkowicz asked if any of the homes have backflows. Mr. Toole replied they were denied in 2010.

Dr. Marek Dziarmaga, 448 Prospect Avenue – Mr. Dziarmaga stated this is his third time here. As a medical professional he doesn't check problems, he cures them. He would like this problem to be checked, and cured. He stated there is something wrong with the sewer system; either it needs to be repaired or rebuilt. He is a doctor, along with his wife they both deal with patients and they can spread disease. Council President Bruno stated he apologized this is going back and forth, he along with the Mayor and Administrator will continue conversations with an engineer.

Christine Murphy, 959 Adams Place – Ms. Murphy is here representing the Township Swim Club along with members of the swim club board. She is here seeking cooperation between the town and the swim club, in particular with regard to the salt shed. She spoke of past conversations with the Mayor, which were not received well. She stated the swim club has a piece of property that is 6.2 acres, the back of the property being extremely secluded where the Township can relocate the salt shed. She spoke at length of working with the Township. Most pools in the area which are privately owned have gone under, and they do need cash. She stated they are willing to work with the Mayor, DMF and also the library. Council President Bruno asked would there be a proposal? Rent? Lease? Or long term lease? Ms. Murphy replied she feels Council should come to the swim club with their needs.

Julianne Lipnick, 184 Finnerty Place – Ms. Finnerty spoke of the double lane of traffic on Washington Avenue, which is now extending as far back as Jacquelyn. She spoke of what she has observed in the area regarding traffic. Council President Bruno stated he has spoken to Captain Hackbarth regarding attending a meeting, and he indicated he is fine with that as long as the Mayor agrees. He feels this would benefit the public. Mayor Sobkowicz stated she will discuss it with Captain Hackbarth. Councilman Ullman asked if observations have been made by the Police Department of back-ups and crossing of the yellow line at the intersection. Mayor Sobkowicz stated they do have special details there, she would have to get the report on how many and when they have them. She will reach out to Captain Hackbarth and get back to Council President Bruno.

Mary Ann Ozment, 960 Adams Place – Mrs. Ozment spoke of the problem on Prospect Avenue being discussed at past Council meetings. Mrs. Ozment asked if Administrator Groh currently has a QPA. Administrator Groh replied she is currently taking courses. Mrs. Ozment asked if the Administrator received permission for a second year appointment as per the Statute. Administrator Groh replied that will be done. A conversation followed on the extension needing permission, as well as the prior Administrator (Matthew Cavallo) staying on until February of last year as a QPA, being paid on an hourly basis. The bid threshold limit was discussed, which has been increased from \$36,000.00 to \$40,000.00. Mrs. Ozment stated bid quotes have been being solicited without the correct personnel. Administrator Groh stated she believes she has been acting properly as a QPA, but she will research and get back to Council.

William Ferara, 2556 Cleveland Avenue – Mr. Ferara spoke of a past meeting where Mayor Sobkowitz indicated she didn't have a garbage hauler. Mayor Sobkowitz replied she contracts with Buldo. He stated he spoke to Buldo, and they will be leaving everything as is in the first quarter, but will reach out to customers. Mr. Ferara questioned a \$7,600.00 fee for bank charges on an animal control fund. He also questioned a resolution regarding lead purchasing agents within the Township. Administrator Groh explained it is a cooperative, which gives the Township more options in purchasing without going out to bid, and does need a resolution. He spoke of recyclecarton.com which will make cartons a recyclable item. He feels something should be circulated to the Township stating what recyclables on periodic basis is. He asked what the \$300,000.00 grant is for. Mayor Sobkowitz replied it is near the bus stop, it would cover a new lighting system, ramps, sidewalks and things of that nature. She feels it is something that would give us more opportunity to get funds from the County. He spoke of the article in the Pascack Press regarding the Annual Mayor's Meeting. He asked if there were any discussions of problems with the intersection of Pascack Road and Washington Avenue with the other Mayors. Mayor Sobkowitz stated at the breakfast the Chairman of the Chamber of Commerce gives the topics which are to be discussed, and that was not one of the topics. She will be reaching out to the Mayors to discuss the intersection at the meeting on Wednesday.

Toni Plantamura, 808 Robinwood Road – Ms. Plantamura asked if there have been any conversations regarding Field Turf since there are lawsuits pending with regard to defective fields and asked if our high school turf field is involved. Councilman Calamari stated he will reach out to them, but they are a separate body. He feels it would benefit if some residents attend Board of Ed meetings and raise the issue directly with them. Mayor Sobkowitz stated she has seen the articles, it is a State investigation, and she hopes to have more information next couple of weeks. Councilman Sears stated some of the issues are with the original turf which was installed many years ago with the old type of crumb rubber, they are curling up. Ms. Plantamura stated the fields that are defective were installed between 2009 and 2013, so the high school falls within that range. She spoke of her quality of life dissipating in the Pascack Valley area. She spoke of the intersection of Washington Avenue being a highway now and the use of the road is very limited. She believes this intersection is a Pascack Valley problem, stemming from a lack of neighbors who do not want to address this traffic problem. She spoke of her frustration of dealing with this traffic, and her hopes that this northern valley area would work together. She spoke of surrounding towns developing and Mount Laurel, which is a form of social reengineering. She would like to see our Police Department issuing summons, which would drive a message to the rest of the people in this Pascack Valley area. Mayor Sobkowitz stated the Highway Authority is considering putting a north parkway exit due to the traffic coming from New York to Wegmens. Councilman Cascio stated the only people that can help the Township is the County, as monies would not be from surrounding towns.

A motion was made by Councilman Sears, seconded by Councilman Cascio to close the general public discussion.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

Councilman Sears asked if County Police Officers can be asked to patrol the intersection. Mayor Sobkowitz replied that she will reach out to Captain Hackbarth. She stated that is one of the reasons she is seeking the grant, to get support financially from the County.

## INDIVIUDAL RESOLUTIONS

No. 17-xxx Budget Transfer – Council President Bruno thanked Administrator Groh for the package. He would like to finalize this matter at the next meeting. Administrator Groh stated that Council President Bruno had asked for this in connection to the 2017 budget discussions, not with connection to the transfer resolutions. Councilman Calamari asked if there is anything we as a Council can do to make sure bills get paid in a timely matter, such as within 30 days or within 45 days. He has heard from vendors that the Township pays very slowly. Mr. Poller there is nothing legally; bills are to be paid when they are due. Councilman Calamari stated that it does give a bad reputation with vendors. Councilman Cascio spoke of past bills that have been held up due to the administration in the past years. He stated it has gotten much better, but vendors do fret servicing the Township of Washington for that particular reason. Council President Bruno feels this was a poorly budgeted line item, which left us for total expenditure of \$102,000.00 versus \$79,000.00. The \$79,000.00 had no supporting documentation as to why it was being spent. Mr. Poller did come back with \$100,000.00, \$25,000.00 for 4 different categories. Council President Bruno feels we should have an explanation from T&M since we are over a huge amount. He did discuss with the Administrator for future budgets to expand on the categories so Council can better understand where we are spending. Mr. Poller stated he would like to reply. Council President Bruno stated he is just making a comment, when we get into our budget sessions, he would hope Council does a better job in budgeting items. He would be happy to discuss this with Mr. Poller once he goes through the bills next week.

A motion was made by Councilman Cascio, seconded by Councilman Sears to discuss Resolution No. 17-134, Authorize Temporary Emergency Appropriation.

Administrator Groh stated these are additional appropriations to supplement the temporary budget that had been adopted at the Reorganization Meeting. There are six lines; four of them are based on unknown expenses at the time. She had to evaluate the Health Department needs, that line item lost \$2,000.00 and the Financial Services fee is a \$5,000.00 for preparation of the budget. She explained why she did not include this in the temporary budget. She stated we are funding the project not the particular vendor. There has been a greater need for the Public Defender that is the reason why that line item was increased. The Tax Collector Salary/Wage was to fund the situation of the new employee. With regard to the Police Vehicle Leasing, she was told at the end of the lease term for the two vehicles that the Township would be taking the vehicle for one dollar, which is quite different than reality. The leases end and there are disposition fees and there will be new leases that the Township will be entering into. There were some requisitions put in by the Director of the Municipal Alliance that were not put in by the exiting purchasing agent. Councilman Ullman spoke at length of his frustration of Council funding accounts, Council's expectations and the decision of how funds are spent is done by the administration. A discussion followed on the Municipal Alliance, which is on a different fiscal year and how the funding of the line item came to be. Council President Bruno stated there has been a motion, he would like a vote.

Ayes: Councilman Calamari, Cascio, Sears, Ullman, Bruno.  
Nays: None.

### Resolution No. 17-134: Authorize Temporary Emergency Appropriations

WHEREAS an emergent condition has arisen with respect to appropriations and no adequate provision has been made in the 2017 Temporary Budget for the aforesaid purpose, and N.J.S.A. 40A:4-20 provides for the creation of emergency temporary appropriations for said purpose; and

WHEREAS, the total temporary budget resolution adopted in the year 2017, including this resolution total \$2,940,066.00.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Washington, in the County of Bergen, State of New Jersey (not less than two-thirds of all members affirmatively concurring) that, in accordance with the provisions of N.J.S.A. 40A:4-20, the following emergency temporary appropriations be made and that said emergency temporary appropriations be added to the Temporary Budget adopted on January 3, 2017 as follows:

Municipal Alliance	\$4,000.00
Police-Vehicle Leasing	\$2,500.00
Financial Services Fee	\$5,000.00
Tax Collector S&W	\$5,250.00
Health Department S&W	\$2,000.00
Public Defender	\$1,800.00
<u>Total</u>	<u>\$20,550.00</u>

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the Director of the Division of Local Government Services.

#### CONSENT AGENDA

The following resolutions were part of the Consent Agenda and were made available to the Governing Body and the Public prior to the meeting.

Councilman Cascio and Council President Bruno requested explanations on Resolutions No. 17-137, 17-138 and 17-139. Mayor Sobkowicz stated with regard to 17-137, part of it was funded a few years ago, then we were denied and we are trying again. Woodfield Road is the next road we are trying to get funds for, and they are non-matching. Resolution No. 17-139 is Safe Routes to Transit funding that will help with the sidewalks, ramps, lighting, crosswalks and also help with the intersection. Councilman Cascio asked if that money can be used for land acquisition. Mayor Sobkowicz stated Mr. Statile did list items, she is not sure if land acquisition was there. Council President Bruno asked if this includes the bus stop itself. Mayor Sobkowicz replied she is not sure about the bus stop itself, since that would be a New Jersey Transit item. Council President Bruno asked if this can be down at Spice and Washington, since there is a bus stop there too. Mayor Sobkowicz replied that would be next year. The time limit on getting the project done is two years, but you can ask for an extension. Regarding Woodfield and Colonial, it is repaving but there are also a lot of sections that need more reconstruction. There is a drain on Woodfield that needs a lot of work. Administrator Groh stated in response to Ms. Ozment's comment regarding her QPA status, she was appointed in May, and the quote solicitation for the firehouse was back in December, which was well within the time frame.

A break was taken at 9:00 p.m. and returned at 9:09 p.m.

Councilman Sears asked if there is a time frame for Resolution No. 17-136. Administrator Groh replied they are ready to go. The firehouse siding will be discussed during the Conference Agenda. A conversation followed regarding Swift Reach and Reverse 911, which are the same. The Reverse 911 is through the County, which is used for emergencies. Resolution No. 17-135 is for incoming 911 calls.

The Consent Agenda was presented and adopted on a motion by Councilman Cascio, seconded by Councilman Sears.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

Resolution No. 17-135: Appointing Coordinator for Emergency Telephone System

WHEREAS, The Township of Washington is required pursuant to State law and the regulations of the State Department of Treasury to appoint a coordinator for the Township's emergency telephone system ("9-1-1" System); and

WHEREAS, the municipal coordinator of the 9-1-1 System is responsible for maintaining a plan for enhanced emergency services throughout the Township and for developing such revisions to the plan as may be necessary for review by the Mayor and Council of the Township; and

WHEREAS, the Township is empowered by law to appoint and employ professionals, technical advisors and experts as the Township may determine to be necessary for its efficient operation; and

WHEREAS, the Township has received written recommendation from Glenn Hooper, Chief of Police of the Township of Washington Police Department, requesting the appointment of Captain Gregg Hackbarth as the municipal coordinator of the 9-1-1 System; and

WHEREAS, the Mayor and Council of the Township are desirous of appointing Captain Gregg Hackbarth to serve as municipal coordinator for the 9-1-1 System in accordance with the requirements and procedures mandated under N.J.S.A. 52:17C-1 et seq., and N.J.A.C. 17:24-5.1 et seq.,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Washington, as follows:

1. That Captain Gregg Hackbarth of the Township of Washington Police Department is hereby appointed to serve as the municipal coordinator for the Township's 9-1-1 System,
2. That Captain Gregg Hackbarth shall perform all such duties and carry out all of the responsibilities as set forth in the existing plan of enhanced emergency services throughout the Township and in accordance with the requirements and procedures mandated under N.J.S.A. 52:17C-1 et seq., and N.J.A.C. 17:24-5.1 et seq.,
3. That no further action of the Township shall be required.

Resolution No. 17-136: Authorizing Contract for Reconstruction of Retaining Wall

WHEREAS the Township of Washington, County of Bergen, New Jersey (the "Township") has the need for reconstruction of a retaining wall located on real property owned by the Township where the Fire House is located (hereinafter "the reconstruction project"); and

WHEREAS the Administrator solicited quotations in accordance with the New Jersey Local Public Contracts Law for the reconstruction project with the direction and assistance of the Township Engineer; and

WHEREAS multiple quotations were received for the reconstruction project; and

WHEREAS T.N.S. Construction, 1294 Waterloo Road, Stanhope, N.J. 07874 ("T.N.S.") submitted the lowest quotation for the reconstruction project for a total amount of \$35,000 and such quotation has been reviewed by the Township Engineer; and

WHEREAS the Township wishes to accept the quotation of T.N.S. for the total contract amount of \$35,000 (hereafter the "Contract Amount"); and

WHEREAS sufficient funds were appropriated therefor by Ordinance No. 16-07;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Washington, County of Bergen, New Jersey that the Mayor is

authorized to sign a Contract with T.N.S. for the reconstruction project for the Contract Amount; and

BE IT FURTHER RESOLVED that this expenditure shall be charged to Capital Fund.

Resolution No. 17-137: Authorization to Submit Grant Application and Execute Grant Agreement with NJDOT – Reconstruction of Colonial Boulevard

WHEREAS, the Township of Washington desires to receive \$204,700.00 in funds from the New Jersey Department of Transportation Highway Trust Fund for the purpose of resurfacing, making safety improvements and traffic calming measures along Colonial Boulevard; and

WHEREAS, the Township Engineer has developed a plan of action and cost estimate to improve Colonial Boulevard and key intersections through the addition of pavement markings and other physical complementary safety improvements; and

WHEREAS, the project will also improve safety to the local schools and commuter lines, thus leveraging the requested funds;

NOW, THEREFORE BE IT RESOLVED that the Council of the Township of Washington, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Township is hereby authorized to submit an electronic grant application MA-2017-Washington Township-00302 to the New Jersey Department of Transportation on behalf of the Township of Washington.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Washington and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Resolution No. 17-138: Authorization to Submit Grant Application and Execute Grant Agreement with NJDOT – Reconstruction of Woodfield Avenue

WHEREAS, the Township of Washington desires to receive \$186,562.50 in funds from the New Jersey Department of Transportation Highway Trust Fund for the purpose of resurfacing, making safety improvements and traffic calming measures along Woodfield Avenue; and

WHEREAS, the Township Engineer has developed a plan of action and cost estimate to improve Woodfield Avenue and key intersections through the addition of pavement markings and other physical complementary safety improvements; and

WHEREAS, the project will also improve safety to the local schools and commuter lines, thus leveraging the requested fund; and

NOW, THEREFORE BE IT RESOLVED that the Council of the Township of Washington, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application MA-2017-Washington Township-00303 to the New Jersey Department of Transportation on behalf of the Township of Washington.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Washington and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Resolution No. 17-139: Authorization to Submit Grant Application and Execute Grant Agreement with NJDOT – Bus Stop Intersection Improvements Project at Pascack Road and Washington Avenue

WHEREAS, the Township of Washington desires to receive \$303,240.00 in funds from the New Jersey Department of Transportation Highway Trust Funds' Safe Streets to Transit program for the purpose of making safety improvements at Pascack Road and Washington Avenue; and

WHEREAS, the Borough Engineer has developed a plan of action and cost estimate to improve at Pascack Road and Washington Avenue through the addition of physical safety improvements; and

WHEREAS, the project will also improve safety to the local schools and commuter lines, thus leveraging the requested funds; and

NOW, THEREFORE BE IT RESOLVED that the Council of the Township of Washington, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application SSTT-2017-Washington Township-00060 to the New Jersey Department of Transportation on behalf of the Township of Washington.

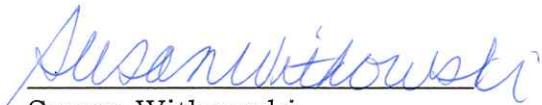
BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Washington and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

A motion was made by Councilman Cascio, seconded by Councilman Calamari to adjourn to Conference Agenda.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

Time Noted: 9:15 p.m.



Susan Witkowski  
Township Clerk



Robert Bruno  
Council President

Approved: May 8, 2017

-TOWNSHIP OF WASHINGTON  
BERGEN COUNTY, NEW JERSEY

CONFERENCE MEETING MINUTES

February 6, 2017

Members present: Peter Calamari, Steve Cascio, Tom Sears, Michael Ullman and Robert Bruno. Also present: Janet Sobkowicz, Mayor; Mary Anne Groh, Administrator; Ken Poller, Attorney and Susan Witkowski, Township Clerk.

Time Noted: 9:11 p.m.

CURRENT BUSINESS

Administration

Staffing – The Court Administrator position has been advertised, one resume was received. Administrator Groh is reaching out to other towns to explore sharing personnel and/or other services in connection with the court system. Village of Ridgewood did reach out, as well as Paramus. Administrator Groh stated she will be going through resumes for other positions and will schedule interviews. She stated the way the purchasing agent/payroll manager was funded in the past the salary was loaded on the purchasing agent portion, not the payroll, even though the payroll is a bigger part of the job. She may continue doing the payroll and have someone do the purchasing agent work. She stated there are a few resumes for technical assistant for the Construction Department which she will be looking into. The hours of the current employee have been increased to Friday to help with the backlog. Administrator Groh spoke of the various options for Court, that is consolidating, going to another town or sharing personnel to come to our town. Attorney Poller explained the scope of our Court, which is a variety of things, domestic violence, DWI, traffic and not indictable offenses. Currently there are two sessions a month, there is a full time Court Administrator, who is certified and a part time Violations Clerk. There are many instances of one Court Administrator serving a number of towns. Mayor Sobkowicz stated E-Tickets will help. She stated she is not in support of sharing this service and having our police officers go to other towns. The officers would have to wait there for their turn to testify, and in the long run it might cost us more money sending them other places. She feels it would be better to have the person come here and run the Court from here. She stated each time there is a change of venue, it is very costly. Administrator Groh stated the judge has an appointment term, which is until 2019. Councilman Cascio spoke of other expenses in our Court, such as metal detectors, which we do not have. The County does dictate, but by sharing personnel and combining the Township can do much better. He feels we should revisit this, save some money and make a better court system. He spoke of surrounding towns combining and it is working out very well.

Zoning/Planning Board/Council Minutes – Council President Bruno stated he would like to have Cornelia work a few hours extra to catch up. Mayor Sobkowicz did reach out to the Clerk to see if we can streamline the minutes, since we do get a word by word. The Clerk did suggesting buying the license for “Microsoft Office/Word” and putting it on the computer in Council chambers. By installing the software, it would save a lot of time and repetition. She did authorize four extra hours this week for Cornelia, and we will see how it works. A conversation followed on the Zoning Board/Planning Board minutes.

## Facility Maintenance

DMF – Administrator Groh received the mold report and air reports, which were both fine. No remediation report was included, the vendor would like to see documents obtained to replace the ceiling. The engineer has drafted a report regarding his structural assessment, which will be reviewed. An estimate has been received from the insurance company to remedy the water damage to the ceiling and walls, which was sent to the Mayor for her review. The exterior work has been done on the roof but due to the weather, they were not able to complete the sealant, so the contractor will be coming back to put sealant around the drain to prevent leaking.

## Town Hall

Elevator Ceiling Panel – The middle ceiling panel has fallen, and it needs to be replaced. Administrator Groh did reach out to the DMF to fix the problem, which is a DMF function. There is a service contract for the elevator.

Town Hall - Exterior siding has been replaced on the Clock Tower, which is the same company that completed the roofing. The DMF will be contacting that company to look at the siding at the firehouse. Regarding Council Chambers, the Township does have an estimate on the remediation work, but that work contemplates taking out some of the sheathing and siding, which needs to be replaced and not part of the estimate.

Fire House – A quote will be received for the siding from Jay Cue The door was fixed last week, paperwork was received today from Bergen Door. A conversation followed on the siding, which is due to the birds.

Memorial Field Committee Status – Mayor Sobkowicz stated she met with the Director the other night, and members of the Committee have been finalized. There are about 9 or 10 members, several people have been notified. The Mayor will speak to the engineer with a date and we will all meet.

## Vehicle Maintenance

DMF Trucks – One truck is out of service, the older sanitation truck, it was diagnosed as needing a complete new transmission. The quote was received this afternoon, but we will be seeking other quotes.

Fire Apparatus Repair Status – The purchase order was issued for the tower ladder repair, Tower 41 and that will be scheduled by the Fire Department. The door on Truck 40 is mainly cosmetic, and the chief has received two quotes. Councilman Ullman asked if any of the trucks have been going to Paramus or the County, or are they still going to private vendors. Councilman Sears stated Tower 41 cannot go to Paramus, since the hydraulics need to be completed by a special maintenance mechanic. General vehicle maintenance, the County and Paramus can complete the work. The DMF truck went to the private vendor because Paramus could not get to it. No particular vendor is locked in, the Township can pick and choose where to go. The mechanic is back and the DMF staff does go out and get quotes and compare. A conversation followed on contacting the County for repairs.

Ridgewood Maintenance Agreement – All complete.

## Roads

Turn Signals at Exxon Station and Shopping Center – Mayor Sobkowicz stated she has not gotten to this. Councilman Ullman stated the Exxon Station signs were part of the proposal and were memorialized when approved by the Zoning Board. The traffic plan included the curtailment of left hand turns, depending

on where you were exiting from. Approval needs to be received by the DOT (Department of Transportation.) Comments were made if the sign was approved, the legality of issuing a summons for those making the left hand turn and whose responsibility is it to contact the DOT for approval of the signs, the Zoning Board or Planning Board. Attorney Poller stated it is generally the applicant to get the conditions satisfied, submit the paperwork to DOT, otherwise they are in violation. The Compliance Officer can go out there and check if they have approval. Councilman Sears asked they he also go out and check the shopping center. Gary Mazanec will be contacted to check these locations.

2014, 2015 & 2016 Road Defects – Due to the weather, repairs are not being done. The potholes on Eastview have been taken care of. If a defect is found on a County Road, the resident should call the DMF. A County road defect list is kept by the Police Department, and they forward the list to the County. Recycling is on the Township Calendar, but technically it should be through the DMF. The calendar is currently at the printers, which does list phone numbers and who to call. The administration is currently evaluating who should be the Recycling Coordinator, which should be who the calls are being directed to.

#### Communication with Residents

Resident Feedback/Web Site – Communication was tested and confirmed received.

#### COAH

Status of Contract with Habitat for Humanity for VFW Building – Attorney Poller has reached out to the land use attorney twice to schedule a closing, and he indicated he would reach out to the Director. He stated he will contact them again for a report of the time frame since this does need to be attorney to attorney. The next thing would be to schedule a closing and transfer the property. A conversation followed on how the project has been dragging since Jacey Raimondo has left Habitat. Administrator Groh stated she has had contact from her successor regarding disconnecting various services from the building. Attorney Poller stated this doesn't have anything to do with him, and is irrelevant to scheduling a closing. Councilman Calamari asked that once closing is complete, can Council be advised if funding is in place and if there is a time frame on ground breaking or a completion date. Attorney Poller replied he will find out the status, and will give Council a report. Councilman Cascio asked if the stain glass window has been removed from the building. Councilman Sears stated he did check with the VFW and they want nothing from the building. Mayor Sobkowicz stated she will look into this.

#### Budget

2017 Budget – Council President Bruno stated the date the Council was supposed to receive the budget was January 15<sup>th</sup>, and then there was an extension. He asked will Council receive the budget next week. Administrator Groh stated she will check the date. Mayor Sobkowicz stated hopefully. Council President Bruno stated the priority in this Township at this time is for the Council to get a budget together, so it can be approved. He stated there are discussions, people need to be paid, and repairs to be made. Council needs to get the budget so it can be approved, and we have to sit for hours as last year. He stated this is unconscionable, the budget is due and it is embarrassing. He stated it comes to a point where we hear the same thing, where is the budget. Administrator Groh replied vendors are getting paid. Mayor Sobkowicz replied we are working on it, we have a temporary budget, the Township is operating fine. Council President Bruno asked how much of the budget is done. Mayor Sobkowicz replied quite a bit. Council President Bruno stated it is

embarrassing since it is the fiduciary responsibility as the Mayor of this town to have a budget prepared when it is due. Councilman Sears stated the library HVAC system is under the budget, and the grant depends on if we increase that money. Mayor Sobkowicz stated that goes in the Capital Budget and we can add an additional \$5,000.00 for the extras.

Open Litigation/Open Engineering Issues – Council President Bruno thanked Attorney Poller for the documents. Mr. Statile’s input will be involved in the Capital Budget. The administration has met with him already, but doesn’t have the numbers. The issue with Prospect Avenue will be added.

#### Appointments

Zoning Board Members – three regular members (residents communications) – Currently there are Mr. Goetz, Ms. Grimaldi and a Mr. Sonntag. Councilman Calamari stated we also have the existing members, Dina Burke and George Mouravieff. Councilman Cascio asked that written requests be received from the current members to be on the Board. A conversation followed on talking about the members in public, which can be done since the members are not employees.

#### Ordinances and Legislation

Codification Project – Attorney Poller stated he is currently working on this. There will be an entire printout manuscript from General Code of all of the Township Ordinances. General Code will make some recommendations. Attorney Poller will go through their recommendations along with looking at the ordinances to see if something else should be recommended. Codification is putting into organization and then take the most obvious things to update, along with recommendations of whether Council wants to amend something or not. Council will be getting an outline of ordinances that are recommended to be looked at. One of the recommendations would be to change the Insurance Committee. It is a process, and will be given back to General Code, and then finalized for a publication of adoption of the entire Code, subject to whatever changes Council wants to make. An update will be given in March.

Anti-Nepotism Ordinance – Councilman Cascio requested for this to be put on the agenda, it is a boiler plate Ordinance from Fair Lawn regarding hiring of family members. He is asking that Council members take a look at this. Many municipalities have it and it may help in the future so there is no misrepresentations in all employment issues. Attorney Poller requested a list of municipalities be provided by Councilman Cascio. A conversation followed if Codification goes to the extent of suggesting something that is missing.

Garbage Bag Communication Plan – Residents can contact their hauler. Foodtown does have a section for Buldo and Waste Management with signs that you can call for further information regarding the bags. It is up to the resident. The website has been modified with options, the photo of the colored bags and pricing information has been removed. The website references that the fact the Township is using a sealed bag versus a per bag system. The blue/purple bag restriction has been removed, but it is still an option for residents. The change will be in the calendar and there will also be a write-up. If a resident is satisfied with their provider and would like to continue to buy colored bags, it is an option, but not a requirement.

Form of Government – Attorney Poller will be providing something to Council giving some options. Council President Bruno stated besides options, he would also like to know what would need to be done, such as petitions and deadlines.

## Resolutions

Salt Storage Bid – Mayor Sobkowicz stated she reach out to Oritani Bank, as well as speaking to a resident, and they will be coming next Monday. A conversation followed on Mr. Makaster reaching out to the neighbors. Mayor Sobkowicz stated all of the effected residents will receive a letter. Administrator Groh stated she did reach out to the lowest bidder and he will be willing to consent to extend the time for awarding the bid. Councilman Calamari stated he is open to anything that makes sense. Regarding the swim club, he is not in favor of parking cars on the street during the season.

Property Tax Interest Relief Request – Council President Bruno stated Ms. Lipnick via email has asked for a relief on the interest of taxes that she paid. Administrator Groh stated Ms. Lipnick did write a letter to the Tax Collector. A resolution would need to be passed by Council to waive the interest. Attorney Poller stated he will confirm the process to follow. Councilman Calamari asked if the interest has been paid so far, and if so would there be a refund as opposed to a waiving a charge. Attorney Poller he doesn't believe it is a prerequisite. Councilman Calamari would recommend Council doesn't do this, he feels this would establish a pattern of residents wanting more time to pay taxes, they will purposely put in misinformation for interest not to be charged. He feels this is setting a bad precedent.

Audit Status/LOSAP – The Annual Financial Statement will be filed with the State as of February 10<sup>th</sup>, nothing can be done until those are completed. The Mai firm has done pre-audit work, they have not been in the office since December. Mr. Mai did call to see when the Annual Financial Statement would be available, and they are being filed through the Clerk's Office. The Clerk is waiting for the CFO's signature, she will follow-up tomorrow. The CFO is Denise Marabello, who signed last year and will sign this year. A conversation followed as to Ms. Marabello's role in the past and the person currently coming into the office as Tax Collector. The audit is to be completed by June 30<sup>th</sup>. Councilman President Bruno stated he will reach out to Mr. Mai to confirm the schedule. Lincoln Financial is the administrator of the LOSAP. Council President Bruno stated he would like this fund to be audited and make sure the Township is compliance. He will reach out to Mr. Mai with regarding LOSAP.

Personnel – Council President Bruno spoke to Chief Hooper on Thursday and indicated to him we have his contract, it is under review and Council is aware of the deadline. Chief Hooper was in agreement. A conversation followed on a voucher that the Mayor has not signed regarding an employee taking a floating holiday rather than election pay. Mayor Sobkowicz does have a problem with that, since that is not what was negotiated. She feels you cannot have both but, but will sign it since that is what the Council put in.

## Miscellaneous

Teen Center Complaint – A complaint was received regarding the \$10.00 fee, which is in the Ordinance. It is a program that children belong to. Mayor Sobkowicz stated in 2015 complaints were received about things going on at the Teen Center. A salary is paid to the person that works there Friday nights, and at special functions. Town funds are expended and it was suggested that the children should have a card and pay a fee since the Township does support the program. The center is open on Friday nights all year long. A conversation followed on the email received by Mrs. Goetz. Mayor Sobkowicz stated she will reply to the email.

Council Duties – Council President Bruno asked if anyone is interested please email him, he would like to create a list of assignments for Council members. Attorney Poller stated Council President Bruno can contact one council person,

but cannot email all of the Councilmen back and forth. Councilman Ullman asked if Council President Bruno can email a list of the projects? Attorney Poller stated he doesn't have a problem with presenting topics and Councilmen responding individually. Councilman Calamari stated if the administration wants or needs help he can be an IT interface, since that is his background.

Grant Writer – Council President Bruno will look to Councilman Sears for this topic.

RESOLUTION No. 17-140: Closed Session, February 6, 2017

WHEREAS, the public is invited to attend all Meetings (whether denoted public or conference sessions) of the Township Council in accordance with its general practice and the Open Public Meetings Act; and

WHEREAS, the Legislature of the State of New Jersey declared that the public has a right to attend all meetings of the public bodies at which any business affecting the public is discussed or acted upon in any way except as set forth in the Open Public Meetings Act (N.J.S.A. 10:4-12), which provides for the exclusion of the public from the portion of a meeting at which certain enumerated matters are to be discussed; and

WHEREAS, the Township Council has determined that, because of the nature of the subject matter to be discussed, the public should not be present at that portion of the meeting of the Township Council at which certain specific matters encompassed by N.J.S.A. 10:4-12 are to be discussed;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Washington that, pursuant to the express provisions of the Open Public Meetings Act, the public be excluded from the meeting or portion of the meeting (denoted as an "executive" or "closed" session) in which the following matters are to be discussed:

1. Any matter which, by express provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provision of subsection a. of this section.

2. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

3. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendation, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance, and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

4. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

5. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

6. Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

7. Any pending or anticipated litigation or contract negotiation other than in subsection b. (4) herein in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent

that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. **Litigation – COAH/Tax Appeals**

8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

9. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED, that it is not possible as yet to fix the time when or the circumstances under which the discussion conducted in Closed Session can be disclosed to the public. It is anticipated that the subject matter under discussion will be made public when finalized.

BE IT FURTHER RESOLVED, that notice is hereby given that the Township Council may find it necessary to take action at the conclusion of the executive/closed session; that such action if taken, will occur in open session; that you are invited to stay in the Municipal Building during the executive/closed session; that the doors to the Council chambers will be opened and an announcement will be made if the Township Council will be going into open session; and you may be present during such open session.

       The Township Council anticipates that an open session will be necessary.

  X   The Township Council anticipates that an open session will not be necessary.

MOTION		SECOND		COUNCIL	AYES	NAYES	ABSTAIN	ABSENT
Bruno		Bruno		Bruno	x			
Calamari		Calamari		Calamari	x			
Cascio	x	Cascio		Cascio	x			
Sears		Sears	x	Sears	x			
Ullman		Ullman		Ullman	x			

Time noted: 10:35 p.m.

  
 Susan Witkowski  
 Township Clerk

  
 Robert Bruno  
 Council President

Approved: May 8, 2017

