

**TOWNSHIP OF WASHINGTON  
BERGEN COUNTY, NEW JERSEY  
PUBLIC PORTION/PUBLIC SESSION**

**July 7, 2014**

The Township Council held a Public Portion/Public Session in the Municipal Building, Pascack Road. The meeting was called to order at 7:32 p.m. by Council President Thomas Sears with the Clerk leading a salute to the flag. Members present: Peter Calamari, Steve Cascio, Richard Hrbek, Thomas Sears. Also present: Janet Sobkowicz, Mayor; Ken Poller, Attorney. Matthew Cavallo, Business Administrator; Councilman Glenn Beckmeyer, Absent.

Pursuant to the provisions of the Open Public Meetings Act this meeting was listed in the Township Council Annual Meeting List which was published in the Ridgewood News, forwarded to the local newspapers, posted on the Municipal Bulletin Board and filed with the Municipal Clerk.

The Clerk read the total of various bills paid, a copy of which is attached and made part of these minutes.

**REPORT OF MAYOR**

Mayor Sobkowicz states on June 23<sup>rd</sup> she attend the 100<sup>th</sup> Commencement Graduation Ceremony of the Westwood Regional High School. One hundred and sixty two seniors graduated and Mayor Sobkowicz congratulates them all and wishes them much success. Mayor Sobkowicz states it was a beautiful ceremony with speeches by various personnel and music by the Chamber Singers and the high school band. Last month, June recycling was at its highest at 130.8 tons with revenue of \$5271. Mayor Sobkowicz would like to thank the Fire Department Director Brandon O'Sullivan and Chief Bill Biliias for being proactive in their new positions and bringing in new members. The Township Fire Department joined with the Westwood Fire Department for an awesome display of the American Flag at the graduation ceremony. This coming Sunday, July 13, at 11; 00 am there will be a helicopter demonstration at Cherry Field. It will be a Medevac and the Fire Department will be doing a drill, everyone is welcome to attend. The Ambulance Corps also attended the Westwood Regional graduation ceremony to lend a hand if necessary. Also the Ambulance Corps is recruiting new members, please consider joining. Mayor Sobkowicz also spoke with regard to police officers getting paid overtime when working on construction sites for PSE&G or United Water. This is a line item in the budget called outside billing. Mayor Sobkowicz explained the procedure with regard to outside billing when a police officer is at a construction site on overtime. Mayor Sobkowicz states there is a revenue side and in the month of June \$3,846 went towards outside billing. Mayor Sobkowicz further states when you see a police officer working on a construction site, PSE&G or United Water are paying for them and all of the extra costs. The Junior Police Academy graduation was held on Friday, June 27<sup>th</sup>. Mayor Sobkowicz would like to thank the police officers of Hillsdale, Westwood and the Township for a quality program. There were 110 graduates, nobody was turned away. Mayor Sobkowicz would also like to thank Councilman Calamari and Councilman Sears for attending the graduation ceremony. Mayor Sobkowicz, Lieutenant Hackbarth and Rosemary Cunningham completed a safety grant application for the program Drive Sober or Get Pulled Over. It is a state wide program that will run from August 15 to September 1. Police officers will be conducting special enforcement targeting impaired drivers. Mayor Sobkowicz states that several personnel changes have been made within the police department due to retirement and work related injuries. Mayor Sobkowicz states most recent is the hiring of a full time dispatcher, which will take a couple of weeks to train. At this time there are a total of 3 full time dispatchers. Mayor Sobkowicz spoke of the county health rating, which rates every county in New Jersey. In New Jersey Hunderton

July 7, 2014

ranked the highest in quality of life, with Somerset being second, Morris third and Bergen County fourth. Mayor Sobkowicz thanks council for supporting the resolution to join the Pascack Valley Shared Services Agreement. Phase 1 of the program winning bid went to D&L Construction. The asphalt price was 12% lower than was predicted, making the project come in at \$210,000 less. The project is going to move along very quickly, this coming Wednesday will be a preconstruction meeting and the public will be notified when their street will be done. Mayor Sobkowicz states that the VFW is moving along and thanks Council President Sears and Councilman Calamari for getting the Township back on track. One of Habitat for Humanity's representatives are here tonight, we will hear from her shortly. Mayor Sobkowicz states the Organic Material bids came in, and the lowest bid will save us \$6000 this year. Mayor Sobkowicz attended the YJCC Annual Board Meeting. At that meeting Mayor Sobkowicz learned a lot about the organizations activities and also received compliments with regard to the Township emergency services, police, fire department and ambulance corps. Mayor Sobkowicz last week council did give us authorization to move to another direction with regard to obsolete vehicles. We did receive \$600 for two vehicles, and our administrator still maintains he is going to sell that brine truck. Mayor Sobkowicz would like to clarify that the budget increase is .99 percent. Summer Recreation is in full swing with 220 children participating. It is very active calendar with trips and activities. On Wednesday July 2 there were severe thunder and lightning storms. We were without power and our generator came on perfectly, it worked great. The Knights of Columbus held their Annual Food Drive on June 22. The money will be used to help the poor and also to award scholarships. Our administrator has been extremely busy in getting the Township into two purchasing groups and he also has been working on maintenance and property issues. Our administrator, Judy Curran, our CFO and Rosemary Cunningham are working on getting our new budget rolled over. PSE&G has put in a reduction for actual gas for 9%, if that is accepted it would save the customer \$100 per year. August 1 is the due date for taxes and residents have been asking where are the bills. The county did receive the State Aid figures from New Jersey but we haven't gotten our tax rate yet. We are asking the residents to come in and pay their taxes as they normally would. If the bills are not sent out on time, whatever date it is mailed out you will have 25 days from that time to pay your taxes.

#### **REPORT OF COUNCIL**

**Dr. Cascio** – Dr. Cascio hopes everyone had a great 4<sup>th</sup> of July weekend. Dr. Cascio has no report tonight, thanks everyone for coming out.

**Mr. Hrbek** – Mr. Hrbek would like to thank everyone for coming out tonight. Mr. Hrbek states from the last meeting, council has a lot on their plate with a lot of projects. Mr. Hrbek would like to request at the next meeting council sit down, discuss and prioritize all the projects that are pending, along with the estimated cost of the project. Mr. Hrbek states for the DPW we are discussing building a salt shed, two new plow trucks. With regard to the Fire Department there is the floor, the door height, elevator, redoing the parking lot and a fire truck ladder or tower. There is also the VFW and the road programs, which council may opt to try to put in an amount in each year's budget. There is also the telephone system in the municipal building, which still has a lot of copper wires coming in. Also the Municipal Building we have repairs to the roof, the steps, the sidewalk and security system. There is also Memorial Field and council has yet to discuss the intersection of Pascack Road and Washington Avenue, and Exit 171 of the Garden State Parkway still needs to be addressed. Mr. Hrbek would like to get these items typed up and sent out to the council to get some idea of what is to be prioritized and also to get a plan and an idea of what these items are going to cost the Township.

**Mr. Calamari** – Mr. Calamari would like to thank everyone for coming out to tonight's meeting and hopes everyone had a happy and safe 4<sup>th</sup> of July.

Mr. Calamari is happy the budget is complete. Mr. Calamari also emphasizes what Mr. Hrbek just said, prioritizing our capital projects and getting them completed.

**Mr. Sears** – Mr. Sears also agrees with Councilman Hrbek and Councilman Calamari to start putting priority on these projects, moving forward and keeping the momentum going. Mr. Sears spoke of the Ecology permits, which are for Township residents and commercial vehicles are not allowed to dump at the DPW. Mr. Sears states that the Township requires vehicles to have stickers on the windshield. Mr. Sears states that he is going to press for this information to be sent to everyone's home to get the Ecology sticker for dumping which is on Tuesdays and Saturdays. Mr. Sears will have more on this subject at the next council meeting. Mr. Sears would like to hold off from going into the General Public Discussion at this time and ask Jacey Raimondo from Habitat for Humanity of Bergen County to speak.

**Ms. Jacey Raimondo, Executive Director Habitat for Humanity of Bergen County** – Ms. Raimondo states since 1994 the mission of Habitat for Humanity has been to build affordable housing for first time homebuyers with a caveat for veterans. Ms. Raimondo spoke with regard to the options that would be available for the VFW property on Jefferson Avenue. Ms. Raimondo states Keith Lesser, the architect, who will be president of the board as of September 1 and myself walked the VFW property a number of times. With a survey given to the architect by the Township, two options are the most viable. Option number one would be to demolish the entire building and construct four housing units, two separate duplexes with four units all together, similar to what was done in Oradell. Mr. Sears states that he and Mr. Calamari went to the Oradell and it is quite exceptional. Ms. Raimondo also states option one that could be easily approved and would fit in really well into the existing residential community. Option number two would be to incorporate this community room which is important to the Veterans, demolishing the old church portion of the property, leaving the one story rectangular building intact and building a second floor of housing units and apartments. Ms. Raimondo states the existing first floor would be renovated to include a community room, mechanical room and elevator. Ms. Raimondo states that they would keep the kitchen out of the community room and there could be one or two bedroom studio apartments as well. The building would have as many as seven apartments. Ms. Raimondo also spoke of Brush with Kindness, that Habitat for Humanity offers, which would be offered to the current residents on Clinton, whose backyard faces the existing VFW. Brush with Kindness is cleaning up yards, painting, installing new front doors or garage doors. Ms. Raimondo also states it is important that when Habitat for Humanity moves forward the Township forms a committee that will work with Habitat for Humanity and give us input from the community. Ms. Raimondo states she is here to answer any questions. Dr. Cascio asks how many units would the second option be. Ms. Raimondo states depending on the number of bedrooms, one or two on the first floor, four to five on the second floor. Ms. Raimondo further state she is here to say Habitat for Humanity is committed to the project, the designs need to be looked at, but Ms. Raimondo would like to make clear that Habitat for Humanity is here. There was a discussion with regard to the meeting room, and being that it is an older building, sometimes is it costly to bring everything up to code and may be better off starting fresh. Mr. Calamari states he would like to go with the plan that maximizes the number of units and keeps the aesthetics of the neighborhood. There was also a mention of the stained glass window which is important to the veterans, that will be saved and integrated into the foyer. There was also a discussion with regard to volunteering for the project. Mr. Sears thanks Ms. Raimondo for coming out tonight, and will meet with her Wednesday. Ms. Raimondo states she looks forward to the meeting Wednesday and will leave business cards if

anyone would like to call with any questions. Ms. Raimondo thanks council for inviting her.

#### **GENERAL PUBLIC DISCUSSION**

A motion was made by Dr. Cascio, seconded by Mr. Hrbek, to open the general public discussion.

Ayes: Councilpersons Calamari, Cascio, Hrbek, Sears.

Nays: None.

**Ray Bernroth, 838 Crest Place** – Mr. Bernroth spoke of the fact that everyone is limited to five minutes and he feels that at the last meeting Mary Ann Ozment was cut off and no one else was. Mr. Sears states he actually stopped the clock when the Mayor was responding to Mrs. Ozment. Mr. Bernroth feels that Mary Ann Ozment was the only one cut off and hopes Mr. Sears is fair and keeps everyone at five minutes.

**Rose D'Ambra, 423 Colonial Boulevard** – Mrs. D'Ambra spoke of the property between Jefferson and Pascack Road. The cars are still parked on the grass. Mrs. D'Ambra would like to know what is being done about this since it is residential property, classified two. Administrator Cavallo explained that two summons were issued on June 6 for illegal expansion and non-conforming use. There was a hearing at Municipal Court on June 19, they did appear without an attorney and the judge adjourned the case to July 17, so they can retain an attorney and plead their case. At this point because they are in municipal court the violation is still ongoing. Mrs. D'Ambra states that this has been going on since 1990 and just because he purchased the adjacent property it does not give him the right to expand. Mr. Hrbek states that the Township is doing something about it, there is a court date and if the court system is going to have to tell the owner of the property what to do if he loses. Mr. Poller states that the Township has been to court once before and lost. Mr. Poller further states each time the owner tries to expand the officer issues a new summons. There was a discussion with regard to zoning ordinances and non-conforming use. Mr. Poller states every time the owner tries to expand we have our chance to go back to court and argue the expansion. Mrs. D'Ambra would like to know why the lot 1-6 has been meshed into lot 1, 3103. Dr. Cascio states that could easily have been done by asking the assessor. Mrs. D'Ambra asks is it still residential. Mr. Poller replies it does not change the zoning.

**Mary Ann Ozment, 960 Adams Place** – Mrs. Ozment asked with regard to someone that has non-conformity, are they able to lease the property to someone else to use for the ability that person didn't have. Mr. Poller replies generally speaking no. Mr. Poller states that a lease can continue by use and a sale is different. Mr. Poller states that if there is a change in use, under the Township ordinance, it goes to the Planning Board for review. Mrs. Ozment states the owner of this property is not the one using the property. Mrs. Ozment also states that while Mrs. Ozment was working as the Clerk, the owner did ask Mrs. Ozment what was the procedure if he wanted to sell the property, and Mrs. Ozment stated that the owner would have to go through the proper channels. Mrs. Ozment states that the owner told her he could lease the property and not worry about it. Mrs. Ozment states it is just a piece of information. Mr. Poller states he believes they would have to have come in front of the board. Mrs. Ozment asks when will the audit report be online. Mr. Sears states tomorrow. Mrs. Ozment spoke of the firehouse parking lot and that it should not be done until the firehouse is completed first and the DMF building. Mrs. Ozment also hopes that Mr. Sears and Mr. Hrbek can work as a committee. There was a conversation with regard to the pavilion roof and fencing and the reason they were re-bid. Mayor Sobkowicz states the fence was a guard ready fence and it was more expensive and the roof is going out for rebid again. Administrator Cavallo spoke of the bid spec, which was for a metal type roof, that bid came in at about \$42,000 and that had a 30 year

lifespan. Administrator Cavallo states the price for a GAF Timberline roof is about half the amount, and it has a 25 to 30 year warranty depending on who installs it. Mrs. Ozment asks how much was the grant amount. Mayor Sobkowicz states grant money was about \$31,000 or \$32,000. Mrs. Ozment states that \$11,000 does not seem like a lot of money for the Township to put in.

**Michael Ullman, 2 Clark Avenue** – Mr. Ullman states with regard to the prioritizations, will council be seeking professional assistance in the prioritization of the work? Mr. Sears states they are in priority right now, but that is an excellent idea. Mayor Sobkowicz states we are going to be speaking about planners. Mr. Ullman asks is anyone looking strategically at the layout of the Township, repurposes of space, moving the DMF or moving the firehouse. Mr. Ullman spoke at length with regard to looking at the Township strategically and implores the Council President to seek guidance as to where the Township is today and where the Township will be in 10 or 15 years since this is a huge amount of money that is being discussed. Mr. Ullman asks with regard to the VFW and Habitat for Humanity, has council identified the criteria for occupying those units when they are complete. There was a lengthy discussion with regard to the criteria of the units being opened up to the Veterans and the process of opening the units up to Veterans from neighboring towns. Mr. Sears states with regard to Habitat for Humanity, they build for the need of the community. Mr. Sears also states he hopes all of council gets becomes involved in this terrific project. There was also a discussion of keeping the residents in the Township and also opening the units up to the 55 or older residents. Mr. Sears states he already know one or two veterans that have already expressed interest. Mayor Sobkowicz states that there are residents that cannot maintain their homes any longer, or are living longer an running out of money. These residents are active members of our community and we would like to keep them in the Township. There was also a discussion of the being transparent to the residents and the whole council being involved in this project. Mr. Ullman asks if PSE&G is working on the poles, who determines what type of equipment is assigned to each engagement, one police car versus two police cars, cones, how is that done. Mayor Sobkowicz states there is a preconstruction meeting and the captain of the police department and Lieutenant Hackbarth are there. A list is then made of what is needed, how many cars, barricades, whatever it happens to be. Mayor Sobkowicz further states the monies are collected first. Mr. Ullman asks is there documentation and does it have a name. Mayor Sobkowicz it would be outside billing expenses.

**Al Gillio, 746 Wayne Place** – Mr. Gillio states that the Township is doing a good job with regard to some homes that are vacant on Wayne Place and around the block. Mr. Gillio would like to know what his the obligation of the homeowner with regard to appearance of the property, etc. Mr. Gillio states the house on Wayne Place and the vacant one on Sycamore, are deteriorating, and the neighborhood is starting to look run down. Mayor Sobkowicz states that a lien needs to be put on the house, and it is a process. Mr. Gillio states the houses from a structural standpoint are deteriorating. Mayor Sobkowicz states that the residents have to notify the Township. Mr. Sears asks Mr. Gillio to call the administrator tomorrow with the addresses. Mr. Gillio states the block is starting to look shabby, hurts property value and is not a good quality of life either.

**Joe D'Urso, 12 Viola Terrace** – Mr. D'Urso spoke about the gas station at the corner and the work being done there. Mr. Sears states there is core drilling going on there along the sidewalk around the back of the property. Mr. D'Urso states that the corner is an eye sore and the Township does bear the burden. Mr. D'Urso then spoke of Exit 171 that a bigger support team is needed, freeholders and assemblymen need to be involved. Mr. D'Urso states that the Township bears the burden on that corner and the corner is

deteriorating. Mr. D'Urso also spoke of the need of a traffic light on Jackson, it could be a timed light. Mr. D'Urso also spoke of the swim club, to consider it as an alternative and to contact the swim club board. The Township could have a lot of extra use and it would be an income stream for the swim club. Mr. D'Urso asks about the three full time dispatchers and if the positions were advertised. Mayor Sobkowicz states that applications come in all the time. Mayor Sobkowicz states that Alyssa Bobadilla is full time, midnight tour, Mr. Held will be full time August 1, and Mr. Kenny is going to be training. There was a discussion also with regard to maximizing the hours that the full time dispatchers would work. Mr. D'Urso asks is the same person maintain our website. Mayor Sobkowicz replies, yes, that would be Heather Henry.

**Sandy Philips, 321 Hudson Avenue** – Mrs. Philips asks is the turf field a done deal. Mr. Sears replies nothing has been decided. Mrs. Philips states she happened to speak with someone from Wayne, and this person mentioned that turf field present a number of problems. Mrs. Philips states the life expectancy on a turf field is ten years, you can't put tents on the field, as the Township does for Town Day. Mrs. Philips states the turf field would change the use and would not be open to everyone as it was presented. Mrs. Philips also states it would be wonderful if one thing could get accomplished this year and there be a commitment to the public. Mr. Calamari states in the presentation that was given to council for the turf field, the warranty given was 15 years, so life expectancy of the field is at least 15 years.

A motion was made by Mr. Hrbek, seconded by Mr. Calamari, to close the general public discussion.

Ayes: Councilpersons Beckmeyer, Calamari, Cascio, Hrbek, Sears.

Nays: None.

### **CONSENT AGENDA**

The following resolutions were part of the Consent Agenda and were made available to the Governing Body and the Public prior to the meeting.

Mr. Hrbek states with regard to Resolution # 14-128, the Corrective Action Plan, number #3, General Capital Fund and number #4 Building Improvements/Leased Assets, Mr. Hrbek would like a list of what those are. Mr. Hrbek would also like to know what number #6 is, Prior Years Purchase Orders. Administrator Cavallo states it is the purging of purchase orders that re over a year old, that is still left open and has not been paid. Administrator Cavallo states it could mean several things, it could mean we received the services and haven't paid them, or it could mean it is a blank number for a service that is provided and we pay when services are rendered. Open purchase orders needs to have justification to be left open. Administrator Cavallo states with regard to number 3, on page 1 and 2, Exhibit C3, Capital Ordinances that have been left open to make sure the audited balance match. Item number 4 is something Administrator Cavallo has to address with the auditor. Administrator Cavallo is going to meet with Judy this week or the week after.

The Consent Agenda was presented and adopted on a motion by Mr. Cavallo, seconded by Dr. Cascio.

Ayes: Councilpersons Calamari, Cascio, Hrbek, Sears.

Nays: None.

### **Resolution # 14-122**

#### **Planning Board Escrow/ 651 Colonial Boulevard**

WHEREAS, Joanna Niewiarowski posted planning board escrow on premises known as Block 3106.03, Lot 1, 651 Colonial Blvd.; and

WHEREAS, since this was a home occupation with the planning board and this falls under the guidelines where a Certificate of Occupancy is not required Ms Niewiarowski is requesting a refund on the balance of the escrow money according to her letter which is attached,

WHEREAS, there are no outstanding invoices due the Township Engineer,

NOW, THEREFORE, BE IT RESOLVED, that the Township Treasurer of the Township of Washington is authorized to refund the balance of the escrow money in the amount of \$885.25 to the above.

### **Resolution #14-123**

#### **Certification of Annual Audit**

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2013 has been filed by a Registered Municipal Accountant with the Township of Washington pursuant to N.J.S.A. 40A-:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs: and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations: and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C.5:306.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing Body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Division of Local Government Services), Under the provisions of this Article, shall be guilty of a misdemeanor And, upon conviction, may be fined not more than one thousand Dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Council of the Township of Washington, hereby states that it has complied with N.J.A.C. 5:30-6.5 annual does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**Resolution #14-124**

**Soil Movement/Engineering Escrow/942 Ridgewood Boulevard East**

WHEREAS, Vincent Santaite posted soil movement and engineering escrow on premises known as Block 2319, Lot 12, 942 Ridgewood Blvd. East; and

WHEREAS, the Construction Code Official has issued approval dated June 30, 2014, C.O. No. 04-605,

WHEREAS, there are no outstanding invoices due the Township Engineer as per his letter dated June 23, 2014,

NOW, THEREFORE, BE IT RESOLVED, that the Township Treasurer of the Township of Washington is authorized to refund the balance of the escrow money in the amount of \$614.00 to the above.

**Resolution # 14-125**

**2014 NJDOT Local Aid Improvements for Colonial Boulevard**

WHEREAS, the Township of Washington (the "Township") has a need to acquire engineering services in connection with the following: 2014 New Jersey Department of Transportation ("NJDOT") Local Aid Improvements for Colonial Boulevard (the "Project"); and

WHEREAS, such services qualify as professional services pursuant to *N.J.S.A.* 40A:11-5 (1) (a) (i); and

WHEREAS, Christopher P. Statile, P.A. has submitted a written cost proposal for the Project which provides that services will not exceed \$14,300.00 (of which \$6,100.00 is reimbursable from a grant from NJDOT), and costs of material testing which are estimated at \$1,800.00 (which will be reimbursed by the State of New Jersey) (the "Proposal"); and

WHEREAS, the contract for such services is not being awarded under what is termed the fair and open contract provisions as defined in *N.J.S.A.* 19:44A-20.5; and

WHEREAS, Christopher P. Statile, P.A. has completed and submitted a Business Entity Disclosure Certification in accordance with state law and Township ordinances, and has agreed to furnish to the Township a copy of its Business Registration Certification and Affirmative Action Certification; and

WHEREAS, the Deputy Treasurer encumbered the funds which are available and allocated in Capital Bond Ordinance #13-07 allocated in Capital Budget Account #04-55-880-951;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Washington, County of Bergen, State of New Jersey hereby approves Christopher P. Statile, P.A. to perform the engineering services required in connection with the Project as set forth above, and hereby further authorizes the Mayor to execute a contract with Christopher P. Statile, P.A. consistent with the Proposal and this Resolution.

**Resolution #14-126**

**Rejecting Bids Received for Memorial Field Fence Replacement and Authorizing the Re-Bid**

WHEREAS, on June 18, 2014, the Township of Washington, County of Bergen, State of New Jersey received bids for the Memorial Field Fence Replacement; and

WHEREAS, the base bid substantially exceeds the budgetary allotments for this project; and

WHEREAS, it is the recommendation of the Business Administrator that the bids received for this contract be rejected and the contract be re-bid after substantial revisions to the specifications are made.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Washington, County of Bergen, State of New Jersey that the bids received for this contract are hereby rejected, in accordance with the provisions of N.J.S.A. 40A:11-13.2; and

BE IT FURTHER RESOLVED that the Business Administrator is hereby authorized to re-bid this contract.

**Resolution # 14-127**

**Rejecting Bids Received for Memorial Park Pavilion Roof Replacement and Authorizing the Re-Bid**

WHEREAS, on June 18, 2014, the Township of Washington, County of Bergen, State of New Jersey received bids for the Memorial Park Pavilion Roof Replacement; and

WHEREAS, the base bid substantially exceeds the budgetary allotments for this project; and

WHEREAS, it is the recommendation of the Business Administrator that the bids received for this contract be rejected and the contract be re-bid after substantial revisions to the specifications are made.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Washington, County of Bergen, State of New Jersey that the bids received for this contract are hereby rejected, in accordance with the provisions of N.J.S.A. 40A:11-13.2; and

BE IT FURTHER RESOLVED that the Business Administrator is hereby authorized to re-bid this contract.

**Resolution # 14-128**

**Resolution Authorizing the Acceptance of the 2013 Audit Corrective Action Plan**

WHEREAS, Local Finance Notice #92-15 issued July 8, 1992 by the Division of Local Government Services, requires that all municipalities prepare and submit a Corrective Action Plan as part of their annual audit process; and

WHEREAS, the Corrective Action Plan shall be accepted by the governing body and placed on file with the Township Clerk within sixty (60) days from the date the audit is received by the governing body, and

WHEREAS, the audit report was received on May 15, 2014, and

NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of Washington, County of Bergen, State of New Jersey hereby accepts the attached Corrective Action Plan for the 2013 Annual Audit.

BE IT FURTHER RESOLVED that the Acting Township Clerk shall forward one certified copy of this resolution together with the attached Corrective Action Plan to the Director of the Division of Local Government Services.

A motion was made in Conference Session by Dr. Cascio, seconded by Mr. Calamari, to approve the following resolution:

**Resolution # 14-129**

**Refunds for Overpayment of Recreation Fees**

WHEREAS, Ordinance #14-04 which amended fees to be assessed for various Recreation Department Activities was adopted by the Township Council; and

WHEREAS, the effective date of the adopted Ordinance did not permit implementation of the new rates for the 2014 Summer Recreation Program; and

WHEREAS, due to the timing difference, registrations had already been received at the new rates for the 2014 Summer Recreation Program, causing an overpayment by registrants based on the difference between the 2013 and 2014 rates; and

WHEREAS, the Township Council wishes to authorize refunds for such overpayments;

NOW, THEREFORE, BE IT RESOLVED, that the Township Council authorizes all registrants for the 2014 Summer Recreation be assessed the rates set forth in Ordinance # 13-04 for all components of the Summer Recreation Program adopted in Ordinance #14-04;

BE IT FURTHER RESOLVED, by the Township Council of the Township of Washington, County of Bergen, State of New Jersey that the Administrator is hereby authorized to issue partial refunds for the overage paid between the 2013 rate and the new 2014 rate for 2014 Summer Recreation Program.

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Elaine Erlewein, Acting Township Clerk

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Thomas Sears, Council President

**TOWNSHIP OF WASHINGTON**  
**BERGEN COUNTY, NEW JERSEY**  
**CONFERENCE PORTION/PUBLIC SESSION**

**July 7, 2014**

Members present: Peter Calamari, Steve Cascio, Richard Hrbek, Thomas Sears. Also present: Janet Sobkowicz, Mayor; Ken Poller, Attorney; Matthew Cavallo, Administrator; Absent: Councilman Glenn Beckmeyer.

**PRIORITY**

**Habitat for Humanity (Presentation/VFW Building)** – Ms. Jacey Raimondo, Executive Director of Habitat for Humanity gave presentation before the General Public Discussion on July 7, 2014.

**Recreation** – Administrator Cavallo spoke of Ordinance #14-04, amending the summer recreation fees, which was adopted on April 7, 2014. The Ordinance was not published until May 22, which means the ordinance is not effective until June 10. Township residents starting registering prior to that point. This was brought to our attention by a resident that the ordinance was not effective yet. Administrator Cavallo indicated he spoke with Mr. Poller, and the corrective course of action would be to charge the old fees, since the ordinance was not effective. Vouchers were issued to residents, with purchase orders to sign and return to get their overpayment issued. The overpayment in total to residents is \$4,300. The refund will be issued and we will be charging the 2013 rates for the summer recreation, this does not include other items on the list such as football, cheerleading and so on. There was a discussion with regard to the pre-care and after-care. Administrator Cavallo states this resolution is to strictly memorialize the fact of refunds for 2013 pricing.

A motion was made by Dr. Cascio, seconded by Mr. Hrbek, to approve Resolution #14-129 Refunds for Overpayment of Recreation Fees.

Ayes: Councilpersons Calamari, Cascio, Hrbek, Sears.

Nays: None.

**Municipal Building – Pascack Road** – Administrator Cavallo addressed the staircase at Pascack Road. Administrator Cavallo, Councilman Beckmeyer and Christopher Statile did go look at the steps. Mr. Statile provided a proposal to remove the northern steps all together and remove the southern steps, since they are deteriorating and reconstruct them in the current standards. The southern steps are closed off and the northern steps do come up to the cell tower site. Administrator Cavallo states for both steps, a rough number that Mr. Statile gave is close to \$100,000. Since we are over the pay limit of Mr. Statile, and he has given us all the necessary documentations, Administrator Cavallo is seeking to retain a professional contract with Mr. Statile to complete the work, which would be \$4,700, including engineering fees, bidding overseeing the work and close outs. There was a lengthy discussion of looking at other options instead of a stairwell, such as a concrete path or a ramp. Administrator Cavallo states he went out on council's recommendation of getting the stairs fixed or replaced, he did not look at other options such as a path. There was a discussion of ramp, which would be a steep pitch for commercial property. There was also a discussion on putting a normal three foot wide sidewalk all the way up. Administrator Cavallo states he will work on that and come back to council with additional options.

**UPDATES**

**Road Paving** – Mayor Sobkowicz states there is a preconstruction meeting this Wednesday, and at that time the dates and so on will be given and that information will be given to council. Administrator Cavallo states with regard to Colonial Boulevard paving the contract for DOT requires DOT inspections in 3 weeks and at that time we will go out to bid. Also included in

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the Oradell project is the replacement of the squares that have moved out of place in the sidewalk, that is part of the road resurfacing program. There was a discussion that the bids did come in under anticipated and if other others can be worked on. Mr. Hrbek states that Cleveland from Washington south is pretty bad, Beech to the north or Washington, and also Cleveland to Beech. Administrator Cavallo will look at them tomorrow and Mr. Statile will be here on Wednesday. There was a discussion whether it would be a better idea to have the engineer review all of the roads. Mr. Hrbek states we came in under budget, if other roads are ready to go we can do them. Mayor Sobkowicz spoke of applying for another DOT Grant for Colonial Road. Mr. Calamari states he would like to have someone with an engineering background look at the roads. Mayor Sobkowicz states you can give Administrator Cavallo the names of the roads, and Mr. Statile will look at them. Administrator Cavallo states that you can't delay the project much longer for the Pascack Valley Cooperative 2014; they go out once a year.

**Fire House Parking Lot/Commuter Lot** – Administrator Cavallo states Councilman Beckmeyer, himself and Mr. Statile met that same day and Mr. Statile did come up with several options. Administrator Cavallo states the Mr. Statile gave a basic concept; it is not approving plans and not set in stone. The engineering work from Mr. Statile would be \$12,350, which would be the engineering work to approve the parking lot up to ten feet from the east wall of the firehouse. There was a discussion with regard to maintenance, underground retention and the property runs along county road, which might need some kind of drainage. Administrator Cavallo states Mr. Beckmeyer didn't have a chance to review the proposal; he will be back next week. Mayor Sobkowicz hands out an email from the fire department as to some of the different things, and would like council's comments. Mr. Hrbek states there are a bunch of projects, council needs to have a plan. Mayor Sobkowicz states at least we are gathering information. Administrator Cavallo states he would like to wait for Councilman Beckmeyer to come back and have a further discussion. There was a discussion with regard to Item # 4 of the Consent Agenda, which is the NJDOT Local Aid Improvement for Colonial Boulevard. Mr. Poller states with regard to Closed Session there is no possible litigation at this time.

A motion was made by Mr. Calamari, seconded by Dr. Cascio, to go into Closed Session.

Ayes: Councilpersons Calamari, Cascio, Hrbek, Sears.

Nays: None.

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Elaine Erlewein, Acting Township Clerk

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Thomas Sears, Council President