

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY

REGULAR MEETING MINUTES

June 12, 2017

The Regular Meeting of the Township Council of the Township of Washington was held at 7:30 p.m. in the Council Meeting Room of the Municipal Complex, 350 Pascack Road, Township of Washington, New Jersey.

Council President Robert Bruno called the meeting at 7:34 p.m. by reading the following statement.

OPEN PUBLIC MEETING STATEMENT

The regularly scheduled Public Meeting of June 12, 2017 of the Township of Washington Township Council. Adequate notice of the meeting was given in accordance with the Open Public Meetings Act by the Township Clerk to at least two (2) newspapers in January and this notice has been posted on the Township Bulletin Board and on the Township Web Site.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. The fire exits are located through the double doors to your right and through the door on your left. Please silence all cell phones.

Salute to the Flag.

ROLL CALL

Council Members Peter Calamari, Steve Cascio, Thomas Sears, Michael Ullman and Council President Robert Bruno. Also present: Janet Sobkowicz, Mayor; Ken Poller, Township Attorney; Mary Anne Groh, Administrator; and Susan Witkowski, Township Clerk.

The Clerk read the totals of the list of bills May 1, 2017 through May 31, 2017:

TOTAL	2016 Reserve	\$107,665.16
TOTAL	2017 Current	\$3,483,839.19
TOTAL	Capital Fund	\$38,775.00
TOTAL	Animal Control	\$0.00
TOTAL	Trust Fund	\$7,767.25

APPROVAL OF MINUTES

A motion was made by Councilman Cascio, seconded by Councilman Sears to approve the following minutes:

March 27, 2017 Public Session Minutes

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.
Nays: None.

Mayor's Report, June 12, 2017

MEMORIAL DAY CEREMONY

Unfortunately, the parade was cancelled due to the weather forecast. However, we had the Memorial Day Service with Steve Kohlreiter, a Vietnam War veteran, as the grand marshal; he stressed the importance of taking time to honor the men and women who gave their lives for our freedom. I thank all of our guest speakers, singers, emergency services, Road Department, and the large

number of residents who gave their time to making the Memorial Day Ceremony a special event. In addition, Boy Scouts Stephen Munson and Antonio Vinagre played TAPS. It was coordinated by Dina Burke, Director of Public Affairs; Bernadette, our administrative assistant, and the Memorial Day Committee. I was very pleased with the large turnout of residents at the ceremony.

FIRE DEPARTMENT

It is important to mention that at 9 a.m. on Memorial Day the Fire Department held its service to honor the volunteer firefighters who served our town and have passed away. I thank them for keeping this tradition.

The department also had an Annual Inspection of Vehicles and Equipment on Saturday, June 3, to see how well everything is being maintained. I thank them for the extra work they did in painting the floors this year—nice job!

The Department responded to 78 calls from January to May not including drills and training.

The Department also had their Annual Antique, Custom car, truck, and motorcycle show on June 11 from 8 a.m. - 3 p.m.

POLICE DEPARTMENT

The Lieutenant Skinner and the Community Policing Unit are currently organizing the 2017 regional Junior Police Academy) including Hillsdale, Westwood, and the Township which will go from June 26-June 30. It is an excellent program in which children participate in various activities and view presentations and demonstrations. However, applications are already closed as there are 110 children in the class.

The Community Policing Unit participated in the Chief for a Day Program run by the Bergen County Sheriff's Dept. Alex Hammer, Chief for a Day, and his family had breakfast and photos with the Police Department's Command Staff, after which Lieutenant Skinner and Police Officer Santa took Alex to the Bergen County Court House and a luncheon for photos and awards. I attended the fundraiser for Alex sponsored by Cradles to Crayons in Emerson; they raised \$9,000 at the event.

The Department continues to do Traffic Enforcement details on Washington Ave. between Meisten and Burke streets during the p.m. rush hour and the area of the Firehouse during the a.m. rush hour as manpower allows.

The Police Department answered 3,427 calls through May.

Speaking of Meisten and Burke, you might remember that we were rained out last year from getting Endurablend installed on Washington Avenue on that curve where accidents that do occur are more serious. The good news is that this year they have a new Endurablend that will provide better friction due to a new hexagon pattern. This is scheduled for June 16-17 beginning at 1 a.m. and ending Saturday at around 2 p.m. if it does not rain.

All residents with burglar/fire alarms systems are reminded that alarm registrations have to be renewed by June 30, 2017.

Radio tie lines for repeaters at George School and Immaculate Heart Academy stopped working and were fixed Friday by Verizon after about a week of troubleshooting.

notes that this will cause an increase in overtime which is totally out of our control as these are mandates. He is doing the best he can to adjust tours when possible. An example: all officers are required to receive 16 training hours for their first year of active shooter instruction. In order to meet this mandate, we already have 44 hours of overtime (less than half the Department at 5-6 hours. each). Another mandate is mental health training of 5 hours by December 1 of this year.

Recently, a neighbor approached me about having a Safe Zone for buyers and sellers in the mobile marketplace. Chief Hooper is implementing this new service called, OfferUp. It will be a designated Internet purchase exchange location which will be here in a well-lit, accessible area that is under camera surveillance, and marked by a sign that says MEETUP SPOT thus allowing for a safe zone for e-commerce.

Chief Hooper wanted me to remind everyone that with the upcoming summer vacation time approaching all residents are requested to call in suspicious activity.

AMBULANCE CORPS

The Ambulance Corps responded to 207 calls from January to May of this year. I appreciate them making a float for the Memorial Day Parade. Also, college students are home now and will be assisting with calls.

MAYOR RUDOLPH J. WENZEL, JR.

As most of you probably know, Mayor Wenzel passed away on Sunday, June 4 after a very short illness. He began his council career in 1978 and then quickly moved to mayor in 1982 which ended in 2009 after 31 years of service to community as he and his wife Janet moved to Long Beach Island. As a former marine, Rudy was very military oriented and made sure that we had a Memorial Day Parade and Ceremony. He was also an avid reader of the newspaper and enjoyed keeping up with State of New Jersey news which he mostly disagreed with. He was not a supporter of technology as he preferred to see everything in writing; computers and cell phones were not his thing. We would have to contact him through Janet's cell phone. Rudy loved history especially of the town, was very traditional, and protected the residential character of this community especially when it came to the style of building especially planning the Town Hall. In short, he worked very hard for our town. Rudy was in the League of Municipalities Mayor's Hall of Fame and served on its Executive Board.

Visitation for Rudy Wenzel will be on Tuesday, June 27 from 4-8 p.m. in Mendham, New Jersey. Funeral Mass will be on Wednesday, June 28, at 10:30 a.m. at St. Joseph Church Mendham. Interment will be Thursday, June 29, at 11:30 a.m. at Washington Crossing National Cemetery in Newtown, Pennsylvania. Arrangements by Bailey's Funeral Home, Mendham, New Jersey.

RISK MANAGEMENT/SAFETY MEETINGS

Victor Fadini, risk manager for the Township, continues to conduct monthly safety meetings that include representatives from Ambulance Corps, Fire Department, Police Department, Road Department, and Recreation. This is a good opportunity for all safety units to communicate, keep informed, plan training sessions, and improve safety.

All summer camp counselors will complete an online training course sponsored by MEL Safety Institute.

DMF roof repairs were completed showing a big improvement. Trees on town lots that could be a safety issue are being addressed. In general, a lot of repairs have been made or are in the process including bathrooms at the fields, hot water at town hall.

EAGLE SCOUTS

I attended a fundraiser for Michael Dugan, along with Councilmen Calamari and Sears, who is preparing for his Eagle Scout project of pavers and benches at Good Counsel Church. It is important to note that we also have two other scouts from Troop 321 working on their Eagle Scout projects, Derek Lim who is working on archiving history at the library and Ethan O'Malley who is working on his project at the Town Hall. Yesterday, I attended the Troop 321 Court of Honor where the scouts are awarded badges for their accomplishments.

GIRL SCOUTS/DAISIES

Girl Scout Troop 5564 completed their beautification project to clean up, refurbish, and beautify the bridge at Cleveland Avenue. Next time you walk through there you will see plantings, a beautiful bench, a birdbath, bike and helmet rack, and the newly painted fence. Great Job!

Clark Field Beautification Project went extremely well with many Daisy Scouts participating and also AJ Spadavecchia a youngster who helped us dig dirt to plant the larger trees.

RECREATION

Registration for Summer Recreation is now open for all children entering grades K-7 in September of 2017 and is very easy through our website via the community pass program. The dates are June 26 to July 28 except July 4 at Memorial Field and Washington School. There are various options for Before Care and After Care. Again this year, we will have waterslides, a trip to Lake Tomohawk, Monster Mini Golf, Swim Club, and Outragehiss Pets. New to the program, we will have busing to all non-walking trips and trips to Funplex, Liberty Science, and Medieval Times. Hours are Monday to Friday from 9:30 a.m. - 1:30 p.m. The cost is \$255 and will run from June 27 -July 31.

Registration for Falcons Football program is open to children entering grades K-8 in September 2016. Falcons Cheerleading registration is open.

WASHINGTON TOWNSHIP BASEBALL

This year baseball and softball have more than 300 children in the program and are having a great season. This past Saturday, June 10, they sponsored community day where they held major and minor championship games and a softball exhibition.

OVERFLOW HIGH SCHOOL PARKING

The overflow parking from the high school includes about 40 cars total daily parked on Beech and South Chestnut Streets. Recently, the Police Department notified students to please park on one side of the road to avoid unsafe conditions. Council President Bruno and I met with the school administration and board twice; Councilman Calamari worked on a proposal from the Church (Good Counsel/Archdiocese). Recently, school personnel are discussing various solutions internally, for example, first preference for a parking permit if you share one with another student, etc. I really think that the School

Administration should consider applying for a Safe Routes to School Grant which would be a more permanent solution. A suggestion would be to align the High School exit driveway with the Good Counsel west side driveway, and expand the east side parking lot in the front. If the driveways were aligned, the Township could then request that a small traffic light be installed there for safe crossing; thereby eliminating the need for police officers to direct traffic and the students crossing at arrival and dismissal times; again, this would improve safety and save the town approximately \$19,000 a year on overtime at that spot alone. However, I think the town may have to pay for the traffic light but it would be a permanent solution for everyone.

CLEAN COMMUNITIES FUNDING

The Township has been awarded \$18,667 for Clean Communities 2017. It is funded by user-fees on manufacturers, wholesalers, and distributors that produce litter-generating products. Our share is determined by number of housing units and miles of municipal roadways.

ADMINISTRATION AND FINANCE

Administrator Groh provided department heads with budget reports to ensure that requisitions are being processed to the proper line items and to allow them to see what has been spent in their budgets. She has also been evaluating capital funding needs, helping with the planning of the Summer Recreation Program, interfacing with the Town Engineer for the 2017 road program; and otherwise serving as a liaison between the various departments and the Council.

The administrator has also been working to coordinate repair projects at the various fields and facilities, for example: Intercom, control box in the fieldhouse for the pump, and tax office lights and ballasts; agreement with Whalen and Ives starts next week so that we will have them repair or replace the one condenser that is not working at the Senior Center.

ROAD PROGRAM 2017

The Township bid the road program on its own this year in the hopes that the roads get paved earlier in the season to take advantage of the warm weather, which makes for smoother paving. The lowest responsible bidder was Mike Fitzpatrick & Son, Oak Ridge, New Jersey with a base bid of \$747,201.20. The same company was awarded the bid in Hillsdale for their road program. The project is being partially funded by a \$155,000 discretionary 2017 grant awarded to us by the NJDOT (Department of Transportation).

SUEZ WATER PROJECT ON JEFFERSON AVENUE

SUEZ Water doing a project to renew mains in the area of Jefferson Avenue. Renew means that they clean the water main and line it. Temporary piping will be installed to maintain water service during construction although there could be disruptions of water service. The project will last about 4 weeks. However, Jefferson Avenue has a street condition ranking of 16.5 or 16.75 which is one of the highest in town. SUEZ will be excavating 2 openings of 6' by 6' at each end of the block 4 (altogether) unless they run into problems and have to open another 6' by 6' area midway in the block. I requested that they pave the road curb to curb. They said that if I insist they will do an actual water main replacement, which will be more of an inconvenience for the residents.

DMF

Grass and garden debris will be picked up each week according to the schedule until Friday, October 21; Household debris will be picked up until September 16. Truck maintenance and inspection found tires on Sanitation Truck #36 in need of replacement. Six tons of asphalt was used to fill potholes in May. Another 6 tons is scheduled for this week. The outlet at the pond on West Place was blocked. Debris was removed and logs blocking the outlet pipe were removed. Twelve yards of mulch was used for landscaping around the Municipal Complex, at Veterans Square on Pascack Road. DMF personnel, while landscaping at Gardner Field, discovered the storage shed had been vandalized. They repaired some minor damage and repainted the building and trim work. The next white goods collection is June 14; please call for an appointment. On May 19, at the request of the Police Department, No Parking signs were placed on Van Emburgh as well as missing signs at Howard, Park Place, Ridgewood Boulevard North, and Ridgewood Boulevard East. Mechanically: Faulty wires on T9 brake lights were repaired; oil changes were done on trucks; a new fuel pump, EGR valve, and a new control valve were installed in Truck 24; and an oil change on regular vehicles. Household debris was collected the week of June 5. Reminder: the July collection will be the week of July 10 due to Independence Day.

TOWNSHIP LIBRARY

You may have noticed that the library will be closed on June 21 and 22 for HVAC replacement and building maintenance. The Mayor and Council funded this project to install energy efficient retrofit measures for HVAC, lighting, and gas at a cost of 24,635. The Director Laura Rifkin and the Library Board did a lot of work to make this a reality.

Again this summer, the library will be offering programs for all age groups: Kids: Touch a Truck in July, Summer Storytime from June 13 to July 28, Cartooning Classes in July, Summer Reading, Chess Club, and so much more; Tweens and Teens: Teen Flix in July and Summer Reading; adults: Afternoon Movies, Tech Tutors, Gaming Fridays, Healthy Steps Walking Group in Genealogy Group, and Elder Law & Estate Planning on Tuesday, June 20. Please check their website and also there are flyers here. Please avail yourselves of these opportunities right in our community.

REPORT OF COUNCIL

Councilman Cascio stated he hopes the Senior Center will be open for cooling on hot days. He spoke of the passing of former Mayor Wentzel, and receiving a congratulatory letter from him when he was awarded All County in wrestling. He was very proud and honored that someone from Council and Municipal Government recognized young athletes and he will never forget the day he received that letter via mail. He also sends his condolences to the family of Millie Lombardi on the passing of her son Steve, who was a cohort of his and a great athlete, he will be sorely missed. He also advised everyone to drive safely since school is closed and there will be more children on the road.

Councilman Sears stated he also would like to recognize Rudy Wentzel's work in the Township, he will be missed. He also thanked the Memorial Day Committee for all their hard work and he is sorry it was rained out, they did put a lot of hours into the parade. He would like to recognize the WISE Program, which was a 6 week course down at the library. The program had information for adults and seniors and he highly recommends attending the program. He learned in Bergen County there is a 211 dial conference, if you need information on health, contractors, trying to find a particular library and other information. At the end of the program the participant also receives a \$25.00 gift card. He stated he drove the Township roads and did map out the

two hour requirements for parking and has submitted the information for Council to review. He also provided the Council President a proposal for walking sticks to be placed down on Washington Avenue to stop vehicles from crossing the double yellow line. He understands the Police Department is not in favor, but something needs to be done to stop vehicles crossing of the double yellow lines.

Councilman Calamari stated he also offers his condolences to the family of Rudy Wentzel; he did do a lot for the Township. He stated it was fun getting involved with the Scouts and seeing them come out for the planting of the trees at Clark Field. He stated a few residents have mentioned the length of our Council meetings, they feel it is great the meetings are televised, but the meetings are running too long, even to sit in an easy chair and watch them. He stated if we spend five minutes on each topic on the Conference Agenda that goes over 2 hours and 30 minutes. He would like Council to keep that mind when making up the Agenda, when giving remarks and when asking questions. He stated everything on the Agenda is important, but he would like try to keep the meeting moving along at a good pace so people stay interested and don't get bored by the sheer length of the meeting. He suggested maybe we can start tonight, under Administration there are A, B and C items, and sub numbers underneath that, maybe we can let the Administration go through all the A items, and then Council asks questions on all the sub items, he feels that would be a step to shorten the meeting.

Councilman Ullman stated he wanted to thank the Memorial Day Committee for doing a tremendous job. He understands both Councilmen Calamari and Sears are part of that committee, along with Lieutenant Skinner. He stated they found time in their regular day to give on a day as important as Memorial Day. He stated he encourages everyone to participate; there is always room for additional people to come out to appreciate those who gave all to our Country.

Council President Bruno stated he also wanted to thank the Memorial Day Committee. He sends his thoughts and prayers to the Wentzel family. He congratulated Larry and Joe of WCTV on receiving the 2017 Bollerman Award, which was written about in Community Life.

GENERAL PUBLIC DISCUSSION

A motion was made by Councilman Cascio, seconded by Councilman Sears to open the general public discussion.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

Ray Bernroth, 838 Crest Place – Mr. Bernroth spoke of receiving the calendar in March and having the calendar run from March to February. He stated when you enter the shopping lot parking lot, vehicles cannot enter the first row, drivers ignore the signs. A conversation followed on Bethany Church purchasing the Y property and the closing being scheduled for this week. Mayor Sobkowicz spoke of the main Church, which is located in Wyckoff and the Bethany Church being the subject of the Closed Session tonight. Mayor Sobkowicz will speak to Captain Hackbarth and Chief Hooper regarding the shopping center.

Tony Napoli, 447 Prospect Avenue, George Toole, 452 Prospect Avenue – Mr. Napoli asked for an update on the Prospect sewer remediation. Council President Bruno stated as per Mr. Statile's last email, he was finalizing the contractors for the backflow preventer and the sensors. A conversation followed on the backflow preventer, which will be custom made, and take approximately 3 weeks to make, it will be installed by the DMF. Administrator Groh explained the bid threshold for the sensors and waiting for the QPA approval. Mr. Statile did provide an estimate for the replacement of the pipe, which will be approximately \$125,000. Mr. Napoli spoke of a memo which was

provided by Mayor Sobkowicz, dated May 9 and given to him at the May 13 meeting. A conversation followed on the memo, which is incorrect in stating camera inspections will be done on an annual basis, it should indicate quarterly basis. Mr. Napoli stated the residents do want a new pipe to be installed. Councilman Ullman suggested engaging a QPA from another town, on a per diem basis to oversee bids for projects, and if money is not in that line item, Council should look into funding the line item. Mr. Toole stated it has been six months, his home is still a mess and he wants answers. Mr. Napoli stated he will email the Clerk to find out when the sewer on Calvin and Prospect was checked. Councilman Calamari stated he was not included in the email chain, the subject being the replacement cost of the pipe. He would like to include on any email chain.

Gloria Ann Roberts, 704 Amherst Drive – Ms. Roberts stated she is here this evening as a representative of the residents of Amherst Drive and Tulane Court regarding a puddle problem at the end of the road. Ms. Roberts read the following into the record:

We, the undersigned being residents of the Township of Washington, specifically residing on Amherst Drive and Tulane Court, hereby request that the Mayor and Council take appropriate action relative to the unsafe conditions at the corner of Amherst Drive and Pascack Road. There has been a large puddle of stagnant water for the past three months. Stagnant water breeds bacteria, attracts mosquitos, and can cause numerous health issues. The stagnant water along with the curbs which are not handicap accessible are a direct violation of the Americans with Disabilities Act. We are requesting an immediate call for action to rectify this situation.

Mayor Sobkowicz stated SUEZ did go to the location last week and found nothing. Administrator Groh stated the area was checked by SUEZ, the DMF and the Engineer. She stated she did attend a pre-construction meeting with SUEZ last week, she did make them aware of this situation and they were aware of the problem. The problem does need to be identified since we do not want to spend taxpayer's dollars if it is a SUEZ problem. A conversation followed on the lack of accessible handicap sidewalks in the area, and that being added as part of a change order in the road program. Ms. Roberts spoke of the safety issues in the area and the very poor conditions of the curbs. She spoke of her frustration and feels like everyone is going around in circles. She spoke to the Township Engineer on Friday, and he feels it is a SUEZ problem. The residents of the area shop vac'd the water out of the street, and the next morning there was water in the same area, plus more. She spoke of this issue being corrected before the cold weather arrives, and as there will be an icing condition in the area. She spoke of this being an issue for the residents of the area. She will forward the statement with the signatures to the Township Clerk. A conversation followed on pressing the issue with SUEZ when an opening is done and the patchwork consistently fails. An ordinance is in place, in which the moratorium is 3 years, meaning if the road was paved within 3 years, and is opened it would need to be paved curb to curb unless it is an emergency. Comments were made of Council and the Administration be notified when the Engineer, Mr. Statile communicates with residents directly.

Kevin Doyle, 655 Fern Street – Mr. Doyle stated he looked up to Mayor Wentzel and was saddened to hear of his passing, he did many great things for this Township and he loved this town very much. He is asking Council and the Mayor to do something to commemorate his years of service to this Township. He was one of the most respectful men and one of the great leaders in the history of the Township. Mayor Sobkowicz replied she agrees, herself and Council will come up with an appropriate recognition. She stated if Mr. Doyle or anyone else would like to help out, they are more than welcome.

Craig Carmilani, 240 Beech Streets – Mr. Carmilani spoke of the overflow parking from the high school that is occurring on his street and the safety concerns that he has. He feels this is infringing on his quality of life and with the increase in enrollment, the problem is only going to get worse. He grew up in this town, is a lifelong resident and wanted to voice his concern. He also spoke of his disappointment of the Washington Township wrestling program being moved to Westwood, the program had been in the Township for 50 plus years. He was a former member of the program, along with being the Director for 12 years and he is concerned with hearing the reason was the lack of support from the administration, financial or otherwise. Council President Bruno spoke of the ordinance which will be discussed tonight for parking in the area, which will basically blanket the entire area and will be ready for the start of the school year. Mayor Sobkowitz also voiced her concern since there will be 239 seniors next year. She stated with regard to the wrestling program, she did not find out until they went to Westwood, she will look into it. Councilman Ullman suggested having the Director and Superintendent of the Rec Department summarize what occurred with the wrestling program. A conversation followed on the budget, and every line item being funded. Councilman Calamari suggested that residents attend Board of Ed meetings as they attend Council meetings, since they do work for you, just as Council does, and residents can voice their concerns. He stated the Church did revise their proposal for parking, which is more reasonable, but he is not sure of the status.

Council President Bruno stated on another note he failed to mention the Township Mr. Poller, is not present due to an illness.

Julianne Lipnick, 184 Finnerty Place – Ms. Finnerty spoke of the lack of cleanliness in the building, particularly the Council Chambers. She also reiterated having an open forum with the Transportation Authority regarding Exits 168 and 171, she feels the residents need to be heard. She spoke of observing an accident and vehicles passing the double yellow lines on Washington Avenue. She also asked again to have the curb in front of her home to her walkway painted yellow so vehicles do not park in front of her home blocking her walkway. Council President Bruno spoke of the signs that have been ordered for Washington and Van Emburgh. Councilman Sears stated he did speak with County engineers regarding putting posts on Washington Avenue. The engineers agreed it is legal for the Township to do, and they suggested you can put them every 10/15 feet, but a driveway cannot be blocked. They cost approximately \$30.00 each and drilled into the ground with a rubber base and can be removed during the winter. He stated the Police Department doesn't like the idea, since they feel they can become projectile objects. Ms. Lipnick asked does the Council/Administration have any power to override the Police Department. Mayor Sobkowitz stated she is not in favor of the posts, since she was in a vehicle when one of the posts became stuck underneath the vehicle. She stated she can and will override it, she is not in favor of the sticks.

Toni Plantamura, 808 Robinwood Road – Ms. Plantamura spoke of observing 22 vehicles coming off the ramp at Exit 168, at the corner of Washington and Jackson, not one vehicle came to a stop. During that time a police officer was stationed there, and not one summons was issued. She spoke of attending the Memorial Field Committee meeting, which was formed to find alternatives for Memorial Field. At the meeting, Mr. Statile, the engineer made a suggestion of a 360 x 180 foot rectangular shape patch of artificial turf surrounded by natural grass. She was very irritated since the residents voted against the turf field, and artificial turf field is still being pushed. Mayor Sobkowitz replied she did contact the company that worked on the Hazlet field, and they will be giving a presentation on natural grass for the field. Ms. Plantamura asked if Mr. Statile was paid for attending the meeting. Mayor Sobkowitz replied she has not yet received a bill. She spoke of a letter she received by the team of

Calamari, Sears and Cummings which spoke of preserving a family friendly town and teamwork. She spoke at length of Councilman Calamari's family involvement in the Township and the politicking that goes on in the Township behind the scenes. Councilman Calamari explained what occurred via an email regarding the Memorial Field Committee and his name being brought up in those emails and his need to respond.

William Ferara, 2556 Cleveland Avenue – Mr. Ferara asked if Ms. Rifkin would explain the BCC Library System Services in her report, especially regarding ancestry.com and it being available in Ridgewood library not in the Township library. Mr. Ferara asked if the soil samples were received back from Rutgers. Councilman Sears stated he did speak with Mr. Papas, a second soil sample was taken, and he will reach out once the results come in. Mr. Ferara stated Rutgers soil samples will show findings of PHD, not contamination. He did forward two places that perform tests on soil to show contamination. He spoke of corrective action being done on Cleveland and Chestnut, since in October it will be two years. Administrator Groh replied she will follow up with Mr. Statile. He spoke of parking on both sides of the street by Clark Field during baseball season and the need to have restrictions, particularly on Saturday afternoons during baseball season. He commented on the Board of Education having a referendum on December 12 on the proposed expansion of the middle school, which will be one month after the election of the Governor. He would like to the Board of Education to insist that it be held along with the November election so it is no additional cost to the taxpayers.

Mary Ann Ozment, 960 Adams Place – Mrs. Ozment asked about roads being paved curb to curb once an opening is done within the past 3 years. A conversation followed on the ordinance, if the opening is an emergency and the Clerk's office working with Mr. Statile. Mrs. Ozment asked if the Bethany Church previous location is being sold. Mayor Sobkowicz replied there have been several offers. Ordinance No. 17-06 was discussed. Mrs. Ozment asked if the engineer will be coming to a Council meeting to present a Stormwater Protection Plan. Township Clerk Witkowski replied Mr. Statile will be back to do a presentation during the course of the year, since there is no time limit on when the presentation needs to be done.

A motion was made by Councilman Cascio, seconded by Councilman Sears to close the general public discussion.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

PRESENTATIONS

Laura Rifkin, Library Director – Ms. Rifkin stated with regard to Mr. Ferara's question, Ridgewood has purchased the software for ancestry.com individually. Ms. Rifkin explained the BCC Library System and what it provides, but each library has a different budget and can afford different things. Ms. Rifkin stated the library's second newsletter (which she has provided) starts with September and covers 3 months at a time, was mailed out Friday, with much acclaim and a lot of appreciation from our residents. The other pamphlet she has provided is the Library's Annual Report from 2016, which covers the different achievements, programs, increases in collection, and lists the BCCLS databases as well as ones the library subscribes on its own. The pamphlet is also published on the library's website every January. The Library Board had a door counter installed last year and over 8,000 people enter the library every month, and we are looking forward to having that number grow. The library will be closed on Wednesday, June 21 and Thursday, June 22, for the update of the HVAC system, rooms will be repainted, a new WiFi system will be installed and plumbing work will be addressed. Summer Reading Kick-Off is scheduled for Wednesday, June 28, which is for both children and adults. This

year the library is celebrating being the recipient of a "Local History Grant from the Bergen County Historical Society." The library will be working on digitizing our local history room and making resources available for our residents to go on the library website and look up various historical artifacts, as well as trying to make our local history room more accessible to patrons. If anyone has anything on the former Mayor they would like to contribute to the collection, we would love to include some historical documentation on him. In 2018, it will be the 50th Anniversary of the Township having a municipal library. The library will be offering a number of different events, programs, educational programs, fun crafting for kids, fundraisers and all sort of things that are coming up. She understands the budget has been set for 2017, but 2018 is a big year, the library is having many different things and it does cause parking issues. The library would like for the Council to explore, consider having the library be a stop on the Senior Shuttle, even if it just for 2018 to help us out with our celebration. We believe that would help alleviate some of the parking on Senior Days, especially since the library only has one handicap accessible space. Mayor Sobkowicz stated that can be done now, if you have residents that you know need transportation, please have them call you then call Patty at the Road Department, 664-3268 and she can schedule it. Administrator Groh stated going forward we can find out when Joe has the van and then you can let your patrons know on these days the van is running, and we can get in regular routine of time of drop off and pick up. Councilman Sears stated he would like to commend Ms. Rifkin. In the two years that she has been deeply involved in that library, he has seen a tremendous amount of people and growth in the library. It is outstanding and what she gives to the community is top notch. Councilman Sears asked how can Council help, are there any other issues that Council should be aware of that can be put in the budget for next year. Ms. Rifkin stated there are different things that age at different times, the roof was inspected we have another 10 to 15 years with the current roof, the boiler is older and we are keeping an eye on it. At this time the library does pay for private snow plowing, we do have a very small lot, if there is any way Council would consider having the DPW help the library out a little bit, that would be fantastic. Councilman Sears do you know what your yearly cost is or a one-time plow charge. Ms. Rifkin replied they have to plow every 3 inches, and it depends on the snowstorm, they do the plowing, salting and the calcium. She stated it is probably around \$400 every 3 inches. She stated she would like to put that money towards more programs, things to outreach with the community. Councilman Sears stated it is not a large lot, he feels the Township pick-up truck with a plow should be able to do the lot. Council President Bruno stated one of the most important aspects and draws to a town, and there are several, but the library is extremely important and we thank you for your efforts. He stated he will be discussing some reserves, and he did speak to the Mayor about this. There was money that was sitting on the balance sheet for the library for some reason, that was moved into surplus, and that will be discussed when Council goes through our numbers.

Vic Fadini, JIF Presentation – Mr. Fadini gave a brief history and the concept of towns getting involved in JIF (Joint Insurance Fund.) There are 37 towns in the northern Bergen County JIF. JIF takes the initial part of the risk, but the towns also purchase excess liability coverage, so JIF would not be subject to any large losses. JIF (Joint Insurance Fund) covers property, building and vehicle, and the liability coverage for anyone injured (workers compensation). What is not covered through JIF is health insurance, which is through the State, dental (Delta Dental), the recreation program, Fire Department and life insurance. A conversation followed if an athlete gets injured during a recreation event in the Township. Mr. Fadini explained any kind of insurance rates are based upon claims, and JIF/MEL (Municipal Excess Liability) has a program that emphasizes the safety part of the municipality. Monthly safety meetings are held, we disseminate the different bulletins the JIF provides, update the videos that are recommended for departments, and also list the different programs that JIF sponsors in different towns. JIF also tries to get monthly

inspections of Township buildings and on the job inspections, trying to instill the safety mentality throughout the town. At the annual meetings, the loss ratio is showed and every year it is getting better and better. Councilman Ullman asked as the Risk Manager, does he ever look at the recreation coverage and indicate whether it should be increased or decreased. Mr. Fadini replied the max is \$25,000, which is pretty much standard. Councilman Cascio asked are JIF/MEL considered self-insureds with reinsurance through other carriers. Mr. Fadini replied the JIF is the base, the MEL is the excess and there is a third tier on top of that, which would be the reinsurance. Councilman Cascio stated we all pool our municipalities together with the premium, buy as much as we can. Mr. Fadini stated when the claims come in every year and it is added up, it may be the same or more depending on what the general claims are. Council President Bruno stated we are self-insured with JIF/MEL, pay money into this pot, claims are paid out of it and it is reevaluated at the end of the year, and then the new premium is issued. A discussion followed on how the premiums are based since the Township is part of the group. Mr. Fadini spoke of the Township receiving stipends in the past 4 years at the Annual Awards Dinner for having a good year with no or very few claims, along with points being accumulated every quarter. Premiums are based on exposure, employees, buildings and vehicles. There are annual audits performed on the buildings and vehicles. There is a \$2,500 deductible based on a replacement cost for property damage. Public officials and employment liability coverage is 2 million dollars. There is a Risk Manager, Fund Commissioner and Safety Coordinator. At this time the Mayor is the Fund Commissioner and Safety Coordinator, but it is not automatically the Mayor, and there is no compensation. Councilman Cascio asked if public open spaces taken into account in the premium. Mr. Fadini replied yes, mainly it is the parkland that is usable and exposed, it would be rated on the acreage. A conversation followed on public liability and the deductible. If a town exceeds the self-insurance, and it is liable, the cost would be offset by bonding. A conversation followed on the assessment of Memorial Field by a professional engaged by JIF, along with periodic inspections that are done, such as the DMF building, the Municipal building and the Police Department and what is included in those reports. The Township receives the reports and they are sent to the departments which are referenced. JIF did a revaluation, and suggested an engineering assessment of the DMF building, which was done by Mr. Statile. The library, along with the Volunteer Ambulance Corp is also covered by JIF/MEL. Council President Bruno asked if there are any issues Mr. Fadini feels the Council should know, if he can put those in a report, it would be appreciated.

ORDINANCES

Adoption 2nd Reading

Ordinance No. 17-04

BOND ORDINANCE APPROPRIATING \$2,946,123, AND AUTHORIZING THE ISSUANCE OF \$2,643,927 BONDS OR NOTES OF THE TOWNSHIP, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WASHINGTON, IN THE COUNTY OF BERGEN, NEW JERSEY.

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WASHINGTON, IN THE COUNTY OF BERGEN, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by The Township of Washington, in the County of Bergen, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the

appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to \$2,946,123 including the aggregate sum of \$132,196 as the several down payments for said improvements or purposes required by law and more particularly described in said Section 3 and now available therefor by virtue of provision in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes and including also, in the case of the improvement or purpose described in paragraph (a) of said Section 3, the amount of \$170,000 from Capital Surplus of the Township.

For the financing of said improvements or purposes and to meet the part of said \$2,946,123 appropriations not provided for by application hereunder of said down payments and said amount from Capital Surplus, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$2,643,927 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in a principal amount not exceeding \$2,643,927 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for an estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
(a) Improvement of the Department of Municipal Facilities building located adjacent to Township Hall in and by the Township, including the renovation and reconstruction thereof, together with all structures, furnishings, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved, the \$1,959,323 appropriation hereby made therefor being inclusive of the amount of \$170,000 hereby appropriated therefor from Capital Surplus of the Township	\$1,959,323	\$1,704,117
(b) Improvement of the firehouse owned by the Township and located at 656 Washington Avenue in the Township including the renovation thereof, the construction of an additional bay and the installation of an exhaust system, together with all structures, furnishings, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the	<u>986,800</u>	<u>939,810</u>

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
Township Clerk and hereby approved		
Totals	<u>\$2,946,123</u>	<u>\$2,643,927</u>

Except as otherwise stated in paragraph (a) above with respect to the said amount from Capital Surplus of the Township, the excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the said down payment for said purpose.

The following additional matters are hereby determined, declared, recited and stated:

The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is fifteen (15) years.

The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Township as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$2,643,927, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

Amounts not exceeding \$450,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer or the Acting Chief Financial Officer (the "Chief Financial Officer"), provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at not less than par at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited

obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of said obligations and interest thereon without limitation of rate or amount.

The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

A motion was made by Councilman Calamari, seconded by Councilman Sears, to pass Ordinance No. 17-04 at second reading by title, Resolution No. 17-216.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.
Nays: None.

A motion was made Councilman Cascio, seconded by Councilman Calamari, to open the public hearing.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.
Nays: None.

Mary Anne Ozment, 960 Adams Place – Mrs. Ozment asked if this ordinance refers to any plans. Council President Bruno stated this was put into the capital budget for a knock down and the construction of a new building, the language is broad. A conversation followed on the past discussion with Mr. Lawlor, along with the monitoring wells, which are being monitored by Quest. The funding is in place and if the scope expands, the remediation of the soil can be addressed.

William Ferara, 2556 Cleveland Avenue – Mr. Ferara asked if the project for the DMF building includes the salt shed. Council President Bruno replied it would be the whole area. A conversation followed if the possibility of putting the DMF Building and the Fire Department in one location.

A motion was made Councilman Cascio, seconded by Councilman Ullman, to close the public hearing.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.
Nays: None.

A motion was made by Councilman Ullman, seconded by Councilman Sears to adopt Ordinance No. 17-04.

Ayes: Councilman Calamari, Cascio, Sears, Ullman, Bruno.
Nays: None.

Adoption 2nd Reading
Ordinance No. 17-05

ORDINANCE PROVIDING FOR APPROPRIATIONS OF \$162,196 FROM THE GENERAL CAPITAL FUND, CAPITAL IMPROVEMENT FUND ACCOUNT AND \$117,132 FROM THE GENERAL CAPITAL FUND, CAPITAL SURPLUS ACCOUNT TO FINANCE THE COST OF VARIOUS CAPITAL PROJECTS AS DESCRIBED HEREIN

WHEREAS, the sum of \$162,196 is presently available in the General Capital Fund, Capital Improvement Fund Account; and

WHEREAS, the sum of \$117,132 is presently available in the General Capital Fund, Capital Surplus Account; and

WHEREAS, the Council has determined that such sums should be appropriated for certain capital projects as described hereafter; and

WHEREAS, it is the opinion of the Council that it is in the best interests of the Township of Washington to utilize the said sums of \$162,196 from the Capital Improvement Fund and \$117,132 from the Capital Surplus Account to finance such improvements.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Washington in the County of Bergen, State of New Jersey as follows:

SECTION 1. The total sum of \$162,196 is hereby appropriated from the General Capital Fund, Capital Improvement Fund, to finance the following projects:

Road Rehabilitation Program	\$30,000
Renovations to DMF Building	85,206
Renovations to Firehouse	<u>46,990</u>
Total	<u>\$162,196</u>

SECTION 2. The total sum of \$117,132 is hereby appropriated from the General Capital Fund, Capital Surplus Account, to finance the following projects:

Deputy Chief's Vehicle	\$25,047
Fire Hose Replacement	15,054
Computers	39,031
E-Ticketing System	16,000
Breathalyzer	<u>22,000</u>
Total	<u>\$117,132</u>

SECTION 3. If any section, sub-section, paragraph, sentence or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 4. All ordinances or parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 5. This ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

A motion was made by Councilman Sears, seconded by Councilman Calamari, to pass Ordinance No. 17-05 at second reading by title, Resolution No. 17-217.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

A motion was made Councilman Sears, seconded by Councilman Calamari, to open the public hearing.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

A motion was made Councilman Sears, seconded by Councilman Calamari, to close the public hearing.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

A motion was made by Councilman Sears, seconded by Councilman Calamari to adopt Ordinance No. 17-05.

Ayes: Councilman Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

Introduction: 17-06 1st Reading

AN ORDINANCE AMENDING PROHIBITED TURNS WITHIN THE TOWNSHIP OF WASHINGTON

BE AND IT IS HEREBY ORDAINED by the Township Council of the Township of Washington that Chapter 223 of the Code of the Township of Washington entitled "Vehicles and Traffic" be and is hereby amended as follows:

1. §223-8. Prohibited Turns at Intersections is hereby amended by renaming said section as follows:

"§223-8. Prohibited Turns at Intersections and Other Locations."

2. §223-60. Schedule V. Prohibited Turns at Intersections is hereby amended in its entirety as follows:

"§223-60. Schedule V. Prohibited Turns at Intersections and Other Locations.

In accordance with the provisions of § 223-8, no person shall make a turn of the kind designated below at any of the following locations:

Name of Street	Direction of Travel	Prohibited Turn	Hours	Location
"Ridgewood Road	East	Left	7:30 a.m. to 8:30 a.m. and 3:00 p.m. to 4:00 p.m., on school days	At Intersection of Woodfield Rd.
Ridgewood Road	East	Left	7:30 a.m. to 8:30 a.m. and 3:00 p.m. to 4:00 p.m., on school days	Exit driveway of Our Lady of Good Counsel Church
Washington Avenue	East	Left	All	Into and Out of Gas Station located at Block 3104, Lot 1
Pascack Road	South	Left	All	Out of Gas Station located at Block 3104, Lot 1"

2. If any section, sub-section, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid such decision shall not affect the

remaining portions of this Ordinance.

3. All Ordinances or any provisions of any ordinance inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistencies and not otherwise.

4. This Ordinance shall take effect upon final passage and publication and in accordance with the Charter, and subject to such emergency resolution as may be adopted pursuant to Section 17-32 thereof. [R.S. 40:69A-181 (b)].

A motion was made by Councilman Sears, seconded by Councilman Calamari, to introduce and pass Ordinance No. 17-06 at first reading by title, Resolution No. 17-227.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

The following resolution, Resolution No. 17-227 was presented and adopted on a motion by Councilman Sears, seconded by Councilman Ullman.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

CONSENT AGENDA

All of the following items have been determined to have the unanimous consent of Council and will be enacted in one motion. Should any item require independent consideration, any Council Member may have such item removed from the Consent Agenda.

A conversation followed on liquor license annual renewals, the Police reports which were requested 3 weeks ago, and have not yet been received. Councilman Calamari requested 17-228 through 17-235 are pulled until the Police Reports are received. (Resolutions No. 17-218 – 17-226 Approved.)

A motion was made by Councilman Sears, seconded by Councilman Ullman, to the Consent Agenda.

Ayes: Councilman Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

Resolution No. 17-218

Authorize Reimbursement to Buyer of the Lien, Block 2206, Lot 11, 906 Sycamore Lane

BE IT RESOLVED, by the Township Council of the Township of Washington, New Jersey that the Tax Collector is hereby authorized to issue payment in the amount of \$56,154.80, payable to US Bank Cust BV002 Trst & Crdtrs, 50 South 16th Street, Suite 2050, Philadelphia, PA 19102-2513, for the Redemption of Tax Sale Certificate #16-00002, dated 12/30/16, on property known as Block 2206 Lot 11, 906 Sycamore Lane. This amount includes a premium of \$32,100.00, and;

BE IT FURTHER RESOLVED, that the Township of Washington Tax Collector has received the full amount of said redemption from the redeeming party, less the premium, and;

BE IT FURTHER RESOLVED, that the Lien Holder bid and paid \$32,100.00 as a Premium to the Township of Washington on the date of sale for Tax Sale Certificate #16-00002, and;

BE IT FURTHER RESOLVED, that this check is to reimburse the Buyer of the Lien, and;

BE IT FURTHER RESOLVED, that the Township Clerk is hereby authorized and directed to furnish copies of this resolution to the Chief Financial Officer and the Tax Collector.

Resolution No. 17-219

Authorize refund the balance of escrow monies, Block 2209, Lot 12, 799 Sycamore Lane

WHEREAS, Brook S. Smith, Trustee for the Maura Zaldivar-Garcia Trust, posted engineering and soil movement escrow monies on premises known as Block 2209, Lot 12, 799 Sycamore Lane, and;

WHEREAS, the Construction Code Official has issued approval, C.O. Nos. 16-508, 16-508+A, 16-508+B, on March 15, 2017, and;

WHEREAS, outstanding invoices due the Township Engineer as per his letter dated March 7, 2017 have been satisfied, and;

NOW, THEREFORE, BE IT RESOLVED, that the Township Treasurer of the Township of Washington is authorized to refund the balance of the escrow monies in the amount of \$664.00 to the above.

Resolution No. 17-220

Authorize refund the balance of escrow monies, Block 2328, Lot 320, 353 Jackson Avenue

WHEREAS, Arthur & Barbara Knox posted engineering escrow monies for work on premises known as Block 2328 Lot 20, 353 Jackson Avenue; and

WHEREAS, the Construction Code Official has issued approval dated 5/10/2017, C.O. No.16-391, No.16-391+A, No.16-391+B; and

WHEREAS, outstanding invoices due the Township Engineer as per his letter dated April 20, 2017 have been satisfied; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Treasurer of the Township of Washington is authorized to refund the balance of the escrow money in the amount of \$461.00 to the above.

Resolution No. 17-221

Authorize refund of summer recreation fees, Anila Siraj

BE AND IT IS RESOLVED, by the Township Council of the Township of Washington that the Township Treasurer is hereby authorized to refund the following recreation fees:

Anila Siraj
31 Hampshire Road
Township of Washington, NJ 07676

Refund for Summer Camp 2017	\$255.00
Refund for Camp After Care	\$300.00
Administrative Fee Non-Refundable	<u>\$- 25.00</u>
Refund for Total 2017 Camp Fees	\$530.00

Refund Amount: \$530.00

Resolution No. 17-222

Authorize Change Order with A.A. Berms, LLC for ADA Complaint Curb Ramps Based on Actual Quantities

WHEREAS A.A. Berms, L.L.C. ("A.A. Berms") entered into a Contract with the Township of Washington (the "Township") on October 24, 2016 for the construction of A.D.A. Compliant Curb Ramps for the sum of \$29,674.70 based on certain estimated quantities (hereafter "the Contract"); and

WHEREAS the quantities for actual construction varied from the estimated quantities, such that a Change Order to the Contract is necessary; and

WHEREAS A.A. Berms and the Township Engineer have submitted a proposed Change Order to the Contract for said work based on actual quantities increasing the contract by \$4,195.94; and

WHEREAS the Chief Financial Officer has certified that funds are available to fund the increased contract amount in the Capital Fund; and

WHEREAS the Contract is subject to reimbursement by the County of Bergen pursuant to a Community Development Block Grant for up to \$40,000.00.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Washington that the attached Change Order is hereby approved; and

IT IS FURTHER RESOLVED that the Mayor is hereby authorized to execute the attached Change Order on behalf of the Township of Washington.

Resolution No. 17-223

Award of Contract for 2017 Road Program to Mike Fitzpatrick & Son, Inc.

WHEREAS, on June 6, 2017, the Township of Washington, County of Bergen, New Jersey (the "Township") received bids for the pavement of roads and construction of curbs and related work pursuant to the Advertisement for Bid#17-02 and the related Invitation to Bid including Bid Specifications (hereafter "the Project"); and

WHEREAS, the Township had estimated the cost of the Project to be \$955,000 including hard costs and soft costs and has authorized financing for \$800,000; and

WHEREAS, the Project is being partially funded by a Fiscal Year 2017 grant awarded by the State of New Jersey Department of Transportation in the amount of \$155,000.00; and

WHEREAS, the Township received seven (7) bids; and

WHEREAS, Mike Fitzpatrick & Son, Inc., 18 Cozy Lake Road, Oak Ridge, NJ, 07438 (hereafter "Fitzpatrick & Son") was the lowest responsive and responsible bidder for the work to be performed in connection with the Project with a base bid in the amount of \$747,202.00; and

WHEREAS, pursuant to law, the Township and Fitzpatrick & Son may execute a Change Order to a contract for up to twenty (20) percent of the base bid or \$149,440.40; and

WHEREAS, the outlay for the Township with a Change Order in the amount of \$149,440.40, exclusive of the amount funded by the State would be a maximum outlay of \$741,642.40 (hereafter "Township Maximum Outlay"); and

WHEREAS, the Chief Financial Officer has certified that there sufficient funds for the Township Maximum Outlay of \$741,642.40 in the Capital Fund and/or authorized by bond ordinance;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Washington, County of Bergen, New Jersey that the bid of Fitzpatrick & Son be and is hereby accepted and a contract is awarded to Fitzpatrick & Son for the Project in the contract amount of \$747,202.00; and

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute a Contract with Fitzpatrick & Son for the above stated purpose consistent with said bid and furthermore is authorized to execute a Change Order for an amount not to exceed twenty (20%) of the base bid or \$149,440.40.

Resolution No. 17-224

Award of Contract to D&L Paving for Pascack Road and Memorial Field Sidewalk Improvements

WHEREAS, on June 6, 2017, the Township of Washington, County of Bergen, New Jersey received bids for the construction of sidewalk improvements on Pascack Road at Memorial Field pursuant to the Advertisement for Bid#17-01 and the related Invitation to Bid including Bid Specifications (the "Project"); and

WHEREAS, the Project is being partially funded through a year 2015 matching grant awarded by County of Bergen Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund Grant in the total amount of \$22,775.00 based on a projected budget of \$45,550.00 in the application; and

WHEREAS, D&L Paving Contractors, Inc., 675 Franklin Avenue, Nutley, NJ, 07110 (hereafter "D&L") was the lowest responsive and responsible bidder for the work to be performed in connection with the Project in the amount of \$22,715.20; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds available in the Capital Fund to fund the contract amount;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Washington, County of Bergen, New Jersey that the bid of D&L be and is hereby accepted and a contract is awarded to D&L for the Project in the contract amount of \$22,715.20; and

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute a Contract with D&L for the above stated purpose consistent with said bid.

Resolution No. 17-225

Authorization of Execution of an Agreement with County of Bergen to Supersede Cooperative Agreement Bergen County Community Development

WHEREAS, certain Federal funds are potentially available to the County of Bergen under Title I of the Housing and Community Development Act of 1974, as amended; the HOME Investment Partnership Act of 1990, as amended; and the Emergency Solutions Grant of 2012; and

WHEREAS, it is necessary to supersede an existing Interlocal Services Cooperative Agreement for the County and its people to benefit from these Programs; and

WHEREAS, an Agreement has been proposed under which the Township of Washington and the County of Bergen, in cooperation with other Municipalities, will modify an Interlocal Services Program pursuant to N.J.S.A. 40:8A-1 et seq.; and

WHEREAS, it is in the best interest of the Township of Washington to enter into such an Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township of Washington that the Agreement entitled "Three Year Cooperative Agreement" (an Agreement superseding the Cooperative Agreement dated July 1, 2000 – June 30, 2003) to clarify the planning and implementation procedures and to enable the Municipality to make a three year irrevocable commitment to participate in the Community Development Block Grant Program, the Home Investment Partnership Program, and the Emergency Solutions Grant Program for the Program Years 2018, 2019, and 2020 (July 1, 2018 – June 30, 2021) be executed by the Mayor and Municipal Clerk in accordance with the provisions of law; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately in accordance with law.

Resolution No. 17-226
Authorization to Cancel Small Balances

Whereas, the governing body of the Township Of Washington finds and declares that N.J.S.A. 40A:5-17-1 empowers authorized municipal employees to process the cancellation of tax refunds and/or delinquencies of less than Ten (\$10.00) Dollars, and

Whereas, the Governing Body further finds and declares that the Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of less than Ten(\$10.00) Dollars, and

Whereas, the Governing Body further finds and declares that it is in the best interest of the citizens of the Township Of Washington for the Municipal Tax Collector to be authorized to process that cancellation of the tax refunds and /or delinquencies of less than Ten (\$10.00) Dollars in accordance with N.J.S.A. 40A:5-17-1;

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Township Of Washington that the Municipal Tax Collector, Ashley A. Morrone is hereby authorized to process the cancellation of tax refunds or delinquencies of less than Ten (\$10.00) Dollars during the calendrer year of 2017 in accordance with N.J.S.A. 40A:5-17-1.

A motion was made by Councilman Calamari, seconded by Councilman Sears to adjourn to Conference Agenda.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None

Time Noted: 10:13 p.m.


Susan Witkowski
Township Clerk


Robert Bruno
Council President

Approved: September 25, 2017

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY

CONFERENCE MEETING MINUTES

June 12, 2017

Members present: Peter Calamari, Steve Cascio, Tom Sears, Michael Ullman and Robert Bruno. Also present: Janet Sobkowicz, Mayor; Ken Poller, Township Attorney; Mary Anne Groh, Administrator; and Susan Witkowski, Township Clerk.

Administration

Staffing

Building – Extra Help – Council President Bruno spoke of creating an action sheet that Council can look at and having a report on each item. Administrator Groh spoke of developing an Inspection Report for the Building Department and Town Hall. A discussion followed on getting reports from Edmunds. A seasonal worker was hired for the DMF Department, who will work this Summer/Fall season. A full time DMF worker is needed, along with hiring police dispatchers, which will be advertised. Councilman Sears stated he did drop off a resume to the Police Department for a dispatcher, and he also will be providing another resume.

Grand Writer – candidates – Administrator Groh stated grant writing services was advertised, and a few people have responded to the ad, and she has also reached out to the administrators in the Pascack Valley asking them for their experiences. She also forwarded the RFQ to a few companies. The response date is June 23, that contemplates those we can be reviewed. A discussion followed on the ad, which is a legal ad and was advertised in The Record.

Other Openings – Court – There is an opening in the Court for a Violations Clerk, and the ad is running on a Court website through the end of the week. There have been a few responses.

Repair Status

DMF Repair Status

Wells – Ceiling – A conversation followed on putting sheet rock on the ceiling of the DMF building. Administrator Groh spoke of the proposal for the wells, which was in last year's Capital Plan that was presented to the Mayor and it fell off. A conversation followed on last year's Capital Plan and was presented, the monitoring of the wells by Quest along with the reports which were requested by the Township Clerk. It was agreed that Mr. Poller would be questioned about this.

Town Hall Repair Status

Action Sheet – Administrator Groh spoke of the repairs that have been in Council Chambers, along with repairs to the vestibule and the siding. Plumbing was completed on the 1st, 2nd and 3rd floors, but not on the ground floor. WCTV requested that the paint color in the Council Chambers be a blue/gray color. Council President Bruno requested new blinds also. Administrator Groh updated Council on what has been completed at the Police Department and what is pending. She stated she has received two bids from cleaning companies for the building, but the Mayor is hesitant about making a change. A conversation followed on the QPA status of the Administrator, and perhaps reaching out to Mr. Cavallo. Main Lock will be coming this week to

address the doors at the Police Department along with intercom repairs. Quotes have been received for painting. Mr. Statile will also be addressing drainage around the façade of the police building. Lockers have also been installed in the Police Department. Councilman Ullman asked if other security measures were done at the Police Department. A conversation followed on listing these items on a spreadsheet prior to a meeting so it is documented and if any Councilman has a question, it can be addressed. Council President Bruno spoke of using the town colors, blue and gold.

Fire Apparatus Repair Status

Action Sheet – The ladder truck can be used, but they cannot use the ladder until it is recertified, which will occur at the end of the month.

Roads

2017 Road Program – Hull Terrace – Mayor Sobkowicz gave a history of Hull Terrace, at one time every home was owned by a member of the Hull family and is a private road. The road was last paved in 1997, and the current residents are asking for the road to be included in the paving program. Mr. Statile also went out to look at Hull Terrace, where it meets Mountain Avenue, since water does sit at that location. A conversation followed on paving Hull Terrace, and the issue being the Township would be using public funds to benefit private interest. Mr. Poller will be contacted for clarification. A conversation followed on waiting for discretionary funding for Colonial Boulevard and Mountain Avenue. The resolution adopted for the Road Program authorizes \$149,400 for additional work. Mr. Statile's recommendation is adding Beechwood Drive and Edison Street to the Road Program, at \$136,000, which would leave \$13,000 to do the curb cuts on Amherst and Pascack. In doing these roads, all the streets, with the exception of Madeline that were rated poor in the Township would be paved. Council agreed to Mr. Statile's recommendation.

Council

Westwood Board of Education Meeting

Parking Issues South Chestnut – Councilman Sears spoke of the areas which he walked/drove and what he observed. He will map out the area he feels to do limited two hour parking during school days and provide copies to Council in color this week. A conversation followed on the footage needed between signs and where the signs would be located. Councilman Ullman suggested a town-wide restriction of two hour parking, with signs located at the entrances to the Township. Councilman Sears agrees with Councilman Ullman, since he feels the school board is not taking action and the residents of the Township are asking Council for help. A conversation followed on the current overnight parking ordinance (no parking from 2:00 am – 5:00 am) and posting that sign as well. Mayor Sobkowicz stated she will meet with the Captain in the morning to get his feedback on an ordinance that prohibits town-wide parking on school days. Councilman Cascio suggested those signs be put at the entrances to the Township.

Council Minutes – The minutes are currently being worked on.

Councilman Sears spoke of recognizing Darlene Glock who received a \$5,000 scholarship from the 200 Club on her academic achievements. Council President Bruno stated we should reach out and have those that are recognized attend a Council meeting.

Potential Work Session July/August – A conversation followed on adding a meeting between July 17 and August 21, that date being Monday, August 7. Council will check their calendars and advise the Clerk.

Shared Calendar – Council President Bruno spoke of having a shared calendar on Outlook. A conversation followed on the administration having department head meetings.

Prospect Street – Discussed prior.

East Glenn Avenue Speed Limit – A conversation followed on decreasing the speed limit from 35 to 25 miles per hour due to only one complaint. Mayor Sobkowicz replied the police are in favor of lowering the speed limit. Council President Bruno stated there will be further conversation with the Chief.

Shared Service with Ridgewood – Mayor Sobkowicz spoke of the two changes to the contract, and she feels the resolution should have been amended to reflect those changes. She spoke of a conversation she had with the CFO of Ridgewood who requested a signed copy of the contract and seeing on the Ridgewood website an estimate in their budget of \$38,000 from the Township of Washington. Councilman Sears spoke at length of this shared agreement being presented in January and we are still dragging our feet. He feels this is a good thing for the Township and in the end will save the Township money. A conversation followed on the DMF not being involved in the walkthrough with Ridgewood, and the DMF in the end it is the DMF's decision. Comments were made on Council's powers when it comes to overriding the Mayor when she refuses to sign a contract. Councilman Ullman thanked Councilmen Sears and Calamari for their efforts, and feels if the Mayor wanted to take it off the list it should have been in the beginning. Mayor Sobkowicz stated take it off the list. Councilman Sears feels this is a loss to the community.

Logistics – Security – Council President Bruno spoke of reconfiguring the space in the Municipal Building, and he also suggested having a barn door and glass barrier at the Tax Department since checks and cash are exchanging hands. Councilman Sears stated this was brought up two years ago and we were told it was going to get done. Councilman Calamari stated he doesn't want to make the building user unfriendly and suggests contacting a security company for a site audit and suggestions. Mayor Sobkowicz stated residents have been coming for years and does not want people to be insulted. A conversation followed on the violations bureau having a window and payments are processed through the glass. Council President Bruno stated the security of the employees needs to be taken into consideration and he feels the Chief should be asked if he has any recommendations.

Traffic Study – Councilman Ullman suggested having a traffic study that would show where northbound vehicles exiting 171 are going. He feels it is important especially if Council will be formulating a plan to address their concerns with the Turnpike Authority. Councilman Cascio stated this conversation was had years ago and a quote of approximately \$4,000 was received from Stantec.

A motion was made by Councilman Ullman, seconded by Councilman Calamari that Council put in place a request for a study of the northbound traffic coming out of the exit. Council Agreed.

Mayor Sobkowicz asked if Councilman Calamari can contact Park Ridge since they just performed a study for the Wegman's.

Ordinances and Legislation

Anti-Nepotism Ordinance – Council President Bruno stated if Councilman Cascio has any changes, please document them and send it out to Council and Mr. Poller before the next meeting.

Municipal Ethics Board – Council President Bruno stated he would like to put on hold for the next meeting (June 26.) Councilman Cascio stated there were

comments made by someone who should not be making comments regarding the Ethics Board. He is a little disappointed that they were made, but he would like to wait for the next meeting.

Codification Project – due September – Council President Bruno requested Council look it over and submit any comments to Mr. Poller in September.

Email Security, BCC's – Mrs. Witkowski, the Township Clerk, did reach out to DART and they came back stating it would go on the server. As long as employees emails are set up the proper way it would directly go out by email. She stated she will forward examples to the Administrator, Mayor and Council President to see which verbiage they prefer. If someone uses a different email address, the confidentiality clause will not show up. The clause states if you are receiving this email in error, please do not read it, forward it to the appropriate party.

Re-examination of Master Plan – Councilman Ullman stated he will need to address this with the Planning Board.

Amend the Parking at Fire Department Lot Ordinance – A conversation followed on the past ordinance and this updated version. There are currently 35 spaces, in the past 65 permits were issued and it was a first come first serve basis. The updated version would be for an assigned spot, one spot per family and two vehicles maximum. Comments were made on the old ordinance and having the parking limited to Monday-Friday, no overnight or weekend parking. Residents would need to come in person to show proof of residency and vehicle registrations/insurance. The Clerk's office will also be open two nights to accommodate those that cannot come in during the day. The updated version will be amended and presented at the June 26 meeting.

Joint Planning/Zoning Board – Councilman Sears stated he would like to sit in on the two towns that do have a joint board, and he will follow-up. Councilman Cascio stated he is not in favor, and he does like a separation of power. He stated there have not been that many meetings, but an attorney can be shared, which is usually the biggest cost.

2017 Salary Ordinance – Council President Bruno stated Council just received this in the packets, and will come back with any comments they may have.

Financials

Department Budget Meetings – Council has received.

Debt Analysis – Councilman Ullman is working with Ms. Morrone on the long term debts. Administrator Groh stated, herself and Ms. Morrone did have a conference call with the bonding attorney. Councilman Calamari asked who made the decision that Councilman Ullman would be working with Ms. Morrone. Council President Bruno stated Councilman Ullman did state at Council meetings he would be speaking with Ms. Morrone on long term debts. Councilman Ullman did send Ms. Morrone an email, and his interest is long term since Council has an aggressive capital plan for 2017, 2018 and 2019, along with having BANS that are not being paid down at an aggressive level.

Reserves – Council President Bruno stated in reviewing the financial statements, he noted there are 3 reserves that add up to approximately \$150,000, along with a \$67,000 for the library, which was taken into surplus. A lengthy conversation followed on who has the authority to cancel out monies, put those monies into surplus and cash reserves. There is also \$288,000 for this building, \$67,000 for Town Day, \$100,000 for snow plowing, and monies as a result of a sale of the school.

Audit – On target.

Open Purchase Orders – The Administrator can get those to Council.

Funded Unused Ordinances – The Administrator is waiting for a report from the CFO.

A motion was made by Councilman Calamari, seconded by Councilman Sears to adjourn Conference Session and enter into Closed Session.

Ayes: Councilman Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

Resolution No. 17-334

Closed Session

WHEREAS, the public is invited to attend all Meetings (whether denoted public or conference sessions) of the Township Council in accordance with its general practice and the Open Public Meetings Act; and

WHEREAS, the Legislature of the State of New Jersey declared that the public has a right to attend all meetings of the public bodies at which any business affecting the public is discussed or acted upon in any way except as set forth in the Open Public Meetings Act (N.J.S.A. 10:4-12), which provides for the exclusion of the public from the portion of a meeting at which certain enumerated matters are to be discussed; and

WHEREAS, the Township Council has determined that, because of the nature of the subject matter to be discussed, the public should not be present at that portion of the meeting of the Township Council at which certain specific matters encompassed by N.J.S.A. 10:4-12 are to be discussed;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Washington that, pursuant to the express provisions of the Open Public Meetings Act, the public be excluded from the meeting or portion of the meeting (denoted as an “executive” or “closed” session) in which the following matters are to be discussed:

1. Any matter which, by express provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provision of subsection of a. of this section.

2. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

3. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendation, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance, and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

4. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

5. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed – **POTENTIAL PURCHASE OF REAL PROPERTY**

6. Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

7. Any pending or anticipated litigation or contract negotiation other than in subsection b. (4) herein in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer- **POTENTIAL LITIGATION**

8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

9. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED, that it is not possible as yet to fix the time when or the circumstances under which the discussion conducted in Closed Session can be disclosed to the public. It is anticipated that the subject matter under discussion will be made public when finalized.

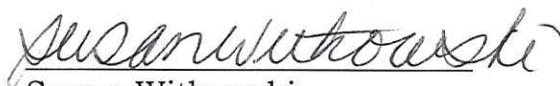
BE IT FURTHER RESOLVED, that notice is hereby given that the Township Council may find it necessary to take action at the conclusion of the executive/closed session; that such action if taken, will occur in open session; that you are invited to stay in the Municipal Building during the executive/closed session; that the doors to the Council chambers will be opened and an announcement will be made if the Township Council will be going into open session; and you may be present during such open session.

 The Township Council anticipates that an open session will be necessary.

 X The Township Council anticipates that an open session will not be necessary.

MOTION		SECOND		COUNCIL	AYES	NAYES	ABSTAIN	ABSENT
Bruno		Bruno		Bruno	X			
Calamari	X	Calamari		Calamari	X			
Cascio		Cascio		Cascio	X			
Sears		Sears	X	Sears	X			
Ullman		Ullman		Ullman	X			

Time Noted: 12:01 a.m.


 Susan Witkowski
 Township Clerk


 Robert Bruno
 Council President

Approved: September 25, 2017