

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY

PUBLIC BUDGET MEETING

March 12, 2018

Monday

The Township Council held a Budget Meeting in the Municipal Building, 350 Pascack Road. The meeting was called to order at 7:31 p.m. by Council President Michael DeSena, with the Council President leading a salute to the flag. Members present: Robert Bruno, Steve Cascio, Arthur Cumming, Michael Ullman and Council President DeSena. Also present: Peter Calamari, Mayor; Mary Anne Groh, Township Administrator; Susan Witkowski, Township Clerk.

This Special Meeting was called pursuant to the provisions of the Open Public Meetings Act. Notices of this meeting were emailed and provided to The Ridgewood News, Pascack Press, The Record and Community Life on March 6, 2018. In addition, copies of said notices were posted on the bulletin board in the Municipal Complex and filed in the office of the Township Clerk on the aforementioned date.

SALUTE TO THE FLAG

GENERAL PUBLIC DISCUSSION

A motion was made by Councilman Cascio, seconded by Councilman Cumming to open the general public discussion.

Ayes: Councilmen Bruno, Cascio, Cumming, Ullman, Council President DeSena.

Nays: None.

John Snyder, 626 Chestnut Street – Pascack Press – Mr. Snyder stated he has been assigned other things, that is why he has not been at the proceedings, but he is glad to be here tonight.

A motion was made by Councilman Cascio, seconded by Councilman Cumming to close the general public discussion.

Ayes: Councilmen Bruno, Cascio, Cumming, Ullman, Council President DeSena.

Nays: None.

Public Service Announcement was made by Council President Council President DeSena regarding dog licensing.

Mayor Calamari – Thanked the Police, Fire and Ambulance for a job well done under very adverse conditions. Many trees came down in the Township that made life challenging. Mayor Calamari spoke of the response from Fire Chief Insetta, and he will be getting further reports from various department, reporting on those at the next meeting. He will be meeting with all departments for a debriefing to make sure they had all of the tools necessary to handle the situations, and will brief the Council afterwards. The DMF will be going through the Township this week to pick up branches and twigs, and may not adhere to the usual schedule. The OEM will be contacted if they want to sit in on the meetings with all the various departments.

DISCUSSION

2018 Budget Review

A breakdown of the engineering fees as presented by Paul Azzolina, Township Engineer, was distributed to Council. A conversation followed on the cost estimates that was given by the engineer, and what is included in those estimates. Councilman Bruno asked for a clarification of the engineering fees, he would like as much detail as possible. The Public Affairs event coordinator Dina Burke, handles 2-3 events per year. A discussion on perhaps hiring someone externally. Council agreed they need to understand the scope of the events coordinator. Both the Township calendar and The Citizen were discussed. Council agreed to discontinue The Citizen and work more with social media and the local paper. Mayor Calamari will get back to Council regarding the scope of Public Affairs.

Planning Board minutes were discussed since they are behind. Councilman Calamari stated during the exit interview with the current Planning/Zoning Board secretary a discussion was had to see if he could work during the weekends to catch up on the minutes. A conversation followed on realigning the offices, and perhaps putting Planning and Zoning Board together, along with an increase in salary.

The Master Plan reexamination was discussed, and the need for someone with planning experience. Merit raises were discussed, as well as evaluation for merit raises and education. A revision will be made regarding evaluations in the handbook. Benefits were discussed. Delta Dental is a premium for retirees, but there are no health premiums. A conversation followed on the signs in the Township, replacing them and bundle them in the Capital Budget. Brine for the DMF was discussed, as well as getting a chipper truck and exploring a tree service. A conversation followed on the Fire Department building, if it is a town owned facility and access to the building. The Town Day account was discussed, which was built up over the years by income from sponsors. Discussion followed on the 2% CAP, and having a conversation with both Lou Mai, Auditor and Lerch,

Vinci & Higgins, Accountants. The ability for the CFO to access Mr. Mai was discussed, as well as determining what to do with the various accounts.

PAGE #	LINE ITEM NO.	DESCRIPTION	INC	DEC	AMOUNT	FLAGGED
16	8-01-20-165-201	GENERAL ENGINEERING			83,000.00	X
16	8-01-20-406-100	PUBLIC AFFAIRS-S/W DIRECTOR			1,250.00	X
16	8-01-20-406-110	PUBLIC AFFAIRS S&W EVENT COOR			8,500.00	X
16	8-01-20-406-220	PUBLIC AFFAIRS POSTAGE			1,500.00	X
17	8-01-20-406-320	PUBLIC AFFAIRS-WEBSITE			6,000.00	X
17	8-01-20-406-470	PUBLIC AFFAIRS-PRINTING			9,000.00	X
17	8-01-20-406-500	PUBLIC AFFAIRS-MISCELLANEOUS			3,500.00	X
17	8-01-20-406-510	PUBLIC AFFAIRS-CALENDAR			3,000.00	X
17	8-01-20-406-520	PUBLIC AFFAIRS-VIDEO TAPING			9,600.00	X
24	8-01-25-240-120	POLICE-OVERTIME			282,000.00	X
27	8-01-25-240-400	POLICE-SAFETY EQUIP/UNIFORMS			3,000.00	X
28	8-01-25-240-810	POLICE-COMPUTER SOFTWARE			500.00	X
32	8-01-25-265-450	FIRE DEPT./BLDG MAINT			7,000.00	X
34	8-01-26-290-130	DMF SECRETARY			18,520.00	X
35	8-01-26-290-160	DMF SEASONAL WORKERS			67,000.00	X
37	8-01-26-290-380	DMF-SIGN EXPENSE			6,500.00	X
37	8-01-26-290-400	DMF-UNIFORM&SAFETY EQUIP			2,000.00	
38	8-01-26-290-640	DMF SALT & BRINE		1,200.00		X
39	8-01-26-292-000	DMF-STREET SWEEPING			13,500.00	X
40	8-01-26-310-450	DMF-CLEANING SERVICE			28,140.00	X
46	8-01-28-370-404	REC-WRESTLING UNIF/SAFETY EQ			2,500.00	X
46	8-01-28-370-406	REC-LACROSSE RENTAL LIGHTS			3,000.00	X
47	8-01-28-370-784	REC-WRESTLING LEAGUE FEES			3,000.00	X
48	8-01-28-370-797	REC-WRESTLING TROPHIES			-0-	X
49	8-01-28-375-420	PARKS-BLDG MAINTENANCE			9,000.00	X
49	8-01-28-375-640	PARKS-PK/FD MAINT EXPENSE			18,000.00	X
49	8-01-28-377-200	RESURFACING MEMORIAL FIELD			45,000.00	X
50	8-01-30-420-001	HOLIDAY CELEBRATIONS			23,000.00	X
50	8-01-420-002	TOWN DAY			22,000.00	

Resolution No. 18-171
Closed Session, March 12, 2018

WHEREAS, the public is invited to attend all Meetings (whether denoted public or conference sessions) of the Township Council in accordance with its general practice and the Open Public Meetings Act; and

WHEREAS, the Legislature of the State of New Jersey declared that the public has a right to attend all meetings of the public bodies at which any business affecting the public is discussed or acted upon in any way except as set forth in the Open Public Meetings Act (N.J.S.A. 10:4-12), which provides for the exclusion of the public from the portion of a meeting at which certain enumerated matters are to be discussed; and

WHEREAS, the Township Council has determined that, because of the nature of the subject matter to be discussed, the public should not be present at that portion of the meeting of the Township Council at which certain specific matters encompassed by N.J.S.A. 10:4-12 are to be discussed;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Washington that, pursuant to the express provisions of the Open Public Meetings Act, the public be excluded from the meeting or portion of the meeting (denoted as an "executive" or "closed" session) in which the following matters are to be discussed:

1. Any matter which, by express provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provision of subsection of a. of this section.

2. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

3. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendation, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance, and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

4. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

5. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

6. Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law-

7. Any pending or anticipated litigation or contract negotiation other than in subsection b. (4) herein in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer .

8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. **PERSONNEL**

9. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED, that it is not possible as yet to fix the time when or the circumstances under which the discussion conducted in Closed Session can be disclosed to the public. It is anticipated that the subject matter under discussion will be made public when finalized.

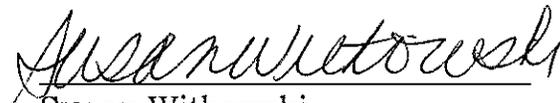
BE IT FURTHER RESOLVED, that notice is hereby given that the Township Council may find it necessary to take action at the conclusion of the executive/closed session; that such action if taken, will occur in open session; that you are invited to stay in the Municipal Building during the executive/closed session; that the doors to the Council chambers will be opened and an announcement will be made if the Township Council will be going into open session; and you may be present during such open session.

 The Township Council anticipates that an open session will be necessary.

 X The Township Council anticipates that an open session will not be necessary.

MOTION		SECOND		COUNCIL	AYES	NAYES	ABSTAIN	ABSENT
Bruno		Bruno		Bruno	X			
Cascio		Cascio	X	Cascio	X			
Cumming	X	Cumming		Cummings	X			
DeSena		DeSena		DeSena	X			
Ullman		Ullman		Ullman	X			

Time noted: 10:04 p.m.


 Susan Witkowski
 Township Clerk


 Michael DeSena
 Council President

Approved: April 16, 2018

