

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY

PUBLIC BUDGET MEETING

March 15, 2017
Wednesday

The Township Council held a Budget Meeting in the Municipal Building, 350 Pascack Road. The meeting was called to order at 6:34 p.m. by Council President Robert Bruno, with the Council President leading a salute to the flag. Members present: Peter Calamari, Steve Cascio, Tom Sears, and Robert Bruno. Also present: Janet Sobkowicz, Mayor; Mary Anne Groh, Business Administrator; Susan Witkowski, Township Clerk. Councilman Ullman arrived at 6:40 pm.

This Special Meeting was called pursuant to the provisions of the Open Public Meetings Act. Notices of this meeting were emailed and provided to The Ridgewood News, Pascack Press, The Record and Community Life on March 6, 2017. In addition, copies of said notices were posted on the bulletin board in the Municipal Complex and filed in the office of the Township Clerk on the aforementioned date.

GENERAL PUBLIC DISCUSSION

A motion was made by Councilman Cascio, seconded by Councilman Sears to open the general public discussion.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.
Nays: None.

Seeing none, a motion was made by Councilman Cascio, seconded by Councilman Sears to close the general public discussion.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.
Nays: None.

ORDINANCE

Introduction: 17-01

ORDINANCE NO. 17-01

**AN ORDINANCE REVISING CERTAIN TIME LIMIT PARKING WITHIN THE
TOWNSHIP OF WASHINGTON**

BE AND IT IS HEREBY ORDAINED by the Township Council of the Township of Washington that Chapter 223 of the Code of the Township of Washington entitled "Vehicles and Traffic" be and is hereby amended as follows:

1. § 223-73. Schedule XVIII: Time Limit Parking is hereby amended by

adding the following provisions thereto:

Name of Street	Side	Time Limit; Hours/Days	Location
"Colonial Blvd.	Both	2 hours; school days Road	From Ridgewood to Lincoln Place"

2. If any section, sub-section, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid such decision shall not affect the remaining portions of this Ordinance.

3. All Ordinances or any provisions of any ordinance inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistencies and not otherwise.

4. This Ordinance shall take effect upon final passage and publication and in accordance with the Charter, and subject to such emergency resolution as may be adopted pursuant to Section 17-32 thereof. [R.S. 40:69A-181 (b)].

A motion was made by Councilman Sears, seconded by Councilman Cascio, to introduce and pass Ordinance No. 17-01 at first reading by title.

Ayes: Councilmen Bruno, Calamari, Cascio, Sears.

Nays: None.

Absent: Councilman Ullman.

The following resolution, Resolution No. 17-160 was presented and adopted on a motion by Councilman Sears, seconded by Councilman Calamari.

Ayes: Councilmen Bruno, Calamari, Cascio, Sears.

Nays: None.

Absent: Councilman Ullman.

RESOLUTION No. 17-160

AN ORDINANCE REVISING CERTAIN TIME LIMIT PARKING WITHIN THE TOWNSHIP OF WASHINGTON was introduced and passed at first reading at a meeting of the Township Council of the Township of Washington on the 15th day of March, 2017; and

NOW, THEREFORE BE IT RESOLVED, that further consideration for final passage and public hearing of said ordinance shall be held on the 27th day of March, 2017 at 7:30 PM, prevailing time, or as soon thereafter as said matter can be reached in the Municipal Complex, 350 Hudson Avenue, Township of Washington at which time and place all persons who may be interested will be given an opportunity to be heard concerning said ordinance.

BE IT FURTHER RESOLVED, that the office of the Township Clerk is authorized to advertise in The Bergen Record a newspaper circulated in this Township, the introduction and notice of further consideration for final passage and public hearing of this ordinance as required by law.

CLOSED SESSION: 6:40 p.m.

Resolution No. 17-161
Closed Session, March 15, 2017

WHEREAS, the public is invited to attend all Meetings (whether denoted public or conference sessions) of the Township Council in accordance with its general practice and the Open Public Meetings Act; and

WHEREAS, the Legislature of the State of New Jersey declared that the public has a right to attend all meetings of the public bodies at which any business affecting the public is discussed or acted upon in any way except as set forth in the Open Public Meetings Act (N.J.S.A. 10:4-12), which provides for the exclusion of the public from the portion of a meeting at which certain enumerated matters are to be discussed; and

WHEREAS, the Township Council has determined that, because of the nature of the subject matter to be discussed, the public should not be present at that portion of the meeting of the Township Council at which certain specific matters encompassed by N.J.S.A. 10:4-12 are to be discussed;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Washington that, pursuant to the express provisions of the Open Public Meetings Act, the public be excluded from the meeting or portion of the meeting (denoted as an "executive" or "closed" session) in which the following matters are to be discussed:

1. Any matter which, by express provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provision of subsection of a. of this section.

2. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

3. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendation, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance, and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

4. Any collective bargaining agreement, or the terms and

conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

5. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed – **Personnel**

6. Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

7. Any pending or anticipated litigation or contract negotiation other than in subsection b. (4) herein in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

9. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED, that it is not possible as yet to fix the time when or the circumstances under which the discussion conducted in Closed Session can be disclosed to the public. It is anticipated that the subject matter under discussion will be made public when finalized.

BE IT FURTHER RESOLVED, that notice is hereby given that the Township Council may find it necessary to take action at the conclusion of the executive/closed session; that such action if taken, will occur in open session; that you are invited to stay in the Municipal Building during the executive/closed session; that the doors to the Council chambers will be opened and an announcement will be made if the Township Council will be going into open session; and you may be present during such open session.

 X The Township Council anticipates that an open session will be necessary.

 The Township Council anticipates that an open session will not be necessary.

MOTION		SECOND		COUNCIL	AYES	NAYES	ABSTAIN	ABSENT
Bruno		Bruno		Bruno	x			
Calamari	x	Calamari		Calamari	x			
Cascio		Cascio		Cascio	x			

Sears		Sears	x	Sears	x			
Ullman		Ullman		Ullman				x

DISCUSSION: 7:40 p.m.

2017 Budget Review

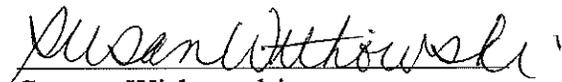
Administrator Groh spoke at length of her understanding of the administrator position, that is was 8:30 – 4:30 position with some extra hours, and Council meetings. She spoke of what she agreed to, the excess hours she has worked and her contribution to the DCRP (Defined Contribution Retirement Plan) which is a drop in contributions. She spoke of what she brings to the table, such as having a law degree and the savings she has gotten for the Township. She spoke of currently handling the payroll, which she is being paid extra for but will go away once someone is hired. A conversation followed on having the correct staffing, being understaffed in certain areas and paying a fair wage. Administrator salaries of surrounding towns were discussed. The Personal Action Form was discussed, along with Administrator’s Groh reasoning for taking the role of the Administrator. Councilman Calamari spoke of a 20% raise, which would bring the salary to \$105,600, for all the reasons that were spoken about, and he would also like a range on the salary ordinance for the administrator’s position. Administrator Groh also spoke of saving money in the bidding process. She stated it will never be a 35 hour week; she does come in on weekends, checks her email and has grown to love the Township. Councilman Ullman spoke of the expectations and what the position warrants. Councilman Cascio stated he would go with the Mayor’s recommendation of a 1.5% increase. Council President Bruno would like to see what other towns are offering. Councilman Sears stated 1.5% is not something he would offer, he would offer 20%, it is the Administrator’s job, but the 20% is a reward. Councilman Ullman would say no to the 20%. Council President Bruno would like to get rates for other administrators, the form of government and the roles.

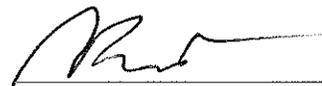
Council President Bruno requested when the budget is complete, each department receive an approved budget. He also requested in 2018 department heads attend meetings.

Page 37	7-01-25-252-200 Emergency Mgt Serv O/E	\$ -750.00
	Amount Approved \$750.00	
Page 37	7-01-25-252-210 Emerg. Mgt Serv O/E Cert. Prog.	\$ -1000.00
	Amount Approved \$1,000.00	
Page 38	7-01-25-260-000 First Aid Org Contribution	
	Breakout 1 st line \$40,000.00	
	2 nd line \$4,854.00	\$ + 854.00

Page 38	7-01-25-264-320 Un Fire Safety Act O/E Con Amount Approved \$10,500.00	\$ - 250.00
Page 38	7-01-25-264-500 Un Fire Safety O/E Misc Amount Approved \$2,000.00	\$ -500.00
Page 39	7-01-25-265-120 Fire Dept. S&W Purchasing Clerk Zero Out	\$ -2000.00
Page 39	7-01-25-265-210 Fire Dept O/E Office Supp Amount Approved \$350.00	\$ +150.00
Page 39	7-01-25-265-250 Fire O/E Dues, Meeting, Conf Amount Approved \$1,500.00	\$ -500.00
Page 40	7-01-25-265-200 Fire O/E Travel & Mileage Zero Out	\$ -150.00
Page 40	7-01-25-265-300 Fire O/E Off Furn & Equip Amount Approved \$2,500.00	\$ +1000.00
Page 40	7-01-25-265-360 Fire O/E Dispatching Amount Approved \$1,600.00	\$ -100.00
Page 40	7-01-25-265-420 Fire O/E Bldg Mt & Supp Zero Out	\$ -1,200.00
Page 41	7-01-25-265-500 Fire O/E Misc Expenses Amount Approved \$300.00	\$ +50.00
Page 41	7-01-25-265-820 Fire Dept. Computer Supply Zero Out	\$ -300.00
Page 42	7-01-25-267-000 Fire Prev Mt. of Fire Equip. Amount Approved \$8,750.00	\$ +2,000.00
Page 43	7-01-25-270-000 (288) Fire Hydrant Service Amount Approved \$150,237.00	\$ -1,500.00
Page 43	7-01-25-271-000 Fire Dept Physicals Amount Approved \$1,400.00	\$ -400.00
Page 45	7-01-26-290-193 DMF Vacation Buy Back Amount Approved \$3,000.00	\$ -3000.00
Page 45	7-01-26-290-194 DMF S&W Dept. Director Amount Approved \$625.00	\$ -625.00

Time noted: 10:46 p.m.


Susan Witkowski
Township Clerk


Robert Bruno
Council President

Approved: June 26, 2017

