TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY

REGULAR MEETING MINUTES/BUDGET MEETING

March 27, 2017

The Regular Meeting of the Township Council of the Township of Washington was held at 7:31 p.m. in the Council Meeting Room of the Municipal Complex, 350 Pascack Road, Township of Washington, New Jersey.

Council President Robert Bruno called the meeting at 7:32 p.m. by reading the following statement

OPEN PUBLIC MEETING STATEMENT
The regularly scheduled Public Meeting of March 27, 2017 of the Township of Washington Township Council. Adequate notice of the meeting was given in accordance with the Open Public Meetings Act by the Township Clerk to at least two (2) newspapers in January and this notice has been posted on the Township Bulletin Board and on the Township Web Site.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. The fire exits are located through the double doors to your right and through the door on your left. Please silence all cell phones

ROLL CALL
Council Members Peter Calamari, Steve Cascio, Thomas Sears, Michael Ullman and Council President Robert Bruno. Also present: Janet Sobkowicz, Mayor; Ken Poller, Attorney; Mary Anne Groh, Administrator and Susan Witkowski, Township Clerk.

APPROVAL OF MINUTES
A motion was made by Councilman Cascio, seconded by Councilman Sears to approve the following minutes:

December 19, 2016 Public & Conference Meeting
March 4, 2017 & March 11, 2017 Budget Meetings

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.
Nays: None.

GENERAL PUBLIC DISCUSSION
A motion was made by Councilman Cascio, seconded by Councilman Sears to open the general public discussion.
Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.
Nays: None.

Rosa D'Ambra, 423 Colonial Boulevard – Mrs. D'Ambra spoke of parking on both sides of Colonial Boulevard, traffic on Colonial Boulevard, the lack of yellow striping on the curb and motorist speeding. Council President Bruno stated it is on the Agenda, and it will be addressed. She spoke of parking being removed on various streets, and she feels parking should be removed on both sides of the Colonial Boulevard. She also spoke of putting a police presence in the area. She spoke of the lateness of the calendar this year, in past years and the reasons she was told they were late. She asked who the printer is for the calendars. Mayor Sobkowicz replied Beacon Printing, who did give us the best price.

Charles Matasker, 347 Jackson Avenue – Mr. Matasker thanked the Council for their service. He spoke of Montvale moving/raising the fire whistle at a cost of $25,000 so it is not as loud when it goes off, and reducing the time to 35

seconds, from 56 and 58 seconds. The Township fire whistle goes off for almost 3 minutes, which he feels is a long time. He stated Montvale has a solution for their residents, and he would like to know if the Township can reach out to them and see what they did and try to do something for the residents in the Township. He stated the residents had a meeting with the Mayor and engineer regarding the salt shed. He would like to know the status at this time regarding the placement of the salt shed. Council President Bruno stated the salt shed is on the list tonight, along with resident communication with the Mayor. Mr. Matasker stated there has been no communication.

Michael DeSena, 348 Beech Street – Mr. DeSena asked if other solutions have been looked at regarding the 2 hour parking time limit on Colonial Boulevard. He feels the students will move to Beech Street, and then the Beech Street residents, like himself, will have students parking on their street. He asked has the Church been contacted regarding renting out their parking lot so the students can park there. He stated instead of moving the problem has the Council considered other solutions. Mayor Sobkowicz stated someone from the school did approach Good Counsel, and they were not interested. The Police Department also went to the school to make suggestions for parking, and a few years ago tried to have the school participate in a Safe Routes to School Grant, which would realign the church/school driveways and they were not interested. She stated she did ride around the school to see where more parking would go, and an idea she had was to take the fence down, where the old track is and let the staff park there, because they park where the students park. She stated residents do have to go to the School Board for relief on this. The juniors are not allowed to park in the lot and currently there are 236 juniors, which will be seniors next year and she feels the school needs to look at the site to see if they can fit more parking. Colonial Boulevard is wider than Beech Street, and it will be worse when there is parking on both sides. Council President Bruno stated there are a lot of traffic issues that need to be addressed, along with parking and we need an update. Mr. DeSena suggested the Knights of Columbus also and he feels there should be solutions. Captain Hackbarth will be asked to attend the Board of Education meetings. Councilman Calamari stated he was on the committee of the OLGC that made the proposal to the school, the proposal was not turned down, we didn't hear back. Councilman Cascio asked who made the offer to the school. Councilman Calamari replied OLGC, the Township was not involved.

Sheila Hunter, 2625 Cleveland Avenue – Ms. Hunter stated every year the students are pushed further and further with parking. She spoke of rotating the Township streets for parking; such as A day can be one street and B day another street instead of shutting down all the streets, make the streets open on certain days for parking on those streets. She believes that would be fair to everyone. She stated she is a resident, she pays taxes and her daughter goes to that school. Councilman Ullman asked does Ms. Hunter feel the school should provide adequate spaces for the students that drive. Ms. Hunter replied she feels it is both the Township and the school.

Tony Napoli, 447 Prospect Avenue, George Toole, 452 Prospect Avenue – Mr. Toole asked if there is an update to the sewerage problem on Prospect. Mayor Sobkowicz replied a report was received today, and she does have copies. Council President Bruno asked how many houses are there in the cul-de-sac. Mr. Napoli replied there are five houses in the cul-de-sac, three were affected this time. Council President Bruno stated this topic on the agenda, and Council has not received the reports which were received later on this afternoon. Mr. Napoli requested the video also be provided. Mr. Toole asked has a date been set with the engineer. Mayor Sobkowicz stated it will be either this Wednesday, Thursday or Monday. Administrator Groh stated they could not get through due to the grease build up, that is what was found in both the top and bottom of the pipe. The DPW foreman was summoned and will be putting enzymes and also borrow a sewer jet and clean the pipes. After that is

complete another camera inspection will be done and if that seems to solve the problem, that would be the solution going forward, if it doesn't solve the problem, there is a potential for replacement of some piping. A service will be hired to cut out the grease be cut out, and a decision will then be made if piping needs to be replaced, it will be about 250 feet of pipe. Administrator Groh stated they are trying to figure out why there is so much grease in that area, it is very unusual for a residential neighborhood. The meeting with the engineer will involve the residents, as well as Councilmen Cascio and Calamari. What is contained in the report was discussed, which also talks about the grease build-up between Howard and Calvin. Mr. Toole wants to make sure this is a top priority for Council, since it is a health issue. Mr. Napoli spoke of monthly maintenance and his water not feeding into the manhole. A conversation followed on scheduling a meeting with the engineer.

Toni Plantamura, 808 Robinwood Road – Ms. Plantamura stated with regard to the parking at the high school, the solution should be up to the school. She stated if the school cannot provide adequate parking the students should not be allowed to bring their cars to school. She stated the Township should pass a blanket town ordinance that during school hours no students are allowed to park on any borough street within the vicinity of the high school. She also suggested students walking to school. She stated there has not been a meeting regarding Exit 168. Her solution would be no right hand turn coming off the Parkway ramp between the hours of 7:00 a.m. – 9:00 a.m. and between 4:00 p.m. – 7:00 p.m. Monday through Fridays. She spoke of surrounding towns restricting turns and no one is listening to the Township residents. A conversation followed on scheduling the traffic officer to come and meet with the residents. Mayor Sobkowicz stated he has been given seven or eight topics and he will let her know when he is ready. A conversation followed on having a committee meeting with regard to Exit 168.

John Sklavounos, 667 Colonial Boulevard – Mr. Sklavounos stated for the past 10 years he has been the President of the Washington Township Baseball/Softball organization. He spoke of residents taking their dogs to Clark and Sherry Fields, which are both fenced in. Practices are starting and the kids are on the field with dog droppings everywhere, it is disturbing and disgusting. He has parents approaching him and asking him to do something, but he doesn't know what to do except lock the fields. Opening Day for baseball is April 22 and would appreciate Council attending. He spoke of the dog droppings being everywhere and there are signs regarding curbing your dog. He stated Sherry Field was fertilized and the field is getting demolished due to the dogs running around ripping up the grass. He stated he has received phone calls from parents who are upset and do not want their children playing in these type of conditions. Mayor Sobkowicz the fields are now unlocked and we are having these problems. Council President Bruno stated this should be communicated to the residents via the website, bulletin board and the paper to curb their dogs. Councilman Sears asked if cameras can be put up there. Council President Bruno replied we can, but he feels this needs to be communicated. Mr. Sklavounos asked if a sign can be put at the entrance to the gates for residents to keep their dogs leashed and clean up. He stated the Washington Township organization will spend the money for signs, that Council approves, that states no dogs allowed on the field. He stated there is plenty space around, but the dogs have to be out of the playing area. Councilman Cascio stated locking the field will prohibit the dogs, but it will also prohibit children that want to play there, that cannot be done since it is open space. Mr. Sklavounos stated the fields have been locked up in the past and there were no issues. Council President Bruno stated there were complaints from the residents. He stated Council is going through the budget process; we can have a conversation about what type of signs are needed and what they should state. A conversation followed on putting up cameras and putting signs donated by Washington Township Baseball which state "No Dogs Allowed on Field as opposed to stating "Dogs Must be on a Leash." The

ordinance will be looked at to see what the signs can state and what the cost of cameras would be. Clark and Sherry Fields would both need 3 signs each. Councilman Calamari stated cameras are a good idea, but he doesn't know if a private organization can be monitoring cameras at a public park and he has suggested in the past the Township looking into a dog run. Councilman Cascio stated we had talked about doing a dog run at Martini Park a few years ago and he suggested having the goose poop tractor/scooper go the park to help clean up. Mayor Sobkowicz stated we are using that machine to pick up the geese droppings. Council President Bruno suggested sending Council an email on what they feel they need and we will speak to the attorney regarding the wording on the signs. Mayor Sobkowicz will also speak to the Police Department regarding the cameras and how it can be monitored from the Police Station. A conversation followed on the Baseball Committee donating non-flowering trees to Clark Field.

Diane Labriola, 431 Fairview Avenue – Ms. Labriola asked Council to hold off on the voting for the two hour time limit in the hopes that a resolution can be found with the school. She stated her daughter drives to school and parking on Colonial, and parking further would be more difficult. She hopes a resolution can be reached for all of the students, since there are working parents and some students do live far away. She spoke of the difficulty walking from Colonial in the snow and rain. She stated there is an issue, and she hopes the school can come to an agreement with OLGC, and would like the Superintendent and the Board to review that option. Administrator Groh stated she did raise the issue about the parking with Keith Rosado via a telephone conversation and her sense was he didn't feel there was a need to do something about it since the streets are available, it was a bit frustrating. His reply was if the Town wants to help us to get permission to do a parking lot on the five acres of wetlands that could be considered. She stated Mr. Rosado didn't seem amendable to anything adjusting even the privileges of the kids. She feels going to the school board is something that people having to do. She spoke of the Township and the Board working together for the safety of the children. Councilman Calamari stated the Council is happy to approach the Board of Ed. He encourages parents to call, write and attend Board of Ed meetings and to express their concerns. Mayor Sobkowicz stated her suggestion would be for the school to take down the fence and let the teacher's park on the old track area, which would free up some spaces. Councilman Ullman stated he would be happy to reach out to the school, Mr. Rosado. He spoke his frustration with regard to fees being paid by residents to the school for various programs and he feels with the parking, the school is punting the problem to the residents that live around the school.

William Ferara, 2556 Cleveland Avenue – Mr. Ferara spoke of overtime charges for events billed by the Police Department and the policy in the past. He feels Council should sit down and discuss this overtime with Westwood. He spoke of being cautious about trees that are going to be planted at Clark Field. He spoke of an article in the Bergen Record in which Bergenfield is funding for fire engines, along with the County providing Senior Van Transportation. He would like to add Willow Street and Monroe Street, south of the park to the Road Program. He asked why brining of the roads in advance of a snow storm is not done. Mayor Sobkowicz explained the brining only works if it is more than 3 inches of snow, if not it makes plowing more difficult. A conversation followed on the cleaning of the roads during this past snow storm. Memorial Field did receive a $50,000 grant for handicap access, which will be done this year and is in the Capital Budget. A grant was approved for the basketball court at Gardner Field, as well as the one at Memorial Field. Mr. Poller will check if the Memorial Field Committee is under the OPMA guidelines. A discussion followed on the Board of Ed billing and the pushing of monies between government entities.

Mary Ann Ozment, 960 Adams Place – Mrs. Ozment commented on the calendar and the budget meetings which are online. She is very appreciative of all the hard work that Council is doing. She asks the residents to please view the March 15th budget meeting which is online. She feels the residents will learn a lot about what is going on in the Township by viewing this meeting. She spoke of the various positions Administrator Groh hold such as payroll, purchasing, bids, grants and she will also be the Recycling Coordinator. She stated the Council keeps asking for positions to be filled in this township, and they are told soon, but positions are needed to be filled with enough employees for each department. Council President Bruno stated Council has asked for people to be hired and it is off the agenda tonight since we do have a lot to cover. Council President stated we will be hiring someone to do payroll/purchasing. Administrator Groh stated we have another interview on Wednesday night; unfortunately her top candidate took a job. Mrs. Ozment stated she had also asked Mr. Poller in the past if the Memorial Field Committee is under the OPMA guidelines. Mr. Poller replied he will research it and let Council know.

Julianne Lipnick, 184 Finnerty Place – Ms. Lipnick thanked everyone for passing the resolution; she did come in and submit payment. She spoke of observing dogs being off leashes and what has occurred in her neighborhood. She spoke of placing plastic bag dispensers at various locations in the Township so there would be no excuse for a person to pick up after their dog. She spoke of the recent fire over at Ridgewood Boulevard and ladders being propped up on the side of the house. She asked was Hillsdale's truck called in because the Township ladder truck was out of commission. Councilman Sears replied the Township ladder truck was there, it was for more mutual aid, more manpower was needed since it was a day call and ladders on the side of the house is standard procedure. She spoke at length of the importance of having a ladder truck. She also spoke of listening to the budget meetings and fire hydrant maintenance which was discussed at one of those meetings. SUEZ is responsible for the fire hydrants and there is a maintenance schedule set up. Administrator Groh stated she did meet with two SUEZ representatives and she can give a full update of the meeting. Ms. Lipnick spoke of the importance of maintaining the fire hydrants and SUEZ providing those maintenance schedules to the fire department. Administrator Groh stated as per SUEZ, the fire hydrants are checked once per year, there are 288 public hydrants, and 313 hydrants including the private hydrants that are in the various communities. Once every 4 years a check is done on the valve, last year was the Township's year and all the hydrants were checked, but a few that were on the main roads that required police detail, they will be catching up with those this year. They indicated there are problems with some of the hydrants because private contractors tap in the hydrants and/or they are not aware of when the fire department does. They did point out the rules and regulations of who can tap into those hydrants. Administrator Groh did remind the DMF, engineer and the fire department of what is expected, they are not allowed to tap into them, and if they do they are to contact SUEZ to gain permission. SUEZ did ask to be advised of a fire call so they can be on site to help if there are any issues. Regarding the painting of the fire hydrants, SUEZ does try to get to them every five to eight years. The Township's hydrants were last painted in 2009, and due to the Administrator contacting them they will be painting the hydrants this year. She stated it was a good meeting because it made SUEZ aware that we are asking questions and we want to understand and make sure our fire hydrants are being maintained. She spoke of the hydrant that was out of commission for this fire. Councilman Sears stated we were connected to the hydrant but when they went to open it, the stem broke, we have water but we could not disconnect, SUEZ came they were able to shut the hydrant down so it could be disconnected. That particular fire hydrant will be replaced. Ms. Lipnick stated she would like a copy of the status report of the fire hydrant on Finnerty Place. A conversation followed on the bagging system which is at Clark Field, but the bags were never replenished and the idea of

having a dog park in the Township. Councilman Cascio stated if residents are watching, he urges them to pick up after their dogs.

A motion was made by Councilman Cascio, seconded by Councilman Sears to close the general public discussion.
Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.
Nays: None.

Council President Bruno spoke of going through the budget process and questioning the SUEZ contracts. He stated we realized there are administrative things that need to get done and Administrator Groh is pushing hard to get them done. He stated Council looked at the fire trucks to see what was needed and he also reached out to the Chief to see what is needed. He stated we are being diligent with the budget to see what this town needs.

ORDINANCE

Adoption 2nd Reading

ORDINANCE NO. 17-01

AN ORDINANCE REVISING CERTAIN TIME LIMIT PARKING WITHIN THE TOWNSHIP OF WASHINGTON

BE AND IT IS HEREBY ORDAINED by the Township Council of the Township of Washington that Chapter 223 of the Code of the Township of Washington entitled "Vehicles and Traffic" be and is hereby amended as follows:

1. § 223-73. Schedule XVIII: Time Limit Parking is hereby amended by adding the following provisions thereto:

Name of Street	**Side**	**Time Limit; Hours/Days**	**Location**
"Colonial Blvd.	Both	2 hours; school days	From Ridgewood Road to Lincoln Place"

2. If any section, sub-section, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid such decision shall not affect the remaining portions of this Ordinance.

3. All Ordinances or any provisions of any ordinance inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistencies and not otherwise.

4. This Ordinance shall take effect upon final passage and publication and in accordance with the Charter, and subject to such emergency resolution as may be adopted pursuant to Section 17-32 thereof. [R.S. 40:69A-181 (b)].

A motion was made by Councilman Cascio, seconded by Councilman Calamari, to pass Ordinance No. 17-01 at second reading by title.
Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

A motion was made Councilman Cascio, seconded by Councilman Calamari, to open the public hearing.
Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.
Nays: None.

Rosa D'Ambra, 423 Colonial Boulevard – Mrs. Rosa spoke of the traffic on Colonial Boulevard and the boulevard being a cut-through since there are no stop signs. She spoke of the cars speeding down Colonial Boulevard and not being able to pull out of her own driveway. Mayor Sobkowicz explained this Ordinance limits parking to two hours so they will not be able to park there. Council President Bruno stated this Ordinance will keep the cars off the streets on both sides, because basically the students will not be able to park there. Mrs. D'Ambra stated cars are going from one block to another.

Sheila Hunter, 2625 Cleveland Avenue – Ms. Hunter stated her daughter drives to school, has after school activities and then drives to work. She stated she drove her daughter to school in the past and a student driving themselves to school does help the parents out and the community. She stated her daughter wakes up earlier because she does have to walk a half a mile from where she parks her vehicle to get to the high school. She feels Council should table this and rotate the streets for parking.

Mary Ann Ozment, 960 Adams Place – Mrs. Ozment asked how fast will the signs go up, since the ordinance cannot be enforced without the signs. Administrator Groh replied if it passes tonight, the signs are being printed tomorrow; they will be available by Wednesday.

Tom Bieber, 333 Colonial Boulevard – Mr. Bieber suggested placing parking spaces for students along streets, far enough from the driveways and provide stickers. He feels this would free up parking spaces and it would be more reasonable.

Diane Labriola, 431 Fairview Avenue – Ms. Labriola stated she will encourage all of her friends and counterparts to reach out to the Board of Ed, to Mr. Rosado and work together to see if there is an option. She would like Council to hold off on doing this, and see if we can come to a better resolution with the school.

John Nelson, 984 Adams Place – Mr. Nelson stated there is only three months left in school, and Council does have nine months to make a decision. He feels Council is adamant in making this decision and he feels the ordinance should be softened and removing the two hour restrictions on the streets and dispersing the vehicles onto multiple streets.

A motion was made Councilman Sears, seconded by Councilman Cascio, to close the public hearing.
Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.
Nays: None.

Council President Bruno stated as per Mr. Poller, Council can have a motion to adopt or a motion to defer and have further discussions regarding the situation.

A motion was made by Councilman Cascio to defer. Councilman Calamari stated he has no problem in deferring, except it does seem to be a safety issue with vehicles parked on both sides of the street and emergency vehicles perhaps not being able to get through. He stated maybe Council can amend what is passed tonight restricting parking on one side until further research can be done. He stated he has driven the street with vehicles parked on both sides and it could be an emergency services issue. Mr. Poller stated it cannot be amended, it was published. Councilman Calamari stated a traffic study was conducted and there are 30 vehicles, the proposal from OLGC would be to give the front lot that would sit on Ridgewood, which would accommodate 30 vehicles. Council President asked if there is a second to defer (none.) Council President Bruno asked does anyone have a motion to adopt.

A motion was made by Councilman Ullman, seconded by Councilman Calamari to adopt Ordinance No. 17-01.
Ayes: Councilman Calamari, Sears, Ullman, Bruno.
Nays: None.
Abstain: Councilman Cascio.

A motion was made Councilman Ullman, seconded by Councilman Sears, to pass Resolution No. 17-164.
Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.
Nays: None.

Resolution No. 17-164

EMERGENCY RESOLUTION-ORDINANCE 17-01

WHEREAS, N.J.S.A. 40:69A-181(b) provides that an ordinance may take effect less than 20 days after final passage and approval if the Township Council shall adopt a resolution declaring an emergency, and at least two-thirds of all the members of the Township Council vote in favor of such resolution; and

WHEREAS, the Township Council of the Township of Washington has determined that an emergency exists in connection with parking on Colonial Boulevard from Ridgewood Road to Lincoln Place, and that such emergency as well as the general welfare of the Township of Washington would be served by having Ordinance No. 17-01 take effect less than 20 days after final passage and approval;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Washington that Ordinance No. 17-01 shall take effect immediately pursuant to law upon the adoption of this Resolution by at least two-thirds of all the members of the Township Council.

Councilman Calamari asked if Council would entertain the idea of parking on only one side of the street. Council President Bruno replied he believes Council would be amenable to that.

INDIVIDUAL RESOLUTIONS

A motion was made by Councilman Cascio, seconded by Councilman Calamari to open discussion on Resolution No. 17-165, Budget Transfer.

Administrator Groh stated this resolution is allowed within the first three months of the year to transfer funds. She stated she is not part of the pension system; she is part of the DCRP. It was discovered that herself and another employee were not properly enrolled so this resolution is designed to enable the Township to make that contribution which is 3%.

A motion was made by Councilman Sears, seconded by Councilman Cascio to pass Resolution No. 17-165.
Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.
Nays: None.

Resolution No. 17-165
Budget Transfer

WHEREAS N.J.S.A 40A:4-58 provides that if it should become necessary during the first three (3) months following the end of a fiscal year, to expend for any of the purposes specified in the budget for the prior year, an amount in excess of the sums appropriated therefor and there shall be an excess in an appropriation over and above the amount deemed to be necessary to fulfill another purpose, the governing body may by resolution adopted by not less

than 2/3 votes of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient;

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Washington that the Deputy Treasurer be and is hereby authorized to make the following transfers in the 2016 Budget Appropriations:

Account	**From**	**To**
Pension Adjustment PERS	$1,634.74	
DCRP		$1,634.74

A motion was made by Councilman Cascio, seconded by Councilman Calamari to open discussion on Resolution No. 17-171, Emergency Appropriation.

Administrator Groh stated these are emergency appropriations that have arisen during the few months since the temporary budget was adopted. The financial services fee is to set up money for the appropriation of the User Friendly Budget, which is approximately $1,000 and will allow the Township to satisfy the requirements. The Township is required by law to file this at the same time the budget is introduced. The next line item is for the Storm Water Program, we are trying to be better how the Township is charging the different tasks to get a sense for how much work is done, any work that the engineer has been doing for the salt shed enclosure and to address issues we are going to have with Memorial Field since the Township is on the DEP radar. Regarding the Public Affairs line, budget meetings were added and are being televised. Originally two meetings a month were scheduled, so that $1,800 figure is to cover all the budget meetings between now and the end of April. The Golden Senior line item is to allow a bus trip. In the past, the budgeting was done based on what was spent in the prior year during that time frame, and this was a trip in the past was paid late, we are trying to be better to encumber things before they occur rather than after. The DCRP Pension, the original budget more employees this year line next as well

A motion was made by Councilman Sears, seconded by Councilman Cascio to pass Resolution No. 17-171.
Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.
Nays: None.

Resolution No. 17-171
Emergency Appropriations

WHEREAS an emergent condition has arisen with respect to appropriations and no adequate provision has been made in the 2017 Temporary Budget for the aforesaid purpose, and N.J.S.A. 40A:4-20 provides for the creation of emergency temporary appropriations for said purpose; and

WHEREAS, the total temporary budget resolution adopted in the year 2017 and emergency appropriations, including this resolution total $3,736,237.11.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Washington, in the County of Bergen, State of New Jersey (not less than two-thirds of all members affirmatively concurring) that, in accordance with the provisions of N.J.S.A. 40A:4-20, the following emergency temporary appropriations be made and that said emergency temporary appropriations be added to the Temporary Budget adopted on January 3, 2017 and by prior emergency appropriation as follows:

FINANCIAL SERVICES FEE	$1,300.00
DEPT OF ENGINEERING - STORMWATER PROGRAM	5,000.00

PUBLIC AFFAIRS – OTHER EXPENSES	1,800.00
DEP OF REC – GOLDEN SENIORS	825.00
DCRP PENSION	1533.65
TOTAL	$10,458.65

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the Director of the Division of Local Government Services.

CONSENT AGENDA: RESOLUTIONS No. 17-166 through 17-170

All of the following items have been determined to have the unanimous consent of Council and will be enacted in one motion. Should any item require the independent consideration, any Council Member may have such item removed from the Consent Agenda.

A conversation followed on the April 10th meeting date, it is Passover. Mr. Poller will let Council know if he can send a replacement.

A motion was made by Councilman Sears, seconded by Councilman Calamari, to approve the Consent Agenda.
Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.
Nays: None.

Resolution No. 17-166
Authorization Recycling Tonnage Grant Application and Designation of Recycling Coordinator

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102 has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent to the Township Council for the Township of Washington to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Washington, New Jersey that the Township of Washington hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Mary Anne Groh as the Recycling Coordinator in furtherance thereof, for a stipend of $1,000 payable on April 30, 2017, so long as the tonnage grant application is timely filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant to be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Resolution No. 17-167
Approval of BCUA Shared Service Agreement-Certified Recycling Coordinator

WHEREAS, the New Jersey Local Public Contracts (N.J.S.A. 40A:11-1 et seq.) authorizes and permits contracting units, such as the Bergen County Utilities Authority (the "BCUA") and the Township of Washington (the "Township") to enter into service agreements for the services contemplated below without competitive bidding for same, pursuant to and in accordance with N.J.S.A. 40A:11-5 (2); and

WHEREAS, the BCUA seeks to enter into a shared services agreement with the Township whereby the BCUA will provide a Certified Recycling Professional for signing of the annual recycling tonnage report which is required by the New Jersey Recycling Enhancement Act ("REA") P.L. 2008, CHAPTER 6, for submission to the New Jersey Department of Environmental Protection ("NJDEP"); and

WHEREAS, the township wishes to enter into such a shared services agreement with the BCUA;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Washington that the Township approves of the proposed shared services agreement between the Township and the BCUA, a copy of which is on file with the Township;

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the subject shared services agreement with the BCUA for the above stated purpose.

Resolution No. 17-168
Authorize Refund of Escrow Balance, Block 3106 Lot 1, 721 Clinton Avenue

WHEREAS, Michael & Suzanne Donadio posted escrow monies for engineering & soil movement for work on premises known as Block 3106 Lot 1, 721 Clinton Avenue; and

WHEREAS, the Construction Code Official has issued approval dated March 2, 2017, C.O. No.15-296 and C.O. No. 15-296+A; and

WHEREAS, outstanding invoices due the Township Engineer as per his letter dated November 2, 2016 have been satisfied; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Treasurer of the Township of Washington is authorized to refund the balance of the escrow money in the amount of $295.00 to the above.

Resolution No. 17-169
Authorize Refund of building permit fees, five locations

WHEREAS, the following paid for building permits and are requesting refunds due to cancelling their projects:

Rogers, B3407 L1, 25 Woodfield - $40.00
Kracke, B3116 L21, 702 Fern - $140.00
Solar City for Anastasi, B4415 L27, 357 Walnut - $294.00
Solar City for Rosenkrantz, B3103 L30, 676 Clinton-$192.00
Solar City for Donovan, B2209 L7, 745 White Birch - $167.00

WHEREAS, attached correspondence from the Building Department approves the requests and the refund amounts, and;

NOW, THEREFORE, BE IT RESOLVED, that the Township Treasurer of the Township of Washington is authorized to refund the above in the amounts specified.

Resolution No. 17-170
Authorize cancellation of meeting April 17, 2017 and reschedule to April 10, 2017

WHEREAS, the Township Council adopted the 2017 Township Council Meeting Schedule on November 28, 2016, by Resolution No. 16-320; and

WHEREAS, the Township Council had a Regular Public Meeting scheduled for April 17, 2017; and

WHEREAS, the Township Council desires to cancel such meeting and reschedule the meeting to be held on April 10, 2017.

NOW, THEREFORE, BE IT RESOLVED that the regular scheduled meeting of April 17, 2017 be cancelled and held on April 10, 2017.

A motion was made by Councilman Sears, seconded by Councilman Calamari to adjourn to Conference Agenda.
Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.
Nays: None.

Time Noted: 9:20 p.m.

Susan Witkowski
Township Clerk

Robert Bruno
Council President

Approved: June 26, 2017

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY

CONFERENCE MEETING MINUTES
BUDGET MEETING

March 27, 2017

Members present: Robert Bruno, Peter Calamari, Steve Cascio, Tom Sears, Michael Ullman. Also present: Janet Sobkowicz, Mayor; Mary Anne Groh, Administrator; Ken Poller, Attorney and Susan Witkowski, Township Clerk.

Administration

Roads

Traffic Report Status per Council President Email – A conversation followed to have Captain Hackbarth present at the next council meeting to speak about Exit 168 and the intersection. Captain Hackbarth will be given the topics so he can be prepared.

Miscellaneous

Prospect Street – The reports have been given. Councilmen Cascio and Calamari have asked to be part of the meetings so they can update everyone.

Council

Resolutions

Salt Shed Bid – Mayor Sobkowicz stated the residents have been contacted and told we are trying not to put the shed in the parking lot. The sketch/drawing shows the shed at the same location at it is now. Conversations have been ongoing with the residents, but nothing has changed. Councilman Ullman asked if any alternate sites have been evaluated. Mayor Sobkowicz stated she would like to have it as close to the building as possible, she will meet with the swim club to see what they are proposing. A further extension was received from the low bidder to April 27. As per Mr. Poller and Mr. Statile if the structure is moved within the Municipal Complex it would not necessitate a rebidding, but if the structure went to any other location it would. Administrator Groh stated based on the Mayor, the structure was never going to be placed in the parking lot due to the feedback that was received by the residents, so the markings were not followed up. Administrator Groh stated if it is a new building, it would be demolition, not just construction of a structure, she feels it will be a rebid. A conversation followed on rejecting the bid or extending the bid. Councilman Ullman stated he is happy to reject the bid since he feels it was not the best location. A conversation followed on demolishing the salt shed and making other arrangements with one of our sister towns for storage of the salt. Councilman Cascio stated he is in favor of rejecting the bid due to a change in location. The DMF felt the parking lot was the best site for them, but that was out of the picture. Councilman Calamari stated he would like to look at alternate sites, but he also doesn't want to disturb neighbors. A resolution will be prepared by Mr. Poller to reject this bid. Other locations that were looked at for the salt shed was the Dog House and the swim club. The County delivered another 50 tons of salt, which is in the shed right now.

Budget Meeting

Administrator Groh spoke of the salary of the Administrator in River Vale, which is also a Faulkner type of government. Salaries of surrounding towns were discussed, and the administrator position being a tenured positions in some of those towns. Council President Bruno stated in offering $100,000

that would be a 14% increase. Councilman Calamari stated he doesn't want to see the position being a revolving door position, and would like to pay a competitive rate. Councilman Ullman stated at the moment the administrator is receiving a stipend for payroll and purchasing of $24,000. Administrator Groh stated she would gladly walk away from that. Councilman Ullman stated his view is this is the highest staff member, and it is important to retain good staff, he feels $90,000 to $110,000 is a high jump, and he doesn't support the requested $110,000. Administrator Groh spoke of taking on more responsibilities in the position and the hours she has put in. Councilman Cascio spoke of hiring people to fill those positions, he feels he would be closer to 1.5%, and the request is a substantial jump. Councilman Sears stated we need to pay people to keep them; she is an attorney and has stepped up. He spoke of the past administrators and feels that this administrator is top of the line; she has taken on more responsibilities and feels she should be paid a decent salary. He feels the administrator being an attorney is a benefit, he recommends the 20% to $105,000. Councilman Calamari spoke of the position of the clerk, which had to be increased to reflect the market rate. Councilman Ullman stated he would be inclined to the $100,000. Mayor Sobkowicz spoke of the expertise that Administrator Groh has and the amount of hours she puts in. Councilman Ullman stated when he hears about the amount of extra hours, he does appreciate the effort, but those are the hours you have to work. Administrator Groh stated other employees work extra hours, and do get compensated. Mayor Sobkowicz stated it is not the hours, as she does attend meetings when she cannot make them. A conversation followed on the organizational role and the changes that have occurred. Council President Bruno stated he will recommend the $100,000 and the salary will be looked at again next year, but he would like to see the position evolve into being more authoritative in the finance world. Administrator Groh stated she does appreciate all the comments. She will accept the $100,000, and is happy that the salary will be looked at again next year.

A motion was made by Council President Bruno, seconded by Councilman Ullman to increase the Administrator salary to $100,000.
Ayes: Councilmen Calamari, Ullman, Sears, Bruno.
Nays: Councilman Cascio.

BUDGET (Flagged Items Reviewed)

Page 1	7-01-20-100-170 Dept of Adm S&W Grants Amount Approved $6,000.00	$ +6,000.00
Page 2	7-01-20-100-300 Admin 0/E Off Furn & Equip. Amount Brought to Zero	$ -500.00
Page 2	7-01-20-100-280 Admin O/E Travel & Mileage Amount Approved $600.00	$ +250.00
Page 3	7-01-20-100-810 Admin O/E Computer Software Amount Brought to Zero	$ - 500.00
Page 5	7-01-20-120-500 Mayor O/E Misc. Amount Approved $700.00	$ - 900.00
Page 7	7-01-20-111-810 Twp Council 0/E Internet Service Amount Brought to Zero	$ - 500.00
Page 7	7-01-20-120-130 Twp Clerk w/Spec Sec OT Amount Approved $1,200.00	$ +200.00
Page 8	7-01-20-120-210 Twp Clerk Office Supplies Amount Approved $1,200.00	$ -200.00

Page 9	7-01-20-120-280 Twp Clerk O/E Mileage Amount Approved $600.00	$ 600.00
Page 9	7-01-20-120-300 Twp Clerk O/E Fur & Equip. Amount Approved $2,000.00	$ +500.00
Page 10	7-01-20-121-210 Election O/E (BALLOTS) NEW LINE ITEM	$ +9,000.00

A conversation followed on line item 7-01-20-130-110 (Fin S&W Treasurer) and the salary and title. Previous salaries were discussed, along with combining the roles. It was agreed to discuss this at the next Budget Meeting after some information is gathered.

Time noted: 10:52 p.m.

RESOLUTION No. 17-172
Closed Session, March 27, 2017

WHEREAS, the public is invited to attend all Meetings (whether denoted public or conference sessions) of the Township Council in accordance with its general practice and the Open Public Meetings Act; and

WHEREAS, the Legislature of the State of New Jersey declared that the public has a right to attend all meetings of the public bodies at which any business affecting the public is discussed or acted upon in any way except as set forth in the Open Public Meetings Act (N.J.S.A. 10:4-12), which provides for the exclusion of the public from the portion of a meeting at which certain enumerated matters are to be discussed; and

WHEREAS, the Township Council has determined that, because of the nature of the subject matter to be discussed, the public should not be present at that portion of the meeting of the Township Council at which certain specific matters encompassed by N.J.S.A. 10:4-12 are to be discussed;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Washington that, pursuant to the express provisions of the Open Public Meetings Act, the public be excluded from the meeting or portion of the meeting (denoted as an "executive" or "closed" session) in which the following matters are to be discussed:

1. Any matter which, by express provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provision of subsection of a. of this section.

2. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

3. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendation, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance, and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

4. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

5. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed – **Personnel, Township Attorney**

6. Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

7. Any pending or anticipated litigation or contract negotiation other than in subsection b. (4) herein in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters by discussed at a public meeting.

9. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED, that it is not possible as yet to fix the time when or the circumstances under which the discussion conducted in Closed Session can be disclosed to the public. It is anticipated that the subject matter under discussion will be made public when finalized.

BE IT FUTHER RESOVED, that notice is hereby given that the Township Council may find it necessary to take action at the conclusion of the executive/closed session; that such action if taken, will occur in open session; that you are invited to stay in the Municipal Building during the executive/closed session; that the doors to the Council chambers will be opened and an announcement will be made if the Township Council will be going into open session; and you may be present during such open session.

_____The Township Council anticipates that an open session <u>will be</u> necessary.

__x__The Township Council anticipates that an open session <u>will not</u> be necessary.

MOTION		SECOND		COUNCIL	AYES	NAYES	ABSTAIN	ABSENT
Bruno	x	Bruno		Bruno	x			
Calamari		Calamari		Calamari	x			
Cascio		Cascio		Cascio	x			
Sears		Sears	x	Sears	x			
Ullman		Ullman		Ullman	x			

Time Noted: 10:52 p.m.

Susan Witkowski
Township Clerk

Robert Bruno
Council President

Approved: June 26, 2017