

**TOWNSHIP OF WASHINGTON, BERGEN COUNTY  
LAND DEVELOPMENT  
ZONING/ENGINEERING APPLICATION**

**THE FOLLOWING ITEMS MUST BE SUBMITTED  
WITH ALL APPLICATIONS**

1. \$50.00 Application Fee
  - a. Payable to “Township of Washington”
2. Notice from the Tax Collector that taxes are paid to date
  - a. Visit the tax window on second floor
  - OR
  - b. Email request to [taxcollector@twpofwashington.us](mailto:taxcollector@twpofwashington.us)
3. Three copies of current survey
  - a. Please clearly indicate on the survey any changes since the date of the survey
  - b. Please clearly indicate what you are doing by drawing in and highlighting it
  - c. Please indicate distances from property lines
  - d. Please indicate dimensions of structure applying for

**IN ADDITION TO THE ABOVE, THE FOLLOWING MUST BE  
SUBMITTED WITH ALL ENGINEERING APPLICATIONS**

4. \$1,000.00 Engineering Escrow
  - a. Payable to “Township of Washington”
5. Three sets of plans
  - a. This includes details on site changes, grading changes and elevation calculations
  - b. If created by architect/engineer, they must have the architect/engineer’s raised seal on them
6. If the application is for an inground pool, and the depth of the pool is NOT on the site plan, a set of work site specific construction details for the pool must be included

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ADDRESS: \_\_\_\_\_ BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_

**A. OWNER/APPLICANT INFORMATION:**

Owner Name: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Zip \_\_\_\_\_

Owner Telephone: \_\_\_\_\_

Owner Email: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

*If the applicant is not the property owner, the owner must complete the authorization form on the last page of the application.*

Relationship to property owner: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Zip \_\_\_\_\_

Applicant Telephone: \_\_\_\_\_

Applicant Email: \_\_\_\_\_

**B. TYPE OF APPLICATION: (check all that apply)**

\_\_\_ Addition Dimensions (LxWxH): \_\_\_\_\_

\_\_\_ Shed Dimensions (LxWxH): \_\_\_\_\_

\_\_\_ Deck Dimensions (LxW): \_\_\_\_\_

\_\_\_ Above Ground Swimming Pool \_\_\_ In-ground Swimming Pool \_\_\_ Hot Tub

\_\_\_ Driveway Expansion \_\_\_ Driveway Repaving (same material) \_\_\_ Driveway Replacement

\_\_\_ Fence (Privacy) Height: \_\_\_\_\_ Ft. (*does not require a building permit*)

\_\_\_ Fence (Pool) Height: \_\_\_\_\_ Ft. (*no less than 4', no more than 6' – will require a building permit*)

\_\_\_ Other (Please Specify): \_\_\_\_\_

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You may visit the Township E-Code online at <https://www.ecode360.com/31164079> to learn more about Zoning Regulations for the Township.

**C. SITE INFORMATION:** (fill in all applicable blanks)

	REQUIRED	EXISTING	PROPOSED
FRONT YARD	_____	_____	_____
SIDE YARD 1	_____	_____	_____
SIDE YARD 2	_____	_____	_____
REAR YARD	_____	_____	_____
LOT AREA	_____	_____	_____
LOT COVERAGE (%)	_____	_____	_____
FIRST FLOOR AREA	_____	_____	_____
SECOND FLOOR AREA	_____	_____	_____
GARAGE FLOOR AREA	_____	_____	_____
BUILDING HEIGHT	_____	_____	_____

**D.** Is this a corner lot?      (circle one)                      YES    NO

**E.** Will trees be removed as part of this project?                      YES    NO

**F.** Are there any overhangs on the new structure?                      YES    NO  
If yes, please indicate size and draw them on survey.

**G.** Has there ever been a variance granted on this property before?                      YES    NO  
If yes, please attach copy of variance to this application.

**H.** Are there any variances in this application that you are aware of?                      YES    NO

**I.** Are there any deed restrictions or covenants affecting this application?                      YES    NO  
If yes, please attach a copy of the Deed

**J.** Is this property part of a subdivision?    YES    NO  
If yes, please attach a copy of the resolution.

**K.** What percentage range of the existing structure will be demolished?

___ 0 to 15%	___ 16 to 30%	___ 31 to 50%
___ 51 to 70%	___ 71 to 90%	___ 91 to 100%

**What is the exact numerical percentage of the structure being demolished? \_\_\_%**

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**AUTHORIZATION OF OWNER(S)**

**If anyone other than the owner(s) of the property is making this application, the following authorization must be executed:**

I, \_\_\_\_\_, authorize \_\_\_\_\_  
(Print Owner Name) (Print Applicant Name)

to make the attached application to the Zoning Officer and Township Engineer on my behalf.

\_\_\_\_\_  
Print Owner(s) Name

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

**CERTIFICATION OF APPLICANT**

I, \_\_\_\_\_ being of full age, hereby swear that all of the information I have provided  
(Print Applicant Name)

in the above application, and the attached survey and/or plans are true and correct to the best of my knowledge.

\_\_\_\_\_  
Print Applicant Name

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

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**REMITTANCE OF FEES**

All Checks Payable to: “Township of Washington”

**OFFICE USE ONLY**

Date Fee Collected: \_\_\_\_\_

Application Fee:   \$50.00  

Check #: \_\_\_\_\_

Name on Check: \_\_\_\_\_

Engineering Escrow:  \$1,000.00 

Check #: \_\_\_\_\_

Name on Check: \_\_\_\_\_

Signature of Department Secretary: \_\_\_\_\_

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The following are EXAMPLES of items that need Zoning and/or Engineering  
This is **NOT** a complete list. If you have any doubt or questions, reach out to the office at  
(201) 666-1463 or (201) 666-0462.

## Zoning

## Engineering

A/C Compressor (NEW/RELOCATED)

Additions (ANY SIZE)

Additions (ANY SIZE)

Decks

Covered Decks

Dormers

Dormers

Driveways

Driveway – Material change

Fences

Driveway Expansions

Garages

Garages

Hot Tub/Spa

Inground/Semi-Inground Pools

New Homes

Major Landscape Designs

Patios

New Homes

Pergolas/Gazebos

Patios

Pools

Porches

Porches

Porticos

Porticos

Retaining Walls

Retaining Walls

Sidewalks

Sheds (NEW & REPLACEMENTS)

Sidewalks

Solar Panels