

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY
REGULAR MEETING AGENDA
June 5, 2019~7:30 p.m.

CALL TO ORDER: Council President DeSena, 7:30 p.m.

STATEMENT:

Welcome to the regularly scheduled Public Meeting of June 5, 2019 of the Township of Washington Township Council. Adequate notice of the meeting was given in accordance with the Open Public Meetings Act by the Township Clerk to at least two (2) newspapers in January and this notice has been posted on the Township Bulletin Board and on the Township Web Site.

Please notify the Township Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. The fire exits are located through the double doors to your right and through the door on your left. Please silence all cell phones.

SALUTE TO FLAG: Lead by Council President DeSena

ROLL CALL:

Councilmen Cascio, Cumming, Ullman, Council President DeSena.
Let the record reflect also in attendance: Mayor Calamari, Township Administrator Tovo, Township Attorney Poller, CFO Curran and Township Clerk Witkowski.

Absent: Councilmen Bruno, Ullman.

READING OF TOTAL LIST OF BILLS: as of May 31, 2019

The Clerk read the totals of the list of bills representing May 1, 2019 through May 31, 2019.

| | | |
|-------|----------------|----------------|
| TOTAL | 2018 Reserve | \$65,573.08 |
| TOTAL | 2019 Current | \$3,537,659.57 |
| TOTAL | Capital Fund | \$47,060.00 |
| TOTAL | Animal Control | \$48.60 |
| TOTAL | Trust Fund | \$1,544.44 |
| TOTAL | Grant Fund | \$335.00 |
| TOTAL | Escrow Trust | \$58,583.30 |

APPROVAL OF MINUTES:

A motion was made by Councilman Cascio, seconded by Councilman Cumming, to approve the following minutes:

| | |
|----------------------------|------------------|
| Public Meeting Minutes | January 21, 2019 |
| Conference Meeting Minutes | January 21, 2019 |
| Budget Meeting Minutes | March 25, 2019 |
| Budget Meeting Minutes | March 26, 2019 |
| Budget Meeting Minutes | April 4, 2019 |

Ayes: Councilmen Bruno, Cascio, Cumming, Council President DeSena.
Nays: None.
Absent: Councilmen Bruno, Ullman.

REPORT OF MAYOR CALAMARI

Thoughts & Prayer – Virginia Beach

Our thoughts and prayers go out to the deceased and living victims and their families who were affected by the Virginia Beach shootings.

New Ambulance & Fire Building – The architect will have a presentation for the governing body and the public at the next Council meeting.

Red House – The town owned red house adjacent to the firehouse on Pascack Road is gone. The company that did the demolition provided a letter stating that there was no asbestos or lead paint found in the structure.

Annual Fire Department Inspection – It was a pleasure to attend the Annual Fire Department Inspection and Dinner. Our firefighters dedicate a lot of time and effort keeping the equipment in perfect condition to handle any situation that comes their way. I am happy that we have appropriated money in this years Capital Budget so we can replace one of their many aging pieces of equipment Engine Truck 44. We look forward to quickly passing the Capital Ordinance so we can get started on this, along with other capital projects for the year.

75th Anniversary of D-Day – Please remember that tomorrow is the 75th Anniversary of D-Day, the largest seaborne invasion in history, 155,000 American, British and Canadian Troops successfully stormed Normandy's beaches, and then able to push inland.

Memorial Day Parade – We had perfect weather for our Memorial Day Parade and Ceremony. It is a privilege to be involved honoring the many people who made the ultimate sacrifice to allow us to enjoy the freedoms that this Country offers. I want to thank everyone involved in putting the parade and ceremony together. I especially want to thank the Veterans in the Township who continue to come out, even as it may be coming more difficult for them to do so. It is important day reserved for honoring and reflecting on the sacrifices made by many men and women. It would be great if more families could attend the parade and ceremony, giving the children a better understanding for the true reason for the day off. I thank Girl Scout Troop 96465 and 96679, may now have a better understanding of the day, after they planted flowers and set up flags all along the parade route. Thanks girls, great job.

Annual Girl Scout Bridging Ceremony

Unfortunately, due to a previous commitment, I was unable to attend the Annual Girl Scout Bridging Ceremony this year, however, I appreciate being invited and send them my congratulations.

Green Team

The Green Team has been busy planting this year's garden, and are hoping for another good crop. The team wishes to thank the Bethany Community Center and Stone Mill Gardens for their support of the project.

Councilman Bruno arrived at 7:34 p.m.

REPORT OF COUNCIL

Councilman Cumming stated in the interest of brevity, D-Day is definitely on all of our minds, since it is the 75th Anniversary. He will be participating in the Community Garden, setting up a drip irrigation system, which will conserve water, and water plants directly. We are now finishing the air-conditioning, this unit is circulating air in this room and will continually, and cool it as needed. It will work well for us, saving us a lot of electricity.

Councilman Bruno stated he does not have a report at this time.

Councilman Cascio stated he has no report tonight.

Council President DeSena stated he was honored to attend the Memorial Day Celebration, thank you to everyone involved, including all of the Veterans that were able to attend. He was also honored to attend the Fire Department Inspection and Dinner, what our men have done with trucks that look very old, they look beautiful. The intersection is moving along, the plans are progressing. There will be some utility relocations going on this October/November, and hopefully intersection construction starting next year. It was also very nice to see the red house taken down; it was an eyesore.

GENERAL PUBLIC DISCUSSION (Five Minute Time Limit)

A motion was made by Councilman Cascio, seconded by Councilman Cumming, to open the Public Discussion.

Ayes: Councilman Bruno, Cascio, Cumming, Council President DeSena.
Nays: None.
Absent: Councilman Ullman.

Mary Ellen Bolton, 71 Andrea Lane – Ms. Bolton stated she appeared before Council on May 6th, to address the Forever Young Program in Westwood, which historically has granted courtesy residency status to Township as members. Council assured her the topic would be investigated, and she also left information literature, which demonstrated the seven different exercises per week, in addition to Senior Citizen activities. She stated on Tuesday, May 14th, she did speak to Mr. DeSena, and was informed no decision had been made, but he encouraged her to attend the program here run by the Township. On May 21st she attended the program in this particular building, it is not mat yoga, it is chair yoga, this type of yoga meets the needs of certain individuals, and not the needs of others. Council President DeSena stated the Mayor and Administrator Tovo have investigated it with Westwood, and the issue is they are at max capacity per students per class. He would like to have Ms. Bolton sit down with the Rec Director, and he understands the comments regarding mat versus chair yoga, we need to figure out a way to bring mat yoga to the Township. He stated unfortunately Westwood does not the ability to add another class, it needs to be brought here, he believes the Council is in favor of bringing it to the Township, we will figure out a way. He stated we need Ms. Bolton's input of what classes she would like to be brought to the Township, to supplement the other classes and stated it is not a monetary issue, it is an issue of size. Ms. Bolton stated there is only one Tuesday class and one Thursday class that is at capacity, that is cardio, not yoga, there is also a strength training class, a mat yoga class, a melt class, Yoga in the Park on Monday and Wednesday evenings, none of those classes are full. Council President Desena replied this is what they were told, we didn't have any information last time, but we have been brought up to speed by Westwood that the classes are at max, they can't offer any additional help, as they have in the past. Mayor Calamari stated we have already started to research some, if Ms. Bolton would like to suggest classes, that would help out. Council President DeSena stated it is 14 individuals that were going to Westwood, can now stay in Township, possibly adding another 20 individuals, so there is a full class, we do have the ability to offer that. Mayor Calamari stated Westwood did tell us they were at capacity, and could not at this time commit to more classes, he apologizes if there was any miscommunication, but that is what was told to us. Ms. Bolton stated if you give me the name and contact info, she will be happy to meet with them. A conversation followed on setting up a meeting with Joe Setticasa, Recreation Director, via the Township Clerk. Ms. Bolton stated she would like to compliment the Township Clerk Witkowski, who responded to her in a timely fashion via her OPRA Request. She also thanked the Council and Mayor for all of the time they devote to the Township residents. Councilman Bruno stated the funding is not an issue, it is the capacity of the class. Council President DeSena replied correct, with Council's support he would like to bring it to the Township, to the ability they have been getting in Westwood.

Anita Robertson, 355 Calvin Street – Ms. Robertson stated she is here again to speak about the Forever Young Program in Westwood, which currently has 13 Township members, taking an assortment of classes. The amount of \$3,500, paid by the Township to Westwood would cover all and any future Township members, she has been told that by Gary Buchheister, otherwise the Township residents would be charged a fee per class, which are presently being paid. She does understand that there are a small number of classes for Seniors in the Township, but the large selection of classes offered in Westwood, her needs are more adaptable. She encourages the Township Seniors to join the Forever Young Program, especially if a joint agreement is later agreed upon. She stated after attending the May 6th meeting, both herself and Ms. Bolton felt their voices were heard, and appreciated the concerns, possible solutions expressed by the Mayor and Council. She asking for a favorable solution, if not now, at least in 2020.

Delia Gitto, 17 Darlene Terrace – Mrs. Gitto stated it would be wonderful and amazing if the Township could get a similar program to that of Westwood. Council President DeSena encouraged those who attend in Westwood to please reach out to the Recreation Coordinator, to see what can be added to those classes that are presently being offered.

Kevin Doyle, 655 Fern Street – Mr. Doyle commented on the great turnout for the Memorial Day Parade, he feels it is important that we honor our Veteran's especially on Memorial Day, because they were the ones who answered the call to defend our Country when it was needed the most, and deserve our respect all year long. He stated regarding the forensic accounting, that Councilman Bruno brought up, are we ever going to see any clarity as the reason why the forensic accounting was brought up, and the status. Councilman Bruno stated the forensic accounting was brought up because, in his opinion, he felt the financial records that Council was presented with were not quite in order, entries made, large sums of payment made for invoices, past invoices, and he doesn't feel Council received a full reconciliation of it. He has spoken to several firms, and he is trying to narrow it down to see what it is we can do, and afford, to hone in certain activities that he wants to look at.

A motion was made by Councilman Cascio, seconded by Councilman Cumming, to open the Public Discussion.

Ayes: Councilman Bruno, Cascio, Cumming, Council President DeSena.
Nays: None.
Absent: Councilman Ullman.

ORDINANCES

Adoption: 2nd Reading:

Ordinance No. 19-10

AN ORDINANCE PROHIBITTING ANIMALS FROM CERTAIN ENUMERATED RECREATIONAL FACILITIES IN THE TOWNSHIP OF WASHINGTON

A motion was made by Councilman Cascio, seconded by Councilman Cumming to approve Resolution No. 19-208 authorizing second reading and opening of Public Hearing for Ordinance No. 19-10.

Ayes: Councilmen Bruno, Cascio, Cumming, Council President DeSena.
Nays: None.
Absent: Councilman Ullman.

Resolution No. 19-208

BE AND IT IS RESOLVED, by the Township Council of the Township of Washington that Ordinance No. 19-10 entitled: AN ORDINANCE PROHIBITTING ANIMALS FROM CERTAIN ENUMERATED RECREATIONAL FACILITIES IN THE

TOWNSHIP OF WASHINGTON be read on second reading and the public hearing be held thereon pursuant to law.

Council President DeSena thanked Council for their support, it is a very important thing to keep the dogs off the field, it is disgusting that our children have to play on it. He stated we have in-town residents and out of town residents that come to the Township and have their dogs run freely, and let them have fun on our fields, it is great to see this passed. Councilman Cascio stated hopefully in the near future, we have our own dog park, which would probably alleviate some of the problems at our playing fields, and hopefully it can be put into next years budget.

No Public Comments.

A motion was made by Councilman Cascio, seconded by Councilman Cumming, to close the Public Hearing on Ordinance No. 19-10.

Ayes: Councilmen Bruno, Cascio, Cumming, Council President DeSena.
Nays: None.
Absent: Councilman Ullman.

A motion was made by Councilman Cascio, seconded by Councilman Cumming to adopt Ordinance No. 19-10.

Ayes: Councilmen Bruno, Cascio, Cumming, Council President DeSena.
Nays: None.
Absent: Councilman Ullman.

Ordinance No. 19-10

AN ORDINANCE PROHIBITTING ANIMALS FROM CERTAIN ENUMERATED RECREATIONAL FACILITIES IN THE TOWNSHIP OF WASHINGTON

BE AND IT IS HEREBY ORDAINED by the Township Council of the Township of Washington that Chapter 137 of the Code of the Township of Washington ("Animals") is hereby amended by adding the following provision thereto:

1. "

§ 137 – 39.1 Animals prohibited from playing fields.

No person shall allow a licensed or unlicensed dog, cat or other animal to be present on or within any of the following fenced-in playing fields of the Township, or any adjoining playground areas inclusive of areas on which playground structures are located: Memorial Field, Gardner Field, Clark Field and Sherry Field."

2. If any section, sub-section, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid such decision shall not affect the remaining portions of this Ordinance.

3. All Ordinances or any provisions of any ordinance inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistencies and not otherwise.

4. This Ordinance shall take effect upon final passage and publication and in accordance with the Charter, and subject to such emergency resolution as may be adopted pursuant to Section 17-32 thereof. [R.S. 40:69A-181 (b)].

Ordinance No. 19-11

AN ORDINANCE UNDER CHAPTER 55 OF THE CODE OF THE TOWNSHIP OF WASHINGTON SETTING FORTH THE RANGE OF COMPENSATION AND MANNER OF PAYMENT OF EMPLOYEES

FOR THE YEAR 2019

A motion was made by Councilman Cascio, seconded by Councilman Cumming to approve Resolution No. 19-209 authorizing second reading and opening of Public Hearing for Ordinance No. 19-11.

Ayes: Councilmen Bruno, Cascio, Cumming, Council President DeSena.
Nays: None.
Absent: Councilman Ullman.

Resolution No. 19-209

BE AND IT IS RESOLVED, by the Township Council of the Township of Washington that Ordinance No. 19-11 entitled: AN ORDINANCE UNDER CHAPTER 55 OF THE CODE OF THE TOWNSHIP OF WASHINGTON SETTING FORTH THE RANGE OF COMPENSATION AND MANNER OF PAYMENT OF EMPLOYEES FOR THE YEAR 2019 be read on second reading and the public hearing be held thereon pursuant to law.

No Public Comments.

A motion was made by Councilman Cascio, seconded by Councilman Cumming, to close the Public Hearing on Ordinance No. 19-11.

Ayes: Councilmen Bruno, Cascio, Cumming, Council President DeSena.
Nays: None.
Absent: Councilman Ullman.

A motion was made by Councilman Cascio, seconded by Councilman Cumming to adopt Ordinance No. 19-11.

Ayes: Councilmen Bruno, Cascio, Cumming, Council President DeSena.
Nays: None.
Absent: Councilman Ullman.

Ordinance No. 19-11

AN ORDINANCE UNDER CHAPTER 55 OF THE CODE OF THE TOWNSHIP OF WASHINGTON SETTING FORTH THE RANGE OF COMPENSATION AND MANNER OF PAYMENT OF EMPLOYEES FOR THE YEAR 2019

BE IT ORDAINED, by the Township Council of the Township of Washington, in the County of Bergen, New Jersey that the salary ranges, compensation and stipends are hereby established for employees of the Township of Washington for the year 2019 as follows, on a per annum basis and payable semi-monthly, unless otherwise noted:

| <u>Department of Administration</u> | <u>Rate</u> |
|--|--------------------|
| 1. Director of Administration/Business Administrator | \$125,000 |
| 2. Administrative Secretary | \$42,000 |
| 3. Purchasing Assistant/Payroll Clerk | \$45,675 |
| 4. Acting QPA | \$400/month |
| 5. Floating Staff (Part-Time) | \$15,238 |
| <u>Mayor & Council</u> | |
| 1. Mayor (Payable on quarterly basis) | \$10,085 |

- | | | |
|----|--|---------|
| 2. | Council President (Payable on quarterly basis) | \$6,463 |
| 3. | Councilperson (Payable on quarterly basis) | \$6,236 |

Office of the Township Clerk/Health Department

- | | | |
|----|---|----------------|
| 1. | Township Clerk | \$80,000 |
| 2. | a) Election Officer | \$400/election |
| | b) Election Assistant | \$75/election |
| 3. | Special Secretary to the Township Clerk | \$27,144 |
| 4. | Board of Health - Meeting Pay | \$75 |
| 5. | Registrar | \$2,030 |
| 6. | Deputy Registrar, Secretary to Board of Health | \$1,728 |
| 7. | Director of Health (Payable on quarterly basis) | \$1,250 |

Department of Finance

- | | | |
|----|--|----------------------|
| 1. | Treasurer | \$100 |
| 2. | Chief Financial Officer (Full-time) | \$110,000 |
| 3. | Director (Payable on quarterly basis) | \$1,250 |
| 4. | Deputy Treasurer/Finance Assistant | \$5,000 |
| 5. | Tax Collector (Full-Time) | \$50,000 |
| 6. | Tax Collector Asst. (Part-Time) | \$2,500 16.50/hr. |
| 7. | Tax Assessor (Average minimum of 20 hours per week, at least 4 hours shall be office hours) | \$20,555 |
| 8. | Assistant to the Tax Assessor (Part-Time) | \$5,814 |

Department of Law

- | | | |
|----|--|----------|
| 1. | Director/Township Attorney | \$74,201 |
| | In addition, thereto, services in connection with proceedings before any court or administrative tribunal or agency; and special projects; all of this shall be reasonably compensated in accordance with Township policies at the rate of \$135.00 per hour | |

Department of Engineering

- | | | |
|----|---------------------------------------|---------|
| 1. | Director (Payable on quarterly basis) | \$1,250 |
|----|---------------------------------------|---------|

Department of Public Affairs

- | | | |
|----|---------------------------------------|---------|
| 1. | Director (Payable on quarterly basis) | \$1,250 |
|----|---------------------------------------|---------|

Land Use Administration

- | | | |
|----|--------------------------------------|----------|
| 1. | Planning and Zoning Board Secretary | |
| | a. Officer Hours – 20 Hours per week | \$27,186 |



| | |
|----------------------------------|--------------|
| b. Meeting Fee – Attendance Only | \$75/meeting |
| 2. Zoning Officer | \$7,100 |
| 3. Code Enforcement Official | \$9,000 |

Uniform Construction Code Agency

| | |
|--|----------|
| 1. Construction Code Official | \$28,387 |
| 2. Plumbing Sub-Code Official | \$11,035 |
| 3. Electrical Sub-Code Official | \$13,859 |
| 4. Fire Sub-Code Official | \$8,350 |
| 5. Technical Assistants (Full Time) | \$27,000 |
| Technical Assistants (Part Time) | \$20,000 |
| 6. Building/Plumbing Inspector (Part-Time) | \$15,600 |
| 8. Substitute Inspectors – Hourly | \$500 |
| 9. Certificate of Continued Occupancy Inspections (CCO) | \$12,000 |
| 10. Certificate of Smoke & Carbon Monoxide Detector Compliance | \$50 |
| 11. Fire Inspection | \$25 |

Department of Public Safety

| | |
|--|-------------------------|
| 1. Crossing Guards/School Monitors Starting until 6 months – Hourly Maximum 6 months to 1 year – Hourly Maximum Over 1 year – Hourly Maximum School Crossing Guards are entitled to maximum 4 days regular pay per school year in the event school is closed due to emergency closing/inclement weather. One (1) week pay for Holiday Recess. Two (2) days' pay for Winter Recess. One (1) week pay for Spring Recess. Not to exceed 19.75 hours or less hours usually worked by individuals. In addition, not to exceed 5 holidays, non-state or Federal holidays (based on hours usually worked by individual) | \$17.94/hr. |
| 2. Records Clerk (Part-Time) | \$19,000 |
| 3. Director (Payable on quarterly basis) | \$1,250 |
| 4. Special Police Officers | \$52,000 |
| 5. Police Chief | \$180,964 |
| 6. Dispatchers (Full-Time) (2,080 Hours/Year) Dispatchers (Part-Time) | \$40,400 \$27.21/hr. |
| 7. OEM Coordinator (Payable on quarterly basis) | \$1,250 |
| 8. OEM Deputies (Payable on quarterly basis) | \$600 |

Department of Fire Protection

- 1. Director (Payable on a quarterly basis) \$1,250
- 2. Uniform Fire Safety Act \$8,500
 - a. Fire Official
 - b. Fire Inspectors \$4,500

Prosecutor's Office

- 1. Prosecutor \$6,927
Base includes two (2) court sessions per month. Extra court sessions - \$75.00 per session, payable upon completion of a payment voucher.
- 2. Alternate Prosecutor – Per Session \$75
(not to exceed \$500.00 per year)

Department of Municipal Facilities

- 1. Secretary (Part-Time or Full Time) \$18,500
- 2. Public Works Manager without Certification (Acting) \$75,672
Certified Public Works Manager \$77,230
- 3. Director (Payable on quarterly basis) \$1,250
- 4. Recycling Coordinator (Payable Upon Timely Submission of Recycling Tonnage Grant Report to BCUA) \$1,000

Department of Recreation

- 1. Superintendent (Full-Time) \$29,000
- 2. Cheerleading Instructors \$9/hr.
- 3. Summer Recreation Director
 - a. Pre-Season \$ 22.66/hr.
 - b. Season \$5,050
- 4. Summer Recreation Coordinators \$19/hr.
- 5. Summer Recreation Counselors \$9/hr.
- 6. Teen Program \$10/hr.
- 7. Director (Payable on quarterly basis) \$1,250

Office of Municipal Court

- 1. Municipal Court Administrator \$19,823
- 2. Judge \$11,000
Includes 2 sessions per month. Extra sessions - \$175.00 per session, payable upon completion of a payment voucher
- 3. Violations Clerk (Part-Time) \$21,894

Annual Mileage Allowance – Payable Quarterly

- 1. Business Administrator (payable on quarterly basis) \$600
- 2. Clerk (payable on quarterly basis) \$600
- 3. Building/Plumbing Inspector (payable on quarterly basis) \$250
- 4. Electrical Sub-Code Offl (payable on quarterly basis) \$250
- 5. Fire Sub-Code Official (payable on quarterly basis) \$250
- 6. Tax Assessor (payable on quarterly basis) \$250

Per Hour Maximum

The following positions are part-time positions and are payable on an hourly basis upon submission of certified payroll vouchers.

- 1. Department of Municipal Facilities
 - a. Seasonal Workers – Hourly Maximum \$18/hr.
 - b. Seasonal Workers (w/ CDL) – Hourly Maximum \$20/hr.
 - c. Senior Van Driver \$20/hr.
- 2. Miscellaneous – All Departments
 - a. Employees Not Otherwise Classified – Hourly Maximum \$20/hr.

1. Retroactivity – As to all employees employed as of the effective date of this ordinance, the foregoing salary ranges apply as of (a) January 1, 2019; (b) his/her date of employment in the position as herein described; or (c) his/her one-year anniversary date in the position, whichever is later.

2. If any section, sub-section, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid such decision shall not affect the remaining portions of this Ordinance.

3. All ordinances or any provisions of any ordinance inconsistent with the provisions of this ordinance except prior appropriations for this purpose herein stated, are hereby repealed as to such inconsistencies and not otherwise.

CONSENT AGENDA:

All of the following items have been determined to have the unanimous consent of Council and will be enacted in one motion. Should any item require independent consideration, any Council Member may have such item removed from the Consent Agenda.

Councilman Cascio requested Resolution No. 19-211 be pulled for separate vote, since that is his residence.

Councilman Bruno would like an explanation on Resolution No. 19-213. Ms. Curran stated that is something that would have gone to a tax sale, the homeowner came in and redeemed the lien, so it is really a wash, money that the Township collected that the Township gave back.

A motion was made by Councilman, Cascio, seconded by Councilman Bruno, to approve the following resolutions: 19-210, 19-212, 19-213, 19-214 and 19-215.

Ayes: Councilmen Bruno, Cascio, Cumming, Council President DeSena.

Nays: None.

Absent: Councilman Ullman.

Resolution No. 19-210

Supporting participation in the Sustainable Jersey Municipal Certification Program

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Township of Washington strives to save tax dollars, assure clean land, air and water, improve working and living environments as steps to building a sustainable community that will thrive well into the new century; and

WHEREAS, the Township of Washington, hereby acknowledges that the residents of the Township of Washington desire a stable, sustainable future for themselves and future generations; and

WHEREAS, the Township of Washington wishes to support a model of government which benefits our residents now and far into the future by exploring and adopting sustainable, economically-sound, local government practices; and

WHEREAS, by endorsing a sustainable path the Township of Washington is pledging to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable local government practices; and

WHEREAS, as elected representatives of the Township of Washington, we have a significant responsibility to provide leadership which will seek community-based sustainable solutions to strengthen our community.

NOW, THEREFORE, BE IT RESOLVED, that to focus attention and effort within the Township of Washington on matters of sustainability, the Township Council wishes to pursue local initiatives and actions that will lead to Sustainable Jersey Municipal Certification.

BE IT FURTHER RESOLVED, by the Township Council does hereby authorize Robert Tovo, Township Administrator, to serve as Township of Washington's agent for the Sustainable Jersey Municipal Certification process and authorize him to complete the Municipal Registration on behalf of the Township of Washington.

Resolution No. 19-212 Authorize submission of Chapter 159 budget amendment for Body Armor Grant 2019

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Township of Washington in the County of Bergen, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion

of an item of revenue in the budget of the year 2019 in the sum \$2,319.97 as a result of a wire in this amount having been received by the Township of Washington from the State of New Jersey for Body Armor.

BE IT FURTHER RESOLVED, that the like sum of \$2,319.97 be appropriated under the caption:

Revenue: Body Armor Grant - 2019
Appropriations: Body Armor Grant - 2019

Resolution No. 19-213

Authorize refund of redemption of certificate in the amount of \$37,741.04, plus premium in the amount of \$24,100.00, total amount of \$55,841.04, for 663 Burke Street, Block 2109, Lot 2, tax lien, delinquent 2017 taxes

WHEREAS, at the Tax Sale held on November 6, 2018, the Township of Washington sold a tax lien for delinquent 2017 taxes on Block 2109, Lot 2, also known as 663 Burke Street, owned by Mr. Joseph R. Galasso, and;

WHEREAS, Tax Lien Certificate #18-00001 was sold to Mr. Robert Rothman, and;

WHEREAS, Mr. Rothman paid a premium of \$24,100.00 on the date of the tax sale for Tax Sale Certificate #18-00001, and;

WHEREAS, the tax office received a payment for redemption of Certificate #18-00001 in the amount of \$37,741.04, and;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Washington, New Jersey that the Tax Collector be authorized to refund \$37,741.04, plus the \$24,100.00 premium, payable to: Mr. Robert Rothman, 411 Grand Avenue, Englewood, NJ 07631:

| | | |
|-----------------------|------------------|----------------------------|
| Tax Lien | \$14,549.38 | |
| 6% Redemption Penalty | 872.96 | |
| Subsequent Taxes | 15,088.15 | |
| Subsequent Interest | 1,165.55 | |
| Recording Fee | 53.00 | |
| Search Fee | 12.00 | |
| Sub-Total | \$31,741.04 | (Acct#9-01-95-005-000) |
| Premium: | <u>24,100.00</u> | (Acct#9-12-286-56-000-004) |
| TOTAL DUE: | \$55,841.04 | |

For Informational Purposes:

| | |
|---------------|---------------|
| <u>1099</u> | |
| Sub Interest: | \$1,165.55 |
| 6% Penalty: | <u>872.96</u> |
| | \$2,038.51 |

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by N.J.S.A. 40a:4-57, N.J.A.C. 5:30-14.5 and any other applicable requirements, I, Judith Curran, Chief Financial Officer of the Township of Washington, have ascertained the availability of funds for such services, the account numbers noted above. Total Certified Amount Not to Exceed: \$55,841.04; Judith Curran, CMFO

Resolution No. 19-214

Authorize appointment of municipal representative(s) to Bergen County Community Development Regional Committee

WHEREAS, the Township of Washington has entered into a three-year Cooperative Agreement with the County of Bergen as provided under the Interlocal Services Act N.J.S.A. 40A:8a-1 et seq. and Title 1 of the Housing Community Development Act of 1974; and

WHEREAS, said Agreement requires that the Governing Body appoint a representative and alternate and that the Chief Executive Officer name a representative and alternate for the FY 2019-2020 term starting July 1, 2019 and ending on June 30, 2020.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body hereby appoints Steven Cascio as its representative and Arthur Cumming as its alternate and that the Chief Executive Officer hereby appoints Robert Tovo as his representative, and (*no appointment*) as his alternate to serve on Community Development Regional Committee for FY 2019-2020; and

BE IT FURTHER REOSLVED that an original, certified copy of this resolution be immediately emailed and sent via postage to Robert G. Esposito, Director, Bergen County Division of Community Development; One Bergen County Plaza, Fourth Floor, Hackensack, NJ 07601/ resposito@co.bergen.nj.us as soon as possible and no later than Monday, July 15, 2019.

*Resolution No. 19-215

Authorize submission of Chapter 159 budget amendment for DOT FY 2017 municipal aid Woodfield Road

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Township of Washington in the County of Bergen, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum \$111,650.81 as a result of a wire in this amount having been received by the Township of Washington from the State of New Jersey, Department of Transportation.

BE IT FURTHER RESOLVED, that the like sum of \$111,650.81 be appropriated under the caption:

Revenue: DOT Grant Woodfield Road - 2019
Appropriations: DOT Grant Woodfield Road - 2019

A motion was made by Councilman Bruno, seconded by Councilman Cumming, to approve Resolution No. 19-211.

Councilman Cascio stated this is a PSA for the residents, if anyone has had any building work done in the last 20 years, and put down escrow monies, they are not given back sometimes and are in an account. If a resident feels you have money left over, please contact the Building Department/Clerk to see if there are monies in there. He did construction over 12 years ago, and there is money still outstanding from those escrows. Ms. Curran stated please call her. A conversation followed on how this came about. Ms. Curran stated she spoke to the auditor, who indicated he is okay with the Township not opening up individual accounts, as long as all the interest that is earned is kept track. She stated that would save time and money.

Ayes: Councilmen Bruno, Cumming, Council President DeSena.
Nays: None.
Abstain: Councilman Cascio.
Absent: Councilman Ullman.

Resolution No. 19-211

Authorize refund of balance of escrow funds, 231 Beech Street, Block 4410, Lot 58

WHEREAS, Dr. Steven Cascio, owner of 231 Beech Street, Township of Washington, NJ, also known as Block 4410, Lot 58 has requested the return of monies held in escrow for a project associated with the above property which is now completed; AND

WHEREAS, the CFO has verified that there are no outstanding invoices with regard to the aforementioned and has verified the remaining balance in this escrow account.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council that the Chief Financial Officer is hereby authorized to refund the amount of \$376.00 to Dr. Steven Cascio per the above.

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by N.J.S.A. 40a:4-57, N.J.A.C. 5:30-14.5 and any other applicable requirements, I, Judith Curran, Chief Financial Officer of the Township of Washington, have ascertained the availability of funds for such services as determined in the Township's Escrow Acct. TWPCHIROPI, Total Certified Amount Not to Exceed: \$376.00; Judith Curran, CMFO

A motion was made by Councilman Cascio, seconded by Councilman Cumming, to adjourn to the Conference Agenda.

Ayes: Councilmen Bruno, Cascio, Cumming, Council President DeSena.

Nays: None.

Absent: Councilman Ullman.

PUBLIC SERVICE ANNOUNCEMENT -read by Council President DeSena

Recreation Department

SUMMER REC SIGN-UP - For those looking to sign their children up for our summer recreation program, please visit Community Pass (our on-line sports registration system) and our Recreation/Sports page for further information including fees, summer camp handbook & calendar.

Mosquito Control Public Notice

In compliance with Section 9.10 of the New Jersey Pesticide Control Code the Bergen County Dept. of Public Works Mosquito Control Division, will be applying pesticides for the control and reduction of adult mosquito populations on an area-wide basis as needed throughout BERGEN COUNTY during the period from April 30, 2019 to October 31, 2019. For more information on mosquitoes and mosquito control contact the Bergen County Mosquito Control Program at 201-634-2880 or 201-634-2881.

PASCACK VALLEY JUNIOR POLICE ACADEMY

The Township of Washington/Westwood/Emerson Police Department's Community Policing Units will conduct a JUNIOR POLICE ACADEMY for qualified boys and girls between the ages of 10 and 14. This 5-day program will be held at Westwood High School June 24 thru June 28. The daily schedule is from 8:30 A.M. to 2:30 P.M. Please visit the Township website for an application.

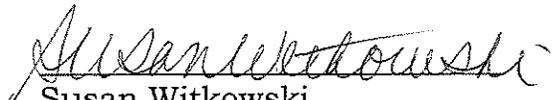
TOWNSHIP PAPER SHREDDING & E-RECYCLING EVENT will take place on Saturday, July 20th from 9:00 am – 12:00 pm in the Town Hall Parking Lot.

KEEP YOUR CARS LOCKED – TAKE YOUR KEY FOBS OUT – It is always important to take precautions and stay safe. If you see something say something.

REMINDER if you are having a raffle, a permit is needed, please visit the Township Clerk.

Mayor Calamari – Just a note on the Summer Recreation Program, he met with the Rec Coordinator, and the Summer Rec Coordinator, we are at capacity, 400 children. All those that sign up now, will be on a waiting list.

Time Noted: 8:00 p.m.


Susan Witkowski
Township Clerk


Michael DeSena
Council President

Approved: October 21, 2019

TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY
CONFERENCE AGENDA
June 5, 2019

CURRENT BUSINESS

DISCUSSION

DEP/FEMA Ordinance-review of recommendations

John Yakimik
Boswell Engineering

Bond Ordinance

Robert Beinfield, Bond Counsel
Louis Mai, Auditor

Administration

1. Project Tracker

Administrator Tovo stated there are a few updates since this was prepared last week:

2019 Road Program – The 2019 Road Program calculations should be completed by the end of the week. Going out to bid end of June, early July.

Intersection – Administration received word that the County will be preparing a resolution for their July 2nd meeting to enter into a Shared Service Agreement between the Township and the County.

ADA Curb cuts – County Roads – The calculations are completed, waiting for the information from the County for a purchase order to be prepared direct to the contractor, anticipated start date July.

Class VII/Class V Dump Trucks – No change. Class V has been ordered, purchase order cut.

Radio System Upgrade – A meeting is scheduled for June 21st to review the pricing models.

DMF Building – No change.

Basketball Court – Bid package will be prepared by the end of next week.

Signage – No change.

Fire House – Mr. Conley will have a presentation at our next meeting on June 17th.

Police Records Clerk – First round of interviews has been conducted, final round tomorrow morning.

Grant Writer – Two firms have been evaluated; a recommendation will be made at the next Council meeting. Resumes will be provided to Council before the next meeting.

DMF Building – The engineer is evaluating temporary locations during demolition and construction of the new facility. Quest will be involved for remediation.

II. Council

A. Ordinances and Legislation

1. Letter, N.J. Senate – Support resolution provided in Council's packets, it is the Path to Progress Report, it is to stop the pension stop gap. Tabled to the next meeting.

B. Financials

1. 2019 Clean Communities Grant awards – The amount is \$19,933; it will be a Chapter 159. Woodfield Road came through, it was for 2017 Road Program. A Chapter 159 needs to be done to amend the budget, so the monies can be spent, the monies come back and the grant receivable will be written off. The ordinance can be written where the grant is included, then a Chapter 159 is not needed to be done, if you do not, a Chapter 159 needs to be done in order for the money to be spent. Council President DeSena asked Mr. Beinfield what is his recommendation? Mr. Beinfield stated if it easier and it gets things done, it can be put in section in the bond ordinance. He stated when an ordinance is written, we have an idea if a grant is coming in or not, so then we know exactly what to do, we don't want to include too much surplus if it is not needed. Ms. Curran stated she is used to actually borrowing what is needed to borrow, then if you get the grant apply it after the fact, so there is enough money. Mr. Beinfield stated if you know your area getting a grant, you are expected to pay for the project, if the grant comes you have some money and do not have to spend what is appropriated. He stated a different question may come up if you are doing a road project, for \$300,000, and you know \$100,000 is coming in, you authorize borrowing in advance of the grant because it may not come in timely, so you don't have to wait for the grant to pay for the project, if you don't need the money, you don't borrow it. Council President DeSena stated our engineer is on the ball, we will get 75% of our grants a week after the bids are received, it should be escrowed into our banks. Ms. Curran stated in her past experience the State has not come through on a timely basis. Council President DeSena stated that has occurred, but the way it is supposed to work if we get a local aid grant, as soon as we award the contract, we are supposed to submit our 75% voucher, and then for the most part, once that 75% voucher is in, a week later is in your bank account. Mr. Beinfield stated his understanding the DOT grants are coming in in timelier than they used to come in. Ms. Curran stated there needs to be coordination. Councilman Bruno spoke of the Woodfield Grant. Ms. Curran stated the money is coming in, but there was not enough appropriated in the ordinance. Mr. Beinfield stated the easiest thing to do is drop a paragraph in, and you don't have to worry about it.

C. Miscellaneous

1. Electronic message from Bergen County Open Space Grant, Board of Chosen Freeholders-\$30,000 grant for Senior Citizens Park Bocce Courts (sw) – Will be presented at the August meeting.

2. Exercise programs-continued (rb) – Councilman Cascio requested the capacity for each class, and the present attendance, so classes would not be duplicated.

Bond Ordinance

Robert Beinfield, Bond Counsel/Louis Mai, Auditor

Mr. Mai stated he just handed out a compilation that was put together of various scenarios, potentially for a bond sale. This meeting was pushed for because if you are going to have a bond sale before notes are due, we do need to know. Mr. Mai stated page 2 summarizes the various ordinances, the original issue date of the notes, the ordinance numbers, useful life, and the average useful life was calculated. The most that can be done on a bond sale is ten years, if you sell these bonds, you can only put them out for ten years, this all of the Township outstanding BANS at this time, it does not contemplate new projects. Councilman Bruno stated all our debt is in BANS, except for the \$440,000, which goes in 2019, correct? Ms. Curran replied correct. Council President DeSena stated all we have is the 5.725. Mr. Mai stated you have six-million outstanding current, you budgeted \$274,000 which could bring the amount that you bond to 5.725. Councilman Bruno stated 99-05 there is \$24,000 that we are paying BANS interest on, and this amount has been used, or is this still outstanding?

Mr. Mai stated these are outstanding BANS, and in New Jersey accounting that means it is unfunded, it does not become funded until you go to permanent financing or pay them. Councilman Bruno asked is this a leftover balance? Mr. Mai replied no. Mr. Beinfield stated these are the amount of debt that we have outstanding, it does not really in any way relate to the amount of the proceeds of that debt that have been spent or that may be around, those are two decoupled concepts. Mr. Mai stated Exhibit C3, it has the analysis, by ordinance of balances. Council President DeSena stated at this time we have a six-million-dollar revolving loan that we are paying pieces off every year, just the interest basically, paying minimal interest. Mr. Mai stated yes, the statutory minimal. Council President DeSena stated we owe \$24,000, instead of paying that off, we are paying \$4,000 this year, and another \$4,000 for the next 10 years, and it going to cost us that much more, which does not make sense. Mr. Mai stated on page 3, the next exhibit has two components to it. He stated it has the potential bond sale, 5.725 million, and below that it has the potential bond sale in 2029 for funding that 10 million that you would have in for firehouse, DMF building, and all the other projects that are in the Capital Budget, that is Council's decision. The top of the page has the 5.725 million, with a 10-year payout, principle numbers that fit a schedule. He has used 2.35% which is a reasonable interest rate. On page 4 there is a schedule, with a few interest rates so forth in there. The Township's Moody rating is AA Plus, which is one step below AAA, which is a very good rating. Mr. Mai stated given the parameters here, he picked 2.35% for an AA Plus, that is a 19 issue. Council President DeSena stated it may be less, because it is only 10. Mr. Mai stated the longer it goes down, the more risk involved, he would like a bit more coverage. Mr. Beinfield stated Bergen County just went out a week or so ago, they are really a 12-year, AAA, and they came in at 2% even, it will probably be in the middle range, the good news, rates seem to be trending down, six months ago the rates were trending higher. He stated this is a good time to be considering this. Mr. Mai stated on page 5 you will see what we had last time, it was the March 26th sale, at Oradell, they were AA Plus, and their interest rate was 2.12% in March. He stated this exercise was trying to give Council some numbers, he also ran some other scenarios, a tenth of a point less, a tenth of a point more, and over the life of the bond it was \$30,000 - \$40,000, it didn't make much of a difference. Council President DeSena stated if we were to go out at 2.125%, what would it cost us per year? Mr. Mai stated that is two-tenths of a point less, it would be like \$60,000 less interest over the life of the bond, ten years, it is not a large amount of money. Council President DeSena stated last year we put \$274,306 in last year's budget, if we go out for the ten-year BAN, are we looking at debt service of \$859,000? Mr. Mai stated let us assume that interest rate, and maturities that did a very aggressive pay down on your loans. Council President DeSena asked we would have to come up with more than a half-a-million-dollars next year to pay that? Councilman Bruno asked that was an aggressive principle payment? Mr. Mai replied yes, however, you are not going to have any BAN interest or BAN principle next year. Council President DeSena stated you start with the \$274,000, and what is our interest for these BANS? Mr. Mai stated on page 7 the debt service and capital expenditures for the last four years are tracked, it was a combination of a million-dollars in debt and \$55,000 of capital in 2016, a million-dollars debt in 2017 and \$5,000 of capital, in 2018 there was million-eighty-four in debt, and \$560,000, which is a down payment and funding 100% of certain ordinances, in 2019 the debt service went down, due to the one bond ordinance that was taken off the book, but the capital was kept high, first of all you had to be down 5%, then putting an extra \$15,000 in and \$10,000 for funding of the Ambulance that has been done over the years, that basically gave a million-four-fifty-three. Mr. Mai stated on page 3, and let us assume for discussion purposes, if that is accurate the only thing you had to do would be \$859,000, going down by a half-million-dollars in total debt and capital, he looks at those as a bundle, because they are both for the same purposes, he did that so when you are contemplating what to do going forward, \$859,000 seems like a decent number, but maybe we could still do cash payments for projects next

year. Councilman Bruno asked what is your thought process on being very aggressive on principle with a 2% interest rate, just to pay it down? Mr. Mai replied to pay it down, and in 3 years you will have to start paying principle on this ten-million-dollars, you can adjust it, reduce that and spread it out by putting more money into cash capital next year. Councilman Bruno asked where is the ten-million? Mr. Mai replied if you look at the BAN interest, that \$175,000, that contemplated a 2.5% interest, because the BAN interest is going to move quickly, that is 2.5% on ten-million. He stated the ten-million doesn't show here, the ten-million is in our calculation. Council President DeSena stated Mr. Mai is saying go out for 10-year financing for the existing BANS, and then roll the new ten-million in debt again? Mr. Mai replied yes. Council President DeSena asked why? Mr. Mai replied one of the reasons is the project has not yet started, you can authorize part of those projects, you need to spend your money down within three years. Council President DeSena stated the Fire Department plans and specifications will be here in the next few months, so we are looking at six-million-dollars for that, buying the engine this year in the budget, next year buying the ladder truck, a million-and-a-half-dollars, in 2020 we are looking at 7.5 million dollars. Mr. Mai replied with notes. Council President DeSena asked wouldn't we go out for permanent financing with that? Mr. Beinfield replied you might for sure, but the whole key is going to be a few things. Council President DeSena stated he thought part of the exercise was looking at our capital projects that we have coming up, and adding those and taking off, we lost one bond ordinance at the end of 2018, and we have another one coming off this year, is that correct? Ms. Curran replied the last bond payment. Council President DeSena stated he believed part of this exercise was to show last year's bond coming off, this year's bond coming off, the BANS becoming a new 10-year bond, and how we were going to get at least the 7.5 million for the end of this year, and early next year for the two major projects that we put on our capital radar. Councilman Bruno stated he would like to understand one thing, the debt service, will be our annual debt service on a cash flow basis, for the current BANS and if we BAN ten-million for that too, is that correct? He stated we know we are going to spend \$859,000 to 1.1 million every year, up to 2029. Council President DeSena stated you have a quarter-million-dollars starting in 2022 in BAN principle basis. Mr. Mai stated that is based on the minimum statutory, which assumes the 20% useful life, that come out to be \$250,000. Council President DeSena stated the only thing that would change on your table, under "Potential Debt Services" let us just if we plug 2020, we would get to the million-dollar number quicker, he stated Mr. Mai has the Township getting the ten-million-dollars in year 2021. Mr. Mai stated in 2020, issuing the BANS. Council President DeSena stated if they are issued at the end of 2019, so you pay another year of million-dollars instead of \$849,000, everything would move up. Mr. Beinfield stated if you issue the BAN in December this year, as opposed to January next year, everything goes up. Councilman Bruno asked we can take these BANS any time right now for permanent bonding, is that correct? Mr. Mai stated it takes six-weeks. Councilman Bruno asked the new BANS that come in, don't we have to wait a bit to bond them? Mr. Mai replied you can bond them next year. Councilman Bruno asked you have up to 10 years to do it? Mr. Mai replied yes. Councilman Bruno stated Mr. Mai's scenario is you want to BAN everything, and you are doing a cash flow between \$900,000 to \$1,100,000 to 2044, that is everything in one shot, and does not include in five years from now, if we want to put a new municipal building, or whatever, put that in and roll that out. He stated from a cash flow standpoint; you are looking at max \$1,100,000 for the next 20 years to have a 15 million of debt. Mr. Mai replied correct, that is the reason for page 7, which says you spent a million-four-fifty-three in total capital projects, if these number are accurate, then you would have the difference between a million-four-fifty-three and these numbers should have no effect on your tax rate. Councilman Bruno stated the reason for the AA rating is we have virtually no debt and lots of cash, now we will reverse that situation, less surplus, more debt, will the rating change? Mr. Mai stated in business if you have a plan, and you bring that plan to the people that do their evaluation,

and give them a qualified good plan, they appreciate that, they can keep it the same. Councilman Cascio stated we have money that is tucked away, we want to make sure that there is no effect to the taxpayer in the long run. Council President DeSena stated the taxpayers are being affected of year's past sins. Councilman Cascio stated this is clearing up the mess, and reducing for future, so there is no great increase to the taxpayer in the long run by reducing the debt in an orderly fashion. Councilman Bruno stated the debt is going up, no matter how you look at it, money needs to be raised. Council President DeSena stated the only debt that is going up would be the ten-million, we have six-point-six-million. Councilman Bruno stated we increased taxes to pay \$440,000 for this year, next year we have to increase taxes to pay \$859,000? Mr. Mai replied no, look at page 7, the page that had the capital and debt components, \$859,000 is less than \$893,000. Councilman Bruno stated that is going away, but we will go back to \$800,000 to a million-dollars per year. Council President DeSena stated we have been hovering at million-dollars-eight-ninety-three for all of these years. Councilman Bruno stated in 2019, we have \$400,000, that \$400,000 we go out and say we want to raise \$400,000 to pay it, next year we are going out to raise \$850,000, so we have to raise money to pay that extra interest and principle. Mr. Beinfield stated yes, your debt service line item goes up, if the capital contribution side of that were to go down, then when you add them both together, there is a definite distinction, debt service is debt service, but the capital is also for capital items, it is choice of do you debt them or pay down, but if the combination of those two, and that is assuming that \$560,000 would not be a big number, but if that would go substantially down, because you're not paying off your BANS, anymore, because when you pay off your BANS, that is not debt service on your bonds. Councilman Bruno asked we can pay whatever principle we want? Mr. Mai replied yes. Councilman Bruno stated if something comes up in a year, that we say we have to increase our taxes, for x, y, z, other than this, and we have these big principle payments, we can reduce the principle payment for that year? Mr. Mai stated once the bonds are issued, no, the 5.75 is bonds. Councilman Bruno stated the BAN interest on the third column from the left? Ms. Curran replied yes. Mr. Mai stated depending on the final rate, also when looking at the capital budget, there was 1.3 million for the DMF building, and in the 2017 bond ordinance, you had 1.9 million, was that the same money that you planned on spending? Council President DeSena stated it is the same item, but we never did anything. Mr. Mai stated you may not even go out for ten-million dollars, he didn't know if the 1.3 or 1.9 million were accumulative. Council President DeSena stated he was told the 1.9 million doesn't exist, it was never funded, it was put into capital, nothing was done with it, it was ordinance 17-04. Mr. Beinfield stated he doesn't know the particulars, but he had a note coming in here that on Ordinance 17-04, \$75,000 was borrowed against, but the authorization is 2.6 million. Councilman Bruno stated the 1.9 for the DMF building was in there, 5% was never put in, and it was never authorized. Mr. Mai stated it existed on a piece of paper, and it does exist in the authorized debt. He stated if you are not going to spend that, for which you already put down your down payment, before you move forward with a bond sale, you should either not include the 1.3 million that you have contemplated now, just use the one that is already authorized, or cancel the old authorization. Councilman Bruno stated we authorized 2.3 million, 1.9 million was in there, we never borrowed it, so it is authorized not borrowed, cancel the authorization, and reissue an authorization for 1.3 million when we do the DMF. Mr. Mai stated you could do that, or just not authorize a new one. Mr. Mai stated he also did another bond schedule that goes out 25 years, so you never went to permeant financing, ultimately you probably want to do permanent financing for 15 years, otherwise you would have to pay down that potential 10 million in 10 years, a million dollars per year. Council President DeSena stated these are long term assets, these are 50/75 life cycle costs, short-term is not the way to go with these, these are long term investments. He stated the fire-truck is a twenty-year investment. Mr. Beinfield stated the statutory assigned bonding period for a building will be a lot longer than 10 years, it will be at least 30 years. Mr. Mai stated when he

put in BAN principle, he was calculating what the BAN principle would be on ten-million dollars, based upon an average life of twenty-years, and he knew he was being conservative, it sort of worked out, in light of that information on page 7, where your principle was this number and principle of debt service was this number, it was all less than a million-four-fifty-three. Councilman Bruno asked on page 3, where it says BAN principle, next last column, you are paying off 1.750, then you bring in the \$8,250,000, which is the balance of the 10, and 1.750, and everything else on top is gone by 2029? Mr. Mai replied yes. Council President DeSena stated in 2030 we will go out to bond another 14 years of the \$8,250,000. Mr. Mai stated in the year 2029 you bond. Mr. Beinfield stated that is the ten-year allowance for short-term. Mr. Mai stated he used 4% because the last 15-year bond issue that the Township had was 4%. Mayor Calamari stated even though this is informational, there is nothing in here that you would say don't do this necessarily in the scenario you have laid out. Mr. Mai replied no, you can't really pay-off the six-million-dollars that you have outstanding now, without taking a bigger hit. Council President asked Mr. Beinfield when would be the most opportunistic time to authorize, if the Council digests this tonight and comes back at the next meeting and says we want to proceed or have Mr. Mai change this, when do you think we should go out? Mr. Beinfield replied once Council makes the decision that that is what you are going to do, go out and effect it, that save yourselves the ambiguities of what may happen in the time, the interest rate is going to do something, so once you have made the choice, it is the good financial decision, prudent long-term thinking, there is nothing inherently not good about going into the market in August/September/October, sometimes the beginning of the year is a little unusual, we will try to time it to be out there the day the Fed is having a meeting, but we will just go out and get it done. Council President DeSena stated he believes we are a prudent bunch up here, and we will try get out financials in order, what if we go out in September? Mr. Mai stated you have to see these bonds; you don't have to sell these bonds. Mr. Beinfield stated where he was going with this is to make the decision, and to tweak the numbers, he thinks when your note comes due August 2nd, it is going to be difficult to affect this by then, we can't push the rating agencies, we have to give them enough time. He would recommend if you think it is a good thing to go to a bond sale, that we flip over that note for anywhere from 30 days or 90 days, whatever you think is best. We have to do something with that because we may not have the bond money in by July 31st to pay off the note. Mr. Beinfield stated he would not take it out for a year, he would take it out for a short period of time, interest needs to be paid. He stated you need to give yourself some time to flip that note over to put the bonds in place behind them, there is a legal reason, as the new tax law will not allow us to issue the bonds more than 90 days before the notes are due. He stated if you are saying you want to go forward, we want to sell permanent debt, you should not roll the note for a year, because your bonds will be out in September/October, that is 90 days before a year, that cannot be done on a tax exempt basis anymore. Mr. Mai asked how much time, after they authorize, needs to take place before the actual sale of award and close? Mr. Beinfield stated the Township's audit comes out the 20th of June, which is given to the rating agency, so comfortably two months, he would take the note for 60/90 days, so if something goes wrong or the markets are a problem our hand is not forced. He stated materials need to be given to the rating agencies, that is three weeks or so, it is summer time, he would say a few months. Mr. Mai stated he was hoping for six weeks, the only thing he would suggest would be roll the notes into January, because we don't have any interest room in the current budget to pay additional interest. Mr. Beinfield said he will push to try and see if it can be accommodated, it will be tight, we would have to get all the materials, including all of the offering statement, financials, maturity schedules, if we get that to the rating agencies after the holiday, by the end of this month, and ask them for a rating, if are notes are due on August 2nd, we would have to take bids ten days to two weeks before that, you want your rating a week or so before that. He stated the rating agency needs three weeks, maybe two if we someone there that

really wants to respond to us, it can be done, all packages need to be in, and decisions made and final schedules by the end of this month. Mr. Mai stated the only modifying we would have if we go out for short-term notes, that they not mature until January. Ms. Curran stated she also doesn't believe there is money in the budget for the rating agency. Mr. Mai replied that would be charged to the ordinances. He stated if it is not doable, then his suggestion would be to push the notes into January. Mr. Beinfield stated he would like to go over the dates, August 1st we need the bonds to close, and need at least 10 days, sell the 23rd of July, rating by July 16st, publish the official statement in advance of that, but in three weeks in advance of that we would have to get to the rating agencies, which brings us to June 25th. Mr. Mai stated given that scenario, especially if you have to engage a financial advisor to do your official statement, such as an offering document. Mr. Beinfield stated it is a Municipal Market Prospectus, for the corporate world. He asked is there any possibility of charging the interest the ordinances? Mr. Mai stated it just came out that can't be done. Councilman Bruno stated since we do have several hundred thousand dollars of funded unused money, that probably will not be used, how do we get that out, and pay this down, instead of 5.7 million, we are at 5.3 million? Mr. Mai stated given that question it is more likely than not that we should definitely contemplate rolling over the notes until early 2020, then we would have time to make those additional evaluations. He stated on top of page 3, no BAN interest in 2020, we would have four months of BAN interest, probably similar to what is being paid this year, they charge more for short-term, but it will be less than what you paid for your interest this year, unless the market changes considerably. Councilman Bruno stated once you bond 5.7 million, and we say we have \$400,000 we will never use, are we stuck with the bond? Mr. Mai stated you are stuck with the bond, you could always re-appropriate those monies, there is no advance refund. Mr. Beinfield stated the investors are entitled to keep it for 10 years. He stated as Mr. Mai was suggesting the idea that you have an extra balance, you can easily re-appropriate it for another capital project in your next year, it is money available for capital. Councilman Bruno stated he understands, but it is three years and we are still staring at the same number, he doesn't want to pay interest on it, then put it into a long-term bond, where he is stuck with it. Council President DeSena stated he uses the old school board adage, we pass a 25 million referendum bond, and it comes in at 19.9 million dollars, now we have 5 million dollars to do a rec field, it is the magic of Bergen County school districts. He stated it is not like the money is wasted we can build other projects and do other things with that money. Mr. Beinfield stated any other capital purpose, whether or not you are in a long term. He stated on short note, a six-million-dollar note on a 2% interest rate, that would be \$120,000 in a year, and if you did that per month, it is an easy 120 divided by 12, which would be \$10,000 a month, if you took a month note, or a 45 day note, and it cost an interest of \$15,000, he want to be sure of that if it goes to the new year. Council President DeSena stated he is not happy with going to the new year, we have gone another year, wasted all of these interest payments, we said we were going to permanently finance, then said we were going to wait until this year, now we are talking about moving it again to 2020, interest rates could go up. He asked can that \$400,000 that Councilman Bruno spoke about be used. Councilman Cumming stated we have been told there were ordinances passed with purposes for this money, say there is a \$20,000 in a 14-8 ordinance, it was my understanding unless he heard wrong that number one originally, that there was a purpose for that ordinance, like we were making dog shelters, and that that was the purpose that money should be used for, not another one, but tonight he is hearing we should use it, what is the truth? Mr. Mai stated when an ordinance is passed, it states what you are going to spend it on, that is the plan, sometimes the plan changes. Councilman Cumming asked how legally do we spend the \$400,000 in that list of BANS. Council President DeSena stated let us two months of interest, the September 1st date, we make it work. We have become prudent up here on this dais and get these BANS off of our backs forever, if we push them into 2020, we are just pushing them off another year, another \$274,000 of interest gone,

minimal principle paid. He stated a decision was made last year that we were going to do this bond this year to get rid of these BANS, that is what we wanted to do, he is not comfortable to pushing it to 2020. Councilman Cascio stated he want to get rid of it as soon as possible. Councilman Cumming stated he agrees. Councilman Bruno stated it should be cleaned up. Mr. Mai stated we don't want to go to 2020 with the notes, we will do an emergency appropriation for the interest, the \$725,000 that we have here, if the interest is \$20,000, that will be \$705,000. He stated all of these principle payments are all in \$25,000 increments, so we knock off \$25,000 and put \$25,000 into another bond. Council President DeSena stated the number will be \$375,000 instead of \$400,000. Mr. Mai stated he cannot make the decisions on those projects; management has to make a decision on those projects. Council President DeSena stated if we figure out where this \$375,000 is, and 1.3 million is needed for DMF, we know we need \$350,000 to do remediation of the DMF yard, that \$400,000 can pay for that remediation. Councilman Bruno requested a copy of the C-3 schedule, which will tell us what is unfunded and unused, going from 2016 back. Ms. Curran stated when we spoke, we said that is money that has been borrowed, that we can cancel out and be available, starting with the older years, keeping 2017, 2018, getting rid of anything 2015 and prior. Mr. Mai stated the C-3 is the analysis of cash, of the x amount of dollars that is in the Capital Fund, its analysis it all down, how much is that ordinance, where there is balances and not spent. Mr. Beinfield asked if you find monies in the capital, that are there, we could use that. Councilman Bruno stated the problem is how long does it take. Ms. Curran stated it is through a resolution which would state the following items are being cancelled, she would do that, that is from 2016 prior. Mr. Beinfield stated the next Council meeting is June 17th, he will have a roll-over of the note, he would anticipate from August 1st to after Labor Day. He stated if he was to prepare a bond sale resolution for the June 17th meeting, Council would have to lock in all the amounts and maturity. He stated if we go a little bit longer, he can take another meeting to let that sift out as to what you are going to with that C-3 money. He could come to the July 15th meeting with the bond sale resolution. Mr. Mai asked by October this will all be cleaned up, and you will be up to the new stuff. Council President DeSena replied yes, we will be going out to bid for the firehouse. Mr. Mai stated if it going to take two months for the specs, sixty-days to get bids in, evaluate them, that is the reason why he said the notes will not be going out until 2020. Mr. Beinfield stated since the termination of these monies, may also affect roll-over side, because you may just use it at the time when the notes come due, and pay the notes, he thinks he should do both things on July 15th as part of a unified package, doing a note roll-over resolution in July, for the amount to be determined, up to October 1st, then at the same time put the bond sale document in place to take out those notes. Ms. Curran stated we also discussed the 2019 bond ordinance itself for the next meeting, but then change. Councilman Bruno stated Mr. Mai will provide the C-3 at the next meeting, the resolution to cancel will be in July also, then Mr. Beinfield will have his number, less the number that we give you in July. Mr. Beinfield replied yes, correct.

A break was taken from 9:20 p.m. until 9:28 pm

FEMA Flood Mapping

John Yakimik, Boswell Engineering

Mr. Yakimik stated he is here to discuss FEMA Flood Mapping, along with some requirements that the Township has to enact in a timely fashion. In February of 2019 the Township was notified by the Federal Government that new Firm Maps dated 2014 will become effective on August 28, 2019, then on April 23, 2019 the Township was notified by the New Jersey Department of Environmental Protection on the process in order for adopting the new maps associated with FEMA and the new ordinance, which is currently on the books as Chapter 244 and the processes involved. The actual rules did not really come out until April 23, 2019. Council President DeSena asked has the Township missed the May

deadline? Mr. Yakimik replied the May deadline of May 17th was a soft deadline, the DEP just wants to make sure that all of the towns in New Jersey have revised their local ordinances correctly, and it gives them enough time from May until July or August to make sure that they are enacted properly, we should get our draft ordinance in as quickly as possible. Council President DeSena stated if Council is amendable to all the changes that you highlighted for us at the end of your presentation, you will be able to submit it. Mr. Yakimik replied yes, and he also would like to speak about the differences. He has brought with him this evening a composite map, which is to his left. The Township is composed of about four or five different FEMA panels. He stated what we did at Boswell, to make it very easy, we took all of the panels and put them together on one map, combined them all, and compared the 2005 flood zones with the 2014 flood zones, and the bottom line is that nothing has changed in the Township. Basically, it is a 100-year flood zone areas of 2005 map, and 2014 map, which becomes effective later this year, are essentially the same, the 500-year inundation areas are also the same. Many other municipalities have had major changes, but that is not the case for the Township. When the DEP sent out their model ordinance, they colored it in three different colors, green are required changes to the current Chapter 244, yellow are changes that are particular to the Township, as far as who enacts and enforces this section of the Code, and the blue items are optional stricter standards that the Township can adopt. Our experience at Boswell, for Bergen County towns is that no Bergen County towns have adopted stricter blue standards. He stated he can quickly go over what the stricter blue standards are, but Boswell's recommendations are not to enact them in Washington Township, they are basically meant for municipalities that have large repetitive areas that are subject to flooding. Some of the stricter requirements are to have free boards, not one foot above the 100-year flood, but to have them to two or three feet, and that would have profound effect on construction within the flood plain. He stated another strict area is about repetitive losses and cumulative substantial repetitive losses, the construction official would have to keep a record of repetitive losses over a 10-year period, and if those losses equal to anywhere between 40 to 50%, at that point the construction official can say that that dwelling need to comply with these regulations, we are not recommending any of those things, we do not believe that is a problem within the Township. Council President DeSena stated he reviewed it and believes the amendments Mr. Yakimik is making to it are based on the new statutory requirements, unless anyone on the dais has any objection to it, he doesn't see any reason why we should not have Mr. Yakimik proceed and protect the homeowners of the Township that do pay for flood hazard insurance the opportunity to continue to have that offered to them, if we miss this deadline that will affect them. Mr. Yakimik replied absolutely, if you do get a flood after August 28th, and this ordinance is not in affect, those people would not be able to collect on flood insurance. He stated the blue is the 100-year flood plain, the solid blue is the 2005, the striped blue lines are what is called the preliminary on this map, but that preliminary becomes final on August 28th. Council President DeSena asked if Council is okay with having Mr. Yakimik proceed with the draft ordinance to the DEP, and having this ready for the next meeting for adoption. Councilman Bruno stated it is fine with him. Attorney Poller will provide Mr. Yakimik the statutory reference of the section that Mr. Yakamik was referencing. Mr. Yakimik stated he does need guidance on the yellow section, which deals with enforcement. Council President DeSena asked who is the Flood Plain Manager in the Township? Mr. Yakimik replied the way Chapter 244 is written is that the Chief Construction Official is the enforcer of this section. Council President DeSena replied that is Mr. Scialla. Mr. Yakimik stated the end of the ordinance speaks about an Appeals Board. Attorney Poller stated that would be Planning Board, it will be introduced at the next meeting. Council President DeSena asked do we have to wait for the draft to be accepted before introduction? Mr. Yakimik replied he thinks they want to see it, but that is a good point, it can be sent to them to be absolutely sure. Township Clerk Witkowski stated they have called her, she stated it is on the agenda, they did state to her if she wants to send a

draft down, they would be more than happy to review it. Mr. Yakimik stated once Attorney Poller and himself speak, and get the correct language for the yellow, then it will be sent. He recommends that we have it on the agenda for the next meeting for introduction, and we can make minor change, if something comes back during that period, before final adoption. Attorney Poller stated he agrees, and he would also like to have an emergency resolution in place.

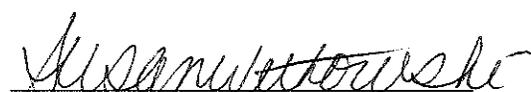
Intersection

Mr. Yakimik stated the survey is complete, mapping is complete, right of way acquisition has not been started, there is minor right of way acquisition involved. We are identifying the proper T's, there may be one or two where some easements may be needed. He was active in the month of March, before the Board of Adjustment, to make sure that the bridal shop had the proper easements were in place. Council President DeSena asked has the dental office been approved? Mayor Calamari replied he believes it has. Council President DeSena stated as part of their approval they gave us those easements so we don't need to acquire them. Mr. Yakimik replied that is correct. He believes the Administrator received a draft of Shared Services Agreement with the County yesterday, which is a very good sign, that this moving forward, and on the radar screen. He stated the next step would be to identify the easements so we can start any sort of negotiations with the one or two property owners, as well as getting the utility companies on board for moving of the utility poles, so that cost gets programmed into their program, so hopefully by the end of the year we can start seeing those poles get moved. He stated we were looking to make presentation to the Mayor/Administration perhaps at the July or August meeting on the progress, but that is where we stand now. Councilman Bruno asked is the Township responsible for buying the land? Mr. Yakimik replied yes, you are, but when you say buying the land, that is negotiating for the easement, whatever the negotiation may be, utility poles is not the Township's cost.

A motion was made by Councilman Bruno, seconded by Councilman Cumming to adjourn.

Ayes: Councilman Bruno, Cascio, Cumming, Council President DeSena.
Nays: None.
Absent: Council President Ullman.

Time Noted: 9:42p.m.


Susan Witkowski
Township Clerk


Michael DeSena
Council President

Approved: October 21, 2019