

TOWNSHIP OF WASHINGTON  
BERGEN COUNTY, NEW JERSEY

REGULAR MEETING MINUTES

September 25, 2017

The Regular Meeting of the Township Council of the Township of Washington was held at 7:30 p.m. in the Council Meeting Room of the Municipal Complex, 350 Pascack Road, Township of Washington, New Jersey.

Council President Robert Bruno called the meeting at 7:34 p.m. by reading the following statement.

OPEN PUBLIC MEETING STATEMENT

The regularly scheduled Public Meeting of September 25, 2017 of the Township of Washington Township Council. Adequate notice of the meeting was given in accordance with the Open Public Meetings Act by the Township Clerk to at least two (2) newspapers in January and this notice has been posted on the Township Bulletin Board and on the Township Web Site.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. The fire exits are located through the double doors to your right and through the door on your left. Please silence all cell phones.

Salute to the Flag.

ROLL CALL

Council Members Peter Calamari, Steve Cascio, Thomas Sears, Michael Ullman and Council President Robert Bruno. Also present: Janet Sobkowicz, Mayor; Ken Poller, Attorney; Mary Anne Groh, Administrator; and Susan Witkowski, Township Clerk.

Boy Scout Troop #321 is present to earn their Communication Badge.

RECOGNITION

Certificate of Appreciation presented to:

Junior Firefighter Joseph Caporale  
Junior Firefighter Joseph Mandano

Mayor Sobkowicz stated that these certificates are being presented, on behalf of herself and all Council members, to both junior firefighters for their quick and effective actions in an emergency situation, in which both Junior Firefighters safely evacuated Ruth Keough, who was in the basement of her home when a tree fell through her roof of her home causing significant damage. The volunteer firefighters helped Mr. Keough until emergency personnel arrived on the scene. It is important to point out the Keough family was very active in the Township of Washington community years ago, and Mr. Keough was very instrumental in the Township's recreation program. Both the Chief and Deputy Chief spoke highly of both Junior Firefighters and their actions.

Council President Bruno stated last week his Township email was compromised/hacked into and if anyone needs to reach him, please call his phone.

APPROVAL OF MINUTES

A motion was made by Councilman Sears, seconded by Councilman Cascio to approve the following minutes:

June 12, 2017                   Public Meeting Minutes  
June 12, 2017                   Conference Meeting Minutes

Ayes:           Councilmen Calamari, Cascio, Sears, Ullman, Bruno.  
Nays:           None.

GENERAL PUBLIC DISCUSSION

A motion was made by Councilman Ullman, seconded by Councilman Sears to open the general public discussion.

Ayes:           Councilmen Calamari, Cascio, Sears, Ullman, Bruno.  
Nays:           None.

Ray Bernroth, 838 Crest Place – Mr. Bernroth spoke of a County sponsored lunch program at the Bergenfield Senior Center, in which he receives a hot meal for a \$1.25. He would like to know if something like this can be offered in the Township. He also spoke of seeing “Stop for Pedestrian” signs in crosswalks in various communities except for the Township of Washington. A conversation followed on contacting the County regarding the lunch program.

Bill Thompson, 560 Hoover Avenue – Mr. Thompson questioned the temporary “No Parking” signs on Ridgewood Road during Jewish Holidays. Mayor Sobkowitz stated she will check with the Police Department. A conversation followed on the camera on top of the traffic signal on Pascack and Manhattan, which measures density of traffic, and does not take photos. Mr. Thompson spoke of a property located where Edison meets West, west of Ridgewood Boulevard north, and the refuse bin, which has been there for 10 years, along with the port-a-potty. Councilman Sears stated he has been working with the subcode official and the Building Department. Letters have been written to the homeowners, and they did reply indicating they will be moving into the home in the Fall. Mr. Thompson asked that the port-a-potty be used, instead of people relieving themselves on the side of the home.

Tony Napoli, 447 Prospect Avenue – Mr. Napoli stated he did receive the letter indicating that the sensor was installed and will be tested each Monday, along with a report being generated. He spoke of the Matrix Report, and the three difference scenarios which were presented. Administrator Groh clarified the third column, which is a backflow for each residence. A conversation followed on a decision being made, setting up a meeting to discuss the Matrix Report and if engineers from Westwood were contacted regarding the sewer lift system located on Forest and Lafayette. Mr. Napoli stated this is a health, as well as financial issue and he looks forward to a decision.

Jim Hanson, 11 Lindenwood Court – Mr. Hanson stated he does agree with Mr. Bernroth regarding the pedestrian signs. He asked that there be no parking on both sides of Wayne Place, the road leading up to the school, to alleviate traffic issues. A conversation followed on Wayne Place, which currently no parking is allowed on one side of the street, and what was done by past Council’s. Mr. Hanson asked if Council received the interim report from the Committee on Memorial Field and why the subject is not on the Agenda. Council President Bruno stated he did not receive a request to put it on the Agenda, but it can be put on the next Agenda. A conversation followed on the time sensitivity of taking action on Memorial Field, and the committee asking for the entire field to be sodded, along with using surplus monies and bypassing the bidding process. Mayor Sobkowitz stated that was the recommendation, but no matter what the bidding process does need to be followed. Mr. Ullman asked that Council track this subject and it not be pushed off again.

Toni Plantamura, 808 Robinwood Court – Ms. Plantamura stated she was the first class to attend Washington School on Wayne Place in 1959, and traffic has been a problem since the school was built. She stated the white line that is in the road is supposed to be a sidewalk to pedestrians to walk, but currently vehicles park in the white line. She spoke of being part of a committee in the early 90's which concerned themselves with people having a safe path to walk. Administrator Groh stated Council has adopted a resolution adopting a Safe Street Policy, which from her understanding is the initial step to qualify and puts the Township in a better situation to apply for grants.

William Ferara, 2556 Cleveland Avenue – Mr. Ferara thanked Councilman Sears for providing the Rutgers report on soil testing at Clark Field. He spoke of the recommendations that were provided, as well as his understanding that Councilman Sears paid for the soil testing. He stated he noted in the Pascack Press one of the dates given for a presentation regarding the middle school expansion was October 7, which is Town Day. Mayor Sobkowicz replied that presentation will not be happening. A conversation followed on possibly paving additional roads, the paperwork required and time frame for completion. Mr. Ferara stated he would recommend in addition to Woodfield Road, Willow Street from Cleveland up the hill and the southern half of Sussex Road. A conversation followed on having a centralized bank account in Town Hall, and not each department having its own bank account and reconciling their own accounts.

A motion was made by Councilman Cascio, seconded by Councilman Sears to close the general public discussion.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

## ORDINANCES

### Ordinance 17- 18

#### Adoption 2<sup>nd</sup> Reading

#### AN ORDINANCE AMENDING ORDINANCE NO. 17-10 (Salary Ordinance)

A motion was made by Councilman Cascio, seconded by Councilman Sears, to approve Resolution No. 17-301 authorizing second reading and opening of Public Hearing for Ordinance No. 17-18.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

#### Resolution No. 17-301

BE AND IT IS RESOLVED, by the Township Council of the Township of Washington that Ordinance No. 17-18 entitled: AN ORDINANCE AMENDING 17-10 SALARY ORDINANCE be read on second reading and the public hearing be held thereon pursuant to law.

No Public Comments.

A motion was made by Councilman Cascio, seconded by Councilman Sears, to close the Public Hearing on Ordinance No. 17-18.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

A motion was made by Councilman Sears, seconded by Councilman Calamari to adopt Ordinance No. 17-18.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

Council President Bruno explained to Troop #321 the procedure regarding voting on ordinances.

#### CONSENT AGENDA

All of the following items have been determined to have the unanimous consent of Council and will be enacted in one motion. Should any item require independent consideration, any Council Member may have such item removed from the Consent Agenda.

Councilman Sears asked for a separate vote on 17-305 since Mr. Pinke and himself both belong to the same VFW Post. Councilman Ullman would like to discuss Resolution No. 17-302.

A motion was made by Councilman Cascio, seconded by Councilman Ullman, to the Consent Agenda (Resolutions 17-302, 17-303, 17-304.)

A conversation followed on Resolution No. 17-302, which is a change order for three curb cuts for ADA compliant ramps on Ridgewood Boulevard East and Pascack Road.

A conversation followed on Resolution No. 17-302 which is a change order for extra work, that being three curb cuts for ADA Compliant ramps on Ridgewood Boulevard East and Pascack Road, which would afford access to Memorial Field.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.  
Nays: None.

#### Resolution No. 17-302

##### Authorize change order to contract with Wetlands, Inc. for ADA compliant ramp at Memorial Field

WHEREAS Wetlands, Inc. ("Wetlands") entered into a Contract with the Township of Washington (the "Township") on August 4, 2017 for the construction of an ADA Compliant Ramp at Memorial Field for the sum of \$36,065.00 based on certain estimated quantities and expected site conditions (hereafter "the Contract"); and

WHEREAS actual site conditions and the actual quantities varied from what was anticipated, such that a Change Order to the Contract is necessary; and

WHEREAS Wetlands, Inc. and the Township Engineer have submitted the attached, proposed Change Order to the Contract for said additional work and actual quantities, increasing the contract by a net sum of \$7,188.00 for a total contract amount of \$43,253.00; and

WHEREAS the Contract is subject to reimbursement by the County of Bergen pursuant to a Community Development Block Grant for up to \$50,000.00.

WHEREAS the Chief Financial Officer has certified that funds are available to fund the incremental amount in the Capital Fund; and

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Washington that the attached Change Order is hereby approved; and

IT IS FURTHER RESOLVED that the Mayor is hereby authorized to execute the attached Change Order on behalf of the Township of Washington.

Resolution No. 17-303

Authorize release of surety performance bond Block 2501, Lot 4.04, Denise Huacuz, 37 Julia Court

WHEREAS, Denise Huacuz posted performance guarantees and an escrow in connection with work to be performed on premises designated as Block 2501 Lot 4.04, and referred to as 37 Julia Court; and

WHEREAS, the Construction Code Official issued approval dated September 6, 2016, C.O. No.15-334 and C.O. No. 15-334+A, and Township's Engineer issued a report dated August 4, 2016 approving all required work and recommending the issuance of a certificate of occupancy and the release of all performance guarantees and escrows; and

WHEREAS, all outstanding invoices due the Township's Engineer have been satisfied; and

WHEREAS, pursuant to Resolution 17-145, the cash performance guarantee and remaining amount of in escrow have been released, leaving only the surety performance bond issued by First Indemnity of America Insurance Company in effect, the release of which has been recommended by the Township's Engineer as per his letter dated August 4, 2016;

NOW, THEREFORE, BE IT RESOLVED, that the surety performance bond issued by First Indemnity of America Insurance Company be and is hereby authorized to be released.

Resolution No. 17-304

Authorize Veteran tax exemption, Block 3407, Lot 14, Inserra

WHEREAS, Mr. Jack Inserra, who resides at 94 Sussex Road, Block 3407, Lot 14, and;

WHEREAS, Mr. Jack Inserra was granted a permanent disability resulting from service connected injuries as declared by the United States Veteran's Administration pursuant to N.J.S.A. 54:04-03.30, which grants total exemption from local property taxes and;

WHEREAS, the Township Council of the Township of Washington, New Jersey, authorizes, the Tax Collector, Ashley A. Morrone, by the resolution and allows the Tax Collector to cancel the pro-rated balance of \$10,529.92 from the 2017 Property Tax Liability and all future tax bills to be cancelled through this resolution.

A motion was made by Councilman Ullman, seconded by Councilman Cascio to approve Resolution No. 17-305.

Ayes: Councilmen Calamari, Cascio, Ullman, Bruno.

Nays: None.

Recuse: Councilman Sears.

Resolution No. 17-305

Authorize Veteran tax exemption, Block 2412, Lot 1, Pinke

WHEREAS, Mr. Garret J. Pinke, who resides at 265 Hoover Avenue, Block 2412, Lot 1, and;

WHEREAS, Mr. Garret J. Pinke was granted a permanent disability resulting from service connected injuries as declared by the United States Veteran's Administration pursuant to N.J.S.A. 54:04-03.30, which grants total exemption from local property taxes and;

WHEREAS, the Township Council of the Township of Washington, New Jersey, authorizes the Tax Collector, Ashley A. Morrone, by the resolution and allows the Tax Collector to cancel the pro-rated balance of \$3,905.11 from the 2017 Property Tax Liability and all future tax bills to be cancelled through this resolution.

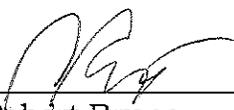
A motion was made by Councilman Cascio, seconded by Councilman Sears to adjourn to Conference Agenda.

Ayes: Councilmen Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None

Time Noted: 8:18 p.m.

\_\_\_\_\_  
Susan Witkowski  
Township Clerk

  
\_\_\_\_\_  
Robert Bruno  
Council President

Approved: February 5, 2018

TOWNSHIP OF WASHINGTON  
BERGEN COUNTY, NEW JERSEY

CONFERENCE MEETING MINUTES

September 25, 2017

Members Present: Peter Calamari, Steve Cascio, Thomas Sears, Michael Ullman and Council President Robert Bruno. Also present: Janet Sobkowicz, Mayor; Ken Poller, Attorney; Mary Anne Groh, Administrator; and Susan Witkowski, Township Clerk.

**Administration**

Road Program – post paving update – There is \$126,000 left to spend, the contractor will be asked if they can come back to do additional roads, but it is highly unlikely. An ADA compliant ramp will be done at the intersection of Amherst and Woodfield, along with work on Prospect (unrelated to the back-up) which would leave less than the \$126,000, that is not enough for the Woodfield project, and the project would also need a separate bid. A conversation followed on the road rankings, and getting a clarification on Hull Terrace, if it a public or private road. Administrator Groh will get pricing on Madeline Court, along with 2 roads closest to Madeline Court.

Fire Department

Chief Adam Ehrenfels, 373 Calvin Street

Deputy Chief Pete Insetta, 519 Monroe Avenue

Chief Ehrenfels spoke at length of the status of the firehouse renovation, Tower 41 Ladder, and watching the televised budget meetings. He stated nothing has changed in 20 years and the department is constantly being pushed to the side. He spoke of the frustration of trying to get things repaired, the time wasted, the length of time that it takes for items to be repaired, the age of the trucks, not finding replacement parts, due to age and vendors not wanting to deal with the Fire Department any longer. He stated the Fire Department is for the residents, they don't have the proper tools to do their jobs, and that is a scary thought. Council President Bruno spoke of the limited power the Council has, along with this and other things, being a chronic problem within the Township. Councilman Calamari voiced his concern of moving the firehouse since the residents in the area are already used to having a firehouse at that location.

At this time Scout Troop #321 left Council Chambers.

Comments were made about getting quotes from State vendors, the bidding process, the criteria under the Statute and what would constitute an emergency repair. A discussion followed on receiving quotes from Paramus, and perhaps having a blanket purchase order for repairs. The budget was discussed regarding Scott bottles, turnout gear and relay pump change. Mutual Aid was also discussed. The time frame of fixing the rescue truck was discussed, but currently it is 100% back in service.

Memorial Tree For the late Mayor Rudolph J. Wenzel, Jr. – Mrs. Wenzel was contacted, she will be sending items for the Veteran's Wall, and the tree will be done at the same time.

Technical Assistant/Building Department Update – Applications are currently being received.

Email Security/former employees/tag line – Council President Bruno stated this is a critical issue that does need to be address. Coucnilman Calamari stated in the current computer quote, a new firewall is included.

## **Council**

Acquisition of Demilitarized Equipment-1033A Program – Councilman Cascio stated the Clerk send everything in the packet. It is equipment the Federal Government has, some items are for loaning, and some items, such as furniture and file cabinets, can be given for the cost of transportation. A conversation followed on the various items that can be acquired, which are on their website and the various departments that can benefit with this program.

A motion was made by Councilman Cascio, seconded by Councilman Sears, to approve Resolution No. 17-307.

Ayes: Councilman Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

### Resolution No. 17-307

Resolution Authorizing the Township of Washington through the Township of Washington Police Department to file an application to participate in the Federal 1033 Program to enable said Department to request and acquire excess Department of Defense Equipment

WHEREAS, the United States Congress authorized the 1033 Program to make use of excess US Department of Defense equipment and making such equipment available to local, county and state level of government; and,

WHEREAS, under the 1033 Program, law enforcement agencies may request resources, and the Defense Logistics Agency (DLA) mandates that all acquired 1033 equipment be under the control of the requesting law enforcement agency who requests it; and

WHEREAS, Senate Bill No. 2364-1 (a) recently enacted by the New Jersey Legislature as P.L. 2015 Chapter 23, requires that all local or county law enforcement agencies wanting to apply to the 1033 Program be approved by Resolution by majority of the full membership of the governing body of that jurisdiction and the said DLA requires that applications for Program participation be submitted every 365 days; and,

WHEREAS, the said Mayor and Council is aware that certain equipment available in the RTD system will not be approved by the New Jersey State Coordinator for the Program; these include bayonets, combat gloves and simulated rocket launchers; and,

WHEREAS, the Township of Washington Mayor and Council at its September 25, 2017 meeting reviewed this matter and is recommending it to the Township of Washington Police Department; and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Washington, County of Bergen, and State of New Jersey hereby authorizes the Township of Washington Police Department to participate in the Federal 1033 Program administered through the Law Enforcement Support Office (LESO) and that said Department may acquire any DEMIL A (non-controlled) property in the RTD system without restriction; and,

BE IT FURTHER RESOLVED, that said Mayor and Council finds that the Township of Washington Police Department may request and acquire certain DEMIL B through H (controlled) property in the RTD system and it has been

determined that based on the needs of this venue, law enforcement may not acquire armored tactical vehicles or marine vessels over 28' without specific approval of the governing body; and,

BE IT FURTHER RESOLVED, that any special application for weapons, aircraft, or MRAP's must be authorized by the governing body prior to the submission of the application and that these resources are not available in the RTD system and require special application; and

BE IT FURTHER RESOLVED, that said Mayor and Council of the Township of Washington further requires that the designated LESO Point of Contact for this venue submit a monthly report regarding acquired 1033 Program property and in the event that any property had been obtained contrary to the intent of P.L. 2015 c23, the State Coordinator shall be contacted and equipment shall be transferred or returned via the federal inventory database system (FEPMIS); and

BE IT FURTHER RESOLVED, that said Board recognizes that the acquisition of 1033 Program property is time-sensitive as resources are allocated to all Sate based on time-stamp of requisition and in the event that a LESO Point of Contact requests an item in good faith and said item is determined to be contrary to the intent of this resolution, the LESO Point of Contact may cancel the request prior to the acquisition of the property, without being in violation of P.L. 2015 c23.

Relocation of Ambulance to Firehouse Location and DMF Building – Mayor Sobkowicz stated the Ambulance Corp is not interested in co-locating with the Fire Department. She stated members have indicated it will not work, if they move they would prefer to be on Pascack Road.

Best Practices CY 2017/2018 Inventory Certified and Submitted – Best Practices was sent to the Clerk and CFO back in August, but the Administrator and CFO are responsible for completion, with the Clerk certifying that it will be discussed at a Council Meeting. The Council does not participate in the preparation, but they are made aware of the results. There were 25 questions this year, the Township answered 21 with a yes/or not applicable. The Township is not in danger of losing any State Aid. A conversation followed on the prior audit comments regarding finance.

Tiger Grant Program – The program stands for “Transportation Investment Generating Economic Recovery” Grants in which money is put into bridges and infrastructure for economic developed. Councilman Cascio stated he believes that our intersection qualifies for this, since it is the conduit for most of north eastern Bergen County. He has a conference call scheduled with Congressman's Gottheimer's office at the end of this week for a discussion. He would like to reach out to Chief Hooper and Captain Hackbarth for discussion since the cut-off date is October 16. Mayor Sobkowicz replied that is fine with her.

Class Three special law enforcement officer (SLEO) – Councilman Cascio stated this is a new Class of Police Officer, just introduced in the State of New Jersey, which basically allows a municipality to put an armed Police Officer in our school system, who is usually retired and they are usually rotated out. The officer would be hired by the Municipality with the school system paying the municipality the salary, with no pension or benefit. He would like Council to look at the information packets since the Bill has been passed.

Prospect Avenue Update – Mayor Sobkowicz stated another meeting will be scheduled with the residents. The pumping station at Lafayette and Washington was discussed, along with the issue of maintenance. The next clean out will be in October, and so far everything has been good. The

Engineer/Director were laying out the scenarios/options and pricing them out. Both of the engineers are of the opinion that the methodology that is currently being used is the methodology to use, at least for a year, and do not recommend any of these methods, but the governing body may have a different feel for that. Councilman Calamari request that at the next meeting with the residents that either the engineer or director be present.

#### Ordinances and Legislation

Codification project–due September – Mr. Poller stated he will go over the comments he has received and incorporate what he feels should be in there, then turn it over to General Code for a rewrite. It is not a rewrite of the entire Code, it is just to bring things up to date. Mr. Poller spoke of the current Property Maintenance Code as being vague, since it doesn't put anyone on notice that their sidewalk is their responsibility. An additional section was added, stating lifting, cracking and disintegration of sidewalks is now a Property Maintenance issue, which does put people on notice.

Habitat for Humanity fees – follow up – Mr. Poller stated he did receive an email from Jacey Raimondo confirming the only monies they posted in Oradell was for landscaping, giving the scenario that there were no bonding requirements. If Habitat failed to build, the property would then go back to the Township via a reversionary clause. Habitat stated they did look over the Developer's Agreement, and they are ready to sign.

A motion was made Councilman Cascio, seconded by Councilman Sears to reduce the amount to \$10,000 from Habitat for Humanity for a Surety Performance Guarantee, plus professional escrows.

Ayes: Councilman Calamari, Cascio, Sears, Ullman, Bruno.

Nays: None.

Road Opening Permits/Moratorium – Township Clerk Witkowski spoke of the Mayor's concern. Mr. Poller stated he would like to move forward with an Ordinance.

No Knock Ordinance – Mr. Poller spoke of the ordinances he had reviewed from surrounding towns, particularly the Ordinance that Upper Saddle River has drafted. He also discussed the level of protection and residents opting in. A discussion followed on what is currently on the books, the enforcement mechanism and discouraging organizations. An ordinance will be prepared by Mr. Poller for the next meeting.

Dumpsters – Mr. Poller stated a building permit is good for one year, if there is no work going on for six months, the permit can be revoked but proving that is very difficult. He spoke of speaking to John Scialla (Chief Construction Official) regarding what constitutes a violation in the Property Maintenance Code and the limitation of dumpsters. A conversation followed on a resident that has been working on a home for 9 years, which Mr. Scialla will look into. The need for additional manpower in the Building Department was discussed, since there is an open permit list that is over two years old. A resolution adopting the Uniform Construction Code is not necessary.

Vacant and Abandoned Property Registration – This item will be moved to the next Council Meeting (October 16.) A form has been developed for Gary Mazanec to fill out when there is outside billing for properties regarding property maintenance/liens, which details the costs and is broken down regarding the fees, with a percentage for upcharge.

Rescind Commuter Parking Ordinance – At this time 36 applications have been received, two being new residents. Councilman Cascio spoke at length of going back to the old ordinance, since in this is effecting residents. A conversation

followed on the process of re-introducing the old ordinance, and some changes that may be made, such as having residents come in to show proof of residency along with vehicle information. Last year 65 permits were issued for the 34 spaces available, with the understanding that it is on a first come first serve basis. Councilman Sears spoke of his findings in the past four weeks regarding the commuter parking lot. He stated tickets were issued and he believes that vehicles that didn't belong in the parking lot are not currently parking there due to the conversations that have been going on. Councilman Sears stated he has also been approached regarding providing a bike rack for commuters. Council spoke of changing the ordinance to include residents coming in person to show valid identification/vehicle information, fee of \$100, and issuing unlimited parking tags. The Township Clerk and Mr. Poller will work on creating an updated ordinance. Councilman Calamari reminded the residents to check the website and newspapers for ordinances that are being considered by Council.

Support opposition to proposals Open Public Meetings Act and Open Public Records Act – Mrs. Witkowski, the Township Clerk, spoke of what is occurring in other towns regarding OPRA requests, the volume of the requests and the draining of resources and finances. A resolution will be presented at the next meeting.

Project Tracker – A conversation followed on the status of hiring a dispatcher. Councilman Calamari requested another column be added which would indicate what the delay is in projects being completed, if we are waiting on something or someone. Administrator Groh clarified Resolution No. 17-302, which is for the ramp at Memorial Field, which included excavation, irrigation lines being rerouted, stump removal seeding/topsoil and some concrete work.

The Road Program project tracker was discussed. Administrator Groh did contact Mr. Statile regarding what can be done with the \$126,000 that was left over, such as curb cuts for Amherst or the paving of Madeline Court.

A motion was made by Councilman Calamari, seconded by Councilman Cascio to adjourn Conference Session and enter into Closed Session.

Ayes: Councilman Calamari, Cascio, Sears, Ullman, Bruno.  
Nays: None.

Resolution No. 17-306  
Closed Session

WHEREAS, the public is invited to attend all Meetings (whether denoted public or conference sessions) of the Township Council in accordance with its general practice and the Open Public Meetings Act; and

WHEREAS, the Legislature of the State of New Jersey declared that the public has a right to attend all meetings of the public bodies at which any business affecting the public is discussed or acted upon in any way except as set forth in the Open Public Meetings Act (N.J.S.A. 10:4-12), which provides for the exclusion of the public from the portion of a meeting at which certain enumerated matters are to be discussed; and

WHEREAS, the Township Council has determined that, because of the nature of the subject matter to be discussed, the public should not be present at that portion of the meeting of the Township Council at which certain specific matters encompassed by N.J.S.A. 10:4-12 are to be discussed;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Washington that, pursuant to the express provisions of the Open Public Meetings Act, the public be excluded from the meeting or portion of the

meeting (denoted as an “executive” or “closed” session) in which the following matters are to be discussed:

1. Any matter which, by express provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provision of subsection of a. of this section.

2. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

3. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendation, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance, and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

4. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body. **NEGOTIATIONS-DMF CONTRACT**

5. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

6. Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law-

7. Any pending or anticipated litigation or contract negotiation other than in subsection b. (4) herein in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. **PERSONNEL-CONTRACT POLICE CHIEF**

9. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED, that it is not possible as yet to fix the time when or the circumstances under which the discussion conducted in Closed Session can be disclosed to the public. It is anticipated that the subject matter under discussion will be made public when finalized.

BE IT FURTHER RESOLVED, that notice is hereby given that the Township Council may find it necessary to take action at the conclusion of the executive/closed session; that such action if taken, will occur in open session; that you are invited to stay in the Municipal Building during the executive/closed session; that the doors to the Council chambers will be opened and an announcement will be made if the Township Council will be going into open session; and you may be present during such open session.

\_\_\_\_\_The Township Council anticipates that an open session will be necessary.  
 \_\_\_X\_\_\_The Township Council anticipates that an open session will not be necessary.

MOTION		SECOND		COUNCIL	AYES	NAYES	ABSTAIN	ABSENT
Bruno		Bruno		Bruno	X			
Calamari	X	Calamari		Calamari	X			
Cascio		Cascio	X	Cascio	X			
Sears		Sears		Sears	X			
Ullman		Ullman		Ullman	X			

Time Noted: 10:20 p.m.

  
 Susan Witkowski  
 Township Clerk

  
 Robert Bruno  
 Council President

Approved: February 5, 2018

